

MINUTES
Regular Meeting
Carson City Charter Review Committee
Wednesday, February 5, 2014 ● 3:00 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Board Members:

Chair – Rob Joiner	Vice Chair – Bruce Robertson
Member – Donna DePauw	Member – Christine Fregulia
Member – Michael Matuska	Member – Larry Messina
Member – Keith Shaffer	

Staff:

Marena Works, Interim City Manager
Randall Munn, Chief Deputy District Attorney
Tamar Warren/Deputy Clerk & Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

The televised Carson City Charter Review Committee meeting is available on AccessCarsoncity.org http://www.breweryarts.org/?page_id=2611.

- 1. CALL TO ORDER (3:02:09)**
- 2. ROLL CALL AND DETERMINATION OF QUORUM (3:02:15)** – The meeting was called to order at 3:02 p.m. A quorum was present.

Attendee Name	Status	Arrived
Rob Joiner	Present	
Bruce Robertson	Present	
Donna DePauw	Present	
Christine Fregulia	Present	
Michael Matuska	Present	Via Telephone, 3:06 p.m.
Larry Messina	Present	
Keith Shaffer	Present	

(3:02:45) – At the request of Chairperson Joiner, Committee members introduced themselves and the official who appointed them, and to disclose whether they had served on this Committee before:

Chairperson Joiner – by Nevada State Senator Ben Kieckhefer – returning member
Vice Chairperson Robertson – by Carson City Mayor Bob Crowell – returning member
Member DePauw – by Nevada Assemblyman Pete Livermore – returning member
Member Fregulia – by Carson City Supervisor Karen Abowd – returning member
Member Matuska – by Carson City Supervisor Brad Bonkowski – first appointment
Member Messina – by Carson City Supervisor John McKenna – returning member
Member Shaffer – by Carson City Supervisor Jim Shirk – first appointment

- 3. PUBLIC COMMENTS: (3:04:10)** – None.

4. FOR POSSIBLE ACTION: ADOPTION OF THE AGENDA (3:04:30) – There were no modifications to the agenda.

5. DISCUSSION REGARDING BACKGROUND OF COMMUNITIES CREATED BY CHARTER IN NEVADA, RECENT LEGISLATION, INCLUDING AB312 (NEVADA LEGISLATURE, 2013), AND OTHER LEGISLATIVE ISSUES. (3:04:35) – Chairperson Joiner reviewed the background information he had included in agenda materials and are incorporated into the record.

PUBLIC COMMENT

(3:10:40) – State Assemblyman Skip Daly, District 31, introduced himself and gave background on charter legislation and his term on the Sparks Charter Committee.

(3:24:02) – Member Messina inquired and was informed that the legislature was able to change a city's charter; however, it would be unlikely.

(3:25:07) – Assemblyman Daly clarified for Member Shaffer that unlike Carson City, the Sparks Charter Committee did not seek City Council approval for charter changes. Mr. Munn advised that the joint meeting agenda, with the Carson City Board of Supervisors, would have to be “constructed carefully” to allow instructing individuals to seek additional information if needed after the meeting.

(3:32:08) – Member DePauw noted that Assemblyman Pete Livermore could not be present today, and she thanked Assemblyman Daly for his help during the legislative session.

(3:35:26) – Member Shaffer inquired about legislation that could affect charters, even if not directly related to this Committee and Assemblyman Daly noted that it was possible; however, specific city charter changes would not be applied to other cities.

(3:49:40) – Chairperson Joiner read an excerpt from the City's Policies and Procedures manual regarding lobbying, and explained that being on this Committee did not exclude members from their constitutional right of free speech as long as they were acting “in a private capacity”.

6. REVIEW AND DISCUSSION OF THE NEVADA OPEN MEETING LAW. SUMMARY: BRIEF DISCUSSION ON HOW MEETINGS MUST BE CONDUCTED TO COMPLY WITH THE OPEN MEETING LAW. (3:42:24) – Mr. Munn delivered a PowerPoint presentation, incorporated into the record, on the Nevada Open Meeting Law.

(4:03:53) – Chairperson Joiner inquired about ex parte communication and Mr. Munn advised that this Committee's role was not a “trier of fact”; therefore, it would not be an issue.

(4:05:28) – Member Matuska requested clarification on “non-decision making workshops”, and was informed that workshops and special meetings would be subject to the Open Meeting Law and should be noticed.

There were no public comments.

(4:10:01) Chairperson Joiner encouraged feedback and amendment recommendations from the public to the City's charter. Mr. Munn noted that the recently-updated charter by the legislature was available on the legislative website, under the law library sub section. [www.leg.state.nv.us]

7. FOR POSSIBLE ACTION: REVIEW AND DISCUSSION ON THE PROCESS AND TIMELINE FOR THE 2014 CHARTER REVIEW COMMITTEE AND POSSIBLE ACTION TO SET TENTATIVE MEETING DATES AND TIMES FOR FUTURE MEETINGS OF THE CHARTER REVIEW COMMITTEE.

(4:11:58) – Chairperson Joiner recommended several dates for the upcoming Committee meetings, noting that they were based on room availability and the public’s desire to hold several evening meetings. Discussion ensued regarding the availability of the members and proposed meeting dates.

Member DePauw suggested soliciting public input by asking people.

There were no public comments.

(4:25:59) – **MOTION: I move to set tentative dates and times for future meetings of the Charter Review Committee as discussed and as follows: Wednesday, April 23, 2014, 3-5 p.m.; Wednesday May 7, 2014, 5:30-7:30 p.m.; Tuesday May 20, 2014, 5:30-7:30 p.m.; Tuesday, June 3, 2014, 3-5 p.m.; and Monday June 23, 2014, 5:30-7:30 p.m.**

RESULT:	APPROVED (7-0-0)
MOVER:	Shaffer
SECONDER:	Messina
AYES:	Joiner, Robertson, DePauw, Fregulia, Matuska, Messina, Shaffer
NAYES:	None
ABSTENTIONS:	None
ABSENT:	None

8. PUBLIC COMMENT (4:26:35) – There were no public comments.

9. FOR POSSIBLE ACTION: TO ADJOURN (4:26:27) – **Member Messina moved to adjourn.** The meeting was adjourned at 4:26 p.m.

The Minutes of the February 5, 2014 Carson City Charter Review Committee meeting are so approved this 23rd day of April, 2014.

ROB JOINER, Chair