

**MINUTES**  
**Regular Meeting**  
**Carson City Parks and Recreation Commission**  
**Tuesday, July 1, 2014 • 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members:**

<b>Chair – Sean Lehmann</b>	<b>Vice Chair – Brett Long</b>
<b>Commissioner – Chuck Adams</b>	<b>Commissioner – Joe Cacioppo</b>
<b>Commissioner – Justin Colburn</b>	<b>Commissioner – Donna Curtis</b>
<b>Commissioner – Robert Glenn</b>	<b>Commissioner – Lee-Ann Keever</b>
<b>Commissioner John McKenna</b>	

**Staff:**

Roger Moellendorf – Parks and Recreation Department Director  
Tina Russom, Deputy District Attorney  
Vern Krahn, Park Planner  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

The televised Carson City Parks and Recreation Commission meetings are available on AccessCarsoncity.org, [http://www.breweryarts.org/?page\\_id=2603](http://www.breweryarts.org/?page_id=2603).

**CALL TO ORDER** (5:31:14) – Chairperson Lehmann called the meeting to order at 5:31 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM** (5:31:22) – A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Sean Lehmann	Present	
Brett Long	Present	
Chuck Adams	Present	
Joe Cacioppo	Absent	
Justin Colburn	Present	
Donna Curtis	Present	5:33 p.m.
Robert Glenn	Present	
Lee-Ann Keever	Present	
John McKenna	Present	

**PUBLIC COMMENTS** – None.

**1. ACTION ON APPROVAL OF MINUTES.**

**(5:32:09) – MOTION:** To Approve the minutes of the May 6, 2013 and June 3, 2013 meetings.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Keever
<b>SECONDER:</b>	Adams
<b>AYES:</b>	Lehmann, Long, Adams, Colburn, Glenn, Keever, McKenna
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Curtis, Cacioppo

2. **MODIFICATIONS TO THE AGENDA.** (5:32:30) – Mr. Moellendorf suggested addressing agenda item 3D prior to item 3C.

3. **MEETING ITEMS**

**A. DISCUSSION ONLY AND AN UPDATE ON THE STATUS OF THE NV 150 NEVADA FAIR WHICH WILL BE HELD JULY 30, 2014 THROUGH AUGUST 3, 2014 AT FUJI PARK.**

(5:33:27) – Mr. Moellendorf reviewed the agenda materials and reported on the preparations of the Nevada Sesquicentennial Fair at the Fairgrounds in Fuji Park. He also gave information on emergency planning, and reminded the audience that there were many volunteer positions available with enrollment information found on [www.nevadafair.com](http://www.nevadafair.com), or at the Parks and Recreation Department office.

(5:38:55) – Commissioner Glenn offered to answer questions about the fair as a member of the Fair Committee.

(5:39:30) – Commissioner Curtis inquired about specific volunteering options.

(5:40:42) – Commissioner Keever thanked Mr. Moellendorf for the security information she had requested, and Mr. Moellendorf noted that a fair update would be presented in the September meeting.

There were no public comments.

**B. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS TO APPROVE A REQUEST BY THE BOYS & GIRLS CLUB OF WESTERN NEVADA TO NAME THE PONY EXPRESS PAVILION AFTER MARV TEIXEIRA.**

(5:41:51) – Mr. Moellendorf gave background and presented the agenda materials, incorporated into the record.

(5:44:50) – Discussion ensued regarding the exact name of the Pavilion.

(5:45:42) – Chairperson Lehmann objected to naming local venues after local politicians.

(5:47:15) – Commissioner McKenna noted that Livermore Lane was named after now Assemblyman Pete Livermore, adding that Mr. Teixeira was instrumental in establishing the local Boys and Girls Club (BGC).

(5:50:16) – Commissioner Curtis inquired about previously-discussed names, and noted she had no issues with the “Marv Teixeira Pony Express Pavilion”.

(5:51:42) – Vice Chairperson Long was informed that the cost to change the venue name was minimal.

**PUBLIC COMMENTS** – None

**(5:52:22) – MOTION: I propose we rename the Pony Express Pavilion the Marv Teixeira Pony Express Pavilion.**

<b>RESULT:</b>	<b>APPROVED (7-1-0)</b>
<b>MOVER:</b>	Curtis
<b>SECONDER:</b>	Adams
<b>AYES:</b>	Long, Adams, Colburn, Curtis Glenn, Keever, McKenna
<b>NAYS:</b>	Lehmann
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo

**C. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF A “NOTICE AND ACCEPTANCE OF EXERCISE OF OPTION” FOR THE PURCHASE BY THE CITY OF PROPERTY OWNED BY THE BOYS & GIRLS CLUB OF WESTERN NEVADA, LOCATED ALONG RUSSELL DRIVE FOR THE CONSTRUCTION OF THE MULTI-PURPOSE ATHLETIC CENTER (MAC).**

(6:36:24) – Mr. Moellendorf first gave background and presented the agenda materials which are incorporated into the record and noted a minor change.

