

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the March 19, 2015 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 19, 2015, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager  
Susan Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:28:39) - Mayor Crowell called the meeting to order at 8:28 a.m. Ms. Merriwether called the roll; a quorum was present. Salvation Army Lieutenant Mark Cyr provided the invocation. At Mayor Crowell's request, Sheriff's Office Business Manager Kathie Heath led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:30:13) - Mayor Crowell entertained public comment. (8:30:40) Lisa Schuette publicly thanked Carson City "for the tremendous support ... we received during our Woof, Wine, and Whiskers Wine Tasting on March 7<sup>th</sup>." She commended Sheriff Ken Furlong on his auctioneer abilities. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 15, 2015** (8:32:39) - Mayor Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, with a correction to the date on page 23.** **Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:32:59) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed it adopted as published.

#### **8. SPECIAL PRESENTATIONS**

**8(A) PRESENTATION OF A PROCLAMATION FOR BRAIN INJURY AWARENESS MONTH, MARCH 2015** (8:33:11) - Mayor Crowell requested the Board members to join him at the podium, where he invited Brain Recovery Assistance Institute of Nevada ("B.R.A.I.N.") Executive Director Teresa Morros to join them. Mayor Crowell read into the record the Proclamation which was included in the agenda materials, and presented the original to Ms. Morros. Ms. Morros provided background information on her involvement in B.R.A.I.N., introduced her son, Josh, and discussed their experiences. Ms. Morros thanked the Board for the Proclamation.

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**8(B) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES** (8:44:20) - Mayor Crowell introduced this item, and invited Justice of the Peace John Tatro to the podium. Mayor Crowell commended Justice Tatro's service to the community and presented him with a Certificate of Appreciation commemorating 20 years. Judge Tatro thanked the Sheriff and his staff for all their assistance over the years. Mayor Crowell presented Skilled Trades Technician Andrew Biasotti and Juvenile Training Coordinator Lisa Davis with Certificates of Appreciation commemorating ten years' continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded.

**9. RECESS BOARD OF SUPERVISORS** (8:49:34) - Mayor Crowell recessed the Board of Supervisors at 8:49 a.m.

**LIQUOR AND ENTERTAINMENT BOARD**

**10. CALL TO ORDER AND ROLL CALL** (8:49:36) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:49 a.m., noting the presence of a quorum, including Member Ken Furlong.

**11. PUBLIC COMMENT** (8:49:47) - Chairperson Crowell entertained public comment; however, none was forthcoming.

**12. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 15, 2015** (8:49:57) - Chairperson Crowell entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 6-0.**

**13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO ACCEPT THE ANNUAL ACTIVITY REPORT FOR ADMINISTRATIVE CITATIONS ISSUED** (8:50:13) - Chairperson Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Crowell entertained board member questions or comments. Member Furlong expressed the hope that additional compliance checks can be conducted next year. Chairperson Crowell entertained public comment and, when none was forthcoming, deemed the report accepted and made a part of the permanent record.

**14. PUBLIC COMMENT** (8:52:57) - Chairperson Crowell entertained public comment; however, none was forthcoming.

**15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** (8:53:06) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 8:53 a.m.

**16. RECONVENE BOARD OF SUPERVISORS** (8:53:09) - Mayor Crowell reconvened the Board of Supervisors at 8:53 a.m.

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**17. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE AND ACCEPT A 2015 FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT ("AIP") GRANT, IN THE APPROXIMATE AMOUNT OF \$160,000, FOR NORTH APRON RAMP**

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**RECONSTRUCTION DESIGN** (8:53:14) - Mayor Crowell introduced this item, and disclosed a conflict of interest due to his law partnership with Airport Authority Counsel Steve Tackes. Mayor Crowell passed the gavel to Mayor *Pro Tem* Karen Abowd, and advised that he would abstain from discussion and action on this item. (8:53:35) Airport Authority Counsel Steve Tackes provided background information, reviewed the agenda materials, and responded to questions of clarification.

Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the 2015 Federal Aviation Administration Airport Improvement Grant, in the approximate amount of \$150,000, for north apron ramp reconstruction design, and to execute such documents as may be necessary to receive the funds on behalf of the Airport Authority. Supervisor Shirk seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Bagwell, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell.

