

MINUTES
Regular Meeting
Carson City Regional Transportation Commission
Wednesday, January 14, 2015 • 4:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Commission Members

Vice Chair – Jim Smolenski	Commissioner – Brad Bonkowski
Commissioner – Robert Crowell	Commissioner – Mark Kimbrough
Commissioner – Robert McQueary	

Staff

Darren Schulz, Public Works Department Director	
Patrick Pittenger, Transportation Manager	
Daniel Doenges, Senior Transportation Planner	
Graham Dollarhide, Transit Coordinator	
Joseph Ward, Senior Deputy District Attorney	
Tamar Warren, Deputy Clerk/Recording Secretary	

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

The televised Regional Transportation Commission (RTC) meeting recordings are available on:
<http://www.breweryarts.org/carsontv-public-access/rtccampo/>.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (4:30:40) – Vice Chairperson Smolenski called the meeting to order. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Vice Chairperson Jim Smolenski	Present	
Commissioner Brad Bonkowski	Present	
Commissioner Robert Crowell	Present	
Commissioner Mark Kimbrough	Present	
Commissioner Robert McQueary	Present	

B. PUBLIC COMMENT (4:31:15) – None.

C. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

C-1 FOR POSSIBLE ACTION: ACTION TO APPROVE THE MINUTES OF THE NOVEMBER 12, 2014 MEETING.

(4:31:58) – MOTION: I move to approve the minutes of the November 12, 2014 RTC meeting as presented.

RESULT:	APPROVED (4-0-1)
MOVER:	Bonkowski
SECONDER:	Kimbrough
AYES:	Smolenski, Bonkowski, Kimbrough McQueary
NAYS:	None
ABSTENTIONS:	Crowell
ABSENT:	None

D. AGENDA MANAGEMENT NOTICE (4:32:24) – None.

E. DISCLOSURES (4:32:35) – None.

F. PUBLIC HEARING ITEMS

F-1 FOR POSSIBLE ACTION: THE ELECTION OF OFFICERS FOR THE RTC.

(4:32:48) – Vice Chairperson Smolenski introduced the item.

(4:33:16) – I move to nominate Brad Bonkowski as the new RTC Chairperson.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	McQueary
AYES:	Smolenski, Bonkowski, Crowell, Kimbrough McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(4:33:47) – MOTION: I move to nominate Jim Smolenski as the Vice Chairperson of RTC.

RESULT:	APPROVED (5-0-0)
MOVER:	Bonkowski
SECONDER:	Kimbrough
AYES:	Smolenski, Bonkowski, Crowell, Kimbrough McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

There were no public comments.

(4:34:26) – Mr. Pittenger explained that the Board of Supervisors had appointed Mayor Crowell and Supervisor Bonkowski to the RTC in January, and had reappointed Commissioner Kimbrough for a two-year term in December.

F-2 FOR POSSIBLE ACTION: TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$19,034.09 FOR CONTRACT 1314-164 TITLED SAFE ROUTE TO SCHOOL, HELLS BELLS ROAD PEDESTRIAN IMPROVEMENTS TO COONS CONSTRUCTION, LLC.

(4:34:45) – Chairperson Bonkowski introduced the item.

(4:35:15) – Mr. Pittenger presented the agenda materials which are incorporated into the record.

There were no public comments.

(4:36:05) – MOTION: I move to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment in the amount of \$19,034.09 for contract 1314-164 titled Safe Route to School, Hells Bells Road Pedestrian Improvements to Coons Construction, LLC.

RESULT:	APPROVED (5-0-0)
MOVER:	Smolenski
SECONDER:	Crowell
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-3 INFORMATION ON A PENDING PUBLIC WORKS DEPARTMENT APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

(4:36:53) – Chairperson Bonkowski introduced the item.

(4:37:05) – Mr. Pittenger presented the agenda materials which are incorporated into the record. In response to a question by Chairperson Bonkowski, Mr. Pittenger explained that the CDBG funds are frequently used as a match to Federal Transit Administration funds, allowing the projects to be 100 percent funded.

There were no public comments.

