

**MINUTES**  
**Special Meeting**  
**Carson City Airport Authority**  
**Thursday, May 21, 2015 ● 6:00 PM**  
**Carson City Airport Terminal Building**  
**2600 College Parkway, Carson City, Nevada**

**Committee Members**

**Chair – Guy Williams**  
**Member – Steve Poscic**  
**Member – Phil Stotts**

**Vice Chair – Karl Hutter**  
**Member – Jim Shirk**  
**Member – Maurice White**

**Staff**

Steve Tackes – Airport Counsel  
Jim Clague – Airport Engineer  
Tim Rowe – Airport Manager  
Cheryl Eggert – Deputy Clerk/Recording Secretary  
Minutes by: Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

Audio recordings of the Carson City Airport Authority meetings are available on [www.carson.org/minutes](http://www.carson.org/minutes).

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:59:22)** – Chairperson Williams called the meeting to order. A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Guy Williams	Present	
Karl Hutter	Absent	
Steve Poscic	Present	
Jim Shirk	Present	
Phil Stotts	Present	
Maurice White	Present	

**B. PLEDGE OF ALLEGIANCE (5:59:52)** – Led by Chairperson Williams.

**C. APPROVAL OF THE MINUTES OF THE PAST MEETINGS OF THE AIRPORT AUTHORITY.**

(6:00:18) – Tabled for approval during the June meeting as several edits by Mr. Tackes were not incorporated on time.

**D. MODIFICATION OF AGENDA**

(6:00:25) – None.

**E. PUBLIC COMMENT**

(6:00:36) – None. No members of the public were present.

**F. PUBLIC HEARING ITEMS:**

**1. DISCUSSION AND ACTION TO APPROVE THE CARSON CITY AIRPORT AUTHORITY AUGMENTATION OF \$46,000 TO THE FY 2014/2015 BUDGET; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS.**

(6:01:12) – Chairperson Williams introduced the item.

(6:01:27) – Beth Kohn, Kohn & Company, LLP, highlighted the augmentations to the budget, made by her and Mr. Rowe, and incorporated into the record. She noted that the augmentations reflected “the revised opening fund balance, the additional rock sales, and the additional leasing cut needed in order to meet the \$46,000 water line expenses” that were approved at an earlier meeting.

(6:01:58) – Member White reiterated his concern about the water line project and his previous vote against it. He noted that he would vote against the augmentation.

There were no public comments.

**(6:02:27) – MOTION: I move to approve the augmentation as presented.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Poscic
<b>SECONDER:</b>	Stotts
<b>AYES:</b>	Williams, Poscic, Shirk, Stotts
<b>NAYS:</b>	White
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Hutter

**2. DISCUSSION AND ACTION TO APPROVE THE CARSON CITY AIRPORT AUTHORITY TENTATIVE BUDGET AS THE FINAL BUDGET FOR FISCAL YEAR 2015 TO 2016; AUTHORIZATION TO CERTIFY AND TRANSMIT SAME TO THE DEPARTMENT OF TAXATION AND THE NEVADA TAX COMMISSION; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS.**

(6:02:58) – Chairperson Williams introduced the item.

(6:03:24) – Ms. Kohn presented the proposed final budget, adding that the only change she had made was the modification for “the \$46,000 in the column that was estimated for June 30, 2015 which adjusted the opening fund balance”.

There were no member or public comments.

**(6:04:21) – MOTION: I move to approve the 2015/2016 Budget as presented.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Poscic
<b>SECONDER:</b>	Stotts
<b>AYES:</b>	Williams, Poscic, Shirk, Stotts, White
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	None
<b>ABSENT:</b>	Hutter

**G. AIRPORT ENGINEER'S REPORT**

(6:04:56) – Mr. Clague handed out the Engineer's Report, incorporated into the record. There were no member questions.

**H. AIRPORT MANAGER'S REPORT**

(6:05:06) – Mr. Rowe indicated he did not have anything new to report.

**I. LEGAL COUNSEL'S REPORT**

(6:05:21) – Mr. Tackes explained that the FAA had issued an order allowing Drone activity below 200 feet in all test area states. He clarified that it would now "be easy in Nevada to apply for a 333 exemption with the FAA and be able to fly unmanned aircraft". He believed this was an important step "because we really hope that industry develops here in Nevada, and that some of it develops and benefits the Carson City Airport".

**J. TREASURER'S REPORT**

(6:05:03) – There was nothing new to report by the treasurer.

