

**City of Carson City
Agenda Report**

Date Submitted: July 23, 2015

Agenda Date Requested: August 6, 2015

Time Requested: 20 minutes

To: Mayor and Supervisors

From: Public Works Department (Darren Schulz)

Subject Title: For possible action to approve the 30% design of the Downtown Streetscape Project and to direct staff to continue to move forward with design. (Danny Rotter)

Staff Summary: At previous Board of Supervisor's meetings, staff informed the Board that they would provide periodic updates on activity regarding the Downtown Carson Street Project, with specific checkpoints to provide approval.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (No Action)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept the recommendations of the Regional Transportation Commission and Redevelopment Authority Citizen's Committee, approve the 30% design of the Downtown Streetscape Project and direct staff to continue to move forward with design.

Explanation for Recommended Board Action: On June 22, 2015 City staff held two 30% design workshops for the Downtown Streetscape Project. The Project Manager, Danny Rotter, along with the Design Team Project Manager, Mike Bennett, will provide an update regarding the result of those meetings. The following is a schedule of remaining key dates leading up to final design of the project.

- September 8, 2015 – RACC meeting: Review and comment on “60%” project design plans.
- September 9, 2015 – RTC meeting: Review and comment on “60%” project design plans.
- November 2, 2015 – RACC meeting: Review and comment on “90%” project design plans.
- November 17, 2015 – RTC meeting: Review and comment on “90%” project design plans.
- November 19, 2015 – BOS meeting: Review and comment on “90%” project design plans.
- December 31, 2015 – Complete project design due.
- Ongoing – Process an ordinance to establish the Commercial Area Vitalization (CAV) District within the downtown area to help pay for ongoing project maintenance costs.

The Design team began design work on the project based on the Carson Street concept approved by the Board of Supervisors. BOS members have the ability to comment and make recommendation on various stages of project design. However, many design details remain to be determined as the team moves forward. Items such as surface materials (e.g. concrete versus pavers), planters, seating areas, and other streetscape amenities will be considered within available budget constraints.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

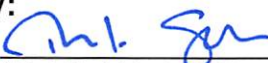
Funding Source: N/A

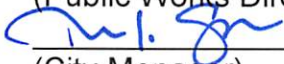
Alternatives: N/A


Supporting Material: Polling results from public meetings of June 22, 2015 as well as meeting minutes from the 30% review by the Regional Transportation Committee and Redevelopment Authority Citizens Committee.

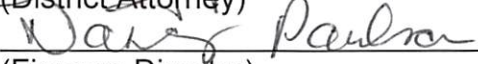
Prepared By: Danny Rotter, Engineering Manager

Reviewed By:



(Public Works Director)


(City Manager)


(District Attorney)


(Finance Director)

