

**MINUTES**  
**Regular Meeting**  
**Carson City Parks and Recreation Commission**  
**Wednesday, November 5, 2014 • 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

<b>Chair – Sean Lehmann</b>	<b>Vice Chair – Brett Long</b>
<b>Commissioner – Chuck Adams</b>	<b>Commissioner – Joe Cacioppo</b>
<b>Commissioner – Justin Colburn</b>	<b>Commissioner – Donna Curtis</b>
<b>Commissioner – Robert Glenn</b>	<b>Commissioner – Lee-Ann Keever</b>
<b>Commissioner – John McKenna</b>	

**Staff**

Roger Moellendorf, Parks and Recreation Department Director  
Jennifer Mayhew, Deputy District Attorney  
Scott Fahrenbruch, Deputy Parks and Recreation Department Director  
Vern Krahn, Park Planner  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

The televised Carson City Parks and Recreation Commission meetings are available at [http://www.breweryarts.org/?page\\_id=2603](http://www.breweryarts.org/?page_id=2603).

**CALL TO ORDER** (5:32:09) – Chairperson Lehmann called the meeting to order at 5:32 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM** (5:32:17) – A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Left</b>
Sean Lehmann	Present	
Brett Long	Present	
Chuck Adams	Present	
Joe Cacioppo	Present	6:30 p.m.
Justin Colburn	Present	
Donna Curtis	Present	
Robert Glenn	Absent	
Lee-Ann Keever	Present	
John McKenna	Present	6:25 p.m.

**PUBLIC COMMENTS**

(5:33:10) – Brad Trolson introduced himself as the President of Carson Rifle and Pistol Club, requested restroom facilities at the Carson City shooting range. Mr. Moellendorf noted that he, in conjunction with Mr. Fahrenbruch and Mr. Krahn, was in discussion with the Nevada Department of Wildlife regarding this subject. Commissioner McKenna announced that the shooting range would be closed on November 7, 2014 for cleaning.

(5:36:00) – CK Baily echoed Mr. Trolson’s sentiments and stated that the female patrons would greatly benefit from the presence of restrooms.

## 1. ACTION ON APPROVAL OF MINUTES.

(5:37:22) – MOTION: I move to approve the minutes of the October 7, 2014 meeting.

<b>RESULT:</b>	<b>APPROVED (7-0-1)</b>
<b>MOVER:</b>	Long
<b>SECONDER:</b>	Cacioppo
<b>AYES:</b>	Lehmann, Long, Adams, Cacioppo, Colburn, Curtis, McKenna
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Keever
<b>ABSENT:</b>	Glenn

## 2. MODIFICATIONS TO THE AGENDA (5:37:58) – None.

## 3. MEETING ITEMS

### A. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS TO CHANGE THE NAME OF THE EDMONDS SPORTS COMPLEX TO “PETE LIVERMORE SPORTS COMPLEX”.

(5:38:14) – Mr. Moellendorf introduced the agenda materials, incorporated into the record, and referred to the letter received from the Carson City Youth Sports Association in support of the name change. He also suggested a recommendation to the Board of Supervisors to go ahead with the name change.

(5:40:37) – Chairperson Lehmann inquired about the current “Edmonds” name.

## PUBLIC COMMENTS

(5:41:01) – Donna DePauw introduced herself and explained that the Edmonds Sports Complex was named after Edmonds Street.

(5:42:13) – Discussion ensued regarding naming the Governor’s Field instead. Commissioner McKenna clarified that years ago, the road to the Edmonds complex was named Livermore, after the late Assemblyman.

(5:43:22) – Mr. Moellendorf read into the record the letter, incorporated into the record, by Carson City Youth Sports Association President Greg Davis, recommending the name change.

(5:44:20) – Commissioner Curtis noted that the loss of Assemblyman Livermore was a personal one to her. Her sentiments were echoed by Mr. Fahrenbruch who stated that “his legacy is everywhere”, adding that the Assemblyman was responsible for the Quality of Life tax initiative and the Edmonds Sports Complex. Discussion ensued regarding past name changes.

(5:48:35) – Ronni Hannaman, Executive Director, Carson City Chamber of Commerce, stated that the Chamber Board of Directors highly recommended the name change as well. She also noted that Assemblyman Livermore

was very proud of the Edmonds facility, adding that the park should have been named after him “while he was alive”.

