

**MINUTES**  
**Regular Meeting**  
**Carson Area Metropolitan Planning Organization**  
**Wednesday, May 13, 2015 • 4:30 PM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Board Members**

<b>Chair – Ray Fierro</b>	<b>Vice Chair – Jon Erb</b>
<b>Member – Brad Bonkowski</b>	<b>Member – Robert Crowell</b>
<b>Member – Mark Kimbrough</b>	<b>Member – Robert McQueary</b>
<b>Member – Jim Smolenski</b>	<b>Ex-Officio Member – Sondra Rosenberg</b>

**Staff**

Darren Schulz, Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Dirk Goering, Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.Carson.org/minutes](http://www.Carson.org/minutes).

**A. CALL TO ORDER AND DETERMINATION OF QUORUM** (4:28:41) – Chairperson Fierro called the meeting to order. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Ray Fierro	Present	
Vice Chairperson Jon Erb	Present	
Member Brad Bonkowski	Present	
Member Robert Crowell	Present	
Member Mark Kimbrough	Present	
Member Robert McQueary	Present	
Member Jim Smolenski	Present	
Ex-Officio Member Sondra Rosenberg	Present	

**B. PUBLIC COMMENT**

(4:30:21) – None.

**C. FOR POSSIBLE ACTION: APPROVAL OF MINUTES**

**C-1 FOR POSSIBLE ACTION: ACTION TO APPROVE THE MINUTES OF THE MARCH 11, 2015 MEETING.**

**(4:31:12) – MOTION: I move to approve the minutes of March 11, 2015 as presented.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Bonkowski
<b>SECONDER:</b>	Smolenski
<b>AYES:</b>	Fierro, Erb, Bonkowski, Crowell, Kimbrough, McQueary, Smolenski
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**D. AGENDA MANAGEMENT NOTICE**

(4:31:32) – None.

**E. DISCLOSURES**

(4:31:47) – None.

**F. PUBLIC HEARING ITEMS****F-1 FOR POSSIBLE ACTION: TO APPROVE THE FISCAL YEAR 2016 UNIFIED PLANNING WORK PROGRAM (UPWP).**

(4:32:03) – Chairperson Fierro introduced the item.

(4:32:45) – Mr. Doenges presented the agenda materials which are incorporated into the record.

(4:33:55) – There were no member or public comments.

**(4:33:58) – MOTION: I move to approve the Fiscal Year 2016 Unified Planning Work Program (UPWP).**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Crowell
<b>SECONDER:</b>	Bonkowski
<b>AYES:</b>	Fierro, Erb, Bonkowski, Crowell, Kimbrough, McQueary, Smolenski
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**F-2 FOR POSSIBLE ACTION: TO APPROVE AMENDMENT 1 TO AGREEMENT NO. NM444-12-804, WHICH SETS FORTH GENERAL PROVISIONS FOR THE DUTIES OF THE PARTIES IN THE EXPENDITURE OF THE FEDERAL METROPOLITAN PLANNING (PL) FUNDS.**

(4:34:19) – Chairperson Fierro introduced the item.

(4:34:40) – Mr. Doenges presented the agenda materials, incorporated into the record.

(4:35:44) – There were no member or public comments.

**(4:35:48) – MOTION: I move to approve Amendment 1 to Agreement No. NM444-12-804, which sets forth general provisions for the duties of the parties in the expenditure of the Federal Metropolitan Planning (PL) funds.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Erb
<b>SECONDER:</b>	McQueary
<b>AYES:</b>	Fierro, Erb, Bonkowski, Crowell, Kimbrough, McQueary, Smolenski
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**F-3 FOR POSSIBLE ACTION: TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN AGREEMENT NO. PR107-15-804 FOR COMMITMENT TO COMPLETE THE FISCAL YEAR (FY) 2016 UNIFIED PLANNING WORK PROGRAM (UPWP) AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS OR A CHANGE IN THE VALUE OF FUNDING OF UP TO 20% OF THE INITIAL FUNDING AMOUNT.**

(4:36:25) – Chairperson Fierro introduced the item.

(4:37:06) – Mr. Doenges presented the agenda materials which are incorporated into the record. Chairperson Fierro received confirmation that the Transportation Manager would approve amendments of up to 20 percent of the initial funding amount. Member Smolenski was informed that action on this item would allow the Public Works Department to seek reimbursement for the program.

(4:40:07) – There were no public comments.

**(4:40:15) – MOTION: I move authorize the Transportation Manager to sign Agreement No. PR107-15-804 for commitment to complete the Fiscal Year (FY) 2016 Unified Planning Work Program (UPWP) and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions or a change in the value of funding of up to 20 percent of the initial funding amount.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	McQueary
<b>SECONDER:</b>	Kimbrough
<b>AYES:</b>	Fierro, Erb, Bonkowski, Crowell, Kimbrough, McQueary, Smolenski
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)****G1 FUTURE AGENDA ITEMS**

(4:41:00) – Mr. Pittenger explained that the pending “5303 Agreement” will be heard in the next meeting to ensure fund availability on July 1, 2015. He noted that the process for the “5339 Transit Capital Funds” will also be heard in the June meeting.

**H. BOARD COMMENTS**

(4:42:08) – None.

**I. PUBLIC COMMENT**

(4:42:27) – None.

**J. FOR POSSIBLE ACTION: ADJOURNMENT**

**(4:42:40) – MOTION: Chairperson Fierro adjourned the meeting at 4:42 p.m.**

The Minutes of the May 13, 2015 Carson Area Metropolitan Planning Organization meeting are so approved this 8<sup>th</sup> day of July, 2015.

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RAY FIERRO, Chair