

**DRAFT MINUTES**  
**Special Meeting**  
**Carson City Redevelopment Authority Citizens Committee**  
**Monday, April 6, 2015 • 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Board Members**

<b>Chair – Ronni Hannaman</b>	<b>Vice Chair – Garrett Lepire</b>
<b>Member – Lori Bagwell</b>	<b>Member – Court Cardinal</b>
<b>Member – Craig Mullet</b>	<b>Member – Lacy Sheck</b>
<b>Member – Kristoffer Wickstead</b>	

**Staff**

Lee Plemel, Community Development Director  
Adriana Fralick, Chief Deputy District Attorney  
Tamar Warren/Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

- 1. CALL TO ORDER** (5:28:04) – Chairperson Hannaman called the meeting to order at 5:28 p.m.
- 2. ROLL CALL AND DETERMINATION OF QUORUM** (5:28:13) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Ronni Hannaman	Present	
Garrett Lepire	Present	
Lori Bagwell	Present	
Court Cardinal	Present	
Craig Mullet	Present	
Lacy Sheck	Absent	
Kristoffer Wickstead	Present	

- 3. PUBLIC COMMENTS** (5:28:31) – None.
- 4. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES FROM MARCH 2, 2015.**

**(5:29:12) – I move to approve the Carson City Redevelopment Authority Citizens Committee Monday March 2, 2015 meeting minutes.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Wickstead
<b>SECONDER:</b>	Cardinal
<b>AYES:</b>	Hannaman, Bagwell, Cardinal, Lepire, Mullet, Wickstead
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Sheck

## 5. AGENDA ITEMS

### 5.1 FOR POSSIBLE ACTION: TO RECOMMEND TO THE REDEVELOPMENT AUTHORITY AMENDMENTS TO THE REDEVELOPMENT AUTHORITY POLICIES AND PROCEDURES, SECTION 3.2, FINANCIAL ASSISTANCE WITH SPECIAL EVENTS, TO MODIFY THE ADVISORY BOARD REVIEW PROCESS TO ALLOW THE CARSON CITY CULTURAL COMMISSION MAKE RECOMMENDATIONS TO THE REDEVELOPMENT AUTHORITY ON SPECIAL EVENT APPLICATIONS RELATED TO ARTS AND CULTURE ACTIVITIES WITHIN THE REDEVELOPMENT DISTRICT.

(5:29:50) – Chairperson Hannaman introduced the item. Mr. Plemel presented the agenda materials which are incorporated into the record. He also read into the record the proposed amendments to the Redevelopment Authority Policies and Procedures, also incorporated into the record. Mr. Plemel indicated that the Special Event Applications are due on April 15, 2015 and will be reviewed in the May RACC meeting. He also suggested having a discussion in the near future regarding the role of RACC moving forward.

(5:39:30) – Vice Chairperson Lepire inquired and was informed by Mr. Plemel that all the applications that have been received in the past five years have been for special events in the Redevelopment District. He also noted several corrections to be made to the final document prior submitting it to the Board of Supervisors. Vice Chairperson Lepire was also informed that the changes were “forever until changed”. Chairperson Hannaman noted that funding to CCAI would mean funding art displayed in the Courthouse which is outside the district. Mr. Plemel offered to look into it. Member Bagwell suggested that Redevelopment Area events get prioritized higher than the ones outside the area. Discussion ensued regarding the amendments and Chairperson Hannaman suggested that approvals are done by either RACC or the Cultural Commission but not by both. Member Bagwell recommended not considering late applications. The split percentage was discussed and Vice Chairperson Lepire expressed the desire to have a real discussion” between the Redevelopment Authority and RACC regarding the allocations. Mr. Plemel confirmed that the Board of Supervisors was “comfortable” with a 40 percent Cultural Commission and 60 percent RACC split. Chairperson Hannaman suggested applying the same rules to the Redevelopment and the Cultural Commission-funded programs. Member Wickstead believed that the Cultural Commission had the knowledge to select which special events to fund, and Chairperson Hannaman agreed, but wished to ensure they benefited the Redevelopment District. Member Mullet suggested having a deadline for reviewing the submitted applications.

## PUBLIC COMMENTS

(6:12:01) – Mr. Plemel read an email, incorporated into the record, from CCAI in favor of the Cultural Commission serving as a review panel for the special event grants.

(6:13:42) – Elinor Bugli, Cultural Commission Chairperson, noted that the Commission is interested “in seeing this go through”. She also believed that programs that benefit the City should continue, and gave the example of Jazz and Beyond.

(6:17:50) – Mr. Plemel reviewed the paragraph by paragraph edits recommended by the Committee.

**(6:21:29) – MOTION: I move to recommend to the Redevelopment Authority the adoption of amendments to the Redevelopment Authority Policies and Procedures, Section 3.2, Financial Assistance with Special**

Events, to modify the advisory board review process to allow the Carson City Cultural Commission to make recommendations to the Redevelopment Authority on Special Event applications related to arts and culture events within the Redevelopment District, with the changes as previously discussed and noted.

<b>RESULT:</b>	APPROVED (6-0-0)
<b>MOVED:</b>	Wickstead
<b>SECONDER:</b>	Bagwell
<b>AYES:</b>	Hannaman, Lepire, Bagwell, Cardinal, Mullet, Wickstead
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Scheck

## 6. NON-ACTION ITEMS:

### a. STAFF REPORTS AND UPDATE ON MATTERS RELATING TO THE RACC.

(6:22:50) – Mr. Plemel announced that the first workshop regarding the Downtown Street Project will be held on Monday, April 20, 2015, at 12:30 p.m. and at 5:30 p.m., in the Community Center lobby and in the Sierra Room.

### b. FUTURE AGENDA ITEMS.

(6:24:09) – Mr. Plemel noted that the next regular RACC meeting will be held on Monday, May 4, 2015 and the budget overview will be agendized for that meeting. Chairperson Hannaman received confirmation that the Downtown Street Project overview will also be discussed in May.

### c. RACC MEMBER REPORTS AND COMMENTS.

(6:26:34) – Member Bagwell suggested agendizing future policies during upcoming meetings. Chairperson Hannaman suggested receiving the agenda materials further in advance. Vice Chairperson Lepire suggested an annual joint meeting with the Redevelopment Authority/Board of Supervisors. Chairperson Hannaman reported on her participation in a Main Street Conference in Atlanta and stated that “Carson City is doing it right”. She also explained that “Main Street is coming back”.

## 7. PUBLIC COMMENTS (6:31:32) – None.

## 8. FOR POSSIBLE ACTION: ADJOURNMENT.

**(6:32:29) – MOTION: Member Bagwell moved to adjourn. The motion was seconded by Member Mullet. The meeting was adjourned at 6:32 p.m.**

The Minutes of the April 6, 2015 Carson City Redevelopment Authority Citizens Committee meeting are so approved this 4<sup>th</sup> day of May, 2015.

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RONNI HANNAMAN, Chair