

**MINUTES**  
**Regular Meeting**  
**Carson City Shade Tree Council**  
**Wednesday, June 4, 2014 • 5:30 PM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Board Members:**

<b>Chair – Kyle Horvath</b>	<b>Vice Chair – Gianna Shirk</b>
<b>Member – Gary Borst</b>	<b>Member – Terrill Ozawa</b>
<b>Member – Jens Peermann</b>	<b>Member – Roy Trenoweth</b>

**Staff:**

Roger Moellendorf, Parks and Recreation Department Director  
Cheryl Eggert, Recording Secretary  
Transcribed by: Tamar Warren/Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

The televised Carson City Shade Tree Council meetings are available on AccessCarsoncity.org, [http://www.breweryarts.org/?page\\_id=2609](http://www.breweryarts.org/?page_id=2609).

**CALL TO ORDER**

**ROLL CALL AND DETERMINATION OF QUORUM (2:04)** – Chairperson Horvath called the meeting to order at 5:30 p.m. A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Kyle Horvath	Present	
Gianna Shirk	Absent	
Gary Borst	Present	
Terrill Ozawa	Present	
Jens Peermann	Present	
Roy Trenoweth	Present	

**PUBLIC COMMENTS**

(2:29) – David Howlett, Nevada Division of Forestry (NDF), noted that he would introduce a new member of his team during the public comments section at the end of this meeting.

**1. ACTION ON APPROVAL OF MINUTES.**

**(3:00) – MOTION: I move to approve the minutes of the April 2, 2013 meeting as written.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Peermann
<b>SECONDER:</b>	Ozawa
<b>AYES:</b>	Horvath, Borst, Ozawa, Peermann, Trenoweth
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Shirk

**2. MODIFICATIONS TO THE AGENDA (3:22) – None****3. MEETING ITEMS****A. FOR POSSIBLE ACTION: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING.**

(3:24) – Vice Chairperson Shirk was absent as excused.

**B. DISCUSSION ONLY REGARDING THE 2014 ARBOR DAY CELEBRATION.**

(3:49) – Member Peermann noted the increased number of attendees, especially from the general public. He added that he had received feedback from one individual to have the Arbor Day Run after the celebration. However, he believed that the celebration should remain the highlighted event and occur last.

(5:45) – Member Ozawa explained that the flyers she had distributed in State offices were well-received. She also thanked the local businesses and restaurants for posting the flyers.

(6:27) – Member Peermann noted he would send a “Thank You” letter to the Nevada Appeal for the donation of six advertisements.

(6:51) – Member Borst stated that the media exposure was “working” and that he was pleased with the setup.

(8:09) – Chairperson Horvath thanked the Parks and Recreation Department Staff for being present on a Saturday. He also attributed the success of the event to the fact that it was held on Saturday.

(9:35) – Member Peermann wished to have a decision for next year’s celebration on whether to allow candidates running for public office to have campaign materials at these events.

(10:26) – Mr. Moellendorf referred to the budget incorporated into the record and noted that the run had generated \$560.75 in revenue.

(11:20) – Discussion ensued regarding possible venues for next year’s celebration.

**PUBLIC COMMENT**

(12:37) – Mr. Howlett noted that the Arbor Day Celebration was “by far the best” he had attended. Chairperson Horvath thanked Vice Chairperson Shirk for planning and executing the run.

(14:04) – Mr. Howlett indicated that the Carson City Tree Inventory planning was underway and that six staff members from Carson City would be trained in Las Vegas for the project. He also introduced Ryan Shane, NDF Resource Management Officer, who will be working with the Council in his new position.

**C. FOR POSSIBLE ACTION: TO BEGIN PLANNING THE 2014 FALL TREE CARE SEMINAR.**

(16:48) – Chairperson Horvath suggested selecting a date first and working on details later. It was agreed to consider Wednesday, November 12, 2014, and Mr. Moellendorf agreed to check the City calendar to ensure the Community Center availability.

