

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 28, 2014 Meeting

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A meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 28, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nicholas Marano, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Deputy City Manager
Neil Rombardo, District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 3. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE (8:30:02) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover introduced Chief Elections Clerk Sue Merriwether, noting that she will be the elected Clerk - Recorder as of January 5, 2015. Mr. Glover called the roll; a quorum was present. Mayor Crowell led the pledge of allegiance.

4. PUBLIC COMMENT (8:31:03) - Mayor Crowell entertained public comment; however, none was forthcoming.

5. POSSIBLE ACTION ON ADOPTION OF THE AGENDA (8:31:24) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

6. RECESS BOARD OF SUPERVISORS (8:32:00) - Mayor Crowell recessed the Board of Supervisors and passed the gavel to Board of Health Chairperson Dr. Susan Pintar.

BOARD OF HEALTH

7. CALL TO ORDER AND ROLL CALL (8:32:08) - Chairperson Pintar called the Board of Health to order. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong.

8. PUBLIC COMMENT (8:32:37) - Chairperson Pintar entertained public comment; however, none was forthcoming.

9. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 6, 2014 (8:32:45) - Chairperson Pintar entertained a motion for approval of the minutes. **Member Abowd moved to approve the minutes, as published. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

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10. HEALTH AND HUMAN SERVICES DEPARTMENT

10(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (8:33:10) - Chairperson Pintar introduced this item, and reviewed her report. Extensive discussion took place regarding the recent notification that Carson-Tahoe Hospital will no longer provide exams for victims of sexual assault. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's report and give direction to staff on CCHHS activities, to include a meeting arranged with the City Manager, two Supervisors, and Susan Pintar, with the hospital staff. Member McKenna seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (8:51:17) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials in conjunction with displayed slides. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to questions of clarification, and discussion took place, throughout the presentation. Chairperson Pintar entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Director's report and give direction to staff on CCHHS activities. Vice Chairperson Crowell seconded the motion.** Chairperson Pintar called for a vote on the motion.

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Vice Chair Robert Crowell
AYES:	Member Abowd, Vice Chair Crowell, Members Bonkowski, Furlong, McKenna, Shirk, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(C) REPORT AND POSSIBLE ACTION TO ACCEPT ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (9:14:54) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Chairperson Pintar entertained a motion. **Vice Chairperson Crowell moved to accept the report and extend the board's gratitude to the Estate of George Teixeira. Member McKenna seconded the motion.** Chairperson Pintar called for a vote on the motion.

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RESULT:	Approved [7 - 0]
MOVER:	Vice Chair Robert Crowell
SECOND:	Member John McKenna
AYES:	Vice Chair Crowell, Members McKenna, Abowd, Bonkowski, Furlong, Shirk, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(D) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUES A AND B: IMPROVING ACCESS TO HEALTH INFORMATION - HEALTH RESOURCES IN CARSON CITY (ISSUE A) AND HEALTH DATA FROM COMMUNITY PARTNERS (ISSUE B) (9:16:35) - Chairperson Pintar introduced this item, and invited Partnership Carson City Executive Director Kathy Bartosz and Valerie Cauhape, of the Health and Human Services Department, to provide a report. (9:17:22) Ms. Bartosz provided background information on this item, and reviewed the agenda materials in conjunction with displayed slides. She responded to questions of clarification, and discussion took place, throughout her presentation. (9:24:36) Ms. Cauhape provided background information on Community Issue B, and responded to corresponding questions of clarification. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Bartosz and Ms. Cauhape for their presentation.

10(E) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE K: PEDESTRIAN AND BICYCLE SAFETY AND ACCESS (9:26:45) - Chairperson Pintar introduced this item. Cortney Bloomer, of the Carson City Health and Human Services Department, reviewed the agenda materials in conjunction with displayed slides. She responded to questions regarding the status of the Bicycle Friendly Community application, and discussion followed. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Bloomer for her presentation.

10(F) PRESENTATION AND DISCUSSION ONLY ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S DRAFT PUBLIC HEALTH EMERGENCY OPERATIONS PLAN (9:39:27) - Chairperson Pintar introduced this item. Public Health Preparedness Division Manager Angela Barosso reviewed the agenda materials in conjunction with displayed slides, and responded to corresponding questions of clarification. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Barosso for her presentation.

10(G) PRESENTATION AND DISCUSSION ABOUT A QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE CLINICAL SERVICES DIVISION TO IMPROVE EFFICIENCY AND ACCURACY IN CLINICAL DOCUMENTATION (9:43:09) - Chairperson Pintar introduced and provided background information on this item. Clinical Services Manager Roni Galas, Eileen Colen, from HealthInsight, and Nurse Practitioner Tamara Bowman reviewed the agenda materials in conjunction with displayed slides. Chairperson Pintar commended the ladies on their work. Member McKenna commended the report, and discussed the importance of maintaining the security of the information. Chairperson Pintar advised that the City's Information Technology Department works very closely with Physician Select Management. Discussion followed and, at Ms. Galas' request, the work group members introduced themselves for the record: Nurse Practitioner Maggie Holloway, Public Health Nurse

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Judy Barlow, Public Health Nurse Noemi Oschenbach, and Douglas Community Health Public Health Nurse Rachel Rasner. Chairperson Pintar and the board members thanked the ladies for their participation.