**(6:41:25) – MOTION: I Move to recommend to the Board of Supervisors approval of a “Notice and Acceptance of Exercise of Option” for the purchase by the City of property owned by the Boys and Girls Club of Western Nevada, located along Russell Drive for the construction of the Multipurpose Athletic Center, with the exception of Article I, 1.1.3.**

<b>RESULT:</b>	<b>APPROVED (8-0-0)</b>
<b>MOVER:</b>	Curtis
<b>SECONDER:</b>	Long
<b>AYES:</b>	Lehmann, Long, Adams, Colburn, Curtis, Glenn, Keever, McKenna
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo

**D. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF A “JOINT USE AGREEMENT” BETWEEN THE BOYS & GIRLS CLUB OF WESTERN NEVADA AND THE CITY FOR THE USE OF THE MULTI-PURPOSE ATHLETIC CENTER (MAC).**

(5:52:55) – Mr. Moellendorf gave background and presented the agenda materials, incorporated into the record, including the proposed joint-use agreement. He also noted that this version was the third iteration of the agreement and incorporated all facilities on the site.

(5:58:45) – Chairperson Lehmann received clarification that normal business hours for BGC were 2:30 p.m. until 6 p.m. during the school week, and 7 a.m. until 5 p.m. in the Summer and during school breaks. Discussion ensued regarding limited public use during the summer, and the use of the term “exclusive”.

(6:02:05) – Ryan Russell, representing the BGC, emphasized the collaborative effort to keep the facility full. He also added that the BGC would be staffing the facility during their time of use. Discussion ensued regarding regular BGC and Parks and Recreation Department joint meetings.

## PUBLIC COMMENTS

(6:05:40) – Maurice White suggested the use of specific language defining “exclusivity”.

(6:08:25) – Mr. Russell advised combining sections 1.2.1 and 1.2.9 into one provision. Discussion ensued regarding keeping the schedule fungible. Commissioner Glenn also inquired about the first right of refusal by both parties. Discussion ensued regarding protocol relating to the first right of refusal.

(6:27:50) – Commissioner Curtis inquired about the first right of refusal going beyond the BGC’s requirement for a gymnasium, and suggested its control fall under the Parks and Recreation Department. Ms. Russom noted that future conduct would be governed by the intent of the joint use agreement.

(6:32:35) – Commissioner Adams praised both organizations for keeping the youth active.

**(6:34:06) – MOTION: I move to recommend merging sections 1.2.1 and 1.2.9 of the joint use agreement “to handle our exclusive issue”. That change being made, I’d like to recommend to the Board of Supervisors approval of the joint use agreement between the Boys and Girls Club of Western Nevada and the City for the use of the Multi-Purpose Athletic Center.** Commissioner McKenna clarified the motion by combining both sections and read it to the Commission.

<b>RESULT:</b>	<b>APPROVED (8-0-0)</b>
<b>MOVER:</b>	Adams
<b>SECONDER:</b>	McKenna
<b>AYES:</b>	Lehmann, Long, Adams, Colburn, Curtis, Glenn, Keever, McKenna
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo

## 4. STAFF UPDATES

### A. BOARD OF SUPERVISORS' APPROVAL OF PHASE 1 OF THE CARSON CITY FAIRGROUNDS/FUJI PARK DIRECTIONAL AND EVENT BANNER SIGN PROJECT.

(6:42:25) – Mr. Moellendorf presented the agenda materials and explained that the Board of Supervisors had approved \$30,000 from the Quality of Life Initiative, Question 18, Parks Capital fund to be used in conjunction with a \$20,000 grant from the Nevada Commission on Tourism for a directional and event banner at the Fairgrounds at Fuji Park. Mr. Moellendorf believed that the sign would be completed in May, 2015.

(6:46:40) – Mr. Moellendorf announced the retirement of Juan Guzman, Open Space Manager, on September 4, 2014. He also referred to several articles, incorporated into the record, regarding the Parks and Recreation Department activities.

**PUBLIC COMMENTS - None****5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(6:48:00) – Chairperson Lehmann noted the absence of a “splash park” in Carson City.

(6:49:23) – Commissioner Adams stated that he had been approached by a grandmother who suggested placing shade structures over playground equipment. Discussion ensued over the pros and cons of such structures.

(6:52:03) – Commissioner Curtis noted several articles in the April issue of Recreation Magazine regarding parks departments leading activities at minor costs. She suggested working with the schools to create such programs.

(6:53:41) – Commissioner Curtis also announced a forum by Partnership Carson City regarding medical marijuana on July 14, 2014, 5:30 p.m., at the Bob Boldrick Theatre in Carson City.

(6:54:20) – Commissioner Glenn notified the Commission that District 1 Little League tournaments were taking place now at Governors Field. He also noted that the State tournament would be hosted by Carson City in a few weeks. Commissioner Glenn suggested watching some of the games.

(6:56:52) – Chairperson Lehmann Invited runners and hikers to participate in the 9.5-mile, 39<sup>th</sup> annual Ponderosa Ridge Run on Saturday. Commissioner Keever reminded the Commission that the August meeting would coincide with the Sheriff’s Night out Event, and suggested arriving early to find parking.

**A. REPORT FROM SCHOOL BOARD LIAISON.** – Commissioner Cacioppo was not present to present.

**6. FUTURE AGENDA ITEMS.**

(6:57:19) – Incorporated in the agenda materials and into the record. Mr. Moellendorf also suggested discussing the naming of the Imus Park properties.

**7. PUBLIC COMMENTS – None****8. ACTION ON ADJOURNMENT.** (6:59:25) – **Commissioner Keever moved to adjourn. The motion was seconded by Commissioner Adams. The meeting was adjourned at 7:00 p.m.**

The Minutes of the July 1, 2014 Carson City Parks and Recreation Commission meeting are so approved this 5<sup>th</sup> day of August, 2014.

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SEAN LEHMANN, Chair