

CARSON CITY BOARD OF HEALTH

Minutes of the July 3, 2013 Meeting

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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, July 3, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Ken Furlong
Member John McKenna
Member Jim Shirk

STAFF: Marena Works, Deputy City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

11. CALL TO ORDER AND ROLL CALL (8:52:08) - Chairperson Susan Pintar called the meeting to order at 8:52 a.m. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 21, 2013 (8:52:37) - Chairperson Pintar entertained a motion to approve the minutes. **Member Abowd moved to approve the minutes. Member Bonkowski seconded the motion. Motion carried 7-0.**

13. HEALTH AND HUMAN SERVICES DEPARTMENT

13(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE OF THE CARSON CITY HEALTH AND HUMAN SERVICES ("CCHHS") DEPARTMENT (8:53:03) - Chairperson Pintar introduced this item, and presented her report in conjunction with a displayed PowerPoint presentation. She and Member Furlong responded to questions of clarification regarding the sexual assault statistics presented. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion to accept the report. **Member Abowd moved to accept the Health Officer's report and give direction to staff on CCHHS activities. Vice Chairperson Crowell seconded the motion.** Chairperson Pintar entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 7-0.**

13(B) REPORT DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ("CCHHS") ACTIVITIES (9:04:42) - Chairperson Pintar introduced this item, and advised that Interim Director Romaine Gilliland was unavailable. Environmental Health Division Manager Dustin Boothe reviewed the agenda materials in conjunction with displayed slides. Mr. Booth, Ms. Works, and

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Chairperson Pintar responded to questions of clarification. Chairperson Pintar entertained board member and public questions or comments. When no questions or comments were forthcoming, she entertained a motion. **Member Abowd moved to accept the Director's report and give direction to staff on CCHHS activities. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

13(C) PRESENTATION AND DISCUSSION ONLY ON THE SAFE ROUTES TO SCHOOLS AND BIKE MONTH ACTIVITIES BY WESTERN REGIONAL SAFE ROUTES TO SCHOOLS COORDINATOR CORTNEY BLOOMER (9:17:25) - Chairperson Pintar introduced this item, and invited Western Nevada Safe Routes to Schools Coordinator Cortney Bloomer to the podium. Ms. Bloomer provided background information on, and an overview of, Nevada Moves Day. She thanked Member Abowd and Ms. Works for participating in the Celebrity Bike Ride, and provided background information on the same. She discussed the Safe Routes to School Program participation in the recent Sheriff's Cops and Kids Event. She provided an overview of the Safe Routes to School Program, and reviewed the agenda materials. She thanked the board for its support of the Safe Routes to School Program. Chairperson Pintar entertained public comment; however, none was forthcoming.

13(D) PRESENTATION AND DISCUSSION ONLY ON THE BOARD OF HEALTH WEB PAGE AT “www.gethealthycarsoncity.org” (9:24:26) - Chairperson Pintar introduced this item, and Environmental Health Division Manager Dustin Boothe reviewed the agenda materials in conjunction with the displayed web page. Chairperson Pintar entertained public comments or questions and, when none were forthcoming, thanked Mr. Boothe for his presentation.

13(E) REPORT AND POSSIBLE ACTION ON ACCEPTANCE OF DONATIONS FOR ANIMAL SERVICES, RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (9:26:50) - Chairperson Pintar introduced this item, and Animal Services Division Manager Gail Radtke reviewed the agenda materials. In response to a question, Ms. Works advised that the portion of salary donated by several of the Board of Supervisors members was allocated to the new building fund and animal care accounts. In response to a further question, Ms. Radtke was uncertain as to whether George Reading was a Carson City resident.

Chairperson Pintar entertained a motion to accept the report. **Member Abowd moved to accept the donation report and give direction to staff to ensure accountability of the funds. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

13(F) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE LETTER OF SUPPORT FROM THE BOARD OF HEALTH FOR PUBLIC HEALTH ACCREDITATION (9:29:21) - Chairperson Pintar introduced this item. Prevention Program Manager Cindy Hannah introduced Accreditation Coordinator Valerie Cauhape, who reviewed the agenda materials. Chairperson Pintar provided additional background information on this item. She entertained board member questions or comments and, when none were forthcoming, a motion. **Vice Chairperson Crowell moved to execute the letter attached to the board action form. Member Abowd seconded the motion. Chairperson Pintar entertained public comment and, when none was forthcoming, called for a vote on the pending motion. Motion carried 7-0.**

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13(G) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DEPUTY CITY MANAGER'S REPORT ON CARSON CITY 2013 HEALTH RANKINGS (9:32:13) - Chairperson Pintar introduced this item. Ms. Works reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Chairperson Pintar entertained additional board member questions or comments and public comments. When no questions or comments were forthcoming, she entertained a motion. **Member Abowd moved to accept the Deputy City Manager's report.** In response to a question, Ms. Works discussed statistics relative to the teen birth rate in Carson City. She advised that the teen birth rate is a "focus in our community health improvement plan." In response to a question, Promoting Health Amongst Teens / Abstinence Only Program Coordinator Valerie Cauhape discussed educational efforts. In response to a question, Member McKenna discussed educational requirements directed by the State Board of Education and each local School Board. In response to a further question, Chairperson Pintar advised that county health ranking statistics are available to the public. Discussion followed. In response to a further question, Chairperson Pintar advised that binge drinking statistics are attributable to all ages. "Binge drinking is defined as more than five drinks within a single session ... separated by ... three to five days." Ms. Works responded to additional questions of clarification regarding teen pregnancy statistics relative to culture and ethnicity. Chairperson Pintar called for a second on the pending motion. **Member Crowell seconded the motion.** **Motion carried 7-0.**

14. PUBLIC COMMENT (9:50:38) - Chairperson Pintar entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN BOARD OF HEALTH (9:50:45) - Member Bonkowski moved to adjourn the meeting at 9:50 a.m. Member Crowell seconded the motion. Motion carried 7-0.

The Minutes of the July 3, 2013 Carson City Board of Health meeting are so approved this 19th day of December, 2013.

SUSAN PINTAR, M.D., Chair

ATTEST:

ALAN GLOVER, Clerk - Recorder