F-4 INFORMATION ON THE IMPLEMENTATION OF JUMP AROUND CARSON'S EXPANDED EVENING SERVICE.

(4:40:18) – Chairperson Bonkowski introduced the item. Mr. Pittenger gave a brief background and introduced Graham Dollarhide, Transit Coordinator, to elaborate. Mr. Dollarhide presented the agenda materials which are incorporated into the record. He noted that the extended hours had contributed to the increase in ridership, and that it was “in line with the projected budget”. Mr. Dollarhide also stated that the paratransit transportation had benefited many disabled individuals, especially the dialysis patients who now had more flexibility. He added that they would receive additional promotion from Western Nevada College (WNC), especially when the students could now plan their upcoming classes to take advantage of the expanded service. Vice Chairperson Smolenski was informed that the last departure time from WNC was at 10 p.m. Mr. Pittenger called the added hours successful, and Mr. Dollarhide confirmed for Chairperson Bonkowski that the WNC routes would only run when the College was in session. Commissioner McQueary inquired about snow-plough routes, and was informed that the Jump Around Carson (JAC) routes were “at least secondary”.

F-5 INFORMATION REGARDING A REQUEST FOR PROPOSALS (RFP) FOR THE DOWNTOWN CARSON STREET URBAN DESIGN PROJECT.

(4:46:50) – Chairperson Bonkowski introduced the item. Mr. Pittenger presented the agenda materials and stated that the information had also been presented to the Redevelopment Authority Citizens Committee (RACC). He noted that a design team (headed by Loomis Engineering) had been selected, and that a contract approval recommendation to the Board of Supervisors was expected in February. Commissioner Kimbrough inquired about the public input process on the project and was informed that such opportunities will be available as the project moves forward.

There were no public comments.

G-1: STREET OPERATIONS REPORT – November 2014.

(4:49:16) – Mr. Pittenger presented the Street Operations Activity Report which is incorporated into the record. Chairperson Bonkowski inquired about the asphalt used in street patching operations and was informed that the 31 tons of asphalt were used for projects beyond pothole repairs.

G-2: PROJECT STATUS REPORT.

(4:51:31) – Mr. Schulz presented the Public Works Department's Monthly Status Report and highlighted the activities on Saliman Road, between Robinson Street and Carson High School, which would cause “pretty serious impacts to traffic” in the upcoming week. He also noted that on Monday, January 16, 2015, Saliman Road would be closed for repair work, taking advantage of the school holiday. Vice Chairperson Smolenski inquired about contractor deadlines and contingencies and was informed that all contracts had completion days, but the contractors had an opportunity to request extensions, especially due to weather issues. Mr. Schulz also explained that the Fifth Street project was on schedule. Chairperson Bonkowski was informed that the \$230,000 initially allocated to Robinson Street would be reprioritized due to the Downtown Project, and would be addressed during the Downtown improvements.

G-3: FUTURE AGENDA ITEMS.

(4:56:40) – Mr. Pittenger noted that the WNC sidewalk improvements and the extension of the freeway multi-use path would be included in future agendas. He also noted that the Board of Supervisors would hear an update on the fuel tax revenue tomorrow. Commissioner Kimbrough inquired about representation on the Tahoe Transportation District (TTD) and was informed that based on a Board of Supervisors decision, the RTC Chair would automatically become the representative to the TTD. Chairperson Bonkowski confirmed that he could designate a nominee.

H. COMMISSION COMMENTS

(4:59:35) – Commissioner Kimbrough noted that many California issues dominated the TTD discussion; however, Carson City was involved in the bike path and pipeline construction. He also cited a new tourism study that he believed might be of interest to the Commission. Chairperson Bonkowski suggested communicating any items of interest to Staff to determine bringing it to the RTC or not.

I. PUBLIC COMMENT (5:02:12) – None.

J. FOR POSSIBLE ACTION: ADJOURNMENT

(5:02:20) – Vice Chairperson Smolenski moved to adjourn. The motion was seconded by Commissioner Kimbrough. The meeting was adjourned at 5:02 p.m.

The Minutes of the January 14, 2015 Carson City Regional Transportation Commission meeting are so approved this 11th day of March, 2015.

BRAD BONKOWSKI, Chair