

**City of Carson City  
Agenda Report**

**Date Submitted:** 06/06/2014

**Agenda Date Requested:** 06/19/2014

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Assessor's Office

**Subject Title:** Action to Accept the Report: Annual report of the Carson City Assessor per NRS 250.085.

**Staff Summary:** The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the County Assessor (NRS 250.085). This fund is similar to the Recorder's fund already established. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments. (Dave Dawley, Assessor).

**Type of Action Requested:** (check one)  
☐ Resolution ☐ Ordinance  
☐ Formal Action/Motion ☒ Other (Specify) None

**Does This Action Require A Business Impact Statement:** ☐ Yes ☒ No

**Recommended Board Action:** I move to accept the Annual Report of the Carson City Assessor per NRS 250.085.

**Explanation for Recommended Board Action:** The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the county assessor (NRS 250.085). This fund is similar to the Recorder's fund already established. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments.

NRS 250.085, also states that "on or before July 1 of each year, the assessor shall submit to the County Commissioners a report of the projected expenditures of the money in the account for the following year..."

The 2012/2013 and 2013/14 fund was used as follows:

- To convert documents and reports to images for public display
- To purchase a computer and printer for the Treasurer's Office, giving the taxpayers the ability to make online payments.

- For a long term contract with Pictometry. This is a software program which allows for the use of oblique imagery. This program will be used by the Assessor's Office, Public Works, Fire Department, District Attorney's Office, etc.

NRS 250.085 further states "Any money remaining in the account at the end of a fiscal year that has not been committed for expenditure reverts to the county general fund." For 2013/2014, we will be transferring \$60,000 from the Technology account to the General Fund. These funds are not committed to any technological expenditure.

**Applicable Statue, Code, Policy, Rule or Regulation:** NRS 250.085.

**Fiscal Impact:** Increase to the General Fund, offset by an increase in the Assessor Commission.

**Explanation of Impact:** 2% of personal property taxes already collected.

**Funding Source:** General fund

**Alternatives:** None

**Supporting Material:** None

**Prepared By:** Dave Dawley, Carson City Assessor

**Reviewed By:** *Dad A. [Signature]*  
(Department Head)

Date: 6/6/14

*Nicholas Mariano*  
(City Manager)

Date: 6/10/14

*[Signature]*  
(District Attorney)

Date: 6/10/14

*Unile [Signature]*  
(Finance Director)

Date: 6/10/14

**Board Action Taken:**

**Motion:** \_\_\_\_\_

1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By) \_\_\_\_\_