11. PUBLIC COMMENT(10:18:37) - Chairperson Pintar entertained public comment; however, none was forthcoming.

12. ACTION TO ADJOURN BOARD OF HEALTH (10:18:44) - Vice Chairperson Crowell moved to adjourn the meeting at 10:18 a.m. The motion was seconded and carried unanimously.

13. RECONVENE BOARD OF SUPERVISORS (10:30:49) - Mayor Crowell reconvened the Board of Supervisors at 10:30 a.m., following a brief recess.

14. PARKS AND RECREATION DEPARTMENT, SHADE TREE COUNCIL - PRESENTATION ONLY REGARDING THE ACTIVITIES OF THE SHADE TREE COUNCIL (10:30:54) - Mayor Crowell introduced this item, and invited Shade Tree Council Chair Kyle Horvath to the podium. Mr. Horvath reviewed the agenda materials, responded to questions of clarification, and discussion followed. Mayor Crowell entertained public comment and, when none was forthcoming, thanked Mr. Horvath for his attendance and presentation. Mayor Crowell requested Mr. Horvath to convey the Board's appreciation to the Shade Tree Council.

15. DISTRICT ATTORNEY - INFORMATION ONLY RELATED TO THE "DISTRICT ATTORNEY'S WITNESS GUIDE ("DAWG") PROGRAM WHICH PROVIDES A K-9 ATTENDANT TO VICTIMS OF VIOLENT CRIMES BY PROVIDING THEM WITH COMFORT, PARTICIPATING IN FORENSIC INTERVIEWS, ACCOMPANYING THEM THROUGH THE RIGORS OF THE COURT PROCESS, AND BRINGING A GENERAL CALM TO WITNESSES AS WELL AS INTERACTING WITH PEOPLE IN THE COURTHOUSE AND THROUGH SPECIALTY COURTS; THIS PROGRAM WILL ASSIST VICTIMS AND WITNESSES WITH PHYSICAL, PSYCHOLOGICAL, OR EMOTIONAL TRAUMA ASSOCIATED WITH CRIMINAL CONDUCT (10:42:57) - Mayor Crowell introduced this item, and Mr. Rombardo provided background information. Assistant District Attorney Mark Krueger reviewed the agenda materials, and introduced Subaru, trained as a therapy dog and acting as the District Attorney's Witness Guide dog. Supervisor McKenna commended the program, and disclosed that he and the Mayor have known Subaru since he was a puppy. Mr. Krueger responded to questions of clarification regarding details of the program.

Mayor Crowell entertained public comment; however, none was forthcoming. Mayor Crowell requested the Board members to join him in meeting Subaru. The Board members returned to the dais and Mayor Crowell thanked the District Attorney's staff.

16. CITY MANAGER - PRESENTATION OF THE CARSON CITY QUARTERLY BUSINESS REVIEW FOR THE PERIOD ENDING JUNE 2014 (11:04:37) - Mayor Crowell introduced this item, and Ms. Works provided an overview of the agenda materials. Ms. Works and the appropriate department representatives presented their respective portions of the quarterly business review, which was included in the agenda materials and displayed in the meeting room. Questions, comments, and discussion took place throughout each presentation.

Supervisor McKenna commended the user-friendliness of the quarterly business review. Mayor Crowell entertained public comment; however, none was forthcoming.

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17. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION OF INTENT, PROPOSING THE ISSUANCE OF, AND AUTHORIZING THE PUBLICATION OF NOTICES RELATING TO, GENERAL OBLIGATION (LIMITED TAX) INFRASTRUCTURE SALES TAX BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) FOR THE PURPOSE OF FINANCING INFRASTRUCTURE PROJECTS FOR THE CITY; PROVIDING THE MANNER, FORM, AND CONTENTS OF THE NOTICES; AUTHORIZING THE CITY MANAGER OR CITY FINANCE DIRECTOR TO ARRANGE FOR THE SALE OF THE BONDS; PROVIDING OTHER MATTERS PROPERLY RELATED THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF (12:11:45) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti noted a necessary correction to the first paragraph of the resolution included in the agenda materials. He reviewed the agenda materials. Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would ‘lawfully consider, participate, and vote in this matter, pursuant to NRS 281A.420.’ Mr. Providenti responded to questions of clarification regarding the resolution included in the agenda materials.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2014-R-25, a resolution of intent, proposing the issuance of, and authorizing the publication of notices relating to, general obligation (limited tax) infrastructure sales tax bonds (additionally secured by pledged revenues) for the purpose of financing infrastructure projects for the City; providing the manner, form, and contents of the notices; authorizing the City Manager or City Finance Director to arrange for the sale of the bonds; providing other matters properly related thereto; and providing the effective date hereof. Supervisors Abowd and McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised of having “voted against this tax measure in the beginning. As we move through this process, as we go forward, I cannot continually say no to where this Board has already directed our City and our community to go. So, just clarifying my vote that I will be voting yea on this is in that fact, in that relationship.” Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Brad Bonkowski
SECOND:	Supervisors Karen Abowd and John McKenna
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18. PUBLIC COMMENT (12:16:00) - Mayor Crowell entertained public comment; however, none was forthcoming.

19. ACTION TO ADJOURN (12:16:12) - Mayor Crowell adjourned the meeting at 12:16 p.m.

The Minutes of the August 28, 2014 Carson City Board of Supervisors meeting are so approved this 4th day of December, 2014.

ATTEST:

ROBERT L. CROWELL, Mayor

ALAN GLOVER, Clerk - Recorder