

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the March 5, 2015 Meeting**

**Page 1**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 5, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:27) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. A Carson City Sheriff's Office Chaplain provided the invocation. At Mayor Crowell's request, Maurice White led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:33:18) - Mayor Crowell entertained public comment. (8:33:38) Gianna Shirk advised that she had been recently elected to the position of Shade Tree Council Chair, and Gary Borst to the position of Vice Chair. Ms. Shirk reviewed the purview of the Shade Tree Council, and upcoming agenda items and activities. Ms. Shirk acknowledged two vacancies on the Shade Tree Council. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:37:20) - Mayor Crowell advised that item 20(B) would be deferred to a future meeting. He entertained additional modifications to the agenda and, when none were forthcoming, deemed it adopted, as published.

**7. SPECIAL PRESENTATION OF A PROCLAMATION FOR NEVADA MOVES DAY, MARCH 18, 2015** (8:38:00) - Mayor Crowell invited Western Nevada Safe Routes to School Coordinator Courtney Bloomer to join him at the podium, where he read into the record the language of a Proclamation, the original of which he presented to Ms. Bloomer. Ms. Bloomer provided background information on Nevada Moves Day and the Safe Routes to School Program. Mayor Crowell thanked Ms. Bloomer.

**8. RECESS BOARD OF SUPERVISORS** (8:40:59) - Mayor Crowell recessed the Board of Supervisors at 8:40 a.m.

### **LIQUOR AND ENTERTAINMENT BOARD**

**9. CALL TO ORDER AND ROLL CALL** (8:41:05) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:41 a.m., noting the presence of a quorum, including Member Ken Furlong.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 2

**10. PUBLIC COMMENT**(8:41:16) - Chairperson Crowell entertained public comment; however, none was forthcoming.

#### **11. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION**

**11(A) POSSIBLE ACTION TO APPROVE PISSAMAI SUNGKASIT HARRY AS THE LIQUOR MANAGER FOR SIAM CLASSIC THAI CUISINE, LLC, LIQUOR LICENSE NO. 15-30234, LOCATED AT 4250 COCHISE STREET, SUITE 40** (8:41:25) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:42:10) In response to a question, Pissamai Sungkasit Harry advised that the restaurant has been open for three months. In response to a further question, she advised that every person's ID will be checked before being served alcohol. In response to a question, Member Furlong advised that the restaurant employees have been scheduled for the Sheriff's alcohol server training program. Chairperson Crowell entertained a motion. **Member Abowd moved to approve Ms. Harry as the liquor manager for Siam Classic Thai Cuisine, LLC, liquor license number 15-30234, located at 4250 Cochise Street, Suite 40. Member Shirk seconded the motion.** Chairperson Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Jim Shirk
<b>AYES:</b>	Members Abowd, Shirk, Bonkowski, Bagwell, Furlong, and Chair Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**11(B) POSSIBLE ACTION TO APPROVE RICHARD TRAN AS THE LIQUOR MANAGER FOR CARSON BEST PHO, INC. DBA VIET PHO, LIQUOR LICENSE NO. 15-30522, LOCATED AT 444 EAST WILLIAM STREET, SUITE 6** (8:43:27) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:44:07) Richard Tran provided background information on his business. In response to a question, he advised that each person's ID will be checked prior to being served alcohol. Chairperson Crowell entertained a motion. **Member Bonkowski moved to approve Richard Tran as the liquor manager for Carson Best Pho, Inc., dba Viet Pho, liquor license number 15-30522, located at 444 East William Street, Suite 6. Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Brad Bonkowski
<b>SECOND:</b>	Member Karen Abowd
<b>AYES:</b>	Members Bonkowski, Abowd, Bagwell, Shirk, Furlong, and Chair Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**12. PUBLIC COMMENT**(8:46:35) - Chairperson Crowell entertained public comment; however, none was forthcoming.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 3

**13. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** (8:46:48) - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 8:46 a.m.