Date: 7/28/15

Date: 7/28/15

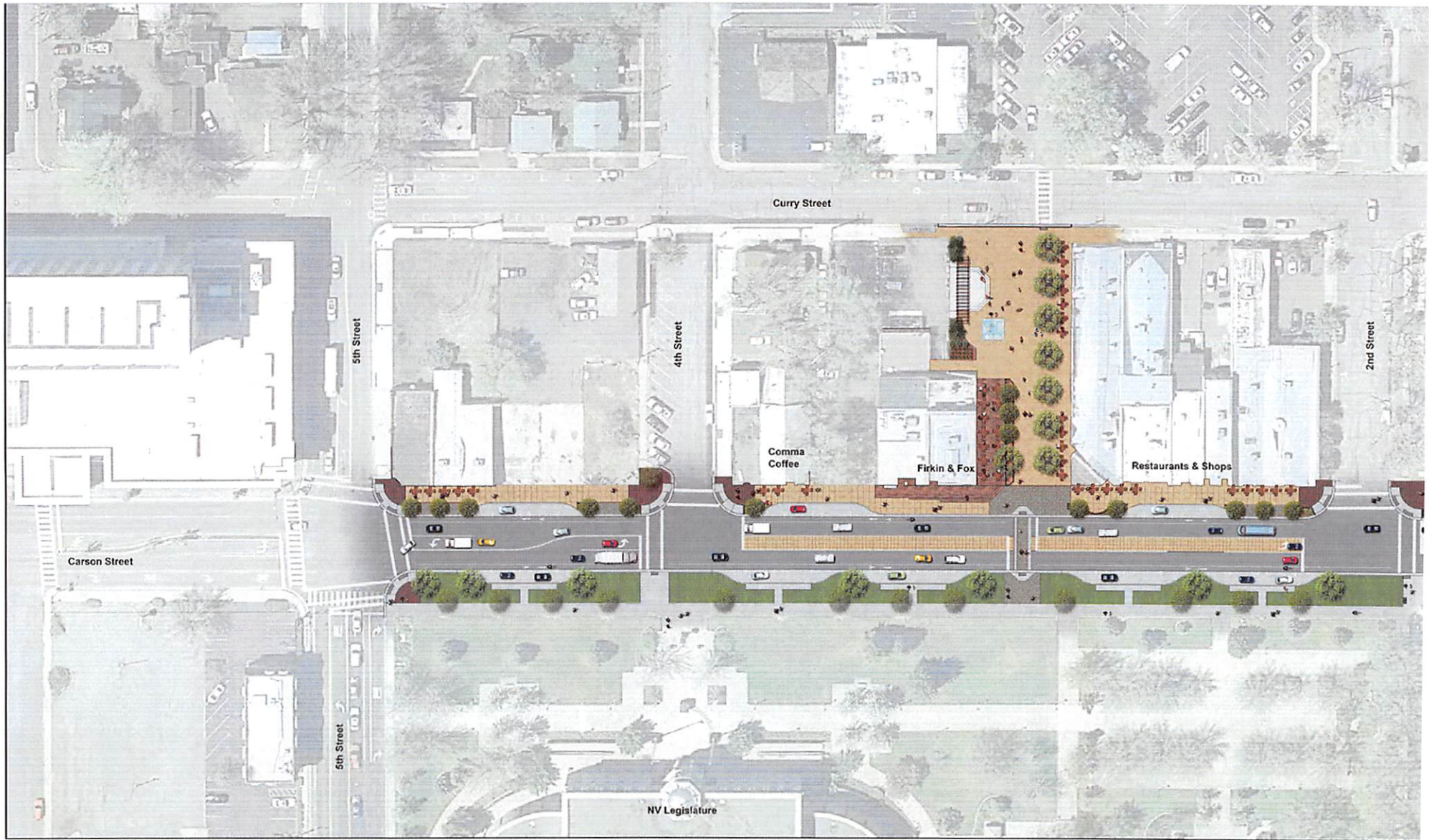
Date: 7/28/15

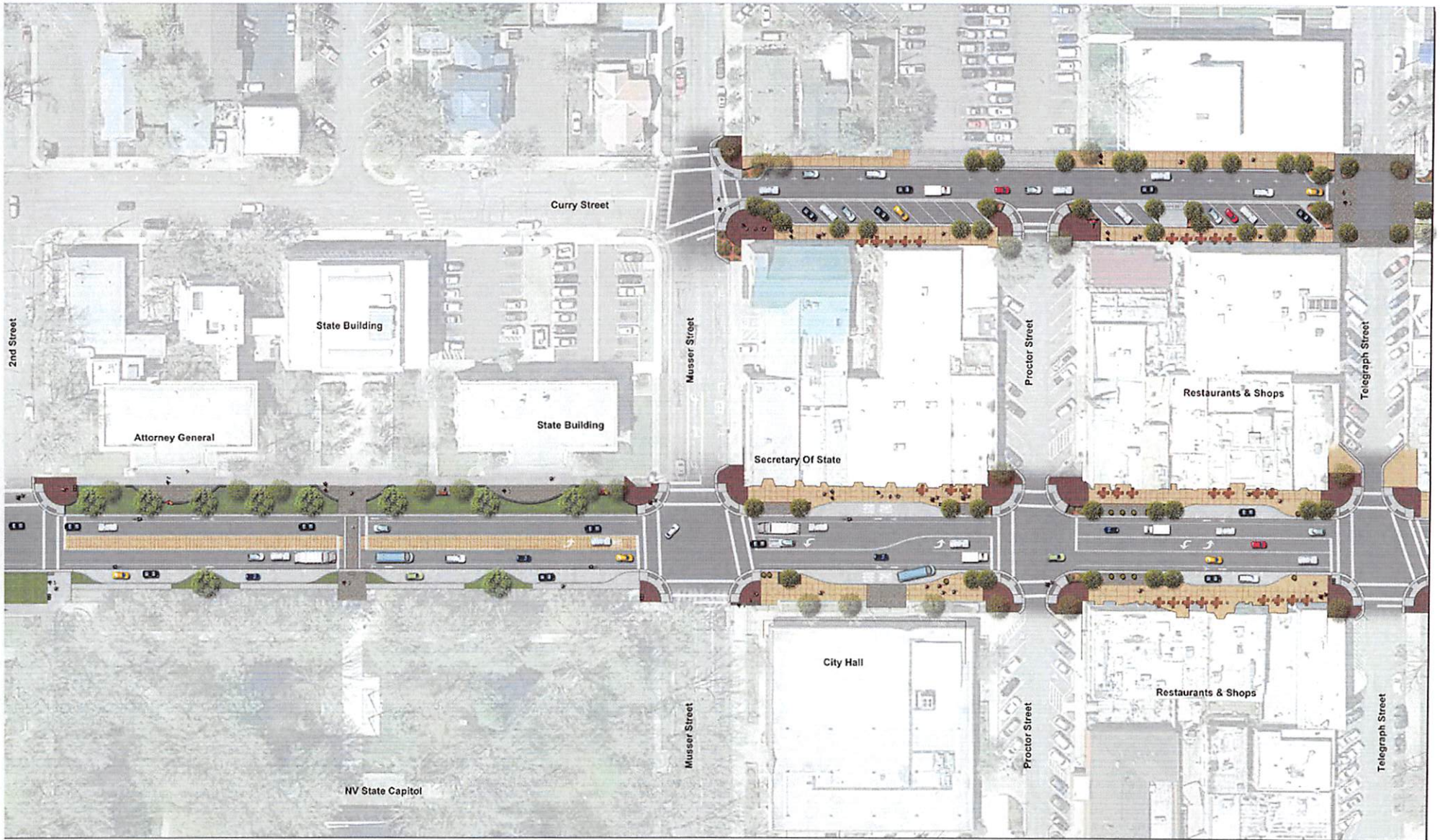
Date: 7/28/15

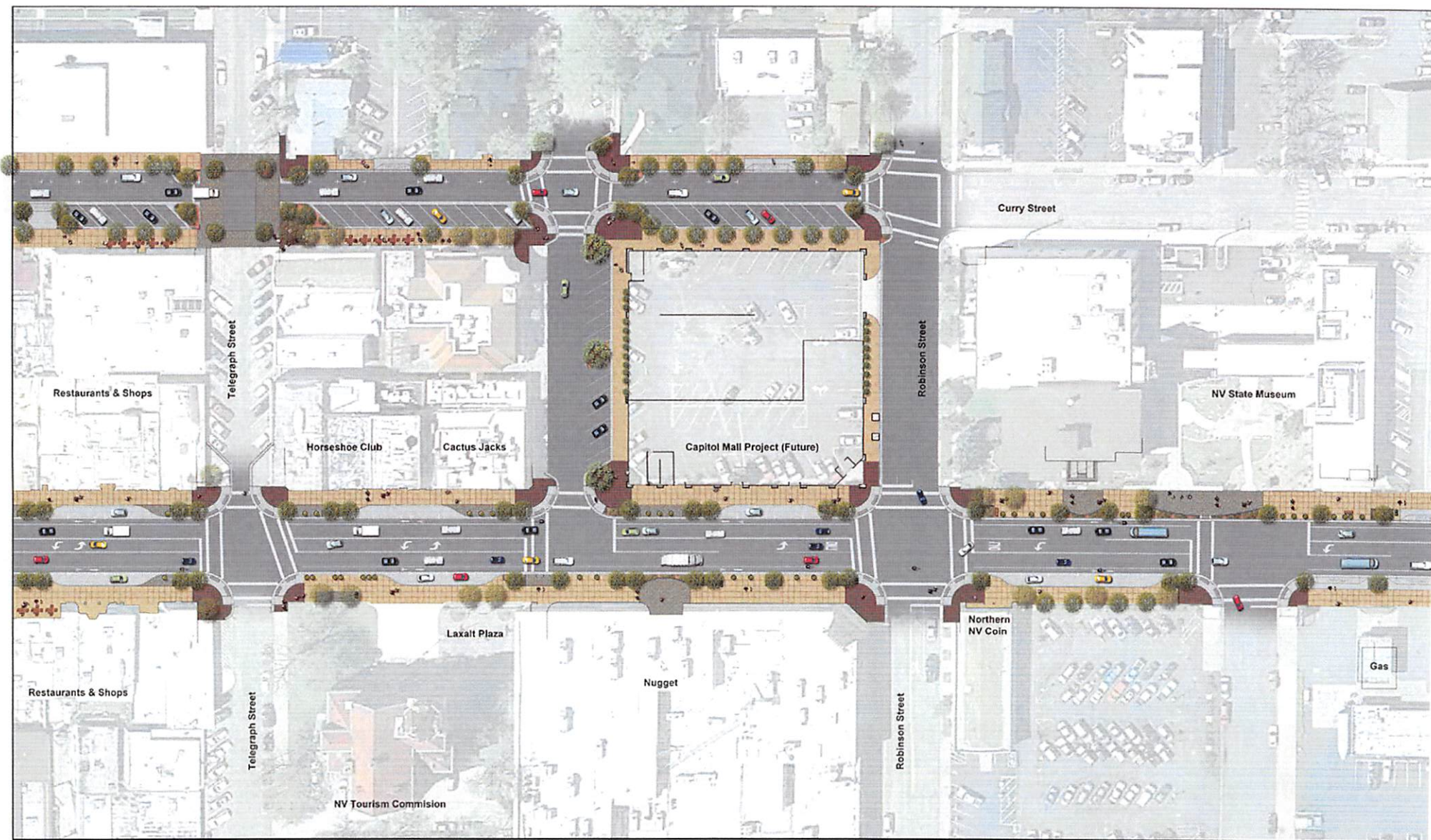
Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

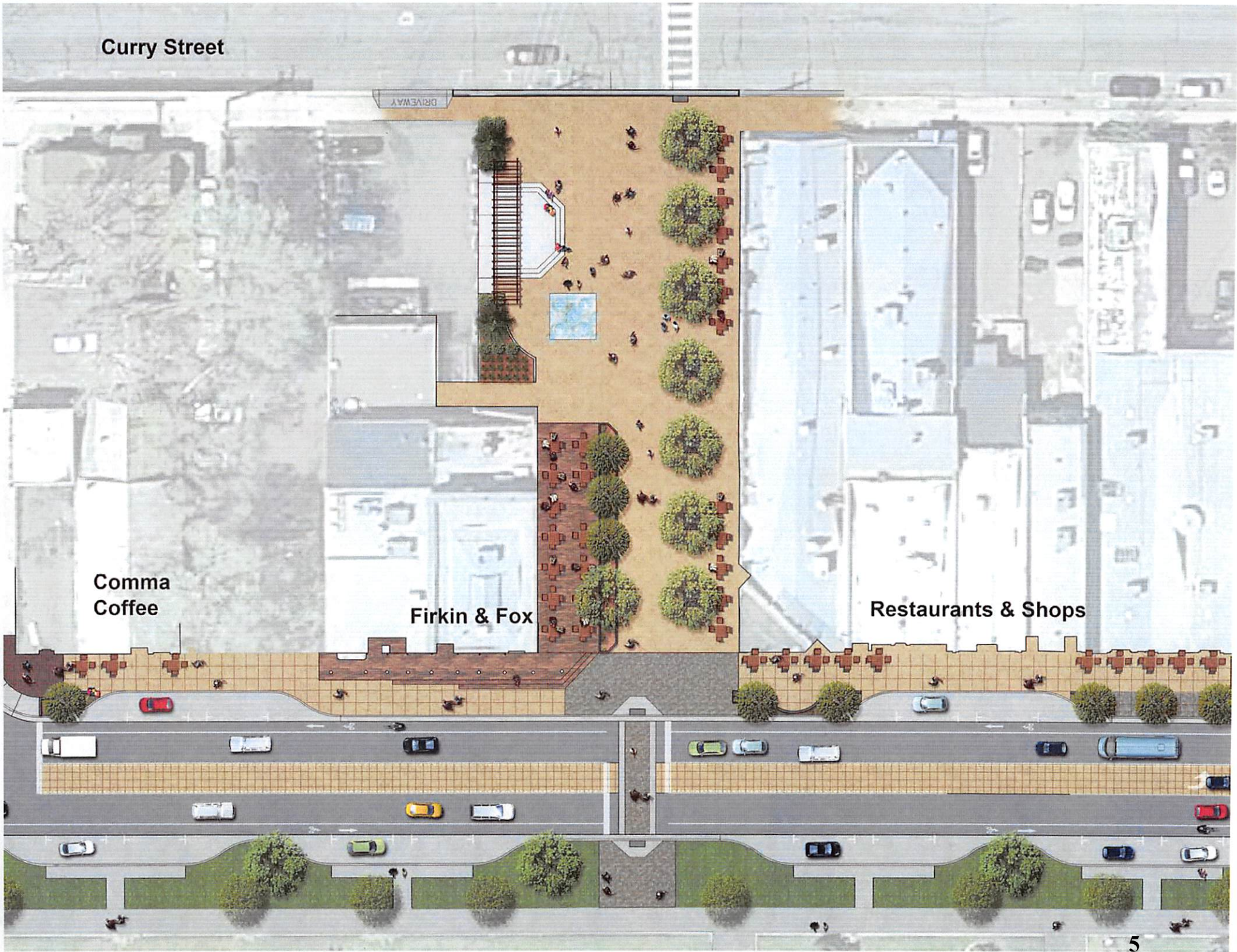
(Vote Recorded By)











