MINUTES
Regular Meeting
Carson City Open Space Advisory Committee
Monday, December 15, 2014 ● 6:00 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Board Members

Chair – Bruce Scott | **Vice Chair – Howard Riedl**
Member – Margie Evans | **Member – Laura Fitzsimmons**
Member – Donna Inversin | **Member – Tricia Lincoln**
Member – Toby Welborn

Staff

Roger Moellendorf, Parks and Recreation Department Director
Ann Bollinger, Open Space Administrator
Vern Krahn, Senior Park Planner
Tamar Warren, Deputy Clerk /Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A video recording of the meeting is available on http://www.breweryarts.org/?page_id=2605.

CALL TO ORDER

(6:00:26) – Chairperson Scott called the meeting to order at 6:00 p.m.

ROLL CALL AND DETERMINATION OF QUORUM

(6:00:44) – Roll was called. A quorum was present.

Attendee Name	Status	Arrived
Bruce Scott	Present	
Howard Riedl	Present	
Margie Evans	Present	
Laura Fitzsimmons	Absent	
Donna Inversin	Present	
Tricia Lincoln	Present	
Toby Welborn	Present	

PUBLIC COMMENTS

(6:01:12) – None.

1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES

(6:02:52) – MOTION: I move to approve the Open Space Advisory Committee meeting minutes for Monday, September 15, 2014, as modified.

RESULT:	**APPROVED (6-0-0)**
MOVER:	Riedl
SECONDER:	Evans
AYES:	Scott, Riedl, Evans, Inversin, Lincoln, Welborn
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Fitzsimmons

2. MODIFICATIONS TO THE AGENDA (6:03:20) – None.

3. MEETING ITEMS

A. PRESENTATION AND DISCUSSION ONLY ON THE FULSTONE WETLANDS MURAL PROJECT BY MS. ERICA GALLEGOS.

(6:03:57) – Mr. Krahn presented the Staff Report, incorporated into the record, and introduced Erica Gallegos, a Carson High School student who has chosen to paint a mural at Fulstone Wetlands as her senior project.

(6:05:05) – Ms. Gallegos delivered a PowerPoint presentation, incorporated into the record, depicting the images to be painted on walls which have been vandalized by graffiti in the past. She also noted that she has solicited donations from the community, and has the approval of the adjacent property owners to proceed with her project.

(6:11:32) – Member Lincoln was informed that the Wetlands are owned by the City. Mr. Krahn also noted that once the mural is painted, City Staff would coat the wall with a graffiti-resistant coating. Member Lincoln also suggested adding project and staff management to Ms. Gallegos' list by enlisting help from the community or her classmates.

(6:13:07) – Member Evans inquired about financial and physical assistance. Ms. Gallegos agreed to explore the financial assistance aspect and Ms. Bollinger suggested contacting Mr. Krahn to make donations. Chairperson Scott suggested Ms. Gallegos sign the mural.

There were no public comments.

B. PRESENTATION AND DISCUSSION ONLY ON THE BLM RESOURCE MANAGEMENT PLAN BY MS. COLLEEN SIEVERS.

(6:16:33) – Ms. Bollinger introduced the item and requested input from the Committee as they reviewed the document, prior to it being heard by the Board of Supervisors.

(6:18:26) – Colleen Sievers introduced herself as the Carson City Resource Plan Project Lead for BLM, and introduced two additional BLM representatives: Ralph Thomas, Carson City District Manager and Leon Thomas, Sierra Front Field Manager. Ms. Sievers presented the Carson City District Management Plan and Environmental Impact Statement, incorporated into the record, comprising five alternatives.

(6:30:22) – Member Evans inquired about further detail in the option specifics such as vegetation information, and was informed that the fully-detailed document was available on the BLM website, under the Carson City documents section.

(6:31:52) – Member Inversin suggested adding a list of acronym definitions. She also received information on BLM's data gathering methodology. Member Inversin was informed that the grazing fees were a "Washington Office decision" and outside the scope of the local BLM office.

(6:34:48) – Vice Chairperson Riedl was informed that the deadline for comments was March 27, 2015.

