

**MINUTES**  
**Regular Meeting**  
**Carson City Shade Tree Council**  
**Wednesday, April 1, 2015 ● 5:30 PM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Board Members**

**Chair – Gianna Shirk                      Vice Chair – Gary Borst**  
**Member – Terrill Ozawa                Member – Jens Peermann**  
**Member – Roy Trenoweth**

**Staff**

Roger Moellendorf, Parks and Recreation Department Director  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this Carson City Shade Tree Council meeting is available on [www.carson.org/minutes](http://www.carson.org/minutes).

**CALL TO ORDER**

**ROLL CALL AND DETERMINATION OF QUORUM (5:32:55)** – Vice Chairperson Borst called the meeting to order at 5:32 p.m. Roll was called. A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Gianna Shirk	Absent	
Gary Borst	Present	
Terrill Ozawa	Present	
Jens Peermann	Present	
Roy Trenoweth	Present	

**PUBLIC COMMENTS**

(5:33:33) – Rod Haulenbeek, who introduced himself as malingerer and tree lover, stated that he would be able to assist during the Arbor Day Celebration, and offered to speak during that specific agenda item.

**1. ACTION ON APPROVAL OF MINUTES.**

**(5:34:07) – MOTION: I move to approve the minutes of the [February 26, 2015] Carson City Shade Tree Council.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Ozawa
<b>SECONDER:</b>	Peermann
<b>AYES:</b>	Borst, Ozawa, Peermann, Trenoweth
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Shirk

2. MODIFICATIONS TO THE AGENDA (5:34:28) – None.

3. MEETING ITEMS

A. FOR POSSIBLE ACTION: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING.

(5:34:52) – Member Shirk was absent as excused.

B. FOR POSSIBLE ACTION: THE COUNCIL NEEDS TO FINALIZE AND TAKE ACTION REGARDING PLANNING FOR THE 2015 ARBOR DAY CEREMONY. ITEMS THAT NEED TO BE FINALIZED INCLUDE:

- 1. DATE: SATURDAY, APRIL 25<sup>TH</sup>.  
CEREMONY AT 10:00 A.M. RACE/WALK AT 11:00 A.M.
- 2. LOCATION: LONG RANCH PARK AT THE PICNIC SHELTER.
- 3. RACE/WALK: TWO MILES, DOG FRIENDLY, ALONG LONG RANCH PARK PATHWAYS.
- 4. TREE: GINGKO, DONATED BY DESERT GARDENERS GARDEN CLUB.
- 5. GEORGE WASHINGTON FERRIS AWARD RECIPIENT.
- 6. VOLUNTEERS NEEDED.
- 7. OTHER ITEMS.

(5:35:30) – Chairperson Borst introduced the item and asked members to use the areal map given to them as a reference.

(5:35:45) – Mr. Haulenbeek presented his idea of a tree identifying “treasure hunt” and noted his willingness to prepare the images, an example of which is incorporated into the record. Mr. Moellendorf believed it was a great idea and suggested including trees such as the bristlecone.

(5:46:01) – MOTION: I move to include the tree treasure hunt into our [Arbor Day Celebration] program.

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Peermann
<b>SECONDER:</b>	Ozawa
<b>AYES:</b>	Borst, Ozawa, Peermann, Trenoweth
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Shirk

(5:48:49) – Member Peermann suggested starting the ceremony at 9:00 a.m. followed by the run/walk at 10:00 a.m. Mr. Moellendorf suggested starting at 10:00 a.m. to ensure the families can be present.

(5:50:05) – MOTION: I move to start the [Arbor Day Celebration] ceremony at 10:00 a.m. followed by the run/walk at 11:00 a.m.

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Peermann
<b>SECONDER:</b>	Ozawa
<b>AYES:</b>	Borst, Ozawa, Peermann, Trenoweth
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Shirk

(5:50:34) – Mr. Moellendorf presented the run route and suggested keeping it at 1.5 miles long. He outlined the areas where runners and walkers would cross a street and suggested having four volunteers to help with the crosswalks, adding that a total of 10 volunteers were needed for the day. He also noted that the tree was donated by the Desert Gardeners Garden Club [to honor a member]. Member Ozawa suggested that the Club plant a flowering dogwood as the other tree it was planning to plant in Mills Park.

