

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, October 16, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor *Pro Tem* Karen Abowd
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Deputy City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:32) - Mayor *Pro Tem* Abowd called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell was absent. Salvation Army Lieutenant Mark Cyr provided the invocation. At Mayor *Pro Tem* Abowd's request, Supervisor Bonkowski led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:17) - Mayor *Pro Tem* Abowd entertained public comment. (8:32:28) Fire Chief Stacey Giomi announced the Great American Shake Out / Great Nevada Shake Out, and provided background information on the same. He referred anyone interested in registering to the website at www.shakeout.org/nevada, and encouraged everyone to take "some sort of active role in acknowledging that an earthquake could happen," at 10:16 a.m. He discussed key components of earthquake survival, including the immediate actions of "drop, cover, and hold on."

Chief Giomi advised that the first fire chief was officially hired by the Carson City Board of Trustees on July 1, 1964, marking the beginning of the paid Fire Department in Carson City. He advised that several Fire Department staff persons have been working to commemorate the date in collaboration with the Nevada State Museum. A coin, the design of which he described, will be struck at 11:00 a.m. on Nevada Day in the Mint Building. The public is invited to attend and Chief Giomi advised that the coins will be available for sale. Mayor *Pro Tem* Abowd entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 3, 2014 (8:37:07) - Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor McKenna seconded the motion. Motion carried 4-0.

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:37:28) - Mayor *Pro Tem* Abowd advised that items 20(B) and 20(C) would be deferred to a future meeting. She entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted with the previously-stated revision.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 2

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF A PROCLAMATION FOR CONFLICT RESOLUTION DAY, OCTOBER 16, 2014 (8:37:46) - Mayor *Pro Tem* Abowd invited Betsy Kosier and Nancy Cleaves to join her at the podium, and read into the record the language of the Proclamation which was included in the agenda materials. Mayor *Pro Tem* Abowd presented Ms. Kosier with the original Proclamation. (8:40:14) Ms. Kosier expressed appreciation for the Proclamation, and discussed the importance of learning conflict resolution skills. (8:41:02) Ms. Cleaves referred anyone interested in conflict resolution resources to the Nevada Dispute Resolution Coalition.

8(B) PRESENTATION OF LENGTH OF SERVICE AWARDS FOR CITY EMPLOYEES

(8:41:43) - Mayor *Pro Tem* Abowd requested the Board members to join her at the podium, and introduced this item. Mayor *Pro Tem* Abowd invited Deputy Emergency Manager Stacey Belt, Water Production Operator James Estes, and Business Systems Analyst Gina Lee to the podium and presented each of them with a Certificate of Appreciation recognizing ten years of continuous, dedicated service to Carson City. Mayor *Pro Tem* Abowd invited Fleet Services Supervisor Bill Lacombe to the podium, and presented him with a Certificate of Appreciation recognizing twenty years of continuous, dedicated service to Carson City. Mayor *Pro Tem* Abowd invited Management Assistant Robin Houston to the podium, and presented her with a Certificate of Appreciation recognizing twenty-five years of continuous, dedicated service to Carson City. The Board members, City staff, and citizens presented applauded, and the Board members returned to the dais.

9. SHERIFF - POSSIBLE ACTION TO ACCEPT THE NEVADA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY GRANT JF-2015-CCSO-0026, JOINING FORCES, IN THE AMOUNT OF \$35,285, AND TO ALLOW THE USE OF FUNDS AS AUTHORIZATION TO PROCEED DOCUMENTS ARE ISSUED (8:44:59) - Mayor *Pro Tem* Abowd introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Mayor *Pro Tem* Abowd entertained questions or comments of the Board members and the public. When no questions or comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to accept the Nevada Department of Public Safety, Office of Traffic Safety Grant JF-2015-CCSO-00026, Joining Forces, in the amount of \$35,285, and to allow use of the funds as Authorization to Proceed documents are issued. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