(6:35:10) – Chairperson Scott noted that the City's efforts should be coordinated with BLM activities and wanted "to make sure we weren't doing something contrary". He also encouraged Staff to make certain the Committee was aware of "the visual quality impacts" and "areas of critical environmental concern". Ms. Sievers offered to work with Ms. Bollinger regarding these requests.

PUBLIC COMMENTS

(6:40:09) – Maurice White inquired about the BLM's Alternative E plan and the reduction of trails. Ms. Sievers noted that the current trails allowed users to "go cross country", and that they were collecting a partial inventory in order to allow use on existing roads and trails in the travel management plan. Mr. White suggested restrictions and penalties for driving through the sagebrush. He also stated that a resource study was required prior to deciding that resource damage would occur to the roads. Ms. Sievers clarified that the executive summary she presented was part of a 1500+ page detailed document.

(6:45:30) – Ms. Bollinger noted that a printed version of the entire document was available at the Carson City Library, in addition to it being on the BLM website.

C. DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS THE MID-YEAR REVISIONS TO THE QUALITY OF LIFE – OPEN SPACE BUDGET.

(6:46:22) – Ms. Bollinger presented the Staff Report, incorporated into the record, and entertained Committee input. Vice Chairperson Riedl was informed that "professional services" included appraisals, surveying, engineering, and consulting. Mr. Moellendorf clarified for Member Inversin that the "training" line item was for future employee training. Chairperson Scott inquired about the "undesignated" line item which, he was informed, was for unfunded expenditure; however, it was agreed that separate line items should be created for expenditures, and depending on the amount, they may need the approval of the Board of Supervisors.

There were no public comments.

(6:53:52) – MOTION: I move to recommend to the Board of Supervisors the mid-year revisions to the Quality of Life – Open Space Budget as presented.

RESULT:	**APPROVED (6-0-0)**
MOVER:	Riedl
SECONDER:	Evans
AYES:	Scott, Riedl, Evans, Inversin, Lincoln, Welborn
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Fitzsimmons

D. DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND (OR NOT RECOMMEND) TO THE BOARD OF SUPERVISORS THE POSSIBLE ACQUISITION OF 20 ACRES, APN 007-051-81, CONSIDER A TRADE OF OTHER PARCEL(S), AND THE EXPENDITURE UP TO $30,000 FOR APPRAISALS FROM THE OPEN SPACE BUDGET.

(6:55:19) – Ms. Bollinger presented the agenda items and accompanying photographs, incorporated into the record. Chairperson Scott was informed that the adjacent property belonged to Open Space and had already been purchased from W. Michael Fagen, owner of the subject property, and that the highway undercrossing was on State lands already. He also noted that a possible exchange of property owned by the City had also been discussed with Mr. Fagen, and that an appraisal would be necessary for that to occur.

(7:00:30) – Chairperson Scott invited Mr. Fagen to the podium. Mr. Fagan explained that they had reviewed several City-owned parcels with Staff and that 80 percent were not appropriate due to restrictions; however, there were several potential properties they could explore. Vice Chairperson Riedl was informed that should a property belong to another department, Open Space may be required to reimburse that department for the exchanged property. Mr. Fagen noted that one of the properties in which he was interested belonged to the Parks and Recreation Department.

There were no additional public comments.

(7:06:04) – MOTION: I move to recommend to the Board of Supervisors the possible acquisition of 20 acres, APN 007-051-81, consider a trade of other parcel(s), and the expenditure of up to $30,000 for appraisals from the Open Space budget.

RESULT:	**APPROVED (6-0-0)**
MOVER:	Inversin
SECONDER:	Riedl
AYES:	Scott, Riedl, Evans, Inversin, Lincoln, Welborn
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Fitzsimmons

E. DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE MONITORING REPORT FOR THE HORSECREEK RANCH CONSERVATION EASEMENT FOR 2013.

(7:06:48) – Ms. Bollinger presented the agenda materials along with accompanying photographs, both of which are incorporated into the record. Vice Chairperson Riedl noted the improved conditions since the baseline report, even in drought conditions. Ms. Bollinger suggested a minor change in the recommended motion.

PUBLIC COMMENTS

(7:09:28) – Mr. Fagen thanked Jeff Schulz for his stewardship and Member Evans for her assistance in thistle removal.

(7:11:03) – MOTION: I move to recommend to the Board of Supervisors acceptance of the monitoring report for the Horsecreek Ranch Conservation Easement for 2013.

RESULT:	**APPROVED (6-0-0)**
MOVER:	Evans
SECONDER:	Welborn
AYES:	Scott, Riedl, Evans, Inversin, Lincoln, Welborn
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Fitzsimmons

F. DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A WORK PROGRAM OUTLINE FOR THE YEAR 2015.

(7:12:10) – Ms. Bollinger presented the Staff Report, incorporated into the record, noting that since September 2014, one staff member was managing two positions.

(7:22:02) – Member Lincoln inquired about the fund investments made on Lompa Lane Wetlands/Steinheimer Wetlands. Ms. Bollinger clarified that the Fulstone Wetlands and the Lompa Lane Wetlands were owned by Open Space; however, the Steinheimer Wetlands were still privately-owned.

(7:23:10) – Vice Chairperson Riedl suggested monitoring upcoming development activities as well.

(7:23:48) – Member Inversin was informed that the Eagle Creek crossing bridge grant deadline was four years away. She also suggested developing a relationship with Carson High School for senior project possibilities. Chairperson Scott stressed the importance of hiring a Park Ranger and a Resource Manager to continue with the maintenance plans.

PUBLIC COMMENTS

(7:27:42) – Charlie Gifford introduced himself as a representative of "the Old Woods Ranch, LLC" and noted his family's interest in a conservation easement as part of an endowment plan.

(7:30:55) – Bill Schulz introduced himself and stated that he represented the ownership of the property "east of the Woods Ranch" and stated his interest in exploring the possibilities with Open Space.

(6:33:50) – MOTION: I move to recommend to the Board of Supervisors a work program outline for the year 2015.

RESULT:	**APPROVED (6-0-0)**
MOVER:	Lincoln
SECONDER:	Riedl
AYES:	Scott, Riedl, Evans, Inversin, Lincoln, Welborn
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Fitzsimmons

G. DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF THE ANNUAL ACTIVITIES REPORT OF THE OPEN SPACE ADVISORY COMMITTEE FOR CALENDAR YEAR 2014.

(7:35:11) – Ms. Bollinger reviewed the Open Space activities, incorporated into the record in the form of a Staff Report, and acknowledged former Open Space Manager Juan Guzman's accomplishments. She also clarified for Vice Chairperson Riedl that the Arraiz acquisition was not subject to any NDOT timelines. Chairperson Scott noted that the annual report would be presented to the Board of Supervisors in January, 2015.

There were no public comments.

4. NON-ACTION ITEMS

A. REPORTS ONLY - NO ACTION OR DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORT AND ANNOUNCEMENTS FROM STAFF.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

(7:43:30) – Member Inversin announced that Mr. Guzman had agreed to run for a position on the board of Muscle Powered. She also stated that she had attended Rose Hackett's Sierra Nevada College Environmental Studies Program class, along with Mr. Guzman and Mark Kimbrough. Member Inversin noted that the class had evaluated five different projects, a video of which was being sent to Mr. Kimbrough. She also indicated that she was arranging to have the presentations in Carson City next year.

(7:46:06) – Member Lincoln congratulated Ms. Bollinger on her appointment to Open Space Administrator, as she had been away when it had occurred.

(7:46:35) – Member Inversin announced that Carson City was now officially a "Bicycle Friendly City" and noted that the goal now was to move from bronze to gold status.

5. FUTURE AGENDA ITEMS

6. PUBLIC COMMENTS – None.

7. FOR POSSIBLE ACTION ON ADJOURNMENT

(7:49:07) **– NOTION: Vice Chairperson Riedl moved to adjourn.** The meeting was adjourned at 7:47 p.m.

The Minutes of the December 15, 2014 Carson City Open Space Advisory Committee special meeting are so approved this 16th day of March, 2015.

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BRUCE SCOTT, Chair