

**MINUTES**  
**Regular Meeting**  
**Carson City Parks and Recreation Commission**  
**Tuesday, April 7, 2015 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

<b>Chair – Brett Long</b>	<b>Vice Chair – Lee-Ann Keever</b>
<b>Commissioner – Chuck Adams</b>	<b>Commissioner – Lori Bagwell</b>
<b>Commissioner – Joe Cacioppo</b>	<b>Commissioner – Justin Colburn</b>
<b>Commissioner – Donna Curtis</b>	<b>Commissioner – Robert Glenn</b>
<b>Commissioner – Sean Lehmann</b>	

**Staff**

Scott Fahrenbruch, Parks and Recreation Department Deputy Director  
Jennifer Mayhew, Deputy District Attorney  
Ann Bollinger, Open Space Administrator  
Vern Krahn, Senior Park Planner  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

**CALL TO ORDER**

(5:31:55) – Chairperson Long called the meeting to order at 5:31 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:32:02) – Roll was called, and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Brett Long	Present	
Lee-Ann Keever	Present	
Chuck Adams	Present	
Lori Bagwell	Present	
Joe Cacioppo	Present	5:50 p.m.
Justin Colburn	Absent	
Donna Curtis	Present	
Robert Glenn	Absent	
Sean Lehmann	Absent	

**PUBLIC COMMENTS**

(5:32:30) – None

**1. ACTION ON APPROVAL OF MINUTES.**

(5:32:50) – MOTION: I move to approve the minutes of February 3, 2015.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Curtis
<b>SECONDER:</b>	Adams
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo, Colburn, Lehmann, Glenn

(5:33:22) – MOTION: I move to approve the minutes of March 3, 2015.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Long
<b>SECONDER:</b>	Bagwell
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo, Colburn, Lehmann, Glenn

**2. MODIFICATIONS TO THE AGENDA**

(5:33:55) – None.

**3. MEETING ITEMS**

**A. FOR POSSIBLE ACTION: TO CONSIDER THE POSSIBILITY OF A PROPERTY EXCHANGE WITH MR. W. MICHAEL FAGEN FOR 20 ACRES OF LAND THAT HE OWNS ON U.S. HIGHWAY 50 NEAR THE CLEAR CREEK INTERCHANGE, APN 007-051-81, FOR VACANT PARK PROPERTY LOCATED 1020 BUZZY’S RANCH ROAD, APN 010-611-01, AND TO HOLD A PUBLIC HEARING AT A FUTURE MEETING OF THE PARKS AND RECREATION COMMISSION.**

(5:34:01) – Chairperson Long introduced the item.

(5:34:25) – Ann Bollinger, Open Space Administrator, presented the agenda materials which are incorporated into the record, accompanied by a PowerPoint presentation. She also noted that W. Michael Fagen was in the audience and could answer the Commissioners’ questions.

(5:43:00) – Commissioner Curtis inquired about Mr. Fagen’s future plans should he acquire the Buzzy’s Ranch Road property, and was informed that it was one of the few properties for a potential exchange without any restrictions placed upon it. Mr. Fagen also believed that the parcel could be subdivided for “one or two houses”, adding that he was not interested in building the houses. Commission Bagwell noted that the Buzzy’s Ranch Road property had been purchased with Residential Construction Tax funds and inquired whether the Highway 50 property would qualify as a similar property. Mr. Fahrenbruch believed it could be done, adding that the school district was also a stakeholder, and that they were “evaluating the situation”. Mr. Fagen was amenable to granting a pathway for student use through the property. He also wished to have an answer from the City as his property

on Highway 50 had not been listed for sale, and he would like to act on it as soon as possible. Ms. Bollinger clarified that the Open Space Advisory Committee had budgeted funds for appraisals. Mr. Fahrenbruch noted that the initial conversations with the school district had been positive, adding that Staff wished to understand the Commission’s position on the exchange prior to dedicating too much staff time on the project. Ms. Bollinger clarified that Mr. Fagen’s property was zoned Conservation Reserve, with a 20 acre minimum lot requirement.

(5:51:31) – Chairperson Long stated that he was in favor of the exchange and believed the school access could be “worked out” with the school district. Commissioner Cacioppo did not wish to speak on behalf of the school district; however, he believed school access was needed for the students using the pathway.

**PUBLIC COMMENTS**

(5:55:05) – Jeff Potter, Muscle Powered board member, introduced himself and noted that he was working with the City to build the Ash to Kings Canyon Trail. Mr. Potter noted that Mr. Fagen’s parcel was ‘the prime place to put a trail’ to make the connection to the interchange to the Clear Creek Trail.

(5:56:55) – Commissioner Bagwell clarified the definition of the Residential Construction tax. Ms. Fralick explained that the District Attorney’s Office had looked into the Carson City Municipal Code and had not found anything to preclude Mr. Fagen to rezone the Buzzy’s Ranch property for housing.