(5:51:44) – P.K. O’Neill introduced himself as a 34-year resident of Carson City, and the newly-elected Assemblyman for Pete Livermore’s seat. Mr. O’Neill gave examples of not finding Edmonds complex in the past, because most people called it “Livermore Park”, adding that the renaming was appropriate.

(5:54:02) – Donna DePauw suggested naming the park “Pete’s Park” if a shortened name was required, adding that his family would be honored by the name change.

**(5:56:37) – MOTION: I move to recommend to the Board of Supervisors to change the name of the Edmonds Sports Complex to Pete Livermore Sports Complex.**

<b>RESULT:</b>	<b>APPROVED (8-0-0)</b>
<b>MOVER:</b>	Cacioppo
<b>SECONDER:</b>	Curtis
<b>AYES:</b>	Lehmann, Long, Adams, Cacioppo, Colburn, Curtis, Keever, McKenna
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Glenn

**B. FOR DISCUSSION AND POSSIBLE ACTION: TO DISCUSS AND REVIEW THE DRAFT SCHULZ RANCH LANDSCAPE MAINTENANCE DISTRICT PETITION FOR THE PLANNED SCHULZ RANCH DEVELOPMENT.**

(5:57:34) – Mr. Moellendorf introduced the agenda item in the form of a Staff Report, and Christopher Baker of Manhard Consulting, to present the agenda materials. He added that the item would be re-agendized for action on December 2, 2014, and would be presented to the Board of Supervisors on December 18, 2014. He also noted that Mr. Fahrenbruch was instrumental in working with Mr. Baker.

(6:09:10) – Mr. Baker presented the Schulz Ranch Landscape Maintenance District Petition and the accompanying ordinance, both of which are incorporated into the record.

(6:11:10) – Commissioner Curtis inquired about collecting City fees. Mr. Baker clarified that residential construction tax and “hookup fees” such as water and sewer would be incurred, adding that “improvements” would be paid by the developer. Discussion ensued regarding “hookup fees”. Mr. Moellendorf offered to find out and return with information regarding the fees.

(6:14:39) – Commissioner Colburn was informed that “no fundamental changes” had been made to the document, which had been edited and fine-tuned by legal counsel.

(6:19:25) – Vice Chairperson Long inquired about lighting and was informed that it would be covered by the Landscape Maintenance District (LMD).

**PUBLIC COMMENTS**

(6:20:22) – None.

**C. FOR POSSIBLE ACTION: TO IDENTIFY ISSUES AND/OR TOPICS IN CHAPTER 7 (FUNDING AND PRIORITIES) AND CHAPTER 8 (POLICIES) OF THE PARKS AND RECREATION MASTER PLAN FOR CONSIDERATION IN FUTURE AMENDMENTS TO THE PLAN.**

(6:23:03) – Mr. Krahn gave background and reviewed the agenda materials which are incorporated into the record.

(6:31:35) – Commissioner Curtis reminded Staff to consider the request for restrooms by the Carson Rifle and Pistol Club; however, Mr. Moellendorf believed that it should be funded through the general fund and not from capital funds. Discussion ensued regarding the landscape maintenance funds, and the uses for the one-eighth cent tax as additions to the report being prepared for the Board of Supervisors.

**PUBLIC COMMENTS**

(6:47:39) – John Beer identified himself as a relatively new resident of the area and a member of the Carson Rifle and Pistol Club. He reiterated the need for restrooms at the shooting range. Mr. Beer also noted that many visitors from different communities visit the range for competitions; however, some, especially women, did not return because of the lack of restrooms. Mr. Fahrenbruch indicated that he had met with the Rifle and Pistol Club and was working with a liaison there. He also explained that he was in contact with the Nevada Department of Wildlife as well, regarding this item. Mr. Fahrenbruch also pointed out the security issues and the vandalism to portable facilities, adding that a permanent restroom was the solution. Mr. Beer offered to move the temporary restrooms every night to avoid vandalism. He also invited Mr. Fahrenbruch to a future club meeting.

