

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**  
**Minutes of the February 12, 2014 Meeting**  
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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, February 12, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson John McKenna  
Vice Chairperson James Smolenski  
Commissioner Brad Bonkowski  
Commissioner James Mallery  
Commissioner Robert McQueary

**STAFF:** Darren Schulz, Deputy Public Works Director / City Engineer  
Patrick Pittenger, Transportation Manager  
Graham Dollarhide, Transit Coordinator  
Joseph Ward, Senior Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:49:10)** - Chairperson McKenna called the meeting to order at 4:49 p.m. Roll was called; a quorum was present.

**B. PUBLIC COMMENT (4:49:40)** - Chairperson McKenna entertained public comment. (4:49:57) Jim Sadelek discussed concerns regarding "signage in the south part of Carson City that directs bicyclists on the 395 bicycle route." At Mr. Pittenger's request, NDOT Resident Engineer Stephen Lani explained a "disruption to the [bicycle] route" which was "never completely connected ... through the Snyder area. ... With completion of the Snyder bridge structure, ... we will have a complete sign package that will extend all the way from ... Clear Creek Avenue all the way across, up and over Snyder with bike lanes and connect back up to the City's route at Silver Sage. So, it will be a continuous path off Carson Street that will be signed all the way from the south end at Clear Creek Avenue, where it departs, and come all the way back down through Clear Creek Avenue, connect up with Center [Drive], over Snyder [Avenue], and back out to Silver Sage [Drive]." Mr. Lani committed to evaluating the matter and removing any signage that is currently misdirecting traffic. Chairperson McKenna entertained additional public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 11, 2013 (4:55:08)** - Chairperson McKenna entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Commissioner Mallery moved to approve the minutes. Commissioner Bonkowski seconded the motion. Motion carried 4-0-1, Commissioner McQueary abstaining.**

**D. AGENDA MANAGEMENT NOTICE (4:55:37)** - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES (4:55:43)** - None.

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**F. PUBLIC MEETING ITEMS:**

**F-1. POSSIBLE ACTION TO ACCEPT THE PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 3 TO CONTRACT NO. 0910-184, WITH A REQUEST FOR THE PURCHASE OF AN ADDITIONAL ROUTEMATCH FIXED VEHICLE LICENSE FROM ROUTEMATCH SOFTWARE, INC., WHICH IS AN INCREASE TO THE CONTRACT, IN AN AMOUNT NOT TO EXCEED \$4,299.00, IN ADDITION TO \$775.00 FOR ANNUAL SUPPORT AND MAINTENANCE, FROM THE PROFESSIONAL SERVICES ACCOUNT IN THE TRANSIT FUND, AS PROVIDED FOR IN FY 2013 / 2014 (4:55:54) -** Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson McKenna entertained commissioner and public questions or comments and, when none were forthcoming, a motion. **Commissioner Bonkowski moved to accept the Public Works Department recommendation to approve Amendment No. 3 to Contract No. 0910-184, with a request for the purchase of an additional RouteMatch fixed vehicle license from RouteMatch Software, Inc., which is an increase to the contract in an amount not to exceed \$4,299.00, in addition to \$775.00 for annual support and maintenance from the professional services account in the transit fund, as provided for in FY 2013 / 2014.** Vice Chairperson Smolenski seconded the motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Commissioner Brad Bonkowski
<b>SECOND:</b>	Vice Chair Jim Smolenski
<b>AYES:</b>	Commissioner Bonkowski, Vice Chair Smolenski, Commissioners Mallory, McQueary, and Chair McKenna
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**F-2. INFORMATION FROM NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) STAFF REGARDING PROPOSED BICYCLE AND PEDESTRIAN ACCOMMODATIONS FOR RE-DESIGNED INTERSECTION AT THE TERMINUS OF THE CARSON CITY FREEWAY (4:58:21) -** Chairperson McKenna introduced this item. Mr. Pittenger introduced NDOT Resident Engineer Stephen Lani and State Bicycle and Pedestrian Coordinator Bill Storey, and provided an overview of their presentation.

(5:00:30) Mr. Lani introduced himself and provided additional detail regarding his presentation. He narrated a slide presentation and responded to corresponding questions of clarification.

Chairperson McKenna entertained public comment. (5:25:18) Jim Sadelek expressed satisfaction with Mr. Lani's presentation, and discussed the subject bicycle route near Clear Creek Avenue. He agreed to “get the word out” to his fellow riders, and acknowledged “this is a workable solution.”

Chairperson McKenna entertained additional questions or comments and, when none were forthcoming, thanked Mr. Lani and NDOT “for responding so quickly.” Mr. Lani discussed the freeway construction time table.

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**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. STREET OPERATIONS REPORT - DECEMBER 2013; and G-2. PROJECT STATUS REPORT** (5:37:34) - Chairperson McKenna introduced these items, and Mr. Pittenger reviewed the agenda materials. Chairperson McKenna entertained questions or comments; however, none were forthcoming.

**G-3. FUTURE AGENDA ITEMS** (5:39:27) - Mr. Pittenger reviewed the tentative agenda for the March commission meeting. Chairperson McKenna entertained questions or comments; however, none were forthcoming.

**H. COMMISSIONER COMMENTS** (5:42:20) - Chairperson McKenna commended the City crews on the crack sealing work currently being done. Chairperson McKenna entertained additional commissioner comments; however, none were forthcoming.

**I. PUBLIC COMMENT** (5:42:47) - Chairperson McKenna entertained public comment; however, none was forthcoming.

**J. ACTION TO ADJOURN** (5:42:50) - A motion was made, seconded, and carried to adjourn the meeting at 5:42 p.m.

The Minutes of the February 12, 2014 Carson City Regional Transportation Commission meeting are so approved this 9<sup>th</sup> day of April, 2014.

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JOHN McKENNA, Chair