**(5:59:53) – MOTION: I move to consider the possibility of a property exchange, as far as it is consistent with the purposes of the Residential Construction Tax, with W. Michael Fagen for 20 acres of land that he owns on U.S. Highway 50 near the Clear Creek Interchange, APN 007-051-81, for vacant park property located at 1020 Buzzy’s Ranch Road, APN 010-611-01, and to hold a public hearing at a future meeting of the Parks and Recreation Commission.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Curtis
<b>SECONDER:</b>	Keever
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Cacioppo, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Colburn, Lehmann, Glenn

(6:01:01) – Ms. Bollinger explained that the public hearing on this item would be scheduled at the next Parks and Recreation Commission meeting.

**B. FOR POSSIBLE ACTION: TO SUPPORT THE EFFORTS OF THE EAGLE VALLEY TRAILS COMMITTEE REGARDING THEIR WORK WITH THE COMMUNITY AND LAND MANAGEMENT AGENCIES TO IMPROVE THE TRAIL SYSTEMS WITHIN THE EAGLE VALLEY AREA.**

(6:01:50) – Ms. Bollinger introduced the item.

(6:02:09) – Jeff Potter of Muscled Powered and Eagle Valley Trails Committee presented the agenda materials which are incorporated into the record.

(6:06:04) – Mark Kimbrough elaborated on the grassroots efforts and the volunteer contributions to the trails inventory. He also noted the collaboration between the Forest Service, BLM, and other governmental agencies. Mr. Kimbrough explained the public hearing and information gathering process, resetting the expectations of turning “anything from a desire line to reality” due to the agency involvements and the environmental considerations. He also thanked Toby Welborn for his GIS work and mapping support.

(6:12:05) – Chairperson Long thanked Mr. Potter for his trail building efforts and called the Ash to Kings Canyon Trail “awesome”, praising the trail connectivity efforts. Commissioner Curtis inquired about the motorized trails and was informed by Mr. Kimbrough that an “OHV station” will be set up at the public meeting; however, currently only single-track trails were being inventoried. Commissioner Keever inquired about the upcoming Trails Summit and Mr. Kimbrough offered to email the details to Ms. Bollinger for distribution to the Commission.

**PUBLIC COMMENTS**

(6:22:11) – Maurice White wished to understand why the Pine Nut Trails Association, a member of the Eagle Valley Trails Committee, was not consulted. Chairperson Long noted that currently only the “single track” trails were being inventoried. Mr. Kimbrough clarified that the OHV community was not excluded, per his previous statements, and they were consulted for input. Commissioner Keever wished to understand the definition of “support” and Ms. Bollinger clarified that the use of the Sierra Room for the public hearings and the coordination with agencies were part of the requested support.

**(6:26:24) – MOTION: I move to support the efforts of the Eagle Valley Trails Committee regarding their work with the community and land management agencies to improve the trail systems within the Eagle Valley area.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Long
<b>SECONDER:</b>	Adams
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Cacioppo, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Colburn, Lehmann, Glenn

**C. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS THE TRANSMITTAL OF COMMENTS TO THE BUREAU OF LAND MANAGEMENT ON THE CARSON CITY DISTRICT DRAFT RESOURCE MANAGEMENT PLAN AND ENVIRONMENTAL IMPACT STATEMENT.**

(6:26:48) – Chairperson Long introduced the item.

(6:27:17) – Ms. Bollinger presented the Staff Report which is incorporated into the record. She noted that Alternative E was the “agency preferred” one; however, Alternative F would be the new, consolidated alternative in the future.

(6:39:34) – Commissioners Bagwell and Cacioppo pointed out a few typographical errors; and Chairperson Long was informed that the last day for comments was April 27, 2015.

**PUBLIC COMMENTS**

(6:41:04) – Maurice White inquired about an inventory of the roads to be designated as “limited”. Ms. Bollinger explained that focusing on specific routes for feedback would be easy to do. Mr. White objected to the statement that OHV use was causing flooding and sediments and suggested the replacement term of “contributing” instead, since he did not believe that OHVs were the sole cause of those consequences. He also noted that a definition of “existing routes” was already in the document; therefore, there was no need to define that term again. Mr. White stated that he had “submitted many unanswered questions to BLM”.

**(6:52:43) – MOTION: I move to recommend to the Board of Supervisors the transmittal of comments to the Bureau of Land Management on the Carson City District Draft Resource Management Plan and Environmental Impact Statement, as amended.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Curtis
<b>SECONDER:</b>	Long
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Cacioppo, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Colburn, Lehmann, Glenn

(6:55:05) – Ms. Bollinger encouraged the Commission to be thorough as BLM changes take place every 20 years.