Curry Street

DRIVEWAY

Comma
Coffee

Firkin & Fox

Restaurants & Shops





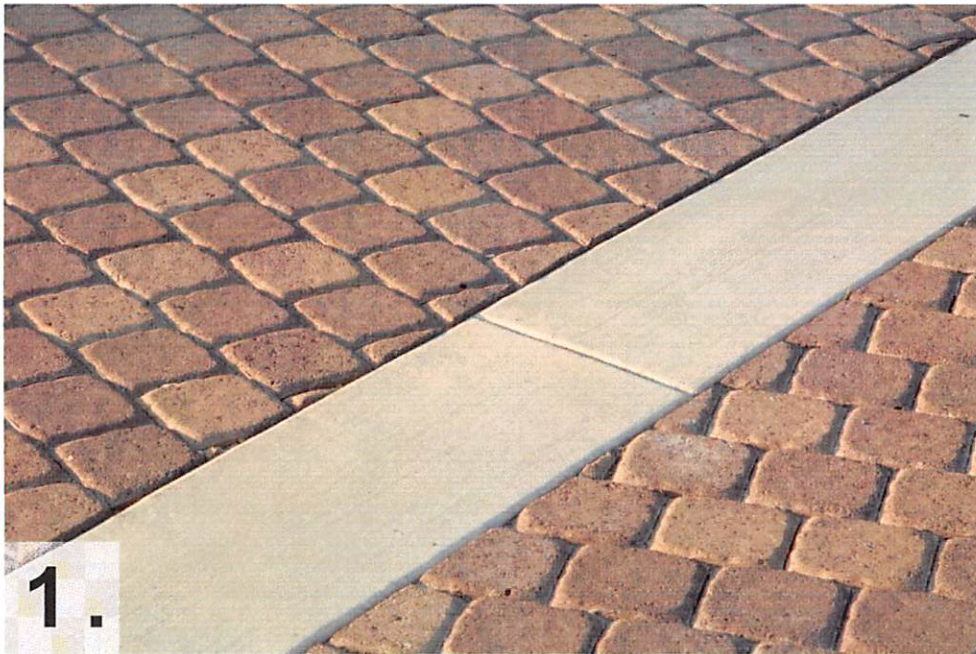




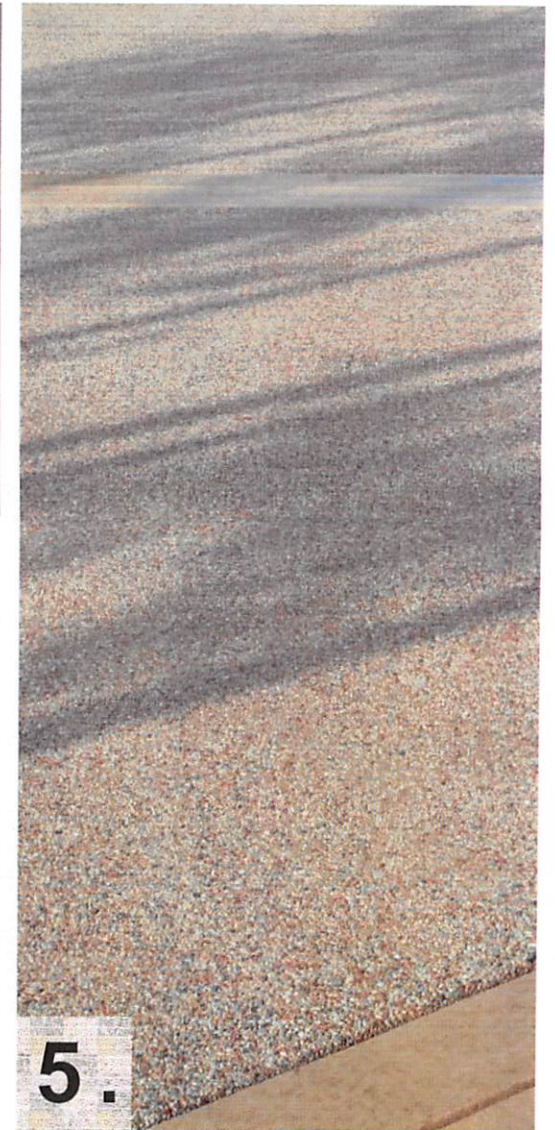
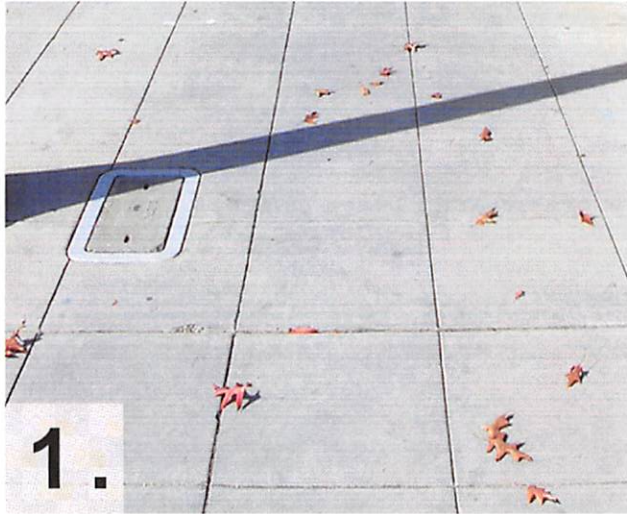




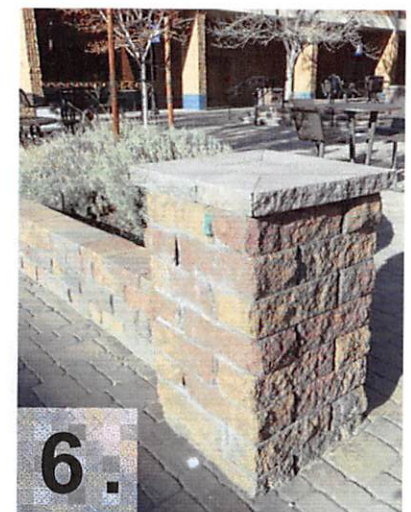
Unit Pavers Options:



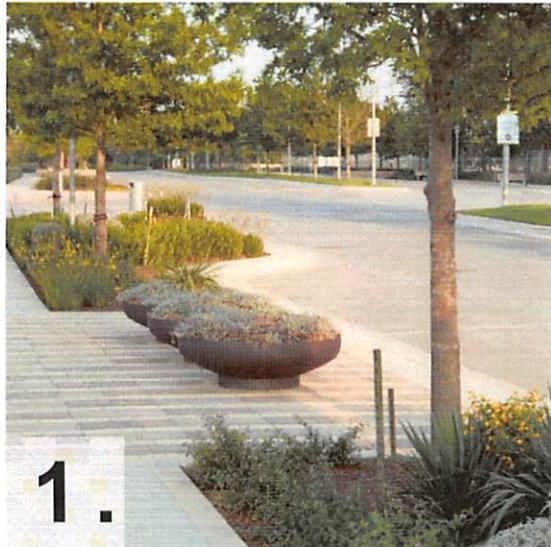
Concrete Paving Options:



Wall Options:



Pedestrian Buffer Options:



Bike Rack Options:



Trash Receptacle Options:



Bench Options:



Session Name

Carson City 30% Design Public Meeting Combined Results

Combined Results from 12:30 PM and Active Participants

6/22/2015

100

Questions

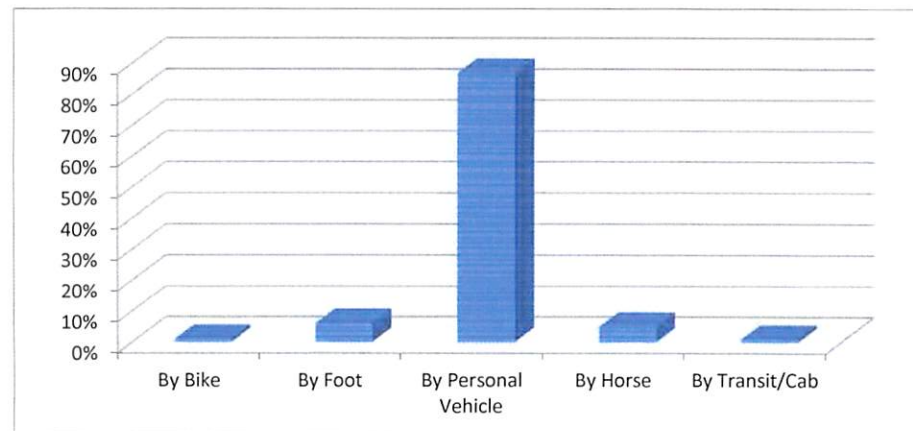
16

Total Participants

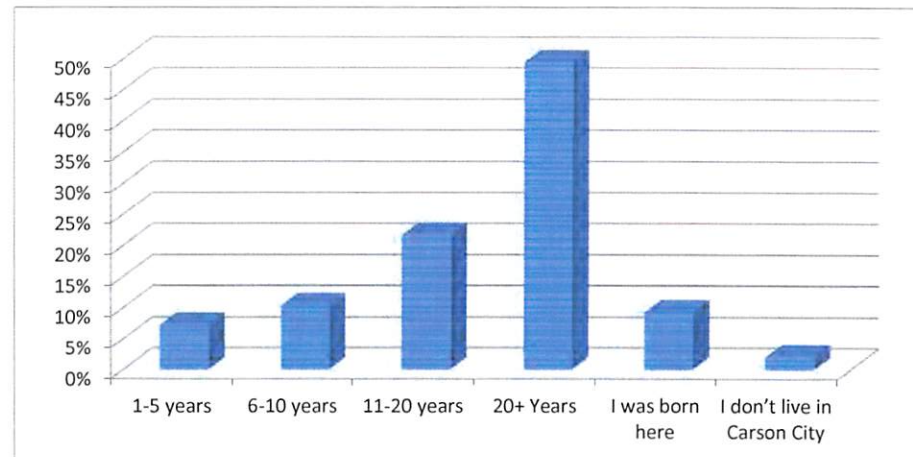
100

Results by Question**1. How did you get to this meeting? (Multiple Choice)**

	Responses	
	Percent	Count
By Bike	1%	1
By Foot	6%	6
By Personal Vehicle	87%	86
By Horse	5%	5
By Transit/Cab	1%	1
Totals	100%	99