**18. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF THE TAXES FROM THE 2014 / 15 REAL PROPERTY TAX ROLL FROM ASSESSOR'S PARCEL NUMBER 002-532-25, 1827 BELMONT AVENUE, PURSUANT TO NRS 361.091, IN THE AMOUNT OF \$354.00** (8:57:39) - Mayor Crowell introduced this item. Assessor Dave Dawley reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the partial removal and refund of taxes from the 2014 / 15 real property tax roll, from APN 002-432-25, 1827 Belmont Avenue, pursuant to NRS 361.091, in the amount of \$354.00. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Shirk, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19. COURTS - POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN THE INTRASTATE INTERLOCAL CONTRACT TO ENGAGE THE STATE OF NEVADA DEPARTMENT OF EMPLOYMENT, TRAINING, AND REHABILITATION, REHABILITATION DIVISION, BUSINESS ENTERPRISES OF NEVADA,**

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#### **TO PROVIDE VENDING SERVICES AT THE CARSON CITY PUBLIC SAFETY COMPLEX**

(9:00:17) - Mayor Crowell introduced this item, and Court Administrator Max Cortes reviewed the agenda materials. Supervisor Bonkowski commended the timeliness of the contract renewal, which Ms. Cortes attributed to Executive Offices Business Manager Janet Busse. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-14, a resolution approving and authorizing the Mayor to sign the Intrapstate Interlocal Contract to engage the State of Nevada Department of Employment, Training, and Rehabilitation, Rehabilitation Division, Business Enterprises of Nevada, to provide vending services at the Carson City Public Safety Complex. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**20. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION ADOPTING AND APPROVING AN INTERLOCAL CONTRACT, BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH THE STATE OF NEVADA PUBLIC EMPLOYEES' DEFERRED COMPENSATION COMMITTEE, AND CARSON CITY, A CONSOLIDATED MUNICIPALITY AND POLITICAL SUBDIVISION OF THE STATE OF NEVADA, TO PARTICIPATE IN THE FICA ALTERNATIVE DEFERRED COMPENSATION PROGRAM, AND OTHER MATTERS PROPERLY RELATED THERETO** (9:03:17) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bagwell read into the record a prepared disclosure statement, and advised that she would participate in discussion and action on this item. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Human Resources Department Director Melanie Bruketta reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-15, a resolution adopting and approving an interlocal contract, between the State of Nevada, acting by and through the State of Nevada Public Employees Deferred Compensation Committee, and Carson City, a consolidated municipality and political subdivision of the State of Nevada, to participate in the FICA Alternative Deferred Compensation Program, and other matters properly related thereto. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**21. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE CARSON CITY HEALTH AND HUMAN SERVICES APPLYING FOR THE HOSPITAL PREPAREDNESS PROGRAM (“HPP”) EBOLA PREPAREDNESS AND RESPONSE ACTIVITIES GRANT THROUGH THE STATE OF NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (“DPBH”), PUBLIC HEALTH PREPAREDNESS (“PHP”) PROGRAM (9:05:45) - Mayor Crowell introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Carson City Health and Human Services Department applying for the Hospital Preparedness Program, Ebola Preparedness and Response Activities grant, through the State of Nevada, Division of Public and Behavioral Health, Public Health Preparedness Program. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**22. COMMUNITY DEVELOPMENT DEPARTMENT - POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF A PARKING OFFICER TECHNICIAN (CCEA GRADE 24) POSITION TO A COMPLIANCE OFFICER POSITION (CCEA GRADE 20), AND APPROVE MOVING THE POSITION FROM THE TREASURER'S OFFICE TO THE COMMUNITY DEVELOPMENT DEPARTMENT (9:08:50) - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Mayor Crowell entertained public comment. (9:14:06) Al Kramer provided background information on the parking officer's responsibilities and funding for the position. Mr. Plemel responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the reclassification of a parking officer technician (CCEA Grade 24) position to a compliance officer position (CCEA Grade 20), and approve moving the position from the Treasurer's Office to the Community Development Department. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

### 23. FIRE DEPARTMENT

**23(A) POSSIBLE ACTION TO ADOPT A RESOLUTION DELEGATING THE AUTHORITY OF THE CARSON CITY BOARD OF SUPERVISORS TO SIGN A TRANSFER OF AUTHORITY TO AN INCIDENT MANAGEMENT TEAM TO MANAGE A DISASTER, DELEGATING THE AUTHORITY OF THE CARSON CITY BOARD OF SUPERVISORS TO ENTER INTO COST SHARE AGREEMENTS, AND ESTABLISHING A LIST OF INDIVIDUALS WHO ARE AUTHORIZED TO SIGN THE TRANSFER OF LOCAL AUTHORITY AND COST SHARE AGREEMENTS ON BEHALF OF THE BOARD OF SUPERVISORS AND CARSON CITY, AND OTHER MATTERS PROPERLY RELATED THERETO (9:28:48)** - Mayor Crowell introduced this item, and Fire Chief Bob Schreihans reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and, when none were forthcoming, public comments.

(9:30:21) Colleen Schiller expressed understanding for the intent of the resolution and, relative to seizure of property, ammunition, etc., requested to add a clause that "in so delegating this authority, ... the constitutional rights of the individual would not be infringed." Discussion ensued, and Supervisor Bagwell pointed out the difference between a declared emergency and a declared disaster.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-16, delegating the authority of the Carson City Board of Supervisors to sign a transfer of authority to an incident management team to manage a disaster, delegating the authority of the Carson City Board of Supervisors to enter into cost share agreements, and establishing a list of individuals who are authorized to sign the transfer of local authority and cost share agreements, on behalf of the Board of Supervisors and Carson City, and other matters properly related thereto. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**23(B) POSSIBLE ACTION TO ADOPT A RESOLUTION TO ENTER INTO AN INTERLOCAL CONTRACT, BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES, NEVADA**

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**DIVISION OF FORESTRY, AND THE CONSOLIDATED MUNICIPALITY OF CARSON CITY, FOR THE PURPOSE OF ADMINISTERING A WILDLAND FIRE PROTECTION PROGRAM FOR WILDLAND FIRES AND OTHER EMERGENCIES (9:33:53)** - Mayor Crowell introduced this item, and Fire Chief Bob Schreihans reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-17 to enter into an interlocal contract, between the State of Nevada, acting by and through its Department of Conservation and Natural Resources, Nevada Division of Forestry, and the Consolidated Municipality of Carson City, for the purpose of administering a wildland fire protection program for wildland fires and other emergencies, at a fiscal impact of \$150,000 per fiscal year. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24. PUBLIC WORKS DEPARTMENT - PRESENTATION AND UPDATE REGARDING THE CITY'S FLEET DIVISION (9:36:28)** - Mayor Crowell introduced this item. Public Works Department Director Darren Schulz introduced Operations Manager Curtis Horton and Fleet Manager Zach Good, and narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Mr. Schulz and Mr. Horton responded to questions of clarification throughout the presentation, and discussion ensued. At Supervisor Abowd's request, Mr. Good discussed the importance of focusing on extending vehicle life; direct savings in materials and labor; and the addition of at least two mechanics. In response to a further question, Mr. Good advised that some of the newest employees have degrees, and that others are seeking additional certifications. In response to a further question, he discussed continually fluctuating fuel prices. Mayor Crowell entertained public comment and, when none was forthcoming, thanked the gentlemen for their presentation. Mayor Crowell recessed the meeting at 9:59 a.m., and reconvened at 10:10 a.m.