**K. REPORT FROM AUTHORITY MEMBERS**

(6:06:22) – Member Shirk stated that as a member of the Board of Supervisors he was requesting all commissions, boards, and committees to meet in the Sierra Room and be televised. He also noted that in the future he would not attend any meetings not held in the Sierra Room. Mr. Tackes clarified that this meeting was required by statute to be held on the third Thursday of May and that is why it conflicted with the Board of Supervisors' reservation of the Sierra Room. Discussion ensued regarding alternatives to the Sierra Room that had video recording equipment. Chairperson Williams noted that all regularly-scheduled Authority meetings have been televised and taken place in the Sierra Room.

(6:10:16) – Mr. Tackes was also asked to report on the earlier Board of Supervisors meeting agenda item to appoint an Airport Authority Member. He explained that no appointments were made, because the requirement for the manufacturer appointees was to be within three miles of the airport, per NRS 844. Mr. Tackes noted that applicants Bill Miles and Dayton Murdock were not appointed because Mr. Murdock had used his home address which was 3.7 miles from the Airport and Supervisor Bagwell had noted that Mr. Miles' business, Miles Construction, had a contract with the City to build the Multi-purpose Athletic Center (MAC). Mr. Tackes clarified that the statute specified that a contractor engaged in a contract with the Airport Authority could not join it, citing the District Attorney's opinion at the Board of Supervisors' meeting that "NRS 281.A would prohibit him from being appointed to the Airport Authority if he had a contract with the Airport Authority but not with the city". In the case of Mr. Murdock, Mr. Tackes had been informed later that his business was within 3 miles of the Airport and believed that Mr. Murdock would reapply. Mr. Tackes also explained that the "Airport Authority is a separate sub-division of the state of Nevada, and it stands on equal legal footing as Carson City", adding that the role of the Board of Supervisors was to appoint the Authority members. Discussion ensued regarding future appointments. Mr. Tackes stated that "it would be great" for a future appointee to have "a skill set we could really utilize, like somebody who has some real experience in economic development, marketing, or someone who might be a CPA, somebody who can jump right in and do finance". Discussion ensued regarding the use of post office box numbers in determining distances.

(6:24:30) – Chairperson Williams reminded the members that Authority elections would take place in July.

**L. PUBLIC COMMENT**

(6:24:55) – None.

**M. AGENDA ITEMS FOR NEXT REGULAR MEETING**

(6:25:10) – Chairperson Williams entertained future agenda items and when none were forthcoming he encouraged members to notify Mr. Rowe and Mr. Tackes prior to the June meeting posting deadline. Mr. Tackes explained that Chairperson Williams’ term expired in June; therefore, election of officers should be agendized for the June meeting. Member White felt that he had made several suggestions in a previous meeting and that the minutes did not “properly reflect the suggestions that I had made”. He submitted a copy of his email to Chairperson Williams into the record (reflected on page five of the minutes) and to the Authority members. Ms. Kohn received the signatures of the members present on the budget document.

**N. ACTION ON ADJOURNMENT (6:31:38) – Member Stotts moved to adjourn. The motion was seconded by Member Shirk.** The meeting was adjourned at 6:32 p.m.

The Minutes of the May 21, 2015 Carson City Airport Authority meeting are so approved this 17<sup>th</sup> day of June, 2015.

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GUY WILLIAMS, Chair



Maurice White <fishingrampa@gmail.com>

(no subject)

1/17/15 8:55:20

Maurice White <fishingrampa@gmail.com>  
To: Guy Williams <guybwilliams@sbcglobal.net>

Thu, Apr 9, 2015 at 9:23 PM

Guy,

During our last meeting on March 18, 2015 I suggested as a function of this budget process that Tim give us a plan to secure future funding for the Carson City Airport. I don't know if the message was clear or if we gave Tim direction regarding my suggestion.

Following is a list of items I mentioned would be appropriate to include as proactive goals in the plan. I would not consider this list to be all inclusive. Of course increasing revenue and decreasing expenses would be the obvious root goals.

1. Increase the Airports presence in the various regional marketing efforts.
2. Increase fuel sales.
3. How will we have the match money for the listed ACIP projects.
4. Execute the obstruction light project (I see it is now budgeted).
5. Get outside planes to relocate to C.C. Airport.
6. Reduce HR costs. Get better deals or farm them out.
7. Grow the year end balance.

In addition to the above I would suggest the following.

Now that the Serpa properties are sold we need to get started working out how to market our neighboring properties to go along with development that is going to happen outside the fence.

Now that we will have the water line completed to the Inner Triangle we need to start marketing that property as well.

It would be good to hear from the other members what their ideas might be for seeing that this Airport can continue to support our community. Please advise as to what might be the next step regarding the production of a written set of goals for Airport funding.

Maurice White  
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