

CARSON CITY REGIONAL TRANSPORTATION COMMISSION
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A regular meeting of the Carson City Regional Transportation Commission was scheduled for 4:30 p.m. on Wednesday, March 12, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Vice Chairperson James Smolenski
Commissioner Brad Bonkowski
Commissioner James Mallory
Commissioner Robert McQueary

STAFF: Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review in the Clerk's Office during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:31:15) - Chairperson McKenna called the meeting to order at 4:31 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (4:31:42) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 8, 2014 (4:31:58) - Commissioner Bonkowski moved to approve the minutes, as presented. Vice Chairperson Smolenski seconded the motion. Motion carried 5-0.

D. AGENDA MANAGEMENT NOTICE (4:32:25) - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (4:32:41) - Chairperson McKenna entertained disclosures; however, none were forthcoming.

F. CONSENT AGENDA (4:32:57) - Chairperson McKenna introduced this item and provided a brief overview of the consent agenda. He entertained a motion to approve the consent agenda. **Commissioner Mallory so moved. Commissioner Bonkowski seconded the motion.**

Approved:	[5 - 0]
Moved:	Commissioner James Mallory
Second:	Commissioner Brad Bonkowski
Ayes:	Commissioners Mallory, Bonkowski, McQueary, Chair McKenna, Vice Chair Smolenski
Nays:	None
Absent:	None
Abstain:	None

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F-1. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$90,611.12, FOR CONTRACT NO. 1213-176, TITLED “2013 STREET MAINTENANCE PROGRAM,” TO SIERRA NEVADA CONSTRUCTION, INC.

F-2. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$20,872.80, FOR CONTRACT NO. 1213-181, TITLED “EAST FIFTH STREET BIKE AND PEDESTRIAN IMPROVEMENTS PROJECT,” TO A&K EARTH MOVERS, INC.

G. PUBLIC MEETING ITEMS:

G-1. RECOGNITION OF MICHAEL SMITH, WINNER OF THE KATHERINE McCLARY OPERATOR OF THE QUARTER (2013, 4TH QUARTER) AWARD FOR MV TRANSPORTATION (4:33:41) - Chairperson McKenna introduced this item, and invited Mr. Smith to join him at the podium. Chairperson McKenna presented Mr. Smith with the subject award, and thanked him on behalf of the commission and the community. (4:35:00) Mr. Smith discussed his effort to ensure safety, and expressed appreciation for the award. The commissioners, City staff, and the citizens present applauded.

G-2. RECOGNITION OF JON WINTERS, WINNER OF THE KATHERINE McCLARY OPERATOR OF THE YEAR (2013) AWARD FOR MV TRANSPORTATION (4:35:45) - Chairperson McKenna introduced this item, and invited Mr. Winters to the podium. Chairperson McKenna presented Mr. Winters with the subject award, and photographs were taken. Chairperson McKenna thanked Mr. Winters and, on behalf of the community, expressed appreciation for his hard work, attention to detail, and safety. (4:36:50) Mr. Winters expressed appreciation to the commission. The commissioners, City staff, and the citizens present applauded.

Mr. Pittenger thanked the JAC bus drivers for all their hard work and dedication. Chairperson McKenna entertained public comment relative to the subject and previous items. None was forthcoming.

G-3. INFORMATION ON THE RESULTS OF AN INITIAL PUBLIC INFORMATION MEETING CONCERNING A FIVE-YEAR TRANSIT DEVELOPMENT PLAN FOR THE JUMP AROUND CARSON (“JAC”) TRANSIT SYSTEM (4:38:03) - Chairperson McKenna introduced this item. Mr. Pittenger reviewed the agenda materials, and responded to questions of clarification. Chairperson McKenna entertained public comment; however, none was forthcoming.

G-4. POSSIBLE ACTION TO APPROVE THE SUBMITTAL OF A TRANSPORTATION ALTERNATIVES PROGRAM (“TAP”) GRANT APPLICATION FOR CONSTRUCTION OF A SEGMENT OF THE PROPOSED CARSON CITY FREEWAY MULTIUSE PATH (4:41:26) - Chairperson McKenna introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges reviewed revisions to the application which was included in the agenda materials. In response to a question, he reviewed the route of the proposed path and responded to additional corresponding questions of clarification.

In response to a question, Mr. Ward advised that the agenda item was properly noticed and suggested that anyone interested in obtaining a copy of the supporting material could be referred to the website. He advised that the commission would be well within their discretion to take action on the subject item.

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Chairperson McKenna entertained public comment and, when none was forthcoming, a motion. **Commissioner Bonkowski moved to approve the submittal of a Transportation Alternatives Program grant application for construction of a segment of the proposed Carson City Freeway Multiuse Path. Vice Chairperson Smolenski seconded the motion.** Chairperson McKenna called again for public comment and, when none was forthcoming, called for a vote on the pending motion.

Approved:	[5 - 0]
Moved:	Commissioner Brad Bonkowski
Second:	Vice Chairperson James Smolenski
Ayes:	Commissioner Bonkowski, Vice Chair Smolenski, Commissioners Mallory, McQueary, Chair McKenna
Nays:	None
Absent:	None

G-5. POSSIBLE ACTION TO APPROVE CONTRACT NO. 1314-101, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530 WITH KIMLEY-HORN AND ASSOCIATES, INC., TO PROVIDE ENGINEERING SERVICES FOR THE CARSON CITY ADA TRANSITION PLAN FOR TRANSPORTATION FACILITIES, THROUGH MARCH 31, 2015, FOR A NOT-TO-EXCEED AMOUNT OF \$190,000.00, TO BE FUNDED FORM THE CAMPO / UNIFIED PLANNING WORK PROGRAM ACCOUNT, IN THE CAMPO FUND, AS PROVIDED FOR IN FY 2013 / 2014 (4:52:11) - Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. Mr. Pittenger responded to questions of clarification regarding the requirements of the Americans With Disabilities Act, budgeted funding, and other possible uses for the funding. In response to a further question, he advised that the subject study was envisioned and included in the current year work program nearly a year ago. He responded to additional questions of clarification regarding the funding source, the match requirement, the contract, and the request for proposals process. He acknowledged that the study will be applied to actual projects, and detailed examples of the same.

Chairperson McKenna entertained public comments and comments from the contractor, who was present in the meeting room. When no comments were forthcoming, he entertained a motion. **Commissioner Bonkowski moved to approve Contract No. 1314-101, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Kimley-Horn and Associates, Inc. to provide engineering services for the Carson City ADA Transition Plan for Transportation Facilities, through March 31, 2015, for a not-to-exceed amount of \$190,000, to be funded from the CAMPO Unified Planning Work Program account in the CAMPO fund, as provided for in FY 2013 / 2014. Vice Chairperson Smolenski seconded the motion.** Chairperson McKenna entertained public and commissioner comments and, when none were forthcoming, called for a vote on the pending motion.

Approved:	[4 - 1]
Moved:	Commissioner Brad Bonkowski
Second:	Vice Chairperson James Smolenski
Ayes:	Commissioner Bonkowski, Vice Chair Smolenski, Commissioner Mallory, Chair McKenna
Nays:	Commissioner Robert McQueary
Absent:	None
Abstain:	None

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H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

H-1. STREET OPERATIONS REPORT - JANUARY 2014; H-2. PROJECT STATUS REPORT; H-3. FUTURE AGENDA ITEMS (5:06:25) - Chairperson McKenna introduced these items, and Mr. Pittenger reviewed the subject reports. In response to a question, Mr. Pittenger discussed long-range plans for connecting Vista Grande Boulevard to Jacks Valley Road. At Chairperson McKenna's request, Mr. Pittenger described the recent change in the directorship of the Public Works Department. At Chairperson McKenna's request, Mr. Pittenger reviewed the tentative agenda for the April commission and CAMPO meetings. Chairperson McKenna entertained public and commissioner questions or comments; however, none were forthcoming.

I. COMMISSIONER COMMENTS (5:17:05) - Chairperson McKenna entertained commissioner comments; however, none were forthcoming.

J. PUBLIC COMMENT (5:17:08) - Chairperson McKenna entertained public comments; however, none were forthcoming.

K. ACTION TO ADJOURN (5:17:12) - Vice Chairperson Smolenski moved to adjourn the meeting at 5:17 p.m. Commissioner Bonkowski seconded the motion. Motion carried 5-0.

The Minutes of the March 12, 2014 Carson City Regional Transportation Commission meeting are so approved this 14th day of May, 2014.

JOHN McKENNA, Chair