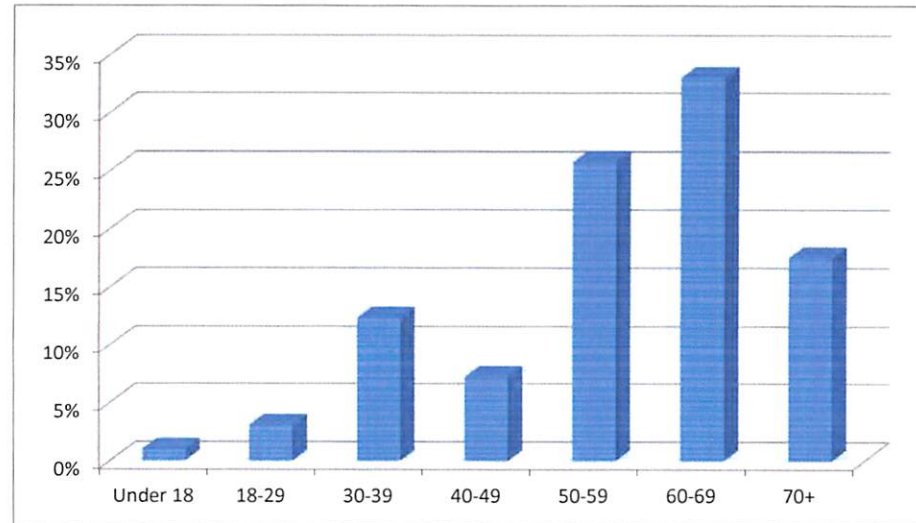
**2. How long have you lived in Carson City? (Multiple Choice)**

	Responses	
	Percent	Count
1-5 years	7%	7
6-10 years	10%	10
11-20 years	22%	21
20+ Years	49%	48
I was born here	9%	9
I don't live in Carson City	2%	2
Totals	100%	97



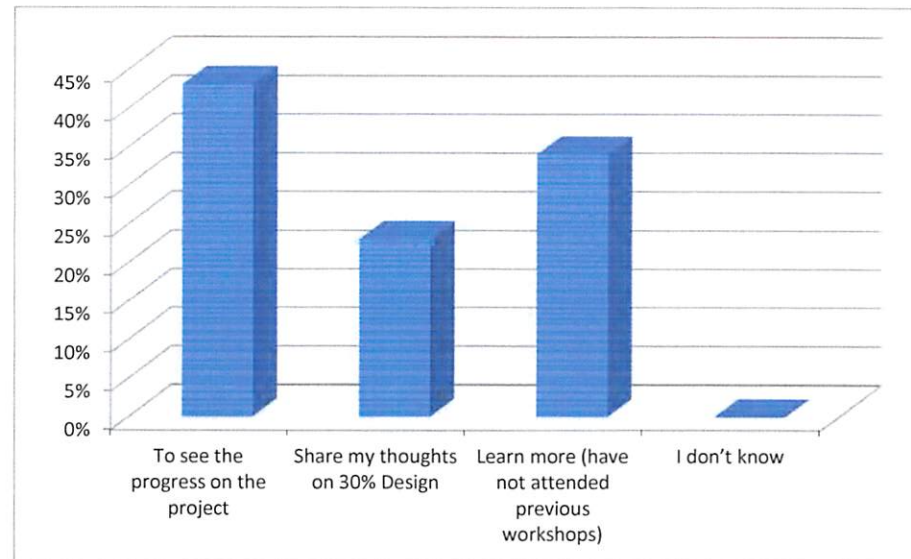
3. How old are you? (Multiple Choice)

	Responses	
	Percent	Count
Under 18	1%	1
18-29	3%	3
30-39	12%	12
40-49	7%	7
50-59	26%	25
60-69	33%	32
70+	18%	17
Totals	100%	97



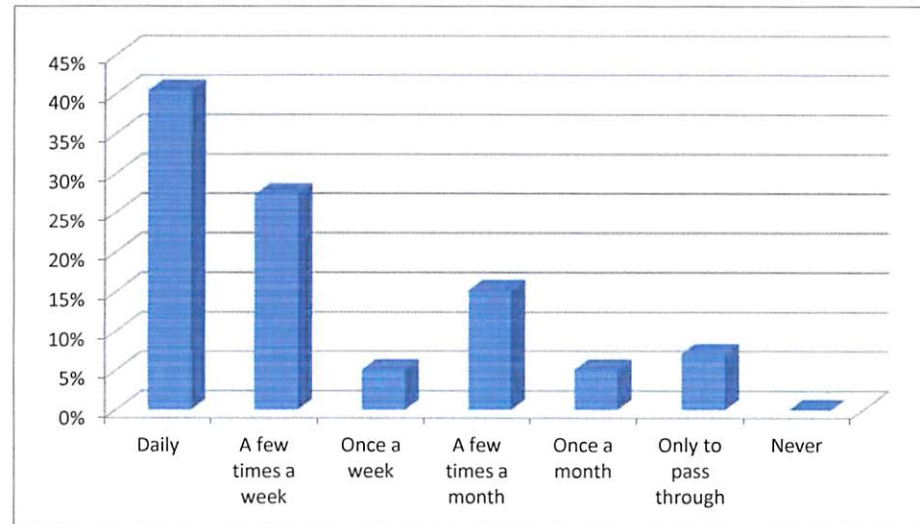
4. Why are you attending this meeting? (Multiple Choice)

	Responses	
	Percent	Count
To see the progress on the project	43%	43
Share my thoughts on 30% Design	23%	23
Learn more (have not attended previous	34%	34
I don't know	0%	0
Totals	100%	100



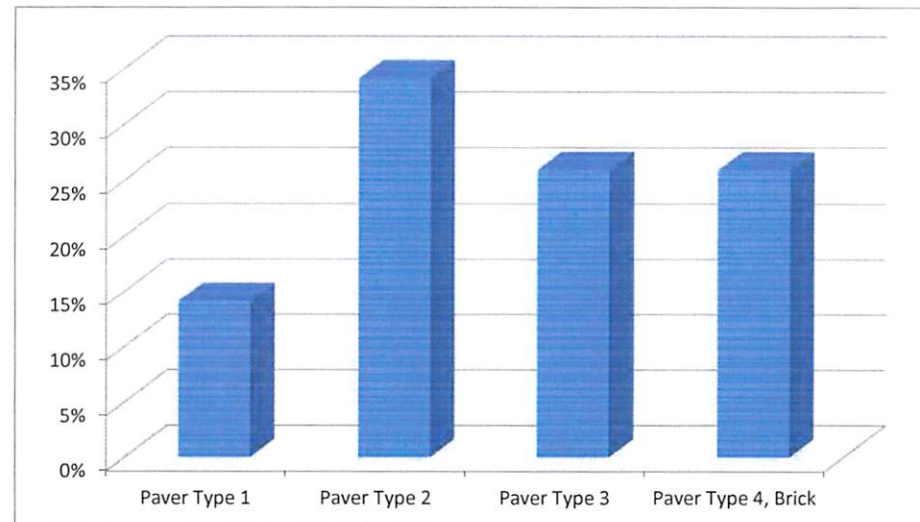
5. How often do you visit downtown? (Multiple Choice)

Responses		
	Percent	Count
Daily	40%	40
A few times a week	27%	27
Once a week	5%	5
A few times a month	15%	15
Once a month	5%	5
Only to pass through	7%	7
Never	0%	0
Totals	100%	99



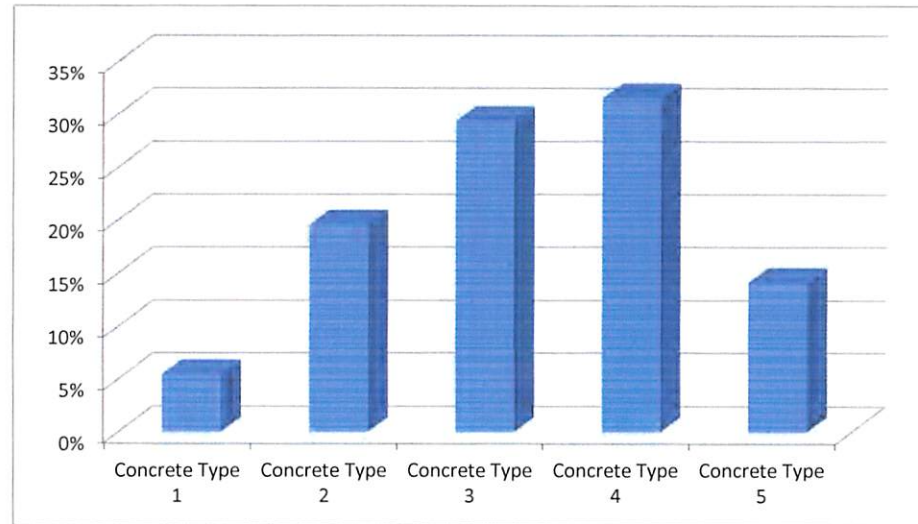
6. For the Unit Paver Options, which option do you like the best? (Multiple Choice)