10. TREASURER - POSSIBLE ACTION TO APPROVE THE REMOVAL OF TAXES THAT HAVE OCCURRED IN FY 2013 AND FY 2014 TAX YEARS FOR PARCEL 004-141-05, PALO VERDE DRIVE, PURSUANT TO NRS 361.060, IN THE AMOUNT OF \$527.41 (8:46:29) - Mayor *Pro Tem* Abowd introduced this item, and Ms. Works reviewed the agenda materials. Mayor *Pro Tem* Abowd entertained questions or comments of the Board members. Supervisor McKenna reviewed the Staff

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 3

Summary portion of the agenda report, by way of explanation. Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor McKenna moved to approve the removal of taxes that have occurred, FY 2013 and FY 2014 tax years, for parcel 004-141-05, Palo Verde Drive, pursuant to NRS 361.060, in the amount of \$527.41.** Supervisor **Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor John McKenna |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors McKenna, Bonkowski, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

11. RECESS BOARD OF SUPERVISORS (8:47:55) - Mayor *Pro Tem* Abowd recessed the Board of Supervisors at 8:48 a.m., and passed the gavel to Board of Health Chairperson Dr. Susan Pintar.

BOARD OF HEALTH

12. CALL TO ORDER AND ROLL CALL (8:48:27) - Chairperson Pintar called the Board of Health meeting to order at 8:48 a.m. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong. Vice Chairperson Crowell was absent.

13. PUBLIC COMMENT (8:49:00) - Chairperson Pintar entertained public comment; however, none was forthcoming.

14. HEALTH AND HUMAN SERVICES DEPARTMENT

14(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (8:49:13) - Chairperson Pintar introduced this item, and presented her report, including details regarding the grant-funded cross-jurisdictional sharing project with Douglas County; and continued exploration of alternatives for a location to conduct sexual assault examinations. Chairperson Pintar emphasized that the other parts of the Sexual Assault Response Team ("SART") remain strong, and discussed the involvement of Sexual Assault Response Advocates ("SARA") in the community. Chairperson Pintar described the Point of Dispensing ("POD") exercise scheduled for Friday, October 25th. She responded to questions of clarification regarding details of her report, and entertained a motion. **Member Bonkowski moved to accept the Health Officer's report and give direction to staff on Carson City Health and Human Services Department activities. Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 4

| | |
|-----------------|---|
| RESULT: | Approved [6 - 0 - 1] |
| MOVED: | Member Brad Bonkowski |
| SECOND: | Member Karen Abowd |
| AYES: | Members Bonkowski, Abowd, Furlong, McKenna, Shirk, and Chair Pintar |
| NAYS: | None |
| ABSENT: | Vice Chairperson Robert Crowell |
| ABSTAIN: | None |

14(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (8:53:03) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker narrated a PowerPoint presentation of her report. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department personnel responded to questions of clarification throughout the presentation, and discussion ensued.

Chairperson Pintar entertained questions of the board members and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Member Abowd moved to accept the Director's report, and give direction to staff on Carson City Health and Human Services Department activities. Member Bonkowski seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [6 - 0 - 1] |
| MOVED: | Member Karen Abowd |
| SECOND: | Member Brad Bonkowski |
| AYES: | Members Abowd, Bonkowski, Furlong, McKenna, Shirk, and Chair Pintar |
| NAYS: | None |
| ABSENT: | Vice Chairperson Robert Crowell |
| ABSTAIN: | None |

14(C) PRESENTATION AND DISCUSSION OF THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (“HIPAA”) REQUIREMENTS AS RELATED TO THE HEALTH DEPARTMENT (9:08:08) - Chairperson Pintar introduced HIPAA Compliance Officer Elaine Bergenheier, who reviewed new regulations and the corresponding procedures. In response to a question, Health and Human Services Department Director Nicki Aaker discussed consideration being given to a variety of audit tools. Discussion followed. Chairperson Pintar entertained additional board member questions or comments and public comments and, when none were forthcoming, thanked Ms. Bergenheier.

