

**CITY OF CARSON CITY
AGENDA REPORT**

Date Submitted: April 17, 2014

Agenda Date Requested: May 1, 2014
Time Requested: Consent Agenda

To: Mayor & Board of Supervisors

From: Charline Duque-Jones, Accounting Coordinator

Subject Title: For Possible Action: To accept the acknowledgment of Affidavit of Delinquent Notice Mailing For Real Property Taxes. (Alvin Kramer)

Staff Summary: Per NRS 361.5648 Section 3, Within 30 days after mailing the original notice of delinquency, the tax receiver shall issue his personal affidavit to the board of county commissioners affirming that due notice has been mailed with respect to each parcel. (Alvin Kramer)

Type of Action Requested: (Check One)

☐ Resolutions ☐ Ordinance
☒ Formal Action/Motion ☐ Informational Only

Does this action require a Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: Accept the Treasurer's Affidavit.

Applicable Statue, Code, Policy, Rule or Regulation: As per NRS 361.5648 Section 3 "Within 30 days after mailing the original notice of delinquency, the tax receiver shall issue his personal affidavit to the board of county commissioners affirming that due notice has been mailed with respect to each parcel. The affidavit must recite the number of letters mailed, the number of letters returned, and the number of letters finally determined to be undeliverable". Attached is the AFFIDAVIT OF MAILING.

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: Affidavit of Mailing

Prepared By: Charline Duque-Jones, Accounting Coordinator

Reviewed By: Arthur Kaur Date: 4-17-14
(Department Head)

Concurrences: Marena Woods Date: 4/22/14
(City Manager)

Randy Flynn Date: 4/22/14
(District Attorney)

Dana Paulson Date: 4/22/14
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

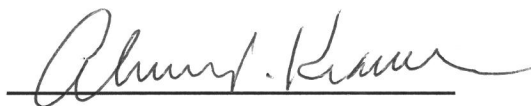
(Vote Recorded By)

AFFIDAVIT OF MAILING

AFFIDAVIT:

I, ALVIN P. KRAMER, Carson City Treasurer and Ex-Officio Tax Receiver of Carson City, Nevada, do hereby certify that on March 21, 2014 there were 1,399 delinquent tax notices mailed in respect to each parcel. Of those, 27 that were returned, 13 were finally determined to be undeliverable.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21st day of April, 2014.

A handwritten signature in cursive script, reading "Alvin P. Kramer", is written over a horizontal line.

**ALVIN P. KRAMER
Carson City Treasurer and
Ex-Officio Tax Receiver**