(7:01:06) – Commissioner Colburn suggested considering the economic impact while allocating funding to capital projects. Vice Chairperson Long advised spending a small amount of maintenance funds for restrooms in several parks while Mr. Moellendorf reminded the Commission that some neighborhood residents are opposed to having them in their parks. Commissioner Curtis pointed out that Section 6.2.2 of the Master Plan requires “that they [restrooms] be there”.

**(7:05:32) – MOTION: I move to identify no issues and/or topics in Chapter 7 (Funding and Priorities) and Chapter 8 (Policies) of the Parks and Recreation Master Plan for consideration in future amendments to the plan, and to incorporate this meeting’s discussion points.**

<b>RESULT:</b>	<b>APPROVED (8-0-0)</b>
<b>MOVER:</b>	Long
<b>SECONDER:</b>	Keever
<b>AYES:</b>	Lehmann, Long, Adams, Colburn, Curtis, Keever
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo, Glenn, McKenna

**4. STAFF UPDATES**

**A. UPDATE ON THE MULTI-PURPOSE ATHLETIC CENTER (MAC) PROJECT.**

(7:08:20) – Mr. Moellendorf referred to a 90 percent update email, incorporated into the record, from James Morris, Project Manager of the Carson City Water Reclamation Facility. Commissioner Curtis inquired about naming the facility and was informed no formal name had not been discussed to date.

There were no public comments.

**B. UPDATE REGARDING POSSIBLE DISC GOLF COURSE LOCATIONS.**

(7:12:30) – Mr. Moellendorf indicated that there were several concerns regarding the chosen site near the landfill, such as having a disposal site with the expansion of Interstate 580. He also stated that they had visited several other sites, along with Gregg Swift, one of the advocates for a disc golf course, and were planning on additional discussions with more advocates prior to addressing other sites options with the Commission.

(7:16:04) – Mr. Swift explained that they were “waiting patiently” for the land transfer from BLM to the City. He also noted that other cities were progressing more rapidly with their sites. Mr. Swift stated that some of the other considered sites were suitable as well. He wanted to be certain that “we don’t get lost in the shuffle”. Mr. Moellendorf agreed to a commitment in the January 2015 meeting.

There were no public comments.

**C. UPDATE REGARDING THE JOHN D WINTERS CENTENNIAL PARK UPPER SPORTS COMPLEX ADA IMPROVEMENTS PROJECT.**

(7:22:16) – Mr. Krahn noted that the project’s lowest, responsive, and responsible bid was for \$115,480.50, and expected the Board of Supervisors to award it tomorrow to V&C Construction, Inc. He added that slightly over \$75,000 of the project would be funded through a Land and Water Conservation grant, the balance of which would come from Quality of Life funding. Mr. Krahn believed that the project would be completed prior to the next softball tournament season, barring any major weather issues.

There were no public comments

**D. UPDATE REGARDING THE BMX TRACK LIGHTING PROJECT.**

(7:24:34) – Mr. Krahn explained that the 60 foot light poles had arrived, the light fixtures were stored away safely, and the NV Energy work was on time. He anticipated the project to be completed prior to the next season’s activities in late March.

**5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(7:27:23) – Chairperson Lehmann stated that 990 cities had smoking bans, and wished to revisit the item in a future meeting. Commissioner Curtis stated that Partnership Carson City was looking into a voluntary compliance campaign, utilizing tobacco tax funds, in the next few months. Chairperson Lehmann received confirmation that the bridges for the Kings Canyon Trail had been delivered.

**A. REPORT FROM SCHOOL BOARD LIAISON – None.**

(7:30:59) – Chairperson Lehmann stated that the Board of Pediatrics had recommended a later high school start time, adding that it could impact Parks and Recreation activities, should it be implemented.

(7:31:40) – Commissioner Keever was informed that the ice rink opening date might be November 28, 2014.

**6. FUTURE AGENDA ITEMS** – Incorporated into the record. Additionally, Chairperson Lehmann requested discussing a name modification for John D Winter Centennial Park.

**7. PUBLIC COMMENTS** – None.

**8. ACTION ON ADJOURNMENT (7:33:51)** – Commissioner Keever moved to adjourn. The motion was seconded by Commissioner Adams. The meeting was adjourned at 7:34 p.m.

The Minutes of the November 5, 2014 Carson City Parks and Recreation Commission meeting are so approved this 2<sup>nd</sup> day of December, 2014.

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SEAN LEHMANN, Chair