

MINUTES
Regular Meeting
Carson City Parks and Recreation Commission
Tuesday, May 5, 2015 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Brett Long

Commissioner – Chuck Adams

Commissioner – Joe Cacioppo

Commissioner – Donna Curtis

Commissioner – Sean Lehmann

Vice Chair – Lee-Ann Keever

Commissioner – Lori Bagwell

Commissioner – Justin Colburn

Commissioner – Robert Glenn

Staff

Roger Moellendorf, Parks and Recreation Department Director

Scott Fahrenbruch, Parks and Recreation Department Deputy Director

Jennifer Mayhew, Deputy District Attorney

Ann Bollinger, Open Space Administrator

Vern Krahn, Senior Park Planner

Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

CALL TO ORDER

(5:31:15) – Chairperson Long called the meeting to order at 5:31 p.m.

ROLL CALL AND DETERMINATION OF QUORUM

(5:31:21) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Brett Long	Present	
Lee-Ann Keever	Present	
Chuck Adams	Present	
Lori Bagwell	Present	
Joe Cacioppo	Absent	
Justin Colburn	Present	
Donna Curtis	Present	5:33 p.m.
Robert Glenn	Present	6:05 p.m.
Sean Lehmann	Present	

PUBLIC COMMENTS

(5:31:47) – None

1. ACTION ON APPROVAL OF MINUTES.

(5:33:38) – MOTION: I move to postpone the approval of the April minutes until the next meeting.

RESULT:	APPROVED (6-0-0)
MOVER:	Long
SECONDER:	Keever
AYES:	Long, Keever, Adams, Bagwell, Curtis, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo, Glenn

2. MODIFICATIONS TO THE AGENDA

(5:33:51) – commissioner Bagwell requested hearing item 3F prior to item 3A, and Mr. Krahn suggested hearing item 3B first.

3. MEETING ITEMS

A. PUBLIC HEARING AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS TO PURSUE A POSSIBLE LAND EXCHANGE WITH MR. W. MICHAEL FAGEN FOR 20 ACRES OF LAND THAT HE OWNS ON U.S. HIGHWAY 50 NEAR THE CLEAR CREEK INTERCHANGE, APN 007-051-81, FOR VACANT PARK PROPERTY LOCATED 1020 BUZZY’S RANCH ROAD, APN 010-611-01.

(6:33:40) – Chairperson Long introduced the item.

(6:34:12) – Ms. Bollinger presented the agenda items which are incorporated into the record and explained that this agenda item would also act as a public hearing for the neighbors of the subject property. She noted that she had not heard from any of them; however, communication with the School District had suggested that they would like to maintain the existing school access easement. Mr. Moellendorf clarified that tonight’s action by the Commission was not to approve the property exchange, but to direct Staff to pursue it by obtaining an appraisal and ensuring that one property is not appraised at a much higher rate than the other.

(6:39:40) – Vice Chairperson Keever requested re-wording the upcoming motion to include the possibility of a financial transaction, not mentioned in the original agenda item. Discussion ensued regarding the term “exchange” and Mr. Moellendorf reiterated that tonight’s direction to Staff to consider the exchange would not necessarily mean that the transaction would go through. Commissioner Bagwell reiterated her previous position that the Residential Construction Tax (RCT) must be used for purchasing property for the purpose of building parks in neighborhoods and noted that she would not vote in favor of this item, especially when new legislation would be effective upon passage in several days. Ms. Mayhew noted that upon consulting with the Chief Deputy District Attorney, she was informed that the exchange could happen and that the new legislation would apply to new construction only. Discussion ensued regarding public parks purchased and built by the RCT.

There were no public comments.

(6:53:41) – MOTION: I move to recommend to the Board of Supervisors to pursue a possible land exchange with Mr. W. Michael Fagen for 20 acres of land that he owns on U.S. Highway 50 near the Clear Creek Interchange [APN 007-051-81], for vacant park property located 1020 Buzzy’s Ranch Road [APN 010-611-01].

RESULT:	APPROVED (5-2-1)
MOVER:	Lehmann
SECONDER:	Colburn
AYES:	Long, Colburn, Curtis, Glenn, Lehmann
NAYS:	Adams, Bagwell
ABSTENTIONS:	Keever
ABSENT:	Cacioppo

Commissioner Keever noted that she abstained because she is not uncomfortable with the wording of the motion. Commissioner Bagwell explained that she would never vote to spend tax dollars the way they were not intended.

(6:54:49) – Chairperson Long recessed the meeting for 10 minutes.

