

# Agenda Item 4B

## City of Carson City Agenda Report

Date Submitted: April 28, 2015

Agenda Date Requested: May 7, 2015

Time Requested: 15 Minutes

To: Mayor and Board of Supervisors

From: Parks and Recreation Department – Cultural Commission

Subject Title: **For Possible Action:** To accept the Cultural Commission's 2014/15 annual report and approve the Commission's 2015/16 work plan. (Vern L. Krahn)

Staff Summary: The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors.

Type of Action Requested: (check one)

Resolution                       Ordinance  
 Formal Action/Motion    Other (Specify)

Does This Action Require A Business Impact Statement:  Yes    No

Recommended Board Action: I move to accept the Cultural Commission's 2014/15 annual report and approve the Commission's 2015/16 work plan.

Explanation for Recommended Board Action: Attached is the Staff Memorandum dated April 23, 2015.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.41, Cultural Commission

Fiscal Impact: Not Applicable.

Explanation of Impact: Not Applicable.

Funding Source: Not Applicable.

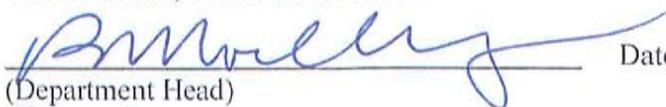
### Alternatives:

- 1) Refer the annual report and work plan back to the Cultural Commission for further consideration.
- 2) Make changes to the annual report and work plan.

Supporting Material: Staff Memorandum

Prepared By: Vern L. Krahn, Senior Park Planner

Reviewed By:

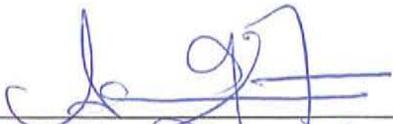
  
(Department Head)

Date:

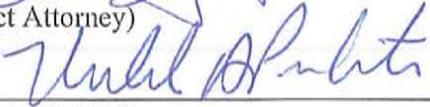
4/28/15

  
(City Manager)

Date: \_\_\_\_\_

  
\_\_\_\_\_  
(District Attorney)

Date: 4/28/15

  
\_\_\_\_\_  
(Finance Director)

Date: 4/28/15

**Board Action Taken:**

Motion: \_\_\_\_\_ 1: \_\_\_\_\_ Aye/Nay

2: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



**CARSON CITY, NEVADA**  
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

**MEMORANDUM**

DATE: April 23, 2015

TO: Board of Supervisors  
Prepared for May 7, 2015 Meeting

FROM: Vern L. Krahn, Senior Park Planner / Staff Liaison to the Cultural Commission  
Roger Moellendorf, Parks and Recreation Director

SUBJECT: Cultural Commission's 2014/15 Annual Report and 2015/16 Work Plan

The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors.

The following is a list of items worked on by the Cultural Commission from May 2014 through March 2015:

- 1) On June 17, 2014, the Commission arranged a walking tour to review the City of Reno's indoor public art collection and outdoor public art in the downtown area with Ms. Christine A. Fey, AICP Resource Development & Culture Affairs Manager.
- 2) On September 16, 2014, the Cultural Commission and Historic Resources Commission held a joint meeting to hear a presentation on the Nevada State Prison Steering Committee's final DRAFT report for the Nevada State Legislature entitled "The Future of the Nevada State Prison" pursuant to Assembly Bill 356.
- 3) On December 16, 2014, the Commission recommended to the Board of Supervisors that the Cultural Commission pursue the development of a Cultural Master Plan for Carson City and take the lead on developing a scope of work and funding implementation strategy for the Cultural Master Plan, including seeking Nevada Art Council grants and other grant funding opportunities. (This recommendation has not been taken to the Board of Supervisors by City staff at this time.)
- 4) On March 15, 2015 The Commission addressed the following issues:
  - A. Approved the final graphic designs for City street banners as a part of the Carson City Visitors Bureau's "Your Experience Starts Here" marketing campaign.
  - B. Recommended to the Board of Supervisors that they recognize the Carson City Arts Assessment and the Creative Capital Arts Plan as the Cultural Master Plan for Carson City.
  - C. Listened to a presentation on the future plans for the Stewart Indian School's Cultural Center and Welcome Center by Ms. Sherry L. Rupert, Executive Director of the Nevada Indian Commission.

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During the past year, the Commission continued to support community arts and culture in the following manner:

- 1) There was an increase in constructive communication and Committee/City staff liaison activities with the following organizations:
  - A. Carson City Arts and Culture Coalition
  - B. Brewery Arts Center
  - C. Carson City Arts Initiative (CCAI)
  - D. International Film Festival
  
- 2) The Commission reported on and actively supported a number of arts and cultural community events including:
  - A. Greenhouse Project
  - B. State of Nevada's Sesquicentennial (Nevada 150) Celebration
  - C. Fulstone Wetlands Mural Project
  - D. CCAI's Art Exhibition Venue in the Community Center's Sierra Room
  - E. Downtown "Refresh" Project for Carson Street, Curry Street, and 3<sup>rd</sup> Street.