**14. RECONVENE BOARD OF SUPERVISORS** (8:46:50) - Mayor Crowell reconvened the Board of Supervisors at 8:46 a.m.

### ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

**15. CITY MANAGER - PRESENTATION AND DISCUSSION REGARDING GENERAL CARSON CITY AREA NOXIOUS WEED CONCERNS, CURRENT LOCAL EFFORTS ON NOXIOUS WEED CONTROL, AND THE STATE STATUTES THAT GOVERN REGULATORY ACTIONS REGARDING NOXIOUS WEED CONTROL** (8:45:53) - Mayor Crowell introduced this item. Nevada Department of Agriculture Noxious Weed Program Coordinator Jamie Greer narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Greer and Open Space Administrator Ann Bollinger responded to questions of clarification throughout the presentation.

Mayor Crowell entertained public comment. (9:13:27) Courtney Walker, of the Carson Water Subconservancy District ("CWSD"), advised that \$15,000 is annually allocated from the CWSD to each county "specifically for weed treatment." She expressed the hope that Carson City "will be able to figure out how to get a position going ..."

Mayor Crowell entertained additional questions or comments of the Board members and, when none were forthcoming, thanked Ms. Greer for her presentation.

**16. ALTERNATIVE SENTENCING - POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF AN ALTERNATIVE SENTENCING TECHNICIAN, CCEA GRADE 28, POSITION TO AN ALTERNATIVE SENTENCING OFFICER ("FOP") POSITION, AND APPROVE AN AUGMENTATION OF THE DEPARTMENT OF ALTERNATIVE SENTENCING BUDGET TO COVER THE INCREASE IN COSTS** (9:14:25) - Mayor Crowell introduced this item. Alternative Sentencing Chief Tad Fletcher reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the reclassification of an Alternative Sentencing Technician (CCEA Grade 28) position to an Alternative Sentencing Officer ("FOP") position, and approve an augmentation of the Department of Alternative Sentencing budget to cover the increase in costs.** **Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 4

#### 17. PURCHASING AND CONTRACTS

**17(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-142, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530, WITH TERRACON, TO PROVIDE PROFESSIONAL SERVICES FOR SPECIAL BUILDING INSPECTIONS FOR THE MULTI-USE ATHLETIC CENTER (“MAC”) FACILITY, IN AN AMOUNT NOT TO EXCEED \$72,465.00, TO BE FUNDED FROM THE QUALITY OF LIFE FUND - NEW GYMNASIUM ACCOUNT, AS PROVIDED IN FY 2014 / 2015 AND FY 2015 / 2016** (9:23:28) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Public Works Department Director Darren Schulz provided background information on the request for proposals process resulting in the selection of Terracon, and explained the Building Code requirement for special inspections. He acknowledged the contract cost had been included in the project bid amount, and responded to additional questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1415-142, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Terracon, to provide professional services for special building inspections for the multi-use athletic center facility, in an amount not to exceed \$72,465.00, to be funded from the Quality of Life Fund - New Gymnasium Account, as provided in FY 2014 / 2015 and FY 2015 / 2016. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised that he would vote in favor of the motion “although I did not vote in favor of the [one-eighth cent] sales tax and the quality of life to build the MAC. This is a necessity since we are moving forward with the project ... so I will be voting in favor of this.” Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17(B) POSSIBLE ACTION TO DETERMINE THAT FARR CONSTRUCTION CORPORATION DBA RESOURCE DEVELOPMENT COMPANY IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1415-126, TITLED, “ASH CANYON WATER TANK RE-PAINT,” TO FARR CONSTRUCTION CORPORATION DBA RESOURCE DEVELOPMENT COMPANY FOR A BASE BID AMOUNT OF \$212,786.00, PLUS BOTH ADDITIVE ALTERNATES TOTALING \$35,000.00, AND A CONTINGENCY AMOUNT NOT TO EXCEED \$25,274.00, FOR A TOTAL CONTRACT AMOUNT OF \$273,000.00, TO BE FUNDED FROM THE CAPITAL PROJECTS / CONSTRUCTION - TANK MAINTENANCE (PROJECT NO. 041302) ACCOUNT IN THE WATER FUND, AS PROVIDED IN THE FY 2014 / 2015 BUDGET** (9:40:02) - Purchasing and Contracts Manager Kim Belt introduced this item. In response to a question, Engineering Manager Danny Rotter explained the project necessity. He responded to questions of clarification regarding the bid components, the bid amounts, references, and continued water operations.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 5

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to determine that Farr Construction Corporation dba Resource Development Company is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1415-126, titled, "Ash Canyon Water Tank Repaint" to Farr Construction Corporation dba Resource Development Company, for a base bid amount of \$212,786.00, plus both additive alternates totaling \$35,000.00, and a contingency amount not to exceed \$25,274.00, for a total contract amount of \$273,060.00, to be funded from the Capital Projects / Construction - Tank Maintenance (Project No. 041302) Account in the Water Fund, as provided in FY2014/2015 budget. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17(C) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-144, A JOINDER CONTRACT FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT AND SERVICES, PURSUANT TO NRS 332.115(1)(m), FROM STANLEY CONVERGENT SECURITY SOLUTIONS, INC., THROUGH STATE OF NEVADA WSCA-NASPO COOPERATIVE PURCHASING ORGANIZATION, IN THE AMOUNT OF \$200,000.00, TO BE FUNDED FROM THE CAPITAL OUTLAY / JAIL LOCK INTERCOM PROJECT ACCOUNT, IN THE CAPITAL PROJECTS FUND FOR \$140,000.00, AND FROM THE MACHINERY AND EQUIPMENT / SCAAP IMPROVEMENT ACCOUNT IN THE GRANT FUND FOR \$60,000.00, AS PROVIDED IN FY 2014 / 2015 (9:45:39)** - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. In response to a question, Mr. Marano provided background information on the subject contract and responded to additional questions of clarification. Following discussion regarding various provisions of the contract, Mayor Crowell entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-144, a joinder contract replacing previously-approved but unexecuted Contract 1415-127, for the purchase and installation of equipment and services, pursuant to NRS 332.115(1)(m), from Stanley Convergent Security Solutions, Inc., through State of Nevada WSCA-NASPO Cooperative Purchasing Organization, in the amount of \$200,000.00, to be funded from the Capital Outlay / Jail Lock Intercom Project Account in the Capital Projects fund for \$140,000.00, and from the Machinery and Equipment SCAAP Improvement Account in the Grant fund for \$60,000.00, as provided in FY 2014 / 2015. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 6

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**18. PUBLIC WORKS DEPARTMENT, ENVIRONMENTAL DIVISION - POSSIBLE ACTION TO APPROVE A RESOLUTION TO ADOPT THE COMMUNITY SOURCE WATER PROTECTION PLAN FOR PUBLIC WATER SYSTEMS IN CARSON CITY** (9:57:31) - Mayor Crowell introduced this item, and Utility Manager David Bruketta provided background information. Nevada Division of Environmental Protection Integrated Source Water Protection Program Coordinator Kim Borgzinner reviewed the Community Source Water Protection Plan, which was displayed in the meeting room and copies of which were included in the agenda materials. (10:03:37) Jill Sutherland, of Resource Concepts, Inc., provided background information on development of the plan, and responded to questions of clarification. Mayor Crowell entertained additional comments or questions of the Board members; however, none were forthcoming.

Mayor Crowell entertained public comment. (10:08:30) In response to a question from Maurice White, Ms. Sutherland explained the Open Space Administrator's role in the planning effort. Mayor Crowell entertained additional public comment; however, none was forthcoming.

Mayor Crowell entertained a motion. **Supervisor Shirk moved to approve Resolution No. 2015-R-12 to adopt the Community Source Water Protection Plan for Public Water Systems in Carson City. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Jim Shirk
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Shirk, Bonkowski, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 19. FINANCE DEPARTMENT

**19(A) POSSIBLE ACTION TO ADOPT A RESOLUTION OF INTENT, PROPOSING THE ISSUANCE, AND AUTHORIZING THE PUBLICATION, OF NOTICES RELATING TO, GENERAL OBLIGATION (LIMITED TAX) SEWER BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES) FOR THE PURPOSE OF FINANCING SEWER PROJECTS FOR THE CITY; PROVIDING THE MANNER, FORM, AND CONTENTS OF THE NOTICES; AUTHORIZING THE CITY MANAGER OR CITY FINANCE DIRECTOR TO ARRANGE FOR THE SALE OF THE BONDS; PROVIDING OTHER MATTERS PROPERLY RELATED THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF** (10:11:22) - Mayor Crowell

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 7

introduced this item. Finance Department Director Nick Providenti provided background information and reviewed the agenda materials. Supervisor Bonkowski clarified that the subject bonds are “part of the plan that we've been working on now for almost the last two years.” Mr. Providenti acknowledged the accuracy of the statement. Mayor Crowell entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-13, a resolution of intent proposing the issuance, and authorizing the publication, of notices relating to general obligation (limited tax) sewer bonds (additionally secured by pledged revenues) for the purpose of financing sewer projects for the City; providing the manner, form, and contents of the notices; authorizing the City Manager or City Finance Director to arrange for the sale of the bonds; providing other matters properly related thereto; and providing the effective date hereof. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk clarified ‘I did not vote in favor of the rate increases. I think this is a process that we're moving forward with the project and, in respect to that, I will be voting in favor of this 'cause it is just the process for which this Board, other members voted on and in favor of and it's moving forward so I will vote in favor of this.’’ Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH FEBRUARY 24, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:14:23) -** Mayor Crowell introduced this item, and entertained questions or comments of the Board and of the public. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures, through February 24, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the March 5, 2015 Meeting**

**Page 8**

#### **20. PARKS AND RECREATION DEPARTMENT**

**20(A) PRESENTATION BY THE CAPITAL CITY ARTS INITIATIVE ON THE ART EXHIBITION CURRENTLY ON DISPLAY IN THE COMMUNITY CENTER SIERRA ROOM** (10:14:55) - Mayor Crowell introduced this item. Sharon Rosse, of the Capital City Arts Initiative, thanked "Mr. Marano and the City staff for inviting us to use the Sierra Room as an arts venue." Ms. Rosse provided background information on the exhibit, noting that "presenting art to the public in accessible venues fully fits our mission." She provided background information on the artist, Ron Arthaud, and advised of plans for two to three exhibitions in the Sierra Room throughout the year. Supervisor Abowd thanked Ms. Rosse "for providing something very refreshing for us to look at." Supervisor Bonkowski agreed. Ms. Rosse acknowledged that the paintings are available for sale. Mayor Crowell entertained public comment; however, none was forthcoming.

**20(B) POSSIBLE ACTION TO APPROVE AND ACCEPT THE SCHULZ RANCH LANDSCAPE MAINTENANCE DISTRICT PETITION FOR THE PLANNED SCHULZ RANCH DEVELOPMENT, AS PRESENTED BY MANHARD CONSULTING, LTD.** - Deferred.

#### **21. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**21(A) POSSIBLE ACTION TO ADOPT BILL NO. 104, ON SECOND READING, AN ORDINANCE TO CHANGE THE ZONING OF PROPERTY LOCATED AT 1001 MOUNTAIN STREET AND 608 AND 610 WEST WASHINGTON STREET, APNs 001-201-15, -16, -26, AND -27, FROM PUBLIC COMMUNITY ("PC") TO MULTI-FAMILY APARTMENT ("MFA") (ZMA-14-161)** (10:18:07) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would abstain from discussion and action on this item due to a "disqualifying conflict of interest." Mayor Crowell entertained additional disclosures; however, none were forthcoming. In response to a question, Planning Manager Susan Dorr Pansky advised of no changes to the proposed ordinance since introduction, on first reading.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 104, on second reading, Ordinance No. 2015-3, an ordinance to change the zoning of property located at 1001 Mountain Street and 608 and 610 West Washington Street, APNs 001-201-15, -16, -26, and -27, from public community to multi-family apartment, based on the findings contained in the staff report. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Brad Bonkowski

Mayor Crowell recessed the meeting at 10:19 a.m. and reconvened at 10:33 a.m.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 9

**21(B) POSSIBLE ACTION TO PRIORITIZE THE COMMUNITY SUPPORT SERVICES GRANT (“CSSG”) FUNDING FOR YOUTH PROGRAMS FOR FY 2015 - 2016** (10:33:42) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would participate in discussion and action on this item. Supervisor Bonkowski advised of “the same disclosure,” and that he would participate in discussion and action on this item. Supervisor Bagwell advised of “the same disclosure,” and that she would participate in discussion and action on this item. Mayor Crowell listed applicant organizations in which he and his wife participate as members, and advised that the disclosure read into the record by Supervisor Abowd also applied to him.

Grants Program Coordinator Janice Keillor reviewed the agenda materials. Based on feedback from the application review workgroup, Ms. Keillor advised that staff will be reviewing the application process and considering improvements. Ms. Keillor introduced Partnership Carson City Executive Director Kathy Bartosz. (10:37:23) Ms. Bartosz reviewed the funding recommendations which were displayed in the meeting room and included in the agenda materials. In reference to Ms. Keillor's comments regarding the application process, Supervisor Bonkowski discussed the importance of developing a policy “on designation of the funds and possible documentation and accountability for those funds.”

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the community support services grant funding for youth programs, for fiscal year 2015 / 2016, subject to approval of the 2015 / 2016 budget. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Following discussion, **Supervisor Bonkowski withdrew his original motion. Supervisor Abowd withdrew her second.** Supervisor Bonkowski moved to approve the community support services grant funding for youth programs, for fiscal year 2015 / 2016, with one change that the designation of the funding shall be tied to the budget worksheets submitted as part of the applications from the grantees, subject to approval of the FY 2015 / 2016 budget. **Supervisor Abowd seconded the motion.** Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**21(C) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND COMMUNITY SUPPORT SERVICES GRANT (“CSSG”) FUNDING FOR FY 2015 - 2016, AND TO OPEN A 30-DAY PUBLIC COMMENT PERIOD, FROM MARCH 5 TO APRIL 3, 2015, FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2015 - 16 ANNUAL ACTION PLAN TO IMPLEMENT THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) CDBG PROGRAM** (10:43:15) - Mayor Crowell introduced this item, and Grants Program Manager Janice Keillor reviewed the agenda materials. Ms. Keillor introduced Application Review Workgroup Chair Chris Wickstead. (10:46:12) Mr. Wickstead read a prepared statement into the record, and thanked the Application Review Workgroup members and City staff.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 10

Various applicants, Mr. Wickstead, Ms. Keillor, and Community Development Director Lee Plemel responded to questions and discussion ensued regarding various aspects of the applications. Mayor Crowell entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, Mayor Crowell entertained a motion. **Mayor Crowell moved to approve the Application Review Workgroup's recommendation for the CDBG public facilities, adding \$5,000 to the Public Works Department sidewalk project application and \$5,000 to the School District application. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 1]
<b>MOVED:</b>	Mayor Robert Crowell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Mayor Crowell, Supervisors Bonkowski, Bagwell, Shirk
<b>NAYS:</b>	Supervisor Karen Abowd
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mr. Plemel explained the CDBG public services category. Mayor Crowell entertained public comment. (11:18:10) In response to a question from Mike Davis of the ESL In-Home Program of Northern Nevada, Mr. Wickstead explained the applicant work group's recommendation. Mr. Davis disputed the work group's assertion that the ESL In-Home Program of Northern Nevada provides duplicate services, and requested a share of the funds recommended for allocation to the United Latino Community. (11:22:33) Theresa Buzonic introduced herself as a Board Member and Tutor in the ESL In-Home Program of Northern Nevada. At her request, students and tutors who were present in the meeting room and whom Ms. Buzonic described as being "in Carson City" stood for recognition. Ms. Buzonic commended their hard work, and advised that the requested funding could be restricted to Carson City, if necessary. She provided background information on the ESL In-Home Program of Northern Nevada, and requested an equal allocation between the ESL In-Home Program and the United Latino Community. (11:24:44) Ron Roberts, an ESL In-Home Program Tutor, described his 12-week citizenship class and responded to questions of clarification. (11:27:47) Ms. Buzonic provided additional information on various accommodation available to ESL students. "What our program does is match the tutor to a situation that suits the student's needs and the tutor's needs." In response to a question, Ms. Buzonic advised that current student enrollment in Carson City is 142 "with a waiting list of 296." (11:30:19) ESL In-Home Program of Northern Nevada Director Florence Phillips responded to questions of clarification regarding the figures reflected in the application materials. She provided additional background information on the ESL In-Home Program, and responded to questions of clarification. She introduced a student, Jasmine, who described the benefits of the ESL In-Home Program.

(11:36:15) Yara, a United Latino Community representative explained the purpose of the application for funding the Client Advocate Program. She provided background information on the United Latino Community's former partnership with the ESL In-Home Program of Northern Nevada.

(11:38:57) Maurice White discussed the relationship between the Carson City Republican Central Committee and the ESL In-Home Program of Northern Nevada, and encouraged the Board to allocate the requested funding "at the highest level ..." possible.

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the March 5, 2015 Meeting**

#### **Page 11**

(11:39:36) Based on the comments from the United Latino Community representative, Mike Davis reiterated his request for the Board's reconsideration of the work group's recommendation relative to the ESL In-Home Program's application. In response to a question, Mr. Davis advised of not having been directly involved in the circumstances giving rise to the issues between the ESL In-Home Program and the United Latino Community.

(11:42:07) In response to a previous question, Florence Phillips described the circumstances giving rise to the issues between the ESL In-Home Program and the United Latino Community.

(11:46:49) Northern Nevada Dream Center Director Susan Sorenson provided background information on questions raised regarding the budget presented in her application materials, and offered to present an updated budget. Following a brief discussion, Mayor Crowell provided Ms. Sorenson the opportunity to provide an overview of the update.

Mayor Crowell entertained additional public comment and, when none was forthcoming, Board member discussion ensued. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve CDBG grant funding for public services, in the amount of \$52,442, and CSSG grant funding, in the amount of \$185,000, as recommended by the Application Review Workgroup. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell thanked the Application Review Workgroup, and all the community support services representatives who were present in the audience. (11:53:29) Yara, of the United Latino Community, invited the Board members to participate in the Mexican Consulate's visit to the United Latino Community office on Saturday at 8:00 a.m. Mayor Crowell recessed the meeting at 11:54 a.m., and reconvened at 11:55 a.m.

#### **22. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS** (11:55:34) - Mayor Crowell introduced this item. Mr. Marano provided a legislative update, and responded to questions of clarification throughout his presentation.

#### **FUTURE AGENDA ITEMS**

#### **STATUS REVIEW OF PROJECTS**

#### **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

#### **CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 12

#### **STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (12:15:47) - Supervisor

Shirk reported that the State Fair will be scheduled for July 30 to August 2, 2015. He expressed the opinion that “all meetings of committees, boards, and so forth should start at 5:30; they should all be in the Sierra Room.” Mayor Crowell entertained additional Board member reports or comments; however, none were forthcoming.

#### **STAFF COMMENTS AND STATUS REPORT**

**RECESS AND RECONVENE BOARD OF SUPERVISORS** (12:17:05; 1:31:14) - Mayor Crowell recessed the meeting at 12:17 p.m., and reconvened at 1:31 p.m.

#### **23. CITY MANAGER**

**23(A) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CULTURAL COMMISSION “CITIZEN-AT-LARGE” POSITIONS, EACH FOR A THREE-YEAR TERM EXPIRING JANUARY 1, 2018** (1:31:28) - Mayor Crowell introduced this item, and disclosed that he serves as the attorney for one of the applicants. He passed the gavel to Mayor *Pro Tem* Karen Abowd, and stepped away from the dais. (1:32:18) Mr. Marano introduced Danielle Cook, who advised that she was applying for reappointment. Ms. Cook responded to questions regarding her interest in reappointment; her thoughts on the method by which to include public art in private development; the effect of the arts to stimulate economic development; the future of the arts community relative to engaging young people; and her opinion of the Brewery Arts Center's place in the community. Mayor *Pro Tem* Abowd offered Ms. Cook the opportunity to provide additional comment, and she elaborated on her interest in being reappointed. Mayor *Pro Tem* Abowd thanked Ms. Cook for her application.

(1:39:09) Mr. Marano introduced Mary Fischer, who responded to questions regarding her interest in serving; the method by which to encourage the inclusion of public art components in private development; her opinion of the Brewery Arts Center's role in the arts community; her vision of the future of the arts community relative to the community's youth; and the effect of the arts to stimulate economic development. Mayor *Pro Tem* Abowd provided Ms. Fischer the opportunity to provide additional comment. Ms. Fischer discussed her desire to be involved in the community, and requested the Board's consideration.

(1:49:04) Mr. Marano introduced Barbara D'Anneo, who responded to questions regarding her interest in serving; her suggestions for encouraging public art components in private development; her opinion of the effect of the arts to stimulate economic development; the future of the arts community relative to engaging young people in the community; her opinion of the Brewery Arts Center's role in the arts community. Mayor *Pro Tem* Abowd provided Ms. D'Anneo the opportunity to comment further, and she discussed the need for “laughter and some fun.”

Mr. Marano advised of having been informed that Joseph Paslov had withdrawn his application, and that Robert Stansbury was not present for the interview. Mayor *Pro Tem* Abowd entertained discussion of the Board members, and a motion. **Supervisor Shirk moved to appoint Danielle Cook and Barbara D'Anneo to the Cultural Commission. Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd called for a vote on the pending motion.

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the March 5, 2015 Meeting

Page 13

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVED:</b>	Supervisor Jim Shirk
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Shirk, Bagwell, Bonkowski, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell, who had returned to the dais.

**23(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE, EACH FOR A FOUR-YEAR TERM THAT EXPIRES IN JANUARY 2019** (2:02:09) - Mr. Marano introduced Bruce Scott, who responded to questions regarding his interest in reappointment; his skills relative to the possibility of the State taking over federal lands; the best transition from acquisition of open space properties to improving and maintaining them for public use; goals for the Silver Saddle Ranch; and goals for “cleaning up the Carson River and maintaining its access ...” Mayor Crowell provided Mr. Scott the opportunity for additional comments. Mr. Scott discussed his interest in being reappointed and requested the Board’s consideration. Mayor Crowell thanked Mr. Scott for all his community contributions, particularly his Open Space Advisory Committee service.

Patricia Lincoln appeared by telephone conference call. (2:15:51) Ms. Lincoln responded to questions regarding her interest in reappointment; her opinion of the best transition from acquisition of open space properties to improving and maintaining them; goals for uses of the Silver Saddle Ranch; goals for cleaning up the Carson River and maintaining its access; and her ability to facilitate cooperation in the event the State takes over federal lands. Mayor Crowell provided Ms. Lincoln the opportunity to further comment, and she elaborated on her interest in and qualifications for being reappointed. Mayor Crowell thanked Ms. Lincoln for her Open Space Advisory Committee service, and for her reapplication.

(2:25:29) Mayor Crowell welcomed Alan Welch to the podium. Mr. Welch responded to questions regarding his interest in serving; his opinion of the major issues facing the Open Space Advisory Committee; goals for uses of the Silver Saddle Ranch; goals for cleaning up the Carson River and maintaining access; his ability to facilitate or enhance cooperation in the event the State takes over federal lands; and the best transition from acquisition to maintenance of open space properties. Mayor Crowell offered Mr. Welch the opportunity to provide additional comment, and he emphasized his desire and qualifications to contribute to the committee. Mayor Crowell thanked Mr. Welch for his application.

(2:32:00) Mayor Crowell welcomed Aaron Sims to the podium, and provided an overview of the interview process. Mr. Sims thanked the Board for the opportunity to interview, and responded to questions regarding his interest in serving; the issues facing the Open Space Advisory Committee; goals for cleaning up and maintaining access to the Carson River; his ability to facilitate or enhance cooperation in the event the State takes over federal lands; his opinion on the best methods to transition from acquisition to improvement and maintenance of open space properties; and goals for uses of the Silver Saddle Ranch. Mayor Crowell thanked Mr. Sims for his participation and offered him the opportunity to provide further comment. Mr. Sims discussed his interest in and qualifications for service.

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the March 5, 2015 Meeting**

**Page 14**

Mayor Crowell entertained discussion of the Board members and, following discussion, a motion. **Supervisor Abowd moved to appoint Bruce Scott and Alan Welch to the Open Space Advisory Committee, each for a four-year term that expires January 2019. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell thanked all the applicants for their attendance and participation.

**24. PUBLIC COMMENT** (2:46:50) - Mayor Crowell entertained public comment; however, none was forthcoming.

**25. ACTION TO ADJOURN** (2:47:01) - Mayor Crowell adjourned the meeting at 2:47 p.m.

The Minutes of the March 5, 2015 Carson City Board of Supervisors meeting are so approved this 7<sup>th</sup> day of May, 2015.

---

ROBERT L. CROWELL, Mayor

ATTEST:

---

SUSAN MERRIWETHER, Clerk - Recorder