(7:04:31) – Chairperson Long called the meeting back to order.

B. PRESENTATION AND DISCUSSION ONLY BY JACOB WOLZ, EAGLE SCOUT CANDIDATE, ON THE GOVERNORS FIELD DUGOUT AND BACKSTOP PAINTING PROJECT FOR FIELDS #1 AND #6.

(5:35:24) – Chairperson Long introduced the item.

(5:35:40) – Jacob Wolz, Eagle Scout Candidate, introduced himself and presented a description of his Eagle Scout project which is incorporated into the record in the form of a Staff Report. He also showed a PowerPoint presentation depicting the areas to be painted. Mr. Wolz noted that the timeline “wasn’t concrete yet” because of the baseball schedule, and thanked everyone who is supporting this endeavor. Vice Chairperson Keever suggested soliciting volunteers via social media.

There were no public comments.

C. FOR POSSIBLE ACTION: TO AUTHORIZE THE CHAIRPERSON’S SIGNATURE ON A LETTER OF SUPPORT FOR A FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT SUBMITTED BY CARSON CITY PUBLIC WORKS FOR VARIOUS IMPROVEMENTS ALONG SIERRA VISTA LANE.

(7:04:30) – Chairperson Long introduced the item.

(7:04:47) – Mr. Krahn gave background and introduced Dirk Goering, Transportation Specialist, Carson City Public Works Department. Mr. Goering presented the agenda materials which are incorporated into the record, noting that this is a competitive grant, and the Commission’s support would be important. Chairperson Long was informed that this type of grant fund was designated for use on City-owned roads and parking areas. Commissioner Bagwell inquired about the grant match funds and was told that it would be funded by the Regional Transportation Funds. Commissioner Adams cautioned against State regulations that could be tied to

many grants. Commissioner Keever inquired about impact to the area homeowners and was informed by Mr. Moellendorf that they were not affected. Mr. Goering disclosed that they had received a letter of support from the president of the homeowners’ association in the area. He also explained to Commissioner Lehmann that a traffic count from 2011 or 2012 had registered an average of 195 “annual average daily trips” at the corner of Sierra Vista Lane and Pinion Hills Road. Commissioner Bagwell was informed that the grant funds could only be used for a road to access public lands.

There were no public comments.

(7:19:33) – MOTION: I move to authorize the Chairperson’s signature on a letter of support for a Federal Lands Access Program (FLAP) grant submitted by Carson City Public Works for various improvements along Sierra Vista Lane.

RESULT:	APPROVED (8-0-0)
MOVER:	Bagwell
SECONDER:	Adams
AYES:	Long, Keever, Adams, Bagwell, Curtis, Colburn, Glenn, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo

D. DISCUSSION ONLY ON THE PLANNING AND FUND RAISING PROGRESS FOR THE DISC GOLF COURSE COMPLEX PROJECT.

(7:21:08) – Chairperson Long introduced the item and Mr. Krahn presented the Staff Report which is incorporated into the record.

PUBLIC COMMENTS

(7:27:01) – Greg Swift introduced himself and noted that the [disc golf] club was in the process of being formed and they were waiting for the land transfer to formally apply for the non-profit status. Commissioner Curtis noted that a meeting to revive the Foundation for the Betterment of Parks would take place next week and invited Mr. Swift to look into the possibility of the organization assisting them to help manage the club’s donations.

E. FOR POSSIBLE ACTION: TO HAVE THE PARKS AND RECREATION COMMISSION CHAIRPERSON OR HIS DESIGNEE(S) PRESENT THE PARKS AND RECREATION COMMISSION’S REPORT ON THE PARKS AND RECREATION MASTER PLAN TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS AT AN UPCOMING REGULARLY SCHEDULED MEETING.

(7:33:17) – Chairperson Long introduced the item and Mr. Krahn presented the Staff Report which is incorporated into the record. Commissioner Curtis reiterated her comments that the report should be presented to the Board of Supervisors and highlight the Commission’s accomplishments. Discussion ensued regarding face-time in front of the Board of Supervisors.

There were no public comments.

(7:19:33) – MOTION: I move to have [Commissioner] Donna Curtis present the Parks and Recreation Commission’s report on the Parks and Recreation Master Plan to the Planning Commission and the Board of Supervisors at an upcoming regularly scheduled meeting.

RESULT:	APPROVED (8-0-0)
MOVER:	Lehmann
SECONDER:	Keever
AYES:	Long, Keever, Adams, Bagwell, Curtis, Colburn, Glenn, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo

F. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF THE PARKS & RECREATION DEPARTMENT’S TENTATIVE FISCAL YEAR 2015/16 ANNUAL BUDGET.