(5:59:54) – Vice Chairperson Borst nominated longtime Shade Tree Council member and State Forester Roy Trenoweth for the George Washington Ferris award. Member Peerman objected to the nomination on the grounds that by nominating a Council member, the public would be excluded. Mr. Moellendorf explained that the intent of the award was to honor those individuals or organizations that further the cause of urban forestry in Carson City, and Member Trenoweth had done that well; therefore, it was appropriate to recognize a peer. Discussion ensued regarding a previous nomination by Member Peerman to consider a house with a treehouse and a large tree.

**(6:10:05) – MOTION: I move to nominate Roy Trenoweth as the recipient of the 2015 George Washington Ferris Award.**

**PUBLIC COMMENT**

(6:10:50) – David Howlett of the Nevada Division of Forestry spoke in support of Member Trenoweth and highlighted his contributions in Carson City and throughout the State. Member Peermann believed this could be perceived as a conflict of interest, and Mr. Moellendorf explained that there was no financial gain associated with the award.

<b>RESULT:</b>	<b>APPROVED (2-1-1)</b>
<b>MOVER:</b>	Borst
<b>SECONDER:</b>	Ozawa
<b>AYES:</b>	Borst, Ozawa
<b>NAYS:</b>	Peermann
<b>ABSTENTIONS:</b>	Trenoweth
<b>ABSENT:</b>	Shirk

(6:15:30) – Mr. Moellendorf suggested that the Shade Tree Council members make a commitment to find volunteers for the Arbor Day Celebration event.

(6:16:16) – Mr. Howlett inquired and was informed that the Parks and Recreation Department would provide a table for him to use during the event.

(6:17:06) – Member Peermann noted that the event flyer was ready and offered to bring it to the Parks and Recreation Department for duplication. He was also informed that there were no sponsors this year. Member Ozawa offered to distribute the flyers to the schools and businesses. Member Peermann announced that the Nevada Appeal would not provide a free advertisement for the event this year.

**C. UPDATE ON THE URBAN FORESTRY GRANT TREE INVENTORY PROJECT.**

(6:20:30) – Vice Chairperson Borst introduced the item. Mr. Moellendorf stated that he had compiled the scope of work, which was reviewed by Mr. Howlett. Because the project is under \$25,000, it will not require a bid, according to Mr. Moellendorf, who interviewed two local vendors to bid on the project and hoped to report back in the next Shade Tree Council meeting.

**PUBLIC COMMENTS**

(6:22:34) – Mr. Howlett explained that he was in the process of completing a request for proposal (RFP) for communities that have had tree inventories and will need to manage those trees. He noted that the grant would be for \$10,000 and was looking forward to a proposal from Mr. Moellendorf for software to be used over three years.

**D. REPORT ON THE CARSON CITY'S GREEN/YARD WASTE PROGRAM.**

(6:26:07) – Vice Chairperson Borst introduced the item. Mr. Moellendorf distributed a handout, incorporated into the record, from Darren Schulz, Public Works Director. The handout outlines the Carson Spring Cleanup Week, April 13-17, 2015 and other disposal programs. Vice Chairperson Borst wished to understand the magnitude of the Green Waste problem, and Mr. Moellendorf explained that it was a large problem nationwide as it occupied large amounts of landfill space.

There were no public comments.

**4. NON-ACTION ITEMS**

**A. REPORTS**

**STATUS REPORTS AND COMMENTS FROM STAFF**

**MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

(6:31:34) – Member Peermann reported that he attended the Open Meeting Law presentation and wished to have minutes of the meeting available to Council members within 30 days. Discussion ensued. Mr. Peermann was informed that audio recordings are now available on the City's website three working days after the meeting on [www.carson.org/minutes](http://www.carson.org/minutes) [in .MP3 format].

**5. FUTURE AGENDA ITEMS**

(6:38:07) – Planning for the 2015 Fall Tree Care Seminar.

**6. PUBLIC COMMENTS**

There were no public comments.

**7. ACTION ON ADJOURNMENT (6:43:16) – Member Ozawa moved to adjourn. The motion was seconded by Member Peermann.** The meeting was adjourned at 6:43 p.m.

The Minutes of the April 1, 2015 Carson City Shade Tree Council meeting are so approved this 3<sup>rd</sup> day of June, 2015.

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GARY BORST, Vice Chair