Responses		
	Percent	Count
Paver Type 1	14%	12
Paver Type 2	34%	29
Paver Type 3	26%	22
Paver Type 4, Brick	26%	22
Totals	100%	85



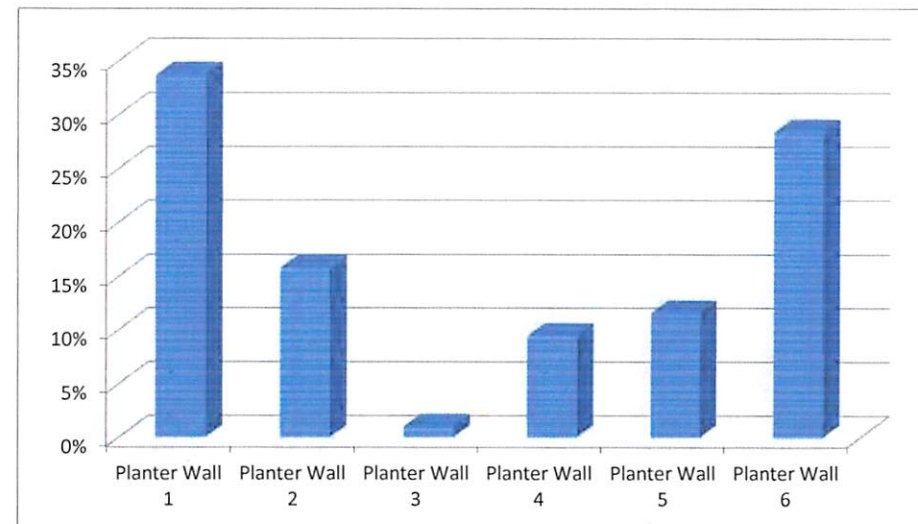
7. For the Concrete Paving Options, which option do you like the best? (Multiple Choice)

	Responses	
	Percent	Count
Concrete Type 1	5%	5
Concrete Type 2	20%	18
Concrete Type 3	29%	27
Concrete Type 4	32%	29
Concrete Type 5	14%	13
Totals	100%	92



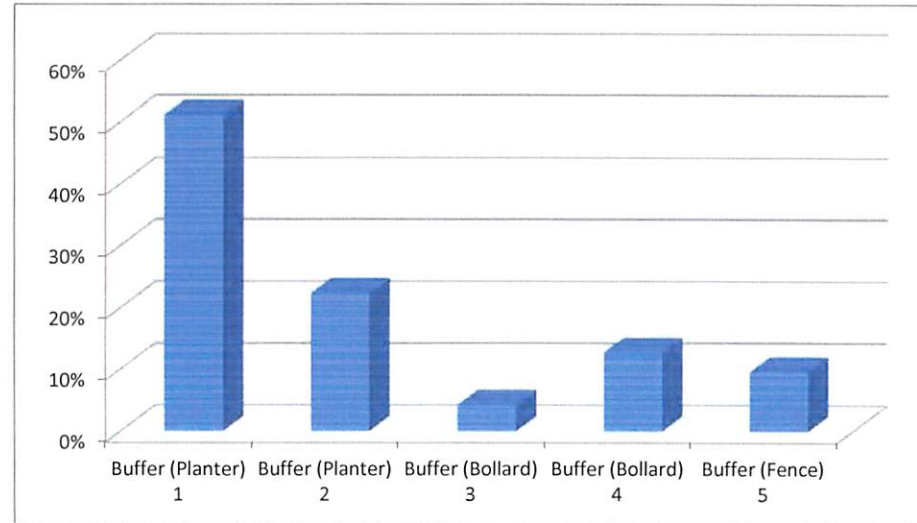
8. For the Wall Options, which option do you like the best? (Multiple Choice)

	Responses	
	Percent	Count
Planter Wall 1	34%	32
Planter Wall 2	16%	15
Planter Wall 3	1%	1
Planter Wall 4	9%	9
Planter Wall 5	12%	11
Planter Wall 6	28%	27
Totals	100%	95



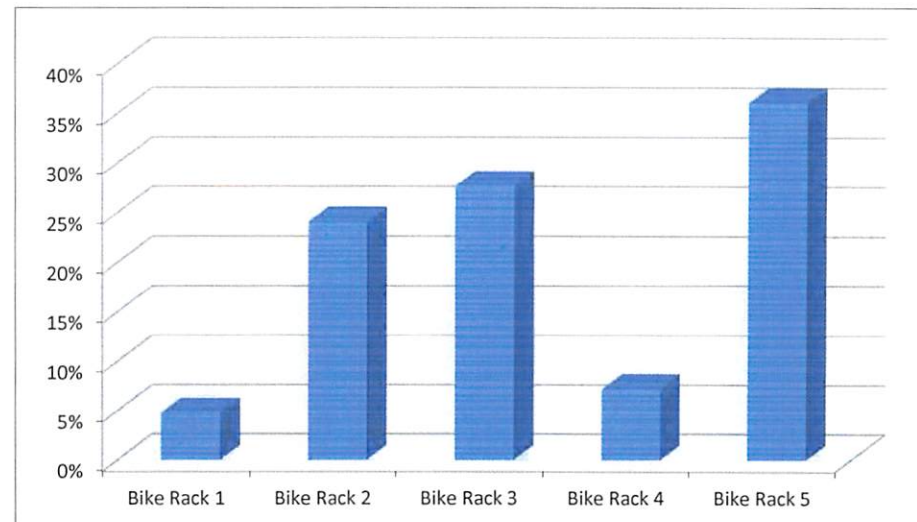
9. For the Pedestrian Buffer Options, which option do you like the best? (Multiple Choice)

Responses		
	Percent	Count
Buffer (Planter) 1	51%	48
Buffer (Planter) 2	22%	21
Buffer (Bollard) 3	4%	4
Buffer (Bollard) 4	13%	12
Buffer (Fence) 5	10%	9
Totals	100%	94



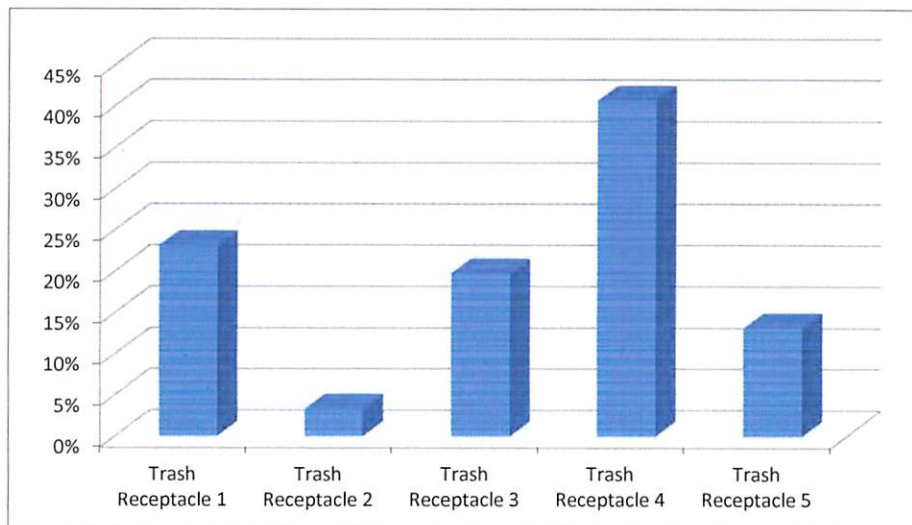
10. For the Bike Rack Options, which option do you like the best? (Multiple Choice)

Responses		
	Percent	Count
Bike Rack 1	5%	4
Bike Rack 2	24%	20
Bike Rack 3	28%	23
Bike Rack 4	7%	6
Bike Rack 5	36%	30
Totals	100%	83



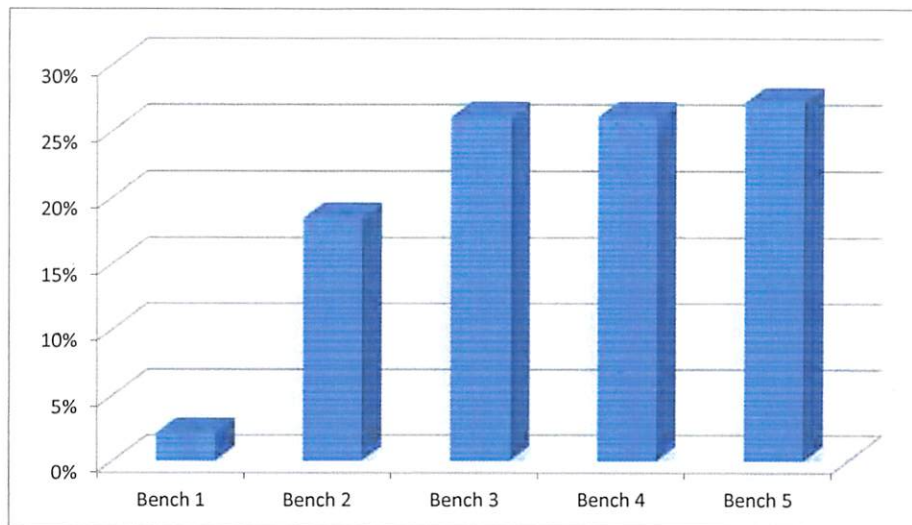
11. For the Trash Receptacle Options, which option do you like the best? (Multiple Choice)

	Responses	
	Percent	Count
Trash Receptacle 1	23%	21
Trash Receptacle 2	3%	3
Trash Receptacle 3	20%	18
Trash Receptacle 4	41%	37
Trash Receptacle 5	13%	12
Totals	100%	91



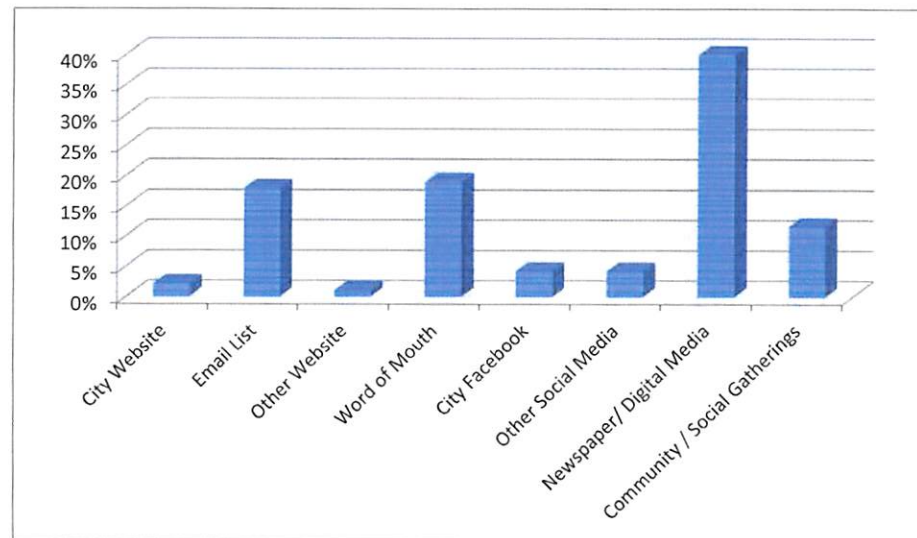
12. For the Bench Options, which option do you like the best? (Multiple Choice)

	Responses	
	Percent	Count
Bench 1	2%	2
Bench 2	18%	17
Bench 3	26%	24
Bench 4	26%	24
Bench 5	27%	25
Totals	100%	92



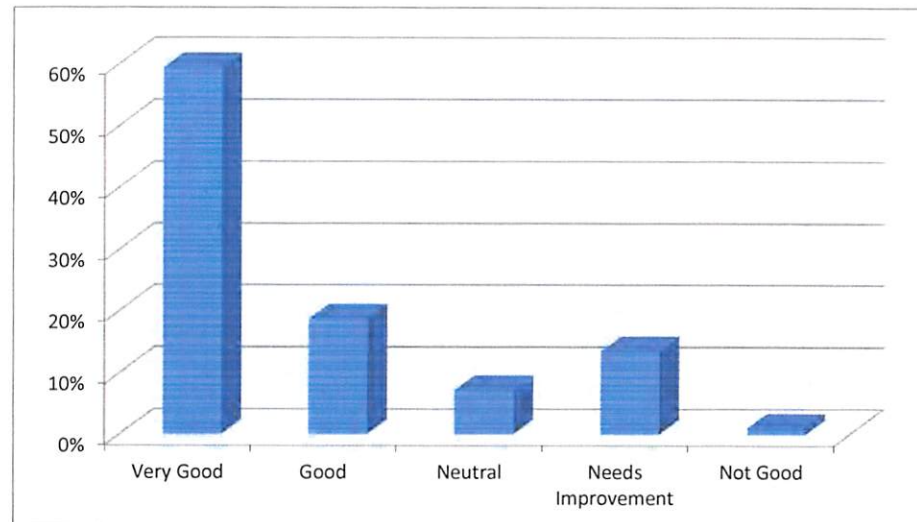
13. In the commitment to keep you informed, how did you hear about this meeting? (Multiple Choice)

	Responses	
	Percent	Count
City Website	2%	2
Email List	18%	17
Other Website	1%	1
Word of Mouth	19%	18
City Facebook	4%	4
Other Social Media	4%	4
Newspaper/ Digital Media	40%	38
Community / Social Gatherings	12%	11
Totals	100%	95



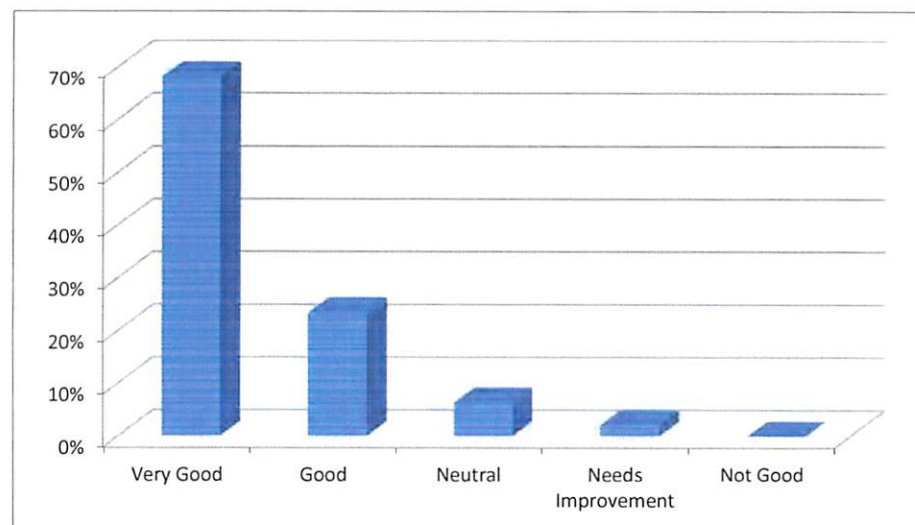
14. How would you rate the City's efforts to keep the community engaged? (Multiple Choice)

	Responses	
	Percent	Count
Very Good	59%	57
Good	19%	18
Neutral	7%	7
Needs Improvement	14%	13
Not Good	1%	1
Totals	100%	96



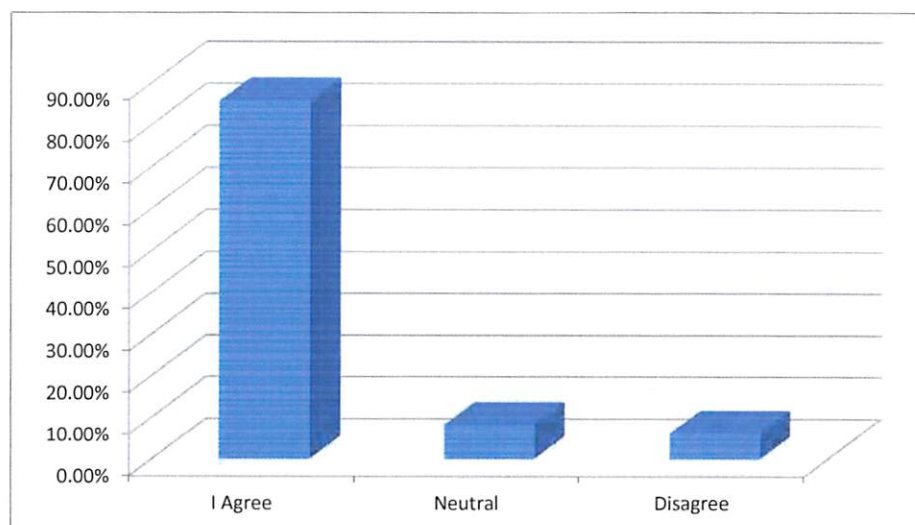
15. How would you rate the information presented today? (Multiple Choice)

Responses		
	Percent	Count
Very Good	68%	64
Good	23%	22
Neutral	6%	6
Needs Improvement	2%	2
Not Good	0%	0
Totals	100%	94



16. While you may not agree with the results of this meeting regarding theming, do you feel this process is heading in the right direction? (Multiple Choice)

Responses		
	Percent	Count
I Agree	85.57%	83
Neutral	8.25%	8
Disagree	6.19%	6
Totals	100%	97



DRAFT MINUTES
Regular Meeting
Carson City Regional Transportation Commission
Wednesday, July 8, 2015 • 5:07 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Commission Members

Chairperson – Brad Bonkowski **Vice Chair – Jim Smolenski**
Commissioner – Robert Crowell **Commissioner – Mark Kimbrough**
Commissioner – Robert McQueary

Staff

Darren Schulz, Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

(5:07:33) – Chairperson Bonkowski called the meeting to order. Roll was called and a quorum was present.

Attendee Name	Status	Left
Chairperson Brad Bonkowski	Present	
Vice Chairperson Jim Smolenski	Present	
Commissioner Robert Crowell	Present	
Commissioner Mark Kimbrough	Present	
Commissioner Robert McQueary	Present	

B. PUBLIC COMMENT (5:07:57) – None.

C. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

C-1 FOR POSSIBLE ACTION: ACTION TO APPROVE THE MINUTES OF THE MAY 13, 2015 MEETING.

(5:08:18) – **MOTION:** I move to approve the minutes of the May 13, 2015 RTC meeting as presented.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

D. AGENDA MANAGEMENT NOTICE

(5:08:31) – None.

E. DISCLOSURES

(5:08:55) – None.