14(D) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE J: ALCOHOL AND SUBSTANCE ABUSE (9:17:42) - Chairperson Pintar introduced this item. Partnership Carson City Executive Director Kathy Bartosz reviewed the “Partnership Carson City Strategic Plan, 2014 - 2015,” which had been distributed to the board members, staff, and made available to the public prior to the start of the meeting. Ms. Bartosz, Health and Human Services Department Director Nicki Aaker, and Chairperson Pintar responded to questions of clarification regarding needed and available funding;

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 5

available services; and the mission and services of the National Alliance of Mental Illness. Discussion followed.

(9:52:24) Partnership Carson City Youth Program Coordinator / Mental Health First Aid Trainer Hannah McDonald displayed, circulated, and described some of the visual aids she uses in youth trends presentations. She responded to corresponding questions of clarification, and welcomed the Board members to contact her with additional questions. Chairperson Pintar thanked Ms. Bartosz and Ms. McDonald for their attendance and participation.

14(E) PRESENTATION AND DISCUSSION ON THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE HUMAN SERVICES DIVISION TO EVALUATE THE EFFECTIVENESS OF THE FINANCIAL LITERACY PROGRAM (10:03:30) - Chairperson Pintar introduced Human Services Division Manager Mary Jane Ostrander and Case Manager Dave Gibson, and provided background information on this item. (10:03:55) Mr. Gibson narrated the PowerPoint presentation which was included in the agenda materials and displayed in the meeting room. (10:23:26) Ms. Ostrander expressed appreciation to Nevada State Bank and their volunteers for their participation in the Financial Literacy Program. She presented Certificates of Appreciation to Nevada State Bank Volunteer Jennifer Fonda for Nevada State Bank and each of their workshop volunteers.

(10:24:40) Ms. Fonda thanked the Health and Human Services Department for their partnership, and discussed participation in the Financial Literacy Program. Chairperson Pintar thanked Ms. Fonda on behalf of the board, and expressed an interest in expanding the program throughout the community. She requested Ms. Fonda to convey the board's appreciation to her staff.

Chairperson Pintar entertained questions or comments from the board members. Member Abowd expressed appreciation for the program and, in response to a question, Ms. Ostrander advised that the workshops are available to anyone. Health and Human Services Department Director Nicki Aaker advised that the Financial Literacy Program ties into the performance management system.

15. PUBLIC COMMENT (10:28:21) - Chairperson Pintar entertained public comment; however, none was forthcoming.

16. ACTION TO ADJOURN BOARD OF HEALTH (10:28:31) - Member Bonkowski moved to adjourn the meeting at 10:28 a.m. Member Abowd seconded the motion. Motion carried 6-0.

17. RECONVENE BOARD OF SUPERVISORS (10:34:40) - Mayor *Pro Tem* Abowd reconvened the Board of Supervisors meeting following a short recess.

18. FINANCE DEPARTMENT

18(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH OCTOBER 7, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:34:50) - Mayor *Pro Tem* Abowd introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. He thanked City Manager's Office Business Manager Janet Busse for "spruc[ing] up our website ..., making things a lot more user-friendly." Mayor *Pro Tem* Abowd entertained Board member and public questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 6

moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through October 7, 2014, pursuant to NRS 251.030 and NRS 354.290. Supervisor McKenna seconded the motion. Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