### 25. PURCHASING AND CONTRACTS

**25(A) POSSIBLE ACTION TO AUTHORIZE PUBLIC WORKS TO PURCHASE FLEET VEHICLES, IN THE AMOUNT OF \$627,442.11, THROUGH THE STATE PURCHASING FLEET VEHICLE BID (#8036), HGACBUY PROCUREMENT SERVICE (#HT06-14) AND NJPA PROCUREMENT SERVICE (#31014); WHEN PURCHASING THROUGH THESE PROGRAMS, COMPETITIVE BIDDING IS EXEMPT, PURSUANT TO NRS 332.115(1)(m) AND NRS 332.195, PROVIDING CARSON CITY'S APPROVED FUNDING AND PURCHASING PROCEDURES ARE FOLLOWED (CONTRACT NO. 1415-141) (10:10:24)** - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Public Works Department Director Darren Schulz provided background information on this item. Mr. Schulz and Fleet Manager Zach Good responded to questions of clarification. Supervisor Bagwell advised of having discussed, with the local auto dealers, the possibility of becoming part of the State's purchasing fleet vehicle bid.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize the Public Works Department to purchase fleet vehicles, in the amount of \$627,442.11, through the State Purchasing Fleet Bid, No. 8036, HGACBuy Procurement Service, No. HT06-14, and NJPA Procurement Service, No. 31014; when purchasing through these programs, competitive bidding is exempt, pursuant to NRS 332.115(1)(m) and NRS 332.195, providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1415-141).** Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**25(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-147, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530, WITH VALI COOPER & ASSOCIATES, INC., TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION AUGMENTATION SERVICES DURING THE CONSTRUCTION OF THE MULTI-USE ATHLETIC CENTER ("MAC") FACILITY, AND THE CARSON CITY ANIMAL SERVICES FACILITY, IN AN AMOUNT NOT TO EXCEED \$136,000.00, TO BE FUNDED FROM THE QUALITY OF LIFE FUND - NEW GYMNASIUM ACCOUNT AND THE INFRASTRUCTURE TAX FUND - CAPITAL PROJECT / CONSTRUCTION ACCOUNT, AS PROVIDED IN FY 2014 / 2015 AND FY 2015 / 2016** (10:29:14) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read into the record a prepared disclosure statement, and advised that she would "lawfully consider, participate, and vote in this matter, pursuant to NRS 281A.420." Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Public Works Department Director Darren Schulz discussed the purpose of the contract, and responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-147, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Vali Cooper & Associates, Inc., to provide construction management and inspection augmentation services during the construction of the Multi-Use Athletic Center facility and the Carson City Animal Services facility, in an amount not to exceed \$136,000.00, to be funded from the Quality of Life Fund - New Gymnasium Account and the Infrastructure Tax Fund - Capital Project / Construction Account, as provided for in FY 2014 / 15 and FY 2015 / 16.** Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion. In response to a question, Mr. Schulz explained that the portion of the contract relative to the animal services facility is task based. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**25(C) POSSIBLE ACTION TO APPROVE THE CHANGE ORDERS TO THE SOFTWARE LICENSE AGREEMENT WITH TIBURON FOR INTERFACE SERVICES THAT WILL BE USED BY A RESPONSE AGENCY; THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115(1)(g) AND (h), FOR A NOT-TO-EXCEED COST OF \$30,000.00, TO BE FUNDED FROM THE 2014 TIBURON PROJECT ACCOUNT IN THE 911 SURCHARGE FUND (FILE NO. 1415-035)** (10:40:59) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Sheriff Ken Furlong, Finance Department Director Nick Providenti, Sheriff's Department Business Manager Kathie Heath, and Information Technology Department Director John Wilkinson responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to approve the change orders to the software license agreement with Tiburon for interface services that will be used by a response agency; therefore, not suitable for public bidding, pursuant to NRS 332.115(1)(g) and (h), for a not-to-exceed cost of \$30,000.00, to be funded from the 2014 Tiburon Project account in the 911 Surcharge Fund. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**25(D) POSSIBLE ACTION TO AUTHORIZE THE CARSON CITY SHERIFF'S OFFICE TO SIGN AN INMATE TELEPHONE SERVICES AGREEMENT WITH INMATE CALLING SOLUTIONS, LLC, DBA ICSOLUTIONS ("ICS"), TO PROVIDE INMATE TELEPHONE SERVICES FOR THE CARSON CITY JAIL FACILITY; THIS IS A REVENUE-GENERATING AGREEMENT AND THERE ARE NO EXPENDITURES ASSOCIATED WITH THIS AGREEMENT (FILE NO. 1415-150)** (10:49:30) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Sheriff's Department Business Manager Kathie Heath responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bonkowski moved to authorize the Carson City Sheriff's Office to sign an Inmate Telephone Services

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**Agreement with Inmate Calling Solutions, LLC, dba ICSolutions, to provide inmate telephone services for the Carson City Jail Facility; this is a revenue generating agreement and there are no expenditures associated with this agreement. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**25(E) POSSIBLE ACTION TO APPROVE CONTRACT NO 1415-122, PURSUANT TO NRS 354.624 WITH EIDE BAILLY, LLP, TO PROVIDE AUDITING SERVICES FOR A TASK-BASED CONTRACT, FOR A NOT-TO-EXCEED AMOUNT OF \$282,996.00, TO BE FUNDED FROM VARIOUS FUNDING SOURCES** (10:52:18) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bagwell read into the record a prepared disclosure statement, and advised that she would abstain from discussion and action on this item due to a conflict of interest. She acknowledged the applicability of the same disclosure statement to item 25(F). Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Supervisor Bonkowski noted the difference in cost between the subject and previous contracts. Finance Department Director Nick Providenti responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1415-122, pursuant to NRS 354.624, with Eide Bailly, LLP, to provide auditing services for a task-based contract for a not-to-exceed amount of \$282,996.00, to be funded from various funding sources. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Lori Bagwell