F. PUBLIC HEARING ITEMS**F-1 FOR POSSIBLE ACTION: TO MAKE RECOMMENDATIONS TO THE CARSON CITY BOARD OF SUPERVISORS REGARDING THE 30% DESIGN OF THE DOWNTOWN STREETScape PROJECT AND TO DIRECT STAFF TO CONTINUE TO MOVE FORWARD WITH DESIGN.**

(5:09:10) – Chairperson Bonkowski introduced the item.

(5:09:35) – Danny Rotter, Public Works Engineering Manager and Downtown Streetscape Project Manager, provided a PowerPoint presentation summarizing the results, incorporated into the record, of the project's 30 percent design public workshop, held on June 22, 2015. He also noted that the video rendering of the project was available on www.carsonproud.com. Mike Bennett of Lumos and Associates introduced himself and reviewed the remainder of the presentation, including images of bicycle and turn lanes.

(5:19:36) – Commissioner Kimbrough inquired about the parallel parking and was informed that that “the car door will swing into the bike lanes”. He was also informed that above ground planters were preferable to a fence. Discussion ensued over crosswalks for pedestrians. Commissioner Crowell inquired about the discussions with the local business and the interruption they might face during construction, and was informed that they would be reaching out to local businesses and working toward minimal interruptions. Vice Chairperson Smolenski was informed that the crosswalk in front of the Nugget Casino would return and that safety issues are being discussed. Commissioner McQueary was informed that the Third Street area would consist of concrete and pavers, with family-friendly features. Chairperson Bonkowski inquired about snowplow capabilities was informed that the item was under discussion. He also learned that a few of the Third Street trees may need to be relocated and a few will be replaced. Discussion ensued regarding the safety of children crossing the street from the splash pad area and Mr. Rotter noted that the issue was still being discussed. Commissioner Kimbrough cautioned against piled snow in front of businesses and Commissioner McQueary was assured that there were no changes in truck traffic turning from William Street to Carson Street.

(5:35:33) – MOTION: I move make recommendations to the Carson City Board of Supervisors regarding the 30% design of the Downtown Streetscape Project and to direct staff to continue to move forward with design, with the comments made in today's meeting.

PUBLIC COMMENT

(5:36:20) – Carson City Supervisor Jim Shirk inquired about the fence in front of the State Capital and was informed that it would remain as is, and without a “continuous sidewalk”. Mr. Rotter also explained that the

wooden sidewalk near the Firkin and Fox Restaurant would be replaced by stamped concrete while maintaining a historic look and feel, coordinated with the Historic Resources Commission.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	McQueary
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-2 INFORMATION REGARDING THE FISCAL YEAR (FY) 2015-2016 REGIONAL TRANSPORTATION COMMISSION (RTC) WORK PROGRAM.

(5:40:06) – Chairperson Bonkowski introduced the item. Mr. Pittenger gave background and presented the agenda materials which are incorporated into the record. He also announced that Carson City was selected to receive a Federal Lands Access Program (FLAP) grant from Central Federal Lands Highway Division in Colorado.

There were no Commissioner or public comments.

F-3 FOR POSSIBLE ACTION: TO DETERMINE THAT A & K EARTH MOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 1415-183, “LITTLE LANE STREET IMPROVEMENT PROJECT” FOR A BID AMOUNT OF \$234,000, PLUS A CONTINGENCY AMOUNT OF \$23,400, FOR A TOTAL NOT-TO-EXCEED PRICE OF \$257,400 TO BE FUNDED FROM THE STREETS MAINTENANCE FUND, STREET REPAIR ACCOUNT AS PROVIDED IN FY 2015/2016 BUDGET.

(5:45:31) – Chairperson Bonkowski introduced the item.

(5:46:00) – Mr. Pittenger presented the agenda materials which are incorporated into the record.

There were no Commissioner or public comments.

(5:46:38) – MOTION: I move to determine that A & K Earth Movers, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1415-183, “Little Lane Street Improvement Project” for a bid amount of \$234,000, plus a contingency amount of \$23,400, for a total not-to-exceed price of \$257,400 to be funded from the Streets Maintenance Fund, Street Repair account as provided in FY 2015/2016 budget.

RESULT:	APPROVED (5-0-0)
MOVER:	Smolenski
SECONDER:	McQueary
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-4 FOR POSSIBLE ACTION: TO DETERMINE THAT A & K EARTH MOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 1415-136, "EAST WILLIAM STREET SHARED USE PATH PROJECT" FOR A BID AMOUNT OF \$218,445, PLUS A CONTINGENCY AMOUNT OF \$21,845, FOR A TOTAL NOT-TO-EXCEED PRICE OF \$240,290 TO BE FUNDED FROM THE REGIONAL TRANSPORTATION FUND, CAPITAL PROJECTS/CONSTRUCTION ACCOUNT AS PROVIDED IN FY 2014/2015 BUDGET.

(5:47:28) – Chairperson Bonkowski introduced the item.

(5:48:02) – Mr. Pittenger presented the agenda materials which are incorporated into the record. He explained that the contract would not be awarded to the lowest bidder because they were non-responsive. Mr. Pittenger also noted that the project cost now exceeded the grant amount, and that the Nevada Department of Transportation (NDOT) had agreed to alter the existing agreement and incorporate the new cost, and that that the additional funding request would be heard by the RTC, at a future meeting, in the form of an amendment to the match.

There were no Commissioner or public comments.

(5:50:50) – MOTION: I move determine that A & K Earth Movers, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1415-136, "East William Street Shared Use Path Project" for a bid amount of \$218,445, plus a contingency amount of \$21,845, for a total not-to-exceed price of \$240,290 to be funded from the Regional Transportation Fund, Capital Projects/Construction account as provided in FY 2014/2015 budget.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-5 FOR POSSIBLE ACTION: TO DETERMINE THAT DIVERSIFIED STRIPING SYSTEMS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 1415-179, "2015 LONG LINE STRIPING PROGRAM" FOR A BID AMOUNT OF \$128,810, PLUS A CONTINGENCY AMOUNT OF \$12,881, FOR A TOTAL NOT-TO-EXCEED PRICE OF \$141,691 TO BE FUNDED FROM THE STREETS MAINTENANCE FUND, LONG LINE STRIPING ACCOUNT AS PROVIDED IN FY 2015/2016 BUDGET.

(5:51:59) – Chairperson Bonkowski introduced the item.

(5:52:36) – Mr. Pittenger gave background and presented the agenda materials, incorporated into the record.

There were no Commissioner or public comments.

(5:53:05) – MOTION: I move to determine that Diversified Striping Systems, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1415-179, “2015 Long Line Striping Program” for a bid amount of \$128,810, plus a contingency amount of \$12,881, for a total not-to-exceed price of \$141,691 to be funded from the Streets Maintenance Fund, Long Line Striping account as provided in FY 2015/2016 budget.

RESULT:	APPROVED (5-0-0)
MOVER:	McQueary
SECONDER:	Kimbrough
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-6 INFORMATION ON THE AWARD OF A GRANT FROM THE STATE OF NEVADA AGING AND DISABILITY SERVICES DIVISION.

(5:53:56) – Chairperson Bonkowski introduced the item.

(5:54:04) – Mr. Pittenger presented the agenda materials, incorporated into the record, and noted that the passes were available at the Carson City Senior Center. He also noted that around 70,000 free rides were provided to seniors last year.

There were no Commissioner or public comments.

F-7 FOR POSSIBLE ACTION: TO APPROVE AMENDMENT NO. 4 TO CONTRACT NO. 0910-184 WITH ROUTEMATCH SOFTWARE, INC. TO REQUEST AN EXTENSION OF THE TIME AND VALUE, REPRESENTING AN INCREASE TO THE CONTRACT IN AN AMOUNT-NOT-TO EXCEED \$70,965.40 THROUGH DECEMBER 31, 2015 FOR THE ONGOING SUPPORT AND MAINTENANCE OF THE AUTOMATED VEHICLE LOCATION MOBILE DATA COMMUNICATIONS MODULE FOR JAC AND JAC ASSIST.

(5:55:20) – Chairperson Bonkowski introduced the item.

(5:56:53) – Mr. Pittenger presented the agenda materials which are incorporated into the record. Chairperson Bonkowski pointed out a correction on page two of the agenda materials and stated that the \$82,000 contract amount would now read \$70,965.40. Mr. Pittenger noted that the new lower amount was negotiated by Transit Coordinator, Graham Dollarhide.

There were no public comments.

(5:57:27) – **MOTION:** I move to approve Amendment No. 4 to Contract No. 0910-184 with RouteMatch Software, Inc. to request an extension of the time and value, representing an increase to the contract in an amount-not-to exceed \$70,965.40 through December 31, 2015 for the ongoing support and maintenance of the Automated Vehicle Location Mobile Data Communications module for JAC and JAC Assist.

RESULT:	APPROVED (5-0-0)
MOVER:	Smolenski
SECONDER:	McQueary
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-8 FOR POSSIBLE ACTION: TO APPROVE THE DONATION OF BUS 4226, WHICH HAS EXCEEDED ITS USEFUL LIFE IN TRANSIT SERVICE, TO THE CARSON CITY SENIOR CENTER NOT BEFORE AUGUST 2015.

(5:58:05) – Chairperson Bonkowski introduced the item.