18(B) POSSIBLE ACTION TO CONFIRM THE ENGAGEMENT OF SHERMAN AND HOWARD AS BOND COUNSEL TO CARSON CITY, NEVADA IN CONNECTION WITH THE \$13,600,000 CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) INFRASTRUCTURE SALES TAX BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2014 (10:35:55) - Mayor *Pro Tem* Abowd introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor *Pro Tem* Abowd entertained Board member and public questions or comments and, when none were forthcoming, a motion. **Supervisor McKenna moved to confirm the engagement of Sherman & Howard, as bond counsel to Carson City, Nevada in connection with the \$13,600,000 Carson City, Nevada General Obligation (Limited Tax) Infrastructure Sales Tax Bonds (Additionally Secured by Pledged Revenues), Series 2014C. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion. Supervisor Shirk advised that he would vote in favor of the motion "although I voted against the one-eighth cent sales tax ... because it is a policy that we must do to obtain the bonding even though I voted against the bonding." At Mr. Providenti's request, **Supervisor McKenna amended his motion to remove the letter "C" from the "Series 2014" designation. Supervisor Bonkowski continued his second.** In response to a question, Mr. Providenti advised that the subject engagement was for new bonds. Mayor *Pro Tem* Abowd entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor John McKenna |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors McKenna, Bonkowski, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

19. PURCHASING AND CONTRACTS

19(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-083, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530, WITH LUMOS & ASSOCIATES, TO PROVIDE PROFESSIONAL SERVICES FOR THE WASTEWATER RECLAMATION FACILITY, IN AN AMOUNT NOT TO EXCEED \$158,000.00, TO BE FUNDED FROM THE WASTEWATER RECLAMATION FACILITY PHASE 1 IMPROVEMENTS PROJECT NO. 051301, AS

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 7

PROVIDED IN FY 2014 / 2015 (10:38:30) - Mayor *Pro Tem* Abowd introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Utility Manager David Bruketta responded to questions of clarification regarding the provisions of Tasks 3 and 4 in the proposal included in the agenda materials as Exhibit A, and the landscaping plan. In response to a question, Mr. Bruketta advised that budget information will be presented to the Utilities Financial Oversight Committee ("UFOC") in the spring of 2015. In response to a further question, he discussed the purview of the UFOC to ensure financial objectives are met.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, she entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-083, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Lumos & Associates, to provide professional services for the wastewater reclamation facility, in an amount not to exceed \$158,000.00, to be funded from the wastewater reclamation facility phase 1 improvement project, No. 051301, as provided in FY 2014 / 15.** Supervisor McKenna **seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

19(B) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$887.50, FOR CONTRACT NO. 1314-185, TITLED, "FUJI PARK ELECTRICAL INFRASTRUCTURE PROJECT," TO BRIGGS ELECTRIC, INC. (10:44:38) - Mayor *Pro Tem* Abowd introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Mayor *Pro Tem* Abowd entertained Board member questions or comments, and public comments. When no questions or comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor McKenna moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$887.50, for Contract No. 1314-185, titled, "Fuji Park Electrical Infrastructure Project," to Briggs Electric, Inc.** **Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor John McKenna |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors McKenna, Bonkowski, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 8

20. PUBLIC WORKS DEPARTMENT

20(A) POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A WATER LINE PARTICIPATION AGREEMENT, BY AND BETWEEN STEVEN AND DAWN HUTSON AND CITY OF CARSON CITY, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA, FOR WORK INCLUDING, BUT NOT LIMITED TO, THE CONSTRUCTION OF A WATER LINE IN ACCORDANCE WITH APPROVED PLANS AND SPECIFICATIONS FOR 1040 EAST OVERLAND STREET WATER MAIN EXTENSION; THE TOTAL CITY COMMITMENT TO THIS PROJECT, AS SPECIFIED IN THE AGREEMENT, SHALL NOT EXCEED A TOTAL OF \$30,000 FROM THE WATER FUND (10:46:04) - Mayor *Pro Tem* Abowd introduced this item, and Senior Project Manager Tom Grundy reviewed the agenda materials. In response to a question, Mr. Grundy advised that if the City portion of the project exceeded \$30,000, he would return to the Board. He explained that the cost estimate was based on a preliminary quote from one of the contractors and that he has since been informed that the City's portion will be less than \$30,000, including a ten percent contingency amount. Supervisor Shirk commended the information contained in the agenda materials, and thanked Mr. Grundy for responding to questions he had sent via email prior to the meeting.

Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, additional Board member questions or comments. In response to a question, Mr. Grundy advised of having researched similar water line participation agreements. The most recent was on Mark Way and another on Curry Street. Mayor *Pro Tem* Abowd entertained additional questions or comments and, when none were forthcoming, a motion. Supervisor Bonkowski moved to approve and authorize the Mayor to sign a **Waterline Participation Agreement, by and between Steven and Dawn Hutson and the City of Carson City, a political subdivision of the State of Nevada, for work including, but not limited to the construction of a water line, in accordance with approved plans and specifications for 1040 East Overland Street Water Main Extension; the total City commitment to this project, as specified in the Agreement, shall not exceed a total of \$30,000 from the water funds. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|----------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

20(B) POSSIBLE ACTION TO APPROVE THE KINGS CANYON CREEK ROTATION AGREEMENT WITH ANDERSON COLARD RANCH ENTERPRISES, LLC TO ALLOW THE CITY THE POSSIBLE USE OF A PORTION OF THE KINGS CANYON CREEK FLOWS - Deferred.

20(C) POSSIBLE ACTION TO APPROVE THE ASH CANYON CREEK ROTATION AGREEMENT WITH ANDERSON COLARD RANCH ENTERPRISES, LLC, TO ALLOW THE CITY POSSIBLE USE OF A PORTION OF THE ASH CANYON CREEK FLOWS - Deferred.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 9

21. COMMUNITY DEVELOPMENT DEPARTMENT

21(A) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 115, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.04, BUSINESS LICENSE, SECTION 4.04.005, DEFINITIONS, BY ADDING DEFINITIONS FOR MEDICAL MARIJUANA ESTABLISHMENTS; SECTIONS 4.04.020, 4.04.031, AND 4.04.040, BY ADDING FEES FOR MEDICAL MARIJUANA ESTABLISHMENTS AND EXEMPTING MEDICAL MARIJUANA ESTABLISHMENTS FROM CERTAIN FEES; AND ADDING A NEW SECTION 4.04.120, ENTITLED, "MEDICAL MARIJUANA ESTABLISHMENTS - APPLICATION FOR LICENSE AND ADDITIONAL REGULATIONS," TO PROVIDE ADDITIONAL REQUIREMENTS FOR MEDICAL MARIJUANA ESTABLISHMENT BUSINESS LICENSES, AND OTHER MATTERS PROPERLY RELATED THERETO (10:49:25) - Mayor *Pro Tem* Abowd introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that "because this item is of a general nature and not for specific applicants," he would participate in discussion and action. Planning Manager Susan Dorr Pansky reviewed the agenda materials, noting the addition of item 4(f), based on discussion of the Board at introduction, on first reading, of the proposed ordinance. She read into the record the language of the additional paragraph, and advised of having received no additional comments on the proposed ordinance since introduction on first reading.

Mayor *Pro Tem* Abowd entertained questions or comments and, in response to a question, Mr. Munn advised that addition of the referenced paragraph had not materially changed the proposed ordinance. Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt, on second reading, Bill No. 115, Ordinance No. 2014-14, an ordinance amending the Carson City Municipal Code, Title 4, Licenses and Business Regulations, Chapter 4.04, Business License, Section 4.04.005, Definitions, by adding definitions for medical marijuana establishments; Sections 4.04.020, 4.04.031, and 4.04.040, by adding fees for medical marijuana establishments and exempting medical marijuana establishments from certain fees; and adding a new Section 4.04.120, entitled, "Medical Marijuana Establishments Application for License and Additional Regulations," to provide additional requirements for medical marijuana establishment business licenses, and other matters properly related thereto. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion. Supervisor Shirk advised of having voted against the proposed ordinance at introduction on first reading, and expressed the opinion that "the fees that are incorporated now are [not] adequate." He expressed the further opinion that "these fees should be increased," and advised that he would vote against the proposed ordinance. Mayor *Pro Tem* Abowd entertained additional discussion on the motion and, when none was forthcoming, a vote.

