

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 11, 2014 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, June 11, 2014, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Commissioner Brad Bonkowski
Commissioner James Mallery
Commissioner Robert McQueary

STAFF: Darren Schulz, Public Works Department Director
Daniel Doenges, Senior Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:49:59) - Chairperson McKenna called the meeting to order at 5:49 p.m. Roll was called; a quorum was present. Vice Chairperson Smolenski was absent.

B. PUBLIC COMMENT (5:50:26) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 9, 2014 (5:50:32) - Chairperson McKenna entertained a motion. **Commissioner Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

D. AGENDA MANAGEMENT NOTICE (5:50:49) - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:51:02) - Chairperson McKenna entertained disclosures; however, none were forthcoming.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY AND THE UNIVERSITY OF NEVADA, RENO, FOR THE PURPOSE OF TECHNICAL ASSISTANCE WITH THE CARSON CITY PAVEMENT MANAGEMENT SYSTEM (5:51:18) - Chairperson McKenna introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges and Mr. Schulz responded to questions of clarification. Commissioner Bonkowski suggested a correction to page 3 of the proposed agreement included in the agenda materials. Mr. Schulz responded to additional questions of clarification, and discussion followed. Mr. Schulz wholeheartedly acknowledged the value of the investment.

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Chairperson McKenna entertained public comment. (6:04:38) Ward 3 Supervisor Candidate Lori Bagwell expressed the opinion that two years will be insufficient to determine performance measures.

At Chairperson McKenna's request, Mr. Schulz discussed the outdated method of pavement maintenance, and provided additional clarification of the benefits of the technical assistance. In response to a further question, he explained that the University of Nevada, Reno staff has been working with Washoe County Public Works over the past six to seven years. "Washoe County has now changed the way they're looking at their street maintenance based on this group's recommendation and Washoe County has positive results ..." Mr. Schulz acknowledged that Carson City Public Works doesn't have the in-house expertise to be able to inventory and analyze the conditions of our roads and the best methods of maintenance and repair. He further acknowledged that using an outside firm with expertise in this area, the longevity of Carson City roadways should be increased even in consideration that gas tax revenues are decreasing every year. In response to a further question, Mr. Schulz advised that Washoe County Public Works has continued to contract with the University of Nevada, Reno over the last six to seven years. He responded to additional questions of clarification.

Chairperson McKenna entertained additional commissioner and public comments and, when none were forthcoming, a motion. **Commissioner Bonkowski moved to approve the interlocal agreement, between Carson City and the University of Nevada, Reno, for the purpose of technical assistance with the Carson City Pavement Management System, with the addition of a specific number of days under paragraph 4, page 3. Commissioner Mallery seconded the motion.** Chairperson McKenna entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Brad Bonkowski
SECOND:	Commissioner Jim Mallery
AYES:	Commissioners Bonkowski, Mallery, McQueary, and Chair McKenna
NAYS:	None
ABSENT:	Vice Chair James Smolenski
ABSTAIN:	None

F-2. POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO EXECUTE THE INTERLOCAL CONTRACT WITH THE STATE OF NEVADA DIVISION OF HEALTH CARE FINANCING AND POLICY ("DHCFP") FOR THE REIMBURSEMENT OF PARATRANSIT ASSESSMENTS FOR MEDICAID RECIPIENTS ON THE JAC ASSIST SERVICE, AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS OR A CHANGE IN THE VALUE OF FUNDING OF UP TO TWENTY PERCENT OF THE INITIAL FUNDING AMOUNT (6:12:31) - Chairperson McKenna introduced this item, and Mr. Doenges reviewed the agenda materials. In response to a question, Mr. Doenges advised of no anticipation of a significant change in funding levels. Chairperson McKenna entertained public comment and, when none were forthcoming, a motion. **Commissioner Bonkowski moved to authorize the Transportation Manager to execute the interlocal contract, with the State of Nevada Division of Health Care Financing and Policy, for the reimbursement of paratransit assessments for Medicaid recipients on the JAC Assist service, and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions or a change in the value of funding of up to twenty percent of the initial funding amount.**

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Commissioner McQueary seconded the motion. Chairperson McKenna entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Brad Bonkowski
SECOND:	Commissioner Robert McQueary
AYES:	Commissioners Bonkowski, McQueary, Mallery, and Chair McKenna
NAYS:	None
ABSENT:	Vice Chair James Smolenski
ABSTAIN:	None

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT; G-2. PROJECT STATUS REPORT; and G-3. FUTURE AGENDA ITEMS (6:15:10) - Chairperson McKenna introduced these items, and thanked Commissioner Mallery for "his dedicated and intelligent service." Mr. Schulz reviewed the street operations and project status reports which were included in the agenda materials. In response to a question, he advised that funding for the Hells Bells Road project will be rolled forward to the next fiscal year. He anticipates the project will be completed prior to the beginning of the school year. Mr. Doenges reviewed the tentative agenda for the July commission meeting. Chairperson McKenna entertained questions or comments and, when none were forthcoming, requested staff to ensure that the Snyder Avenue bridge opening is published in the newspaper, as appropriate. In response to a question, Mr. Schulz discussed the status of the bicycle lane signage.

H. COMMISSIONER COMMENTS (6:19:40) - Chairperson McKenna entertained commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENT (6:19:42) - Chairperson McKenna entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (6:19:45) - Commissioner Mallery moved to adjourn the meeting at 6:19 p.m. The motion was seconded and carried unanimously.

The Minutes of the June 11, 2014 Carson City Regional Transportation Commission meeting are so approved this 13th day of August, 2014.


JOHN MCKENNA, Chair