(5:58:20) – Mr. Pittenger presented the agenda materials which are incorporated into the record. Chairperson Bonkowski received clarification that the bus to be donated to the Senior Center is still in operable condition. Mr. Pittenger noted that vehicles purchased using federal funds are assigned a lifespan, which this bus has exceeded.

There were no public comments.

(6:00:24) – **MOTION:** I move to approve the donation of Bus 4226, which has exceeded the federal requirements for giving them away [useful life in transit service], to the Carson City Senior Center not before August 2015.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-9 INFORMATION ON THE DONATION OF BUS 4228, WHICH HAS EXCEEDED ITS USEFUL LIFE IN TRANSIT SERVICE, TO AN ELIGIBLE GOVERNMENTAL AGENCY OR NON-PROFIT ORGANIZATION FOLLOWING ACTION BY THE RTC AT ITS AUGUST 12, 2015 MEETING.

(6:00:55) – Chairperson Bonkowski introduced the item and Mr. Pittenger presented the agenda materials, incorporated into the record.

There were no Commissioner and public comments.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1: STREET OPERATIONS REPORT – JUNE 2015.

(6:02:26) – Mr. Pittenger referred to the agenda materials, incorporated into the record, and offered to answer questions.

There were no Commissioner or public comments.

G-2: PROJECT STATUS REPORT.

(6:02:52) – Mr. Pittenger presented the Project Status Report, incorporated into the record. He also clarified that the East/West Water Transmission Main Phase 2A-2 “will go out to bid next week”, noting that this was an important project with “significant impact to Washington Street”. Mr. Pittenger anticipated the project start date to be in September.

G-3: FUTURE AGENDA ITEMS.

(6:05:38) – Mr. Pittenger stated that a revised service plan for providing “ride home transit service” for Western Nevada College students will be heard by the Commission in August. Additionally, the Federal Lands Access Program grant agreement, and a Transportation Alternatives Program grant agreement for William Street were among the agenda items to be heard in August as well.

H. COMMISSION COMMENTS

(6:07:00) – Commissioner McQueary inquired about sidewalk damage on South Carson Street between Clearview and Fairview and was informed by Mr. Schulz that it was caused by heat.

I. PUBLIC COMMENT

(6:08:19) – None.

J. FOR POSSIBLE ACTION: ADJOURNMENT

(6:08:26) – **MOTION:** Commissioner Smolenski moved to adjourn the meeting. The meeting adjourned at 6:08 p.m.

The Minutes of the July 8, 2015 Carson City Regional Transportation Commission meeting are so approved this 9th day of September, 2015.

BRAD BONKOWSKI, Chair

DRAFT MINUTES
Regular Meeting
Carson City Redevelopment Authority Citizens Committee
Monday, July 6, 2015 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Board Members

Chair – Ronni Hannaman	Vice Chair– Garrett Lepire
Member – Lori Bagwell	Member – Court Cardinal
Member – Craig Mullet	Member – Lacy Sheck
Member – Kristoffer Wickstead	

Staff

Lee Plemel, Community Development Director
Adriana Fralick, Chief Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.carson.org/minutes.

1. CALL TO ORDER

(5:28:19) – Chairperson Hannaman called the meeting to order at 5:28 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

(5:28:32) – Roll was called and a quorum was present.

Attendee Name	Status	Left
Ronni Hannaman	Present	
Garrett Lepire	Absent	
Lori Bagwell	Present	
Court Cardinal	Present	
Craig Mullet	Absent	
Lacy Sheck	Present	6:29 p.m.
Kristoffer Wickstead	Present	

3. PUBLIC COMMENTS

(5:29:00) – None.

4. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES FROM MAY 4, 2015.

(5:29:32) – I move to approve the Carson City Redevelopment Authority Citizens Committee Monday May 4, 2015 meeting minutes as presented.

RESULT:	APPROVED (5-0-0)
MOVER:	Bagwell
SECONDER:	Wickstead
AYES:	Hannaman, Bagwell, Cardinal, Sheck, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Lepire, Mullet

5. AGENDA ITEMS

5.1 TO MAKE RECOMMENDATIONS TO THE CARSON CITY BOARD OF SUPERVISORS REGARDING THE 30 PERCENT DESIGN OF THE DOWNTOWN STREETScape PROJECT.

(5:29:47) – Chairperson Hannaman introduced the item.

(5:29:57) – Mr. Plemel gave background and presented the Staff Report, incorporated into the record, which outlined the role of the Committee regarding the 30 percent design of the Downtown Streetscape Project. Mr. Plemel then introduced Michael Bennett, Consultant Team Leader with Lumos & Associates, and Danny Rotter, Public Works Engineering Manager.

(5:31:24) – Mr. Rotter updated the Committee on the results of the 30 percent design workshops and presented the design elements, incorporated into the record. He also showed a video simulation of the proposed design which is available on www.carsonproud.com. Chairperson Hannaman inquired about the \$11,000,000 cost estimate, which she believed was low based on the estimated costs of building the Multi-purpose Athletic Center (MAC) and the new animal shelter. Mr. Rotter explained that the Construction Manager at Risk (CMAR) process would help them stay within budget without sacrificing quality, adding that “a little contingency” was also taken into consideration. Member Cardinal received confirmation that the “historical boardwalk” would be on the Carson Street side. He also noted that bike rack options two, three, and four were much clearer than options one and five. Discussion ensued regarding pavers versus stamped concrete, and Mr. Rotter noted that the current looks were concepts and the actuals would be determined by the budget. Chairperson Hannaman wished to see “the best that this [project] can be” since “we have one shot at this”. Member Cardinal was informed by Mr. Plemel that “any new development would have to bring its own parking”. Mr. Bennett explained that 40 new spaces would be added to Carson Street and 15 would be taken away on Third Street, for a net gain of 25 spaces. Discussion ensued regarding planning for future expansions and Mr. Bennett noted that they were planning with future businesses in mind. Member Bagwell was informed that new grass would be added in certain locations to match “the look and feel” [of those locations]. Mr. Plemel explained that they were working with Michael Salogga in Economic Development, to attract new businesses and keep the property owners and business owners involved. Mr. Bennett added that the business owners were primarily concerned about potential loss of customers during the construction period, and noted that they were planning on a joint meeting with the contractor and the business owners to address their concerns.

PUBLIC COMMENTS

(6:12:20) – None.

(6:12:32) – I move to recommend to the Board of Supervisors acceptance of the 30 percent design of the Downtown Streetscape Project, with the comments made.

RESULT:	APPROVED (5-0-0)
MOVER:	Wickstead
SECONDER:	Cardinal
AYES:	Hannaman, Bagwell, Cardinal, Sheck, Wickstead
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Lepire, Mullet

5.2 For Possible Action: To provide direction to staff for future discussions regarding Redevelopment priorities.

(6:13:12) – Chairperson Hannaman introduced the item.

(6:13:22) – Mr. Plemel gave background and presented the Staff Report which is incorporated into the record. He also suggested starting the discussions in September, as he and Chairperson Hannaman would not be able to attend the August meeting. Member Bagwell suggested using the Redevelopment funds to create infrastructure to take advantage of the downtown construction, instead of supporting a particular event. Chairperson Hannaman suggested looking into storage options for event equipment owned by the Parks and Recreation Department, and Member Sheck agreed. Member Wickstead noted that the list provided by Mr. Plemel conveyed the areas of focus for the Committee; however the prioritization needed to be changed. Chairperson Hannaman stated that incentives for the improvement of vacant properties and facades should be prioritized “at the top of the list”. Discussion ensued regarding Fuji Park improvements versus signage.

(6:29: 40) – Member Sheck left the meeting.

PUBLIC COMMENTS

(6:30:10) – Maurice White introduced himself and suggested that the members read the Committee’s “founding documents”, indicating that the priorities had already been set but ignored over the years. He noted that providing “missing infrastructure” and support to the different businesses were some of the previously-identified priorities.

(6:32:35) – Nate Amrhein introduced himself and explained that he was attending the meeting as a step to receive his Communications Merritt Badge. He also noted that the [Downtown Streetscape] Project seemed costly to him, as he was “not used to that kind of a budget”.

(6:33:59) – Kathi Amrhein introduced herself and stated that the “two-car pullout parking” may detract certain individuals with mobility issues, and they may avoid the downtown area altogether. Member Cardinal stressed the importance of convenient parking.

6. NON-ACTION ITEMS:

a. STAFF REPORTS AND UPDATE ON MATTERS RELATING TO THE RACC.

(6:36:20) – Mr. Plemel noted that the regularly-scheduled August meeting will be cancelled and a special meeting will be scheduled for September 8, 2015 for the 60 percent design review.

b. FUTURE AGENDA ITEMS.

(6:37:00) – 60 percent design review and RACC prioritization.

c. RACC MEMBER REPORTS AND COMMENTS.

(6:37:45) – None .

7. PUBLIC COMMENTS

(6:38:26) – Shelby Wickstead suggested having more shade downtown.

(6:39:10) – Samantha Amrhein requested more parking spaces.

8. FOR POSSIBLE ACTION: ADJOURNMENT.

(6:39:25) – MOTION: Member Bagwell moved to adjourn. Member Cardinal seconded the motion. The meeting was adjourned at 6:40 p.m.

The Minutes of the July 6, 2015 Carson City Redevelopment Authority Citizens Committee meeting are so approved this 8th day of September, 2015.

RONNI HANNAMAN, Chair