

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the March 6, 2014 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, March 6, 2014, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Ken Furlong  
Member John McKenna  
Member Jim Shirk

**STAFF:** Marena Works, Interim City Manager  
Alan Glover, Clerk - Recorder  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**26. CALL TO ORDER AND ROLL CALL** (2:01:10) - Chairperson Pintar called the Board of Health to order at 2:01 p.m. Roll was called; a quorum was present.

**27. PUBLIC COMMENT** (2:01:35) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**28. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 19, 2013** (2:01:50) - Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 7-0.

**29. HEALTH AND HUMAN SERVICES DEPARTMENT**

**29(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE BOARD OF HEALTH CHAIRMAN'S REPORT CONCERNING ACTIVITIES IN WHICH MEMBERS OF THE BOARD OF HEALTH ARE ENGAGED, BOTH INSIDE AND OUTSIDE OF THE HEALTH AND HUMAN SERVICES DEPARTMENT** (2:02:09) - Chairperson Pintar introduced this item, and provided her report. She responded to questions regarding a recent rabies incident. She entertained public comment and, when none was forthcoming, a motion. **Member Abowd moved to accept the Board of Health Chairperson's report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Brad Bonkowski
<b>AYES:</b>	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**29(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES** (2:08:29) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker narrated a SlideShow presentation, copies of which were included in the agenda materials. Ms. Aaker, Ms. Works, Chairperson Pintar, and pertinent Health and Human Services Department staff responded to corresponding questions of clarification, and discussion took place throughout the presentation. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Director's report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Brad Bonkowski
<b>AYES:</b>	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**29(C) REPORT AND POSSIBLE ACTION TO ACCEPT THE ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (DECEMBER 1, 2013 THROUGH JANUARY 31, 2014)** (2:47:03) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials, and responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Animal Services donations report and give direction to staff to ensure accountability of the funds. Member Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Brad Bonkowski
<b>AYES:</b>	Members Abowd, Bonkowski, Crowell, Furlong, McKenna, Shirk, and Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**29(D) REPORT AND DISCUSSION REGARDING ACTIVITY UPDATE OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S DISEASE CONTROL AND PREVENTION DIVISION** (2:50:57) - Chairperson Pintar introduced this item. Disease Control and Prevention Division Manager Dustin Boothe narrated a PowerPoint presentation, copies of which were included in the agenda materials. He and Chairperson Pintar responded to questions of clarification. Chairperson Pintar entertained public comment; however, none was forthcoming.

**29(E) REPORT AND DISCUSSION REGARDING A QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE CLINICAL SERVICES DIVISION** (3:02:53) - Chairperson Pintar introduced this item, and Management Assistant Adriana Rodriguez narrated a PowerPoint presentation, copies of which were included in the agenda materials. She requested the board members' feedback, and Chairperson Pintar thanked Ms. Rodriguez for her presentation. Ms. Aaker commended Ms.

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Rodriguez for her involvement in the quality improvement project.

**29(F) POSSIBLE ACTION TO SCHEDULE BIMONTHLY BOARD OF HEALTH MEETINGS FOR 2014 IN CONJUNCTION WITH THE BOARD OF SUPERVISORS REGULAR MEETING DAYS ON APRIL 17, JUNE 19, AUGUST 21, OCTOBER 16, AND DECEMBER 18** (3:09:54) - Chairperson Pintar introduced this item, and reviewed the agenda materials. Consensus of the board was to accept the suggested meeting dates.

**30. PUBLIC COMMENT** (3:10:57) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**31. ACTION TO ADJOURN BOARD OF HEALTH** (3:10:59) - Chairperson Pintar adjourned the meeting at 3:10 p.m.

The Minutes of the March 6, 2014 Carson City Board of Health meeting are so approved this 28<sup>th</sup> day of August, 2014.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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ALAN GLOVER, Clerk - Recorder