**D. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A NEW POLICY ALLOWING FREE USE OF THE CARSON CITY AQUATICS FACILITY TO CARSON CITY RESIDENT VETERANS WITH 100% SERVICE CONNECTED DISABILITIES.**

(6:56:24) – Chairperson Long introduced the item and Kurt Meyer, Aquatic Facility Manager, presented the agenda materials, which are incorporated into the record.

(6:58:18) – Commissioner Keever supported the proposal and hoped that other disabled veterans would participate in the program.

(6:58:52) – James Glaser introduced himself as a 20-year special operations veteran, and noted that due to injuries, he was able to get his only workout in the therapy pool. Mr. Glaser explained that many veterans like him suffered from PTSD and were on a limited income; therefore, a savings of \$4 per-day would be very helpful. The Commission thanked Mr. Glaser for his service and supported the request. Discussion ensued regarding extending different discount for different levels of disabled veterans.

There were no public comments.

**(7:06:00) – MOTION: I move to recommend to the Board of Supervisors a new policy allowing free use of the Carson City Aquatics Facility to Carson City resident veterans with 100% service connected disabilities.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Cacioppo
<b>SECONDER:</b>	Bagwell
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Cacioppo, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Colburn, Lehmann, Glenn

(7:06:49) – Mr. Meyer also noted that the pool would be closed on Wednesday, April 8, 2015 to accommodate the parking lot resurfacing project.

**E. FOR POSSIBLE ACTION: TO APPROVE THE PARKS AND RECREATION COMMISSION’S REPORT ON THE PARKS AND RECREATION MASTER PLAN AND REQUEST CITY STAFF TO SUBMIT THE REPORT TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS.**

(7:07:19) – Chairperson Long introduced the item.

(7:07:39) – Mr. Krahn presented the agenda materials and noted that this final draft incorporated the Commission’s suggestions and changes. Commissioners suggested several typographical and minor corrections. Discussion ensued about next steps. Commissioner Bagwell mentioned the creation of a “maintenance” budget by the Board of Supervisors; however, she noted that there would be competition for those funds.

**(7:25:55) – MOTION: I move to approve the Parks and Recreation Commission’s report on the Parks and Recreation Master Plan and request City staff to submit the report to the Planning Commission and the Board of Supervisors as amended.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Long
<b>SECONDER:</b>	Curtis
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Cacioppo, Curtis
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Colburn, Lehmann, Glenn

(7:27:43) – Commissioner Curtis was informed that the report would be submitted and not formally presented to the Planning Commission and to the Board of Supervisors. She suggested that the report be presented. Mr. Krahn offered to discuss the issue with Mr. Moellendorf. Commissioner Bagwell suggested submitting the report to the Board of Supervisors, suggesting that it be read by them prior to the May budget meeting. Discussion ensued regarding the timing of the presentation to the Board of Supervisors and Commissioner Bagwell explained that she would request it; however, it would have to be agendized after the budget discussions.

#### **4. STAFF UPDATES - DISCUSSION ONLY**

##### **A. Update on the Multi-purpose Athletic Center (MAC) project.**

(7:36:15) – Mr. Krahn read an email, incorporated into the record, from Mr. Moellendorf regarding the progress made on the MAC.

**B. Update on the 2015 Arbor Day Ceremony to be held on Saturday April 25, 2015 at Long Ranch Park.**

(7:37:03) – Mr. Krahn read an email, incorporated into the record, from Mr. Moellendorf regarding the Arbor Day Ceremony. Vice Chairperson Kever was informed that moving the Arbor Day Celebration to Saturday had increased the attendance.

**5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

**A. REPORT FROM SCHOOL BOARD LIAISON**

(7:39:54) – Commissioner Cacioppo gave an update on the “mock interviews” at Carson Middle School, and he congratulated the school and the students for a job well done. Commissioner Curtis echoed Commissioner Cacioppo’s comments and noted that she had heard from several students that they had stopped playing musical instruments because “they didn’t have the means” to continue with lessons, and she wished to look into that further.

**6. FUTURE AGENDA ITEMS**

(7:41:35) – Incorporated into the record. Commissioner Curtis noticed that the V&T plan was not listed. She also requested additional information regarding housing the homeless. Mr. Fahrenbruch noted that discussions were going on with FISH at the moment and he would agendize the topic for future discussion.

**7. PUBLIC COMMENTS**

(7:44:35) – None

**8. ACTION ON ADJOURNMENT**

**(7:44:39) – MOTION: Vice Chairperson Kever moved to adjourn. The motion was seconded by Commissioner Bagwell. The meeting was adjourned at 7:45 p.m.**

The Minutes of the April 7, 2015 Carson City Parks and Recreation Commission meeting are so approved this 7<sup>th</sup> day of July, 2015.

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BRETT LONG, Chair