**25(F) POSSIBLE ACTION TO APPROVE TASK NO. 1 FOR CONTRACT NO. 1415-122, WITH EIDE BAILLY, LLP, TO PROVIDE AUDITING SERVICES FOR FY 2014 / 2015, FOR A NOT-TO-EXCEED AMOUNT OF \$95,100.00, AND A CONTINGENCY AMOUNT OF \$25,000.00 (IF NEEDED FOR AUDITING ADDITIONAL MAJOR FEDERAL GRANT PROGRAMS) AND TO DESIGNATE EIDE BAILLY, LLP, AS THE AUDITING FIRM FOR FY 2014 / 2015** (10:55:49) - Mayor Crowell introduced this item, noting the applicability of Supervisor Bagwell's previous disclosure. Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Finance Department Director Nick Providenti responded to questions of clarification.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Task No. 1 for Contract No. 1415-122 with Eide Bailly, LLP, to provide auditing services for FY 2014 / 2015, for a not-to-exceed amount of \$95,100.00, and a contingency amount of \$25,000.00, if needed for auditing additional major federal grant programs, and to designate Eide Bailly, LLP as the auditing firm for FY 2014 / 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Lori Bagwell

## 26. FINANCE DEPARTMENT

**26(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MARCH 10, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290** (11:00:28) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures, through March 10, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**26(B) DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO PROCEED WITH THE ESTABLISHMENT OF AN OTHER POST-EMPLOYMENT BENEFITS (“OPEB”) TRUST FUND, PURSUANT TO NRS 287.017 AND NAC 287.760 THROUGH 287.792** (11:01:07) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti introduced Deputy Finance Director Nancy Paulson and Accounting Manager Sheri Russell. Mr. Providenti provided background information on this item, and an overview of the presentation. He narrated a PowerPoint presentation which was displayed in the meeting room, and copies of which were included in the agenda materials. He and Ms. Russell responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to direct staff to proceed with the establishment of an other post-employment benefits**

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(“OPEB”) trust fund, pursuant to NRS 287.017 and NAC 287.760 through 287.792. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**27. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF FEBRUARY 10, 2015 THROUGH MARCH 9, 2015** (11:17:58) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and the public. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to ratify the approval of bills and other requests for payment by the City Manager, for the period of February 10, 2015 through March 9, 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

### **28. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS** (11:18:30) - Mayor Crowell introduced this item. Mr. Marano provided an update. Mr. Marano, Ms. Merriwether and Finance Department Director Nick Providenti responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment. (11:42:58) Maurice White advised that AB 377 is scheduled to be heard on March 24<sup>th</sup>, and requested the Board to actively lobby for its passage. He requested the Board to actively oppose AB 190 “as it is a bill that will effectively destroy the PERS system.”

**FUTURE AGENDA ITEMS** (11:49:46) - Mr. Marano reviewed the tentative agenda for the April 16, 2015 Board of Supervisors meeting.

### **STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS** (11:49:25) - Mayor Crowell advised that the Human Resource Department Director will provide recommendations on the method by which to conduct the City Manager's review.

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**CORRESPONDENCE TO THE BOARD OF SUPERVISORS; MONTHLY REPORT ON THE ACTIVITIES OF THE TRPA GOVERNING BOARD**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (11:48:15) - Supervisor

Bonkowski and Supervisor Abowd reported on the most recent Carson Water Subconservancy District. Mayor Crowell announced a Welcome Home Celebration for Viet Nam Veterans scheduled for 10:00 a.m. on March 28<sup>th</sup> at the Mills Park Veterans Memorial. The “Always Lost” exhibit will be displayed at the Legislature during the month of April.

**STAFF COMMENTS AND STATUS REPORT** (11:50:48) Mr. Marano advised of two strategic planning public open houses scheduled for March 26<sup>th</sup> and March 30<sup>th</sup>, and provided an overview of the proposed format.

**29. PUBLIC COMMENT** (11:52:02) - Mayor Crowell entertained public comment; however, none was forthcoming.

**30. ACTION TO ADJOURN** (11:52:10) - Mayor Crowell adjourned the meeting at 11:52 a.m.

The Minutes of the March 19, 2015 Carson City Board of Supervisors meeting are so approved this 7<sup>th</sup> day of May, 2015.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder