

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the August 28, 2014 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, August 28, 2014, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Ken Furlong  
Member John McKenna  
Member Jim Shirk

**STAFF:** Nicholas Marano, City Manager  
Alan Glover, Clerk - Recorder  
Marena Works, Deputy City Manager  
Neil Rombardo, District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**BOARD OF HEALTH**

**7. CALL TO ORDER AND ROLL CALL (8:32:08)** - Chairperson Pintar called the Board of Health to order. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong.

**8. PUBLIC COMMENT (8:32:37)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**9. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 6, 2014 (8:32:45)** - Chairperson Pintar entertained a motion for approval of the minutes. **Member Abowd moved to approve the minutes, as published. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

**10. HEALTH AND HUMAN SERVICES DEPARTMENT**

**10(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (8:33:10)** - Chairperson Pintar introduced this item, and reviewed her report. Extensive discussion took place regarding the recent notification that Carson-Tahoe Hospital will no longer provide exams for victims of sexual assault. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's report and give direction to staff on CCHHS activities, to include a meeting arranged with the City Manager, two Supervisors, and Susan Pintar, with the hospital staff. Member McKenna seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

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<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Member John McKenna</b>
<b>AYES:</b>	<b>Members Abowd, McKenna, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**10(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (8:51:17)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials in conjunction with displayed slides. Ms. Aaker, Chairperson Pintar, and various Health and Human Services Department staff responded to questions of clarification, and discussion took place, throughout the presentation. Chairperson Pintar entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Director's report and give direction to staff on CCHHS activities. Vice Chairperson Crowell seconded the motion.** Chairperson Pintar called for a vote on the motion.

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Vice Chair Robert Crowell</b>
<b>AYES:</b>	<b>Member Abowd, Vice Chair Crowell, Members Bonkowski, Furlong, McKenna, Shirk, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**10(C) REPORT AND POSSIBLE ACTION TO ACCEPT ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (9:14:54)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Chairperson Pintar entertained a motion. **Vice Chairperson Crowell moved to accept the report and extend the board's gratitude to the Estate of George Teixeira. Member McKenna seconded the motion.** Chairperson Pintar called for a vote on the motion.

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Vice Chair Robert Crowell</b>
<b>SECOND:</b>	<b>Member John McKenna</b>
<b>AYES:</b>	<b>Vice Chair Crowell, Members McKenna, Abowd, Bonkowski, Furlong, Shirk, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**10(D) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUES A AND B:**

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**IMPROVING ACCESS TO HEALTH INFORMATION - HEALTH RESOURCES IN CARSON CITY (ISSUE A) AND HEALTH DATA FROM COMMUNITY PARTNERS (ISSUE B) (9:16:35)** - Chairperson Pintar introduced this item, and invited Partnership Carson City Executive Director Kathy Bartosz and Valerie Cauhape, of the Health and Human Services Department, to provide a report. (9:17:22) Ms. Bartosz provided background information on this item, and reviewed the agenda materials in conjunction with displayed slides. She responded to questions of clarification, and discussion took place, throughout her presentation. (9:24:36) Ms. Cauhape provided background information on Community Issue B, and responded to corresponding questions of clarification. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Bartosz and Ms. Cauhape for their presentation.

**10(E) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE K: PEDESTRIAN AND BICYCLE SAFETY AND ACCESS (9:26:45)** - Chairperson Pintar introduced this item. Cortney Bloomer, of the Carson City Health and Human Services Department, reviewed the agenda materials in conjunction with displayed slides. She responded to questions regarding the status of the Bicycle Friendly Community application, and discussion followed. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Bloomer for her presentation.

**10(F) PRESENTATION AND DISCUSSION ONLY ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S DRAFT PUBLIC HEALTH EMERGENCY OPERATIONS PLAN (9:39:27)** - Chairperson Pintar introduced this item. Public Health Preparedness Division Manager Angela Barosso reviewed the agenda materials in conjunction with displayed slides, and responded to corresponding questions of clarification. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, thanked Ms. Barosso for her presentation.

**10(G) PRESENTATION AND DISCUSSION ABOUT A QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE CLINICAL SERVICES DIVISION TO IMPROVE EFFICIENCY AND ACCURACY IN CLINICAL DOCUMENTATION (9:43:09)** - Chairperson Pintar introduced and provided background information on this item. Clinical Services Manager Roni Galas, Eileen Colen, from HealthInsight, and Nurse Practitioner Tamara Bowman reviewed the agenda materials in conjunction with displayed slides. Chairperson Pintar commended the ladies on their work. Member McKenna commended the report, and discussed the importance of maintaining the security of the information. Chairperson Pintar advised that the City's Information Technology Department works very closely with Physician Select Management. Discussion followed and, at Ms. Galas' request, the work group members introduced themselves for the record: Nurse Practitioner Maggie Holloway, Public Health Nurse Judy Barlow, Public Health Nurse Noemi Oschenbach, and Douglas Community Health Public Health Nurse Rachel Rasner. Chairperson Pintar and the board members thanked the ladies for their participation.

**11. PUBLIC COMMENT (10:18:37)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

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**12. ACTION TO ADJOURN BOARD OF HEALTH** (10:18:44) - Vice Chairperson Crowell moved to adjourn the meeting at 10:18 a.m. The motion was seconded and carried unanimously.

The Minutes of the August 28, 2014 Carson City Board of Health meeting are respectfully submitted this 14<sup>th</sup> day of April, 2015.

SUSAN MERRIWETHER, Clerk - Recorder

By:

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Kathleen M. King, Chief Deputy Clerk /  
Recording Secretary to the  
Carson City Board of Health

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SUSAN PINTAR, M.D., Chair  
Carson City Board of Health