

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 1**

**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 1, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Marena Works, Interim City Manager  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:04) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. King called the roll; a quorum was present. Good Shepherd Wesleyan Church Pastor Nick Emery provided the invocation. Mayor Crowell led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:31:28) - Mayor Crowell entertained public comment. (8:31:46) Robert Pohlman, representing Shriners Hospital, distributed informational materials and announced a Screening Clinic scheduled for May 3<sup>rd</sup> at Sierra Surgery Center. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON ADOPTION OF THE AGENDA** (8:33:01) - Mayor Crowell introduced this item, and Ms. Works advised that items 7(E), 8-5, and 22 would be deferred to a future meeting. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as modified.

**7. SPECIAL PRESENTATIONS:**

**7(A) PRESENTATION OF A PROCLAMATION FOR "UNIVERSITY OF NEVADA COOPERATIVE EXTENSION DAY," MAY 8, 2014** (8:33:52) - Mayor Crowell introduced this item, and requested the Board members to join him at the podium. Mayor Crowell read into the record the language of a Proclamation, the original of which he presented to Cooperative Extension Educator JoAnne Skelly. (8:38:17) Ms. Skelly discussed the importance of partnership, and expressed gratitude for the partnership between the University of Nevada Cooperative Extension and Carson City.

**7(B) PRESENTATION OF A PROCLAMATION FOR "NEVADA WILDFIRE AWARENESS MONTH," MAY 2014** (8:39:23) - Mayor Crowell introduced this item, and invited Fire Chief Stacey Giomi and Living With Fire Program Co-Manager Sonya Sistare to the podium. Mayor Crowell read the language of a Proclamation into the record, the original of which he presented to Chief Giomi. (8:41:04) Chief Giomi announced an event, scheduled for Saturday, May 3<sup>rd</sup> at Mills Park, to kick off Nevada Wildfire Awareness Month. (8:41:49) Ms. Sistare provided background information on the Living With Fire Program and Nevada Wildfire Awareness Month. She discussed services and programs available through the Carson City Fire Department to reduce fuels. She thanked the Board for their support.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 2**

**DRAFT**

**7(C) PRESENTATION OF A PROCLAMATION FOR “BIKE MONTH,” MAY 2014** (8:45:03) - Mayor Crowell introduced this item, and invited Safe Routes to School Coordinator Cortney Bloomer to the podium. Mayor Crowell read into the record the language of a Proclamation, the original of which he presented to Ms. Bloomer. (8:46:37) Ms. Bloomer welcomed everyone to Bike Month 2014, and discussed planned events and activities. She responded to questions of clarification.

**7(D) PRESENTATION OF A PROCLAMATION FOR “HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH,” MAY 2014** (8:49:32) - Mayor Crowell introduced this item, and invited Historic Resources Commission Chair Jed Block to the podium. Mayor Crowell read into the record the language of a Proclamation, the original of which he presented to Mr. Block. (8:51:14) Mr. Block discussed planned events and activities, and thanked the Board for the Proclamation.

**7(E) PRESENTATION OF A PROCLAMATION FOR “NATIONAL PUBLIC WORKS WEEK,” MAY 18 - 24, 2014** - Deferred.

**8. CONSENT AGENDA** (8:53:09) - Mayor Crowell introduced this item, noting that item 8-5 had been deferred to a future meeting. He advised of having been requested to separately hear items 8-2 and 8-4, and entertained a motion to approve the remainder of the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of two items from the Treasurer; one item from Finance. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor John McKenna
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**8-1. TREASURER**

**8-1(A) POSSIBLE ACTION TO ACCEPT THE ACKNOWLEDGMENT OF AFFIDAVIT OF DELINQUENT NOTICE MAILING FOR REAL PROPERTY TAXES**

**8-1(B) POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND PARTIAL REFUND OF TAXES TO THE 2013 - 2014 REAL PROPERTY TAX ROLL, ON PARCEL NUMBERS 10-531-23, 3-033-10, 3-361-13, 2-672-16, 8-031-06, 8-093-05, 9-463-07, DUE TO DONATION OF VETERAN'S EXEMPTION TO THE VETERAN'S HOME**

**8-2. CLERK - RECORDER - POSSIBLE ACTION TO SET THE TIME FOR THE CLOSE OF REGISTRATION FOR THE PRIMARY AND GENERAL ELECTIONS IN 2014** (8:54:51) - Mayor Crowell introduced this item. Ms. Works reviewed the agenda materials, and responded to questions of clarification. Supervisor McKenna provided additional clarification of this item, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to allow the Clerk - Recorder to close the Office of Clerk at 6:00 p.m. on the last two days on which registration is open for the 2014 Primary, and at 5:00 p.m. on the last**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 3**