The CCMC 2.41.060 (7) requires that the attendance records of the members shall be included as a part of the annual report. Parks and Recreation Department staff has provided that information below for the Board of Supervisors' review.

| <b>2014 Cultural Commission Member's Attendance Record</b> |                              |                             |                                  |                                 |
|--|------------------------------|-----------------------------|----------------------------------|---------------------------------|
| <b>Member</b>  | <b>March 18<sup>th</sup></b> | <b>June 17<sup>th</sup></b> | <b>September 16<sup>th</sup></b> | <b>December 16<sup>th</sup></b> |
|  |                              | <b>Reno Art Tour</b>        | <b>Joint Mtg w/HRC</b>           |                                 |
| Karen Abowd  | X                            | X                           | X                                | X                               |
| Peter Barton   | X                            |                             | X                                | X                               |
| Elinor Bugli   | X                            | X                           | X                                | X                               |
| Danielle Cook  |                              | X                           | X                                | X                               |
| Jesse Dhami  | X                            |                             |                                  |                                 |
| Terri McBride  | N/A                          | X                           | X                                | X                               |
| Eugene Paslov  | X                            | N/A                         | N/A                              | N/A                             |
| Robert Stansbury   | X                            |                             | X                                | X                               |

Note: Terri McBride replaced Eugene Paslov as of the June 17<sup>th</sup> meeting/tour date.

| <b>2015 Cultural Commission Member's Attendance Record</b> |                              |
|--|------------------------------|
| <b>Member</b>  | <b>March 17<sup>th</sup></b> |
| Karen Abowd  | X                            |
| Peter Barton   | X                            |
| Elinor Bugli   | X                            |
| Danielle Cook  | X                            |
| Barbara D'Anne   | X                            |
| Jesse Dhami  |                              |
| Terri McBride  | X                            |

Note: Robert Stansbury was replaced by Barbara D'Anne as of the March 17<sup>th</sup> meeting. Also, the Carson City Visitor's Bureau replaced Jesse Dhami with Stan Jones on April 13<sup>th</sup> pending approval by the Board of Supervisors on May 7, 2015.

## ATTENDANCE POLICY

All board, commission and committee members shall attend at least seventy-five percent (75%) of all meetings in the preceding twelve (12) month period. No differentiation is made between excused or unexcused absences of members. (Excerpt from the Carson City, Nevada Boards, Committees, and Commissions Policies and Procedures Approved by the Board of Supervisors on September 6, 2012).

The Cultural Commission anticipates the following initiatives for its 2015/16 work plan and is seeking Board of Supervisors approval on the below tasks prior to moving forward with these projects:

- 1) Pursue having the Board of Supervisors adopt the Carson City Arts Assessment and the Creative Capital Arts Plan as the Cultural Master Plan for Carson City (see attachments).  
*\*\*\* If the Board of Supervisors approves the Cultural Commission's 2015/16 work plan, City staff will submit the Carson City Arts Assessment and the Creative Capital Arts Plan as the Cultural Master Plan Element for consideration by the Planning Commission and Board of Supervisors for formal adoption as an element of the City's Master Plan. \*\*\**
- 2) Make recommendations to the Board of Supervisors on funding for various arts and culture events using Redevelopment Authority funds.
- 3) Coordinate a grant application process with Community Development / Planning Division for using Redevelopment Authority Funds to award arts and cultural grant for events.
- 4) Continue to support efforts to preserve the decommissioned Nevada State Prison as a historic place and possibly a museum.
- 5) Support the State of Nevada efforts to create the Stewart Indian School's Cultural Center and Welcome Center.
- 6) Continue to provide a public forum for discussions and partnership building with various community organizations on community art and culture issues and/or upcoming art and culture events.
- 7) Reach out to Carson High School's AP Art Class for future senior mural projects.
- 8) Continue to support the inclusion of art and cultural components to the 1/8 Cent Sales Tax Infrastructure projects that include Downtown Carson Street, Curry Street, North/South Carson Street corridors, and East William Street/US Highway 50 (East) corridor.
- 9) Continue to support the inclusion of art and cultural components to the 3<sup>rd</sup> Street Plaza Project.

If you have questions regarding the Cultural Commission's 2014/15 annual report and the 2015/16 work plan, please contact Vern L. Krahn at 283-7343 ([vkrahn@carson.org](mailto:vkrahn@carson.org)).