**PUBLIC COMMENTS**

(23:50) – Mr. Howlett suggested lowering the cost to the public and suggested an NDF sponsorship. Discussion ensued regarding logistics and catering, speakers, and themes.

**D. FOR DISCUSSION AND POSSIBLE ACTION: TO ADOPT RECOMMENDED WATER WISE MEASURES THAT CAN BE TAKEN IN A DROUGHT SITUATION.**

(32:16) – Mr. Moellendorf referred to a handout, incorporated into the record, regarding watering tips and encouraged looking into the references for additional information.

(34:12) – Member Peermann offered to convert the information into a flyer, to be sent out with an upcoming water bill. Member Ozawa suggested posting the information on the City’s website as well.

(38:10) – Chairperson Horvath read the information on the watering tips handout for feedback and consensus from Council members.

**PUBLIC COMMENT**

(53:20) – Mr. Howlett emphasized the importance of “smart watering”, adding that efforts to reduce water usage statewide have led to “killing of trees”, and cited turf as an example of helping tree growth. He also suggested including information about the reduction of heating and cooling costs by utilizing trees.

(1:00:50) – Member Borst suggested specifically addressing sequoias.

**(1:06:16) – MOTION: I move to re-craft the informational sheet on “water tips for trees and shrubs” to distribute to the general public, based on the agreed-upon changes.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Ozawa
<b>SECONDER:</b>	Peermann
<b>AYES:</b>	Horvath, Borst, Ozawa, Peermann, Trenoweth
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Shirk

(1:06:12) – Mr. Moellendorf noted that a two-week notice was required to place the item on the Board of Supervisors Agenda. He suggested presenting it in July.

**E. DISCUSSION ONLY REGARDING REVIEW OF ADOPTED GOALS.**

(1:07:35) – Chairperson Horvath reviewed the Council’s goals which were approved in January and noted that they were on track.

**F. FOR DISCUSSION AND POSSIBLE ACTION: COUNCIL MEMBERS TO REVIEW AND VOLUNTEER FOR COMMITTEE DUTIES.**

(1:10:30) – Chairperson Horvath reviewed each Council member’s participation on the pre-designated committees and received confirmation from members regarding their involvement.

**G. DISCUSSION ONLY REGARDING UPDATE ON THE TREE INVENTORY GRANT PROCESS.**

(1:20:24) – Mr. Moellendorf reported on the tree inventory grant, noting that he was working with Mr. Howlett and the Carson City Public Works Department. He also hoped for a joint bid with the City of Reno. Mr. Moellendorf referred to a budget worksheet for the tree inventory, which is incorporated into the record.

(1:23:50) – Mr. Howlett confirmed that the City’s grant match would be 25 percent and not 50 percent.

**H. DISCUSSION ONLY REGARDING TREE REMOVAL MITIGATION.**

(1:25:06) – Mr. Moellendorf read the agenda explanation and noted that the item had been resolved and that the business would replace the removed trees and plant up to 12 additional three-inch caliper trees on public property.

(1:26:30) – Chairperson Horvath suggested sending a “thank you” letter to public works and to the businesses for coming to a positive conclusion, should similar situations occur in the future.

**4. NON-ACTION ITEMS**

**A. REPORTS**

**STATUS REPORTS AND COMMENTS FROM STAFF**

(1:27:36) – Mr. Moellendorf noted that a summary of “green” recycling programs and other FYI items, all of which are incorporated into the record, were included in the members’ packets.

**MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

**5. FUTURE AGENDA ITEMS (1:33:53)**

Tree Care Initiative  
Fall Tree Care Seminar  
Green Waste

**6. PUBLIC COMMENTS – None**

**7. ACTION ON ADJOURNMENT (1:35:36) – Member Ozawa moved to adjourn. The motion was seconded by Member Peermann . The meeting was adjourned at 7:05 p.m.**

The Minutes of the June 4, 2014 Carson City Shade Tree Council meeting are so approved this 6<sup>th</sup> day of August, 2014.

---

KYLE HORVATH, Chair