**DRAFT**

**two days on which registration is open for the General Election in 2014. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor John McKenna
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**8-3. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH APRIL 22, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290**

**8-4. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO ACCEPT THE QUARTERLY SUMMARY REPORT OF ALL ACTIVE GRANTS MADE TO CARSON CITY AS WELL AS A LISTING OF ALL PENDING GRANTS (9:00:09)** - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Ms. Belt acknowledged that all grants are in good standing, and responded to additional questions of clarification. Mayor Crowell entertained a motion. **Supervisor Abowd moved to accept the quarterly summary report of all active grants made to Carson City, as well as a listing of all pending grants. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**8-5. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE A RECLASSIFICATION OF AN ADMINISTRATIVE ASSISTANT TO A BUSINESS MANAGER WITHIN THE PARKS AND RECREATION DEPARTMENT - Deferred.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** - Please see the minutes for items 8-2 and 8-4.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 4**

**DRAFT**

**10. CITY MANAGER - POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 107, AN ORDINANCE AMENDING TITLE 21, TAXATION, OF THE CARSON CITY MUNICIPAL CODE, BY ADDING A NEW CHAPTER 21.08, INFRASTRUCTURE SALES TAX, FOR THE PURPOSE OF IMPOSING A SALES TAX IN CARSON CITY OF ONE-EIGHTH OF ONE PERCENT ON RETAIL SALES; BY ADDING A NEW SECTION 21.08.010, DEFINITIONS; BY ADDING A NEW SECTION 21.08.020, IMPOSITION OF TAX, REFUNDS, EFFECTIVE DATE OF TAX, REPEAL OF TAX; BY ADDING A NEW SECTION 21.08.030, USE OF PROCEEDS OF TAX; BY ADDING A NEW SECTION 21.08.040, PAYMENT OF PROCEEDS OF TAX TO DEPARTMENT, CONTRACT WITH DEPARTMENT; BY ADDING A NEW SECTION 21.08.050, INCORPORATION OF PROVISIONS OF CHAPTER 374 OF NRS; BY ADDING A NEW SECTION 21.08.060, CREATION OF INFRASTRUCTURE FUND; BY ADDING A NEW SECTION 21.08.070, ISSUANCE OF BONDS, NOTES, AND OTHER SECURITIES; BY ADDING A NEW SECTION 21.08.080, IMPAIRMENT OF OBLIGATIONS PROHIBITED; TO CREATE AN INFRASTRUCTURE FUND FOR THE ACCOUNTING OF THE TAX; TO PROVIDE FOR PAYMENT OF THE PROCEEDS OF THE TAX TO THE NEVADA DEPARTMENT OF TAXATION; TO AUTHORIZE A CONTRACT WITH THE NEVADA DEPARTMENT OF TAXATION RELATED TO THE ADMINISTRATION AND OPERATION OF THE TAX; TO INCORPORATE CERTAIN PROVISIONS OF CHAPTER 374 OF NRS; TO PROVIDE FOR THE ISSUANCE OF BONDS AND OTHER SECURITIES; AND OTHER MATTERS PROPERLY RELATED THERETO; AND REPEALING, IN ITS ENTIRETY, ORDINANCE NO. 2014-5, ADOPTED BY THE BOARD OF SUPERVISORS ON MARCH 6, 2014 (9:03:40) - Mayor Crowell introduced this item and, in response to a question, Ms. Works advised that nothing had changed since introduction on first reading, and that no comments had been received. Mayor Crowell entertained public comment; however, none was forthcoming. Supervisor Abowd read a prepared disclosure into the record, and advised that she would lawfully consider, participate, and vote on this matter, pursuant to NRS 281A.420. Mayor Crowell entertained additional disclosures and, when none were forthcoming, a motion.**