| | |
|-----------------|--|
| RESULT: | Approved [3 - 1 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | Supervisor Jim Shirk |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 10

21(B) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN A LETTER ON BEHALF OF THE BOARD OF SUPERVISORS RECOMMENDING THE REAPPOINTMENT OF COMMUNITY DEVELOPMENT DIRECTOR LEE PLEMEL TO THE STATE LAND USE PLANNING ADVISORY COUNCIL ("SLUPAC") FOR A THREE-YEAR TERM, FROM JANUARY 2015 THROUGH DECEMBER 2017 (10:53:25) - Mayor *Pro Tem* Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Mr. Plemel acknowledged a willingness to accept the appointment. Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to authorize the Mayor to sign a letter on behalf of the Board of Supervisors, recommending the reappointment of Community Development Director Lee Plemel to the State Land Use Planning Advisory Council for a three-year term, from January 2015 through December 2017. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor John McKenna |
| AYES: | Supervisors Bonkowski, McKenna, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

22. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF SEPTEMBER 9, 2014 THROUGH OCTOBER 6, 2014 (10:55:09) - Mayor *Pro Tem* Abowd introduced this item, and Mr. Marano provided a brief overview of the agenda report. Mayor *Pro Tem* Abowd entertained discussion of the Board members and, when none was forthcoming, public comment. When no public comment was forthcoming, she entertained a motion. **Supervisor McKenna moved to ratify the approval of bills and other requests for payment by the City Manager for the period of September 9, 2014 through October 6, 2014. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

| | |
|-----------------|---|
| RESULT: | Approved [4 - 0 - 1] |
| MOVER: | Supervisor John McKenna |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors McKenna, Bonkowski, Shirk, and Mayor <i>Pro Tem</i> Abowd |
| NAYS: | None |
| ABSENT: | Mayor Robert Crowell |
| ABSTAIN: | None |

23. BOARD OF SUPERVISORS NON-ACTION ITEMS:

FUTURE AGENDA ITEMS (10:55:59) - Mr. Marano advised of the intent to agendize an annual report from the Carson City Municipal Golf Corporation for one of the January Board meetings. He provided an overview of the agenda for the November 6th Board of Supervisors meeting.

STATUS REVIEW OF PROJECTS (10:56:49) - None.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the October 16, 2014 Meeting

Page 11

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (10:56:53) - None.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS; STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:56:59) - Supervisor Shirk advised of a ceremony to honor Mayor Marv Teixeira, scheduled for 4:30 p.m. on Tuesday, October 21st at Mills Park. He further advised that Carson City lodging had increased by 4.5 percent in August.

Mayor *Pro Tem* Abowd advised that for the second month in a row, Carson City has “topped \$1.8 million in room tax revenue” for the first time ever. She provided an overview of discussion which took place at a recent NevadaWorks meeting.

Supervisor Bonkowski referred to the report provided by Shelly Aldean from the TRPA Governing Board, and commended her on the informative and comprehensive reports.

At Supervisor McKenna's request, Mr. Glover reviewed the early voting schedule. He advised that any registered voter who had not yet received a sample ballot should contact the Elections Division. At Supervisor McKenna's request, Mr. Glover reviewed the voter identification requirements, as outlined in a letter included at the first page of the sample ballot. Mayor *Pro Tem* Abowd entertained additional comments; however, none were forthcoming.

STAFF COMMENTS AND STATUS REPORT

24. PUBLIC COMMENT (11:01:48) - Mayor *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

25. ACTION TO ADJOURN (11:01:52) - Supervisor Bonkowski moved to adjourn the meeting at 11:01 a.m. Supervisor McKenna seconded the motion. Motion carried unanimously.

The Minutes of the October 16, 2014 Carson City Board of Supervisors meeting are so approved this 15th day of January, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder