

CARSON CITY REDEVELOPMENT AUTHORITY

Minutes of the February 7, 2013 Meeting

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A regular meeting of the Carson City Redevelopment Authority was scheduled to take place during the Board of Supervisors meeting on Thursday, February 7, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Karen Abowd
Vice Chairperson Brad Bonkowski
Member Robert Crowell
Member John McKenna
Member Jim Shirk

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Redevelopment Authority's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

21. CALL TO ORDER AND ROLL CALL (10:40:17) - Chairperson Abowd called the meeting to order at 10:40 a.m., noting the presence of a quorum.

22. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 3, 2013 (10:40:28) - Chairperson Abowd entertained a motion to approve the minutes, noting that she would abstain from voting. Member Crowell moved to approve the minutes. Member McKenna seconded the motion. Motion carried 4-0-1.

23. OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO AMEND SECTION 3.2 OF THE CARSON CITY REDEVELOPMENT AUTHORITY POLICIES AND PROCEDURES REGARDING FINANCIAL ASSISTANCE FOR SPECIAL EVENTS, CHANGING THE SUBMITTAL DEADLINE FOR REDEVELOPMENT SPECIAL EVENT APPLICATIONS, FROM FEBRUARY 15 TO APRIL 15, AND OTHER MATTERS RELATED THERETO (10:40:47) - Chairperson Abowd introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials, specifically a February 5, 2013 memo distributed as late material. Chairperson Abowd entertained public comment and, when none was forthcoming, Redevelopment Authority member comments. Mr. Plemel responded to questions of clarification regarding the policies and procedures, which were included in the agenda materials; available special event funding; and required financial information. In response to a further question, Mr. Munn explained the reason for no appeal process.

In response to a question, Mr. Werner discussed the Redevelopment Authority's purview over the Redevelopment Authority Citizens Committee and the procedure for review of special event funding applications. He and Mr. Plemel provided background information on the current process, and discussion ensued. In response to a question, Mr. Plemel reviewed various suggestions for certifying financial information and processing applications. In consideration of the number of underlying issues to be resolved, Vice Chairperson Bonkowski suggested taking action to only change the application

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date, leaving the opportunity to address “all the other issues and changes that we are talking about today.” In reference to previous discussions, Mr. Werner suggested the Cultural Commission as the appropriate body for review of all events, “and that funding is a secondary issue and becomes their funding source ...” Chairperson Abowd agreed.

Mr. Plemel requested the Redevelopment Authority to adopt the proposed amendments and to reagendaize the other issues for a future meeting, “the primary purpose being just to push the date back.”

In response to a question, he advised of having received no feedback that the proposed delay presents a hardship to the public. Chairperson Abowd entertained additional Redevelopment Authority member questions or comments. When no additional questions or comments were forthcoming, she entertained a motion. **Vice Chairperson Bonkowski moved to amend Section 3.2 of the Carson City Redevelopment Authority Policies and Procedures regarding financial assistance for special events, changing the submittal deadline for redevelopment special event applications from February 15 to April 15, and other matters related thereto. Member Crowell seconded the motion.** Vice Chairperson Bonkowski acknowledged the intent of the motion to include the Redevelopment Authority Citizens Committee recommendations. Chairperson Abowd called for a vote on the pending motion. **Motion carried 5-0.** Vice Chairperson Bonkowski requested staff to agendaize discussion and possible action regarding amendments to the Redevelopment Authority Policies and Procedures. Mr. Werner acknowledged the request.

24. PUBLIC COMMENT (11:05:11) - Chairperson Abowd entertained public comment; however, none was forthcoming.

25. ACTION TO ADJOURN (11:05:25) - Chairperson Abowd adjourned the meeting at 11:05 a.m.

The Minutes of the February 7, 2013 Carson City Redevelopment Authority meeting are so approved this 16th day of May, 2013.

KAREN ABOWD, Chair

ATTEST:

ALAN GLOVER, Clerk - Recorder