**Supervisor Bonkowski moved to adopt, on second reading, Bill No. 107, Ordinance No. 2014-7, an ordinance amending Title 21, Taxation, of the Carson City Municipal Code, by adding a new Chapter 21.08, Infrastructure Sales Tax, for the purpose of imposing a sales tax in Carson City of one-eighth of one percent on retail sales; by adding a new Section 21.08.010, Definitions; by adding a new Section 21.08.020, Imposition of Tax, Refunds, Effective Date of Tax, Repeal of Tax; by adding a new Section 21.08.030, Use of Proceeds of Tax; by adding a new Section 21.08.040, Payment of Proceeds of Tax to Department, Contract with Department; by adding a new Section 21.08.050, Incorporation of Provisions of Chapter 374 of NRS; by adding a new Section 21.08.060, Creation of Infrastructure Fund; by adding a new Section 21.08.070, Issuance of Bonds, Notes, and Other Securities; by adding a new Section 21.08.080, Impairment of Obligations Prohibited; to create an infrastructure fund for the accounting of the tax; to provide for payment of the proceeds of the tax to the Nevada Department of Taxation; to authorize a contract with the Nevada Department of Taxation related to the administration and operation of the tax; to incorporate certain provisions of Chapter 374 of NRS; to provide for the issuance of bonds and other securities; and other matters properly related thereto; and repealing, in its entirety, Ordinance No. 2014-5, adopted by the Board of Supervisors on March 6, 2014. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion. Supervisor Shirk discussed the reasons he would not support the motion. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 5**

**DRAFT**

<b>RESULT:</b>	Approved [4 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, and Mayor Crowell
<b>NAYS:</b>	Supervisor Jim Shirk
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**11. DISTRICT ATTORNEY - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 10, VEHICLES AND TRAFFIC, SECTION 10, SPECIAL RESPONSIBILITIES OF VEHICLE DRIVERS AND OWNERS; SECTION 10.25.060, DRIVING WHILE LICENSE CANCELED, SUSPENDED, OR REVOKED-SUSPENDED SENTENCES AND PLEA BARGAINING PROHIBITED-PENALTIES, BY UPDATING THE NEVADA REVISED STATUTES WHICH PERTAIN TO DRIVING UNDER THE INFLUENCE OF ALCOHOL OR A CONTROLLED SUBSTANCE IN THE SECTION TO REFLECT THE CHANGES MADE BY THE LEGISLATURE'S REPLACING AND RESTRUCTURING OF NRS CHAPTER 484, TRAFFIC LAWS; AND BY ADDING THE EXPRESS LANGUAGE THAT THE MANDATORY PUNISHMENTS LISTED DO NOT APPLY WHEN THE REVOCATION PERIOD HAS EXPIRED, AND OTHER MATTERS PROPERLY RELATED THERETO (9:09:04) - Mayor Crowell introduced this item, and Deputy District Attorney Tina Russom reviewed the agenda report. Mayor Crowell entertained questions or comments of the Board members and public comments. When no questions or comments were forthcoming, he entertained a motion. Supervisor Bonkowski moved to introduce, on first reading, Bill No. 108, an ordinance amending the Carson City Municipal Code, Title 10, Vehicles and Traffic, Section 10, Special Responsibilities of Vehicle Drivers and Owners, Section 10.25.060, Driving While License Cancelled, Suspended, or Revoked - Suspended Sentences and Plea Bargaining Prohibited - Penalties, by updating the Nevada Revised Statutes which pertain to driving under the influence of alcohol or a controlled substance in the section to reflect the changes made by the legislature's replacing and restructuring of NRS 484, Traffic Laws, and by adding the express language that the mandatory punishments listed do not apply when the revocation period has expired, and other matters properly related thereto. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**12. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO RECOMMEND TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) APPROVAL OF THE CARSON CITY FIVE-YEAR CONSOLIDATED PLAN AND THE 2014 - 15 ANNUAL ACTION PLAN TO IMPLEMENT PROGRAMS**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 6**

**DRAFT**

**ASSOCIATED WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND TO FORWARD THE PLAN TO HUD (9:11:20)** - Mayor Crowell introduced this item, and Grants Program Coordinator Janice Brod reviewed the agenda materials. In response to a question, Community Development Department Director Lee Plemel provided a status report on the Brown Street property. Ms. Brod responded to questions of clarification regarding HUD's public hearing requirement and CDBG fund availability.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to recommend to the U.S. Department of Housing and Urban Development approval of the Carson City Five-Year Consolidated Plan and 2014 / 15 Annual Action Plan to implement programs associated with the Community Development Block Grant (“CDBG”) and to forward the plan to HUD. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John McKenna
<b>AYES:</b>	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**13. RECESS BOARD OF SUPERVISORS (9:16:43)** - Mayor Crowell recessed the Board of Supervisors at 9:16 a.m., and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

**REDEVELOPMENT AUTHORITY**

**14. CALL TO ORDER AND ROLL CALL (9:16:56)** - Chairperson Abowd called the Redevelopment Authority to order at 9:16 a.m., noting the presence of a quorum.

**15. PUBLIC COMMENT (9:17:13)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**16. OFFICE OF BUSINESS DEVELOPMENT**

**16(A) POSSIBLE ACTION TO APPROVE AMENDED REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (“RACC”) BYLAWS TO BRING THE BYLAWS INTO CONFORMANCE WITH THE BOARD OF SUPERVISORS' POLICIES AND PROCEDURES FOR ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES (9:17:21)** - Chairperson Abowd introduced this item, and Community Development Department Director Lee Plemel reviewed the agenda materials. Discussion took place regarding the possibility of implementing term limits for the RACC members.

Chairperson Abowd entertained public comment. (9:21:55) Ward 3 Supervisor Candidate / RACC Chair Lori Bagwell advised that the RACC had not specifically discussed term limits. Chairperson Abowd entertained additional public comment; however, none was forthcoming.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 7**

**DRAFT**

Mr. Plemel and Mr. Munn responded to questions of clarification regarding the bylaws included in the agenda materials. Chairperson Abowd entertained additional Redevelopment Authority member comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve the amended Redevelopment Authority Citizens Committee Bylaws to bring the Bylaws into conformance with the Board of Supervisors' Policies and Procedures for Advisory Boards, Commissions, and Committees. Member Crowell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chair Brad Bonkowski
<b>SECOND:</b>	Member Robert Crowell
<b>AYES:</b>	Vice Chair Bonkowski, Members Crowell, McKenna, Shirk, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(B) POSSIBLE ACTION TO APPROVE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO AUTHORIZE THE EXPENDITURE OF ONE DOLLAR (\$1) FROM THE FISCAL YEAR 2013 / 14 REDEVELOPMENT REVOLVING FUND TO ESTABLISH A REVOLVING LOAN ACCOUNT FOR LOANS TO SMALL BUSINESSES, PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 417, ADOPTED BY THE 2013 NEVADA STATE LEGISLATURE, INCLUDING APPROVAL OF THE POLICIES AND PROCEDURES FOR ACCEPTING APPLICATIONS AND PROCESSING SUCH LOAN REQUESTS (9:27:29)** - Chairperson Abowd introduced this item. Community Development Department Director Lee Plemel provided background information and reviewed the agenda materials. Discussion took place regarding the method by which a revolving loan account could be established.

Chairperson Abowd entertained public comment. (9:34:53) In response to a question from Downtown 20 / 20 Secretary Gloria Dyla, Mr. Plemel explained that the sales tax revenues are required to be specifically used for projects designated in the plan of expenditure. He explained the Redevelopment Authority's current direction to identify infrastructure projects, and advised that there will be a future discussion regarding redevelopment funding.

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve and make a recommendation to the Board of Supervisors to authorize the expenditure of \$1, from the fiscal year 2013 / 2014 redevelopment revolving fund, to establish a revolving loan account for loans to small businesses, pursuant to the provisions of AB 417, adopted by the 2013 Nevada State Legislature, including approval of the policies and procedures for accepting applications and processing such loan requests. Supervisor McKenna seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the May 1, 2014 Meeting

Page 8

DRAFT

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chair Brad Bonkowski
<b>SECOND:</b>	Member John McKenna
<b>AYES:</b>	Vice Chair Bonkowski, Members McKenna, Crowell, Shirk, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

17.

**PUBLIC COMMENT (9:37:52)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**18. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (9:37:58)** - A motion was made, seconded, and carried unanimously to adjourn the Redevelopment Authority meeting at 9:37 a.m.