(5:42:18) – Chairperson Long introduced the item.

(5:42:25) – Mr. Moellendorf presented the Staff Report, incorporated into the record, and noted an error in the original packet which had been corrected in the later materials distributed at the start of the meeting. He also explained the methodology of the budget creation and approval, adding that the Nevada Fair was now incorporated into the Parks and Recreation budget and the additional headcount request was in anticipation of program growth and the completion of the Multi-purpose Athletic Center (MAC).

(5:53:50) – Commissioner Bagwell anticipated that the Open Space acquisition and Capital Outlay funds could be higher than projected because of the increased sales tax revenue, which, she believed would fund the purchase of the Highway 50 property from Mr. Fagen. Mr. Moellendorf outlined the headcount needs of the Parks and Recreation Department noting that the positions would span several programs. Discussion ensued regarding the efficiencies identified in the Moss Adams Study especially relating to the recommendations for the Bob Boldrick Theatre. Mr. Moellendorf clarified several items such as the terms of the joint agreement with the Carson City School District, and the proposed resurrection of “What’s Happening”, a marketing insert in the Nevada Appeal. Commissioner Bagwell noted that the Open Space Advisory Committee had \$50,000 in land acquisition funds and \$150,000 in undesignated funds and Ms. Bollinger clarified that the acquisition budget was mostly designated for appraisals and the undesignated funds were part of a proposal to add a park ranger position.

There were no public comments.

(6:32:56) – MOTION: I move to recommend to the Board of Supervisors approval of the Parks and Recreation Department’s tentative Fiscal Year 2015/2016 Annual Budget.

RESULT:	APPROVED (6-0-0)
MOVER:	Adams
SECONDER:	Long
AYES:	Long, Keever, Adams, Bagwell, Colburn, Curtis, Glenn, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo

(6:33:19) – Commissioner Bagwell indicated that her “aye” vote now did not indicate 100 percent commitment as the item comes up for a vote during the Board of Supervisors meeting.

G. DISCUSSION ONLY REGARDING AN OVERVIEW BY COMMISSIONERS LEE-ANN KEEVER AND DONNA CURTIS OF THE NEVADA RECREATION AND PARKS SOCIETY’S 2015 CONFERENCE.

(7:45:08) – Chairperson Long introduced the item.

(7:45:25) – Vice Chairperson Keever and Commissioner Curtis reported on the April 16 and 17, 2015 Nevada Recreation and Parks Society’s conference they had attended in Sparks, Nevada. Vice Chairperson Keever stated that she had attended classes on the use of social media to benefit public entities and creating a safer aquatic facility. She stated that outdoor recreation benefits the veterans and civilians alike and cited several existing programs that could be utilized as substitutes for additional staffing. Commissioner Curtis noted the benefits of networking with representatives from other counties, and attended a session on youth programming and issues related to “Generation Z” youth.

There were no public comments.

4. STAFF UPDATES - DISCUSSION ONLY

A. UPDATE ON THE MULTI-PURPOSE ATHLETIC CENTER PROJECT INCLUDING CONSTRUCTION AND USE BY THE CARSON CITY VISITOR’S BUREAU.

(7:55:58) – Mr. Krahn explained that the “actual slab for the gym itself” had been poured today, and showed a brief video of it. Commissioner Keever showed an example of a mutt mitt with advertising on it, and suggested that Carson City explore such a possibility. Mr. Fahrenbruch announced that a grassroots effort is under way to place a granite bench in Sonoma Park as a memorial.

5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

A. REPORT FROM SCHOOL BOARD LIAISON

(8:05:46) – Commissioner Lehmann noted that it was rumored to designate Carson City as the permanent “every-other-year” event site for the State high school track championships, rotating between Southern and Northern Nevada. He added that it would contribute greatly to the City’s economy. Mr. Krahn also noted that the State swim meet will also take place in Carson City this year.

6. FUTURE AGENDA ITEMS

(8:07:45) – Incorporated into the record

7. PUBLIC COMMENTS

There were no public comments.

8. ACTION ON ADJOURNMENT

(8:07:55) – MOTION: Vice Chairperson Keever moved to adjourn. The meeting was adjourned at 7:45 p.m.

The Minutes of the May 5, 2015 Carson City Parks and Recreation Commission meeting are so approved this 7th day of July, 2015.

BRETT LONG, Chair