

**PARKS AND RECREATION COMMISSION
STAFF REPORT**

MEETING DATE: May 5, 2015

AGENDA ITEM NUMBER: 3E

APPLICANT: Roger Moellendorf, Parks and Recreation Director
Vern L. Krahn, Senior Park Planner

REQUEST: **For Possible Action:** To have the Parks and Recreation Commission Chairperson or his designee(s) present the Parks and Recreation Commission's report on the Parks and Recreation Master Plan to the Planning Commission and the Board of Supervisors at an upcoming regularly scheduled meeting.

GENERAL DISCUSSION:

At the September 2, 2014 Parks and Recreation Commission meeting, staff presented the idea of developing a report for the Commission with key findings on issues and/or topics identified during the year-long review of the Parks and Recreation Master Plan (Meeting Video Time [Point of Reference] – 3:23/3:44:20). This approach would replace the Commission's original intentions of making recommendations to the Board of Supervisors to change the Parks and Recreation Master Plan. Parks and Recreation Department staff confirmed this new direction with the Commission at their November 5, 2014 meeting (Meeting Video Time [Point of Reference] – 1:36/2:05:12).

On April 7, 2015 the Commission voted to “approve the Parks and Recreation Commission's report on the Parks and Recreation Master Plan and request City staff to submit the report to the Planning Commission and the Board of Supervisors as amended.” After the vote, Commissioner Donna Curtis brought up the idea to actually give a presentation on the report to both the Planning Commission and Board of Supervisors instead of submitting the report for them to read. It appeared to staff that the Commission was receptive to this idea. As a result, staff has returned with an agenda item for the Commission to consider this idea and choose a spokesperson(s) to present the report.

If the Commission chooses to give the presentation, Parks and Recreation Department staff will work with the City Manager's office to identify an upcoming Board of Supervisors meeting for the presentation. Staff has been keeping Lee Plemel, Community Development Director apprised on the progress of the Parks and Recreation Commission's review of the Parks and Recreation Master Plan. He is very interested in learning about the contents of the report and would like the Parks and Recreation Commission's spokesperson(s) to present the Parks and Recreation Master Plan report to the Planning Commission during their annual review of the City's Master Plan in the fall.

RECOMMENDED ACTION: I move to have the Parks and Recreation Commission Chairperson or his designee(s) _____ present the Parks and Recreation Commission's report on the Parks and Recreation Master Plan to the Planning Commission and the Board of Supervisors at an upcoming regularly scheduled meeting.