**19. RECONVENE BOARD OF SUPERVISORS (9:38:17)** - Mayor Crowell reconvened the Board of Supervisors at 9:38 a.m.

**20. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF ONE DOLLAR (\$1) FROM THE FISCAL YEAR 2013 / 2014 REDEVELOPMENT REVOLVING FUND TO ESTABLISH A REVOLVING LOAN ACCOUNT FOR LOANS TO SMALL BUSINESSES, PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 417, ADOPTED BY THE 2013 NEVADA STATE LEGISLATURE, INCLUDING APPROVAL OF THE POLICIES AND PROCEDURES FOR ACCEPTING APPLICATIONS AND PROCESSING SUCH LOAN REQUESTS (9:38:20)** - Mayor Crowell introduced this item, noting it as the companion to item 16(B). He incorporated, by reference, all the discussion which took place under item 16(B), and entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained questions or comments of the Board members and a motion. **Supervisor McKenna moved to adopt Resolution No. 2014-R-8, authorizing the expenditure of one dollar for the fiscal year 2013 / 2014 redevelopment revolving fund to establish a revolving loan account for loans to small businesses, pursuant to the provisions of AB 417, adopted by the 2013 Nevada State Legislature, including an approval of the policies and procedures for accepting applications and processing such loan requests. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. In response to a question, Community Development Department Director Lee Plemel advised that the policies and procedures for accepting applications and processing loan requests were part of item 16(B). Mayor Crowell advised Mr. Plemel as to the contents of the future report to the legislature. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor John McKenna
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 1, 2014 Meeting**  
**Page 9**

**DRAFT**

Mayor Crowell recessed the meeting at 9:40 a.m. and reconvened at 9:52 a.m.

**21. CITY MANAGER - PRESENTATION AND DISCUSSION REGARDING GENERAL CARSON AREA NOXIOUS WEED CONCERNS, CURRENT LOCAL EFFORTS ON NOXIOUS WEED CONTROL, AND THE STATE STATUTES THAT GOVERN REGULATORY ACTIONS REGARDING NOXIOUS WEED CONTROL (9:52:47)** - Mayor Crowell introduced this item. Nevada Department of Agriculture Noxious Weed Program Grants and Outreach Coordinator Jamie Greer narrated a PowerPoint presentation, copies of which were included in the agenda materials. In response to a question, she discussed the effect of fire on noxious weeds. She responded to additional questions of regarding the provisions of NRS 555.180, volunteer programs, weed control on federal lands, noxious weed vectors, local infestations, Douglas County's weed control program, and Carson City's partnership with her program and other related programs.

Mayor Crowell entertained public comment. (10:23:45) Carson City Weed Coalition Coordinator Margie Evans provided additional clarification regarding weed treatment on federal lands, Carson City Code Enforcement cooperation, and weed treatment on Carson City Open Space and Parks properties. She responded to questions regarding volunteer treatment of noxious weeds, and discussed the importance of and methods for noxious weed reporting.

Mayor Crowell suggested opening a dialogue with Douglas County regarding the possibility of cross-jurisdictional sharing. In response to a question, Ms. Greer discussed various consequences of not addressing noxious weeds. (10:34:42) Ms. Evans expressed appreciation for NDOT's partnership with the Carson City Weed Coalition. Mayor Crowell thanked Ms. Evans for her efforts over the years.

Mayor Crowell entertained public comment. (10:36:51) Courtney Walker, of the Carson Water Subconservancy District, discussed a \$15,000 allocation to each county. Mayor Crowell entertained additional public comment and, when none was forthcoming, thanked Ms. Greer for her presentation.

**22. PARKS AND RECREATION DEPARTMENT, OPEN SPACE PROGRAM - DISCUSSION ONLY REGARDING STATUS REPORT OF PROJECTS AND ACTIVITIES OF INTEREST WITHIN CARSON CITY BY BUREAU OF LAND MANAGEMENT SIERRA FRONT FIELD MANAGEMENT OFFICER MANAGER LEON THOMAS, JR. - Deferred.**

**23. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:38:42)** - Mayor Crowell announced a ceremony scheduled for later in the morning at the Police Officers Memorial. He provided a status report on the recent activities of the NACo Public Lands Transfer Task Force, and offered to provide a draft report to any interested Board member. He advised that the Board members would be conducting individual, private interviews with the City Manager candidates later in the day.

For the benefit of the public, Supervisor McKenna explained the reason the City Manager interviews, scheduled for Friday, May 2<sup>nd</sup>, would not be televised. Ms. Works advised that the interviews would be

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 1, 2014 Meeting**

**Page 10**

**DRAFT**

filmed and aired following conclusion of the interviews. She clarified that the interviews will be conducted in open meeting, and that the public will have access. She responded to questions regarding the time table associated with negotiating a contract. Discussion ensued regarding the interview process.

**STAFF COMMENTS AND STATUS REPORTS**

**24. PUBLIC COMMENT** - None.

**25. ACTION TO ADJOURN (10:46:30)** - Mayor Crowell adjourned the meeting at 10:46 a.m.

The Minutes of the May 1, 2014 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of August, 2014.

---

ROBERT L. CROWELL, Mayor

ATTEST:

---

ALAN GLOVER, Clerk - Recorder