A regular meeting of the Carson City Board of Supervisors was held on Thursday, March 19, 1992 at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT:	Marv Teixeira	Mayor
	Tom Fettic	Supervisor, Ward 2
	Greg Smith	Supervisor, Ward 1
	Kay Bennett	Supervisor, Ward 4
STAFF PRESENT:	John Berkich	City Manager
	Kiyoshi Nishikawa	Clerk-Recorder
	Paul McGrath	Sheriff
	Mike Conklin	Animal Regulation Director
	Jack Fralinger	Health Director
	Bill Lewis	Chief Juvenile Probation Officer
	Mike Suglia	Deputy District Attorney
	Katherine McLaughlin	Recording Secretary
	Ruth Vaughan	Public Health Technician II
	Mary Ford	Personnel Technician
	(B.O.S. 3/19/92 Tape 1-0001)	

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. A tape recording of these proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during the normal business hours.

Mayor Teixeira called the meeting to order at 9:05 a.m. May Ruth French led the Pledge of Allegiance. Carson City Salvation Army Captain Trimmer gave the Invocation. Mayor Teixeira requested a moment of silence in honor of Lynn Thurman, who had recently passed away. Roll call was taken. A quorum was present although Supervisor Tatro was absent.

APPROVAL OF MINUTES - January 30, 1992 (1-0048) - Supervisor Bennett moved to approve the Minutes as presented. Supervisor Fettic seconded the motion. Motion carried 4-0.

1. SPECIAL PRESENTATIONS (1-0055)

A. ACTION ON AND PRESENTATION OF RETIREMENT RESOLUTION FOR FRANCIS L. WOOMER - Personnel Technician II Ford introduced the item. Mr. Woomer was not present. Mayor Teixeira commended him on his dedication to the City and wished him well in his retirement. Supervisor Fettic moved that the Board adopt Resolution No. 1992-R-12, A RESOLUTION COMMENDING RETIREMENT, and read the Resolution into the record. Supervisor Smith seconded the motion. Motion carried 4-0. Sheriff McGrath accepted the plaque and Resolution for Mr. Woomer.

2. ACTION ON AND PRESENTATION OF SUPERIOR SANITATION AWARDS (1-0125) - Health Director Fralinger introduced the item. Mayor Teixeira noted the tourist-oriented industry and community and tourism benefits of the program. He commended each recipient and presented each the Superior Sanitation Award. Supervisor Smith also pointed out the hard work and effort needed to obtain the Award. He commended them on their efforts. The recipients were: Paul Abowd of Adele's; Clark Russell of Carson Station; Amarantha "Amy" Shore of Joe's; Michael Trettin of McDonald's South; Larry Smith of Scolari's Warehouse Market; and Fran Parker of Crossroads Lounge.

CITIZEN COMMENTS (1-0285) - May Ruth French explained her research of the Chromalloy manufacturing process. She is still researching the California firm. Her research indicated the California violations she had noted previously were not for the local firm. She urged the City to stay cognizant of its manufacturers and their operations.

2. PURCHASING AGENT - Basil "Butch" Moreto - ACTION ON AWARD OF CONTRACT NO. 9192-221 - PROCTOR STREET SUPER PARKING LOT (1-0321) - Discussion ensued among the Board, Mr. Moreto, City Engineer Tim Homann, and Mr. Berkich on the bids, the contingency, the bid spread, corrected the fiscal impact, construction period, the May 1 completion date, reasons the old Cottonwoods were eliminated, and the landscaping plans. Supervisor Fettic moved that the Board accept the Purchasing Agent's recommendation and award contract No. 9192-221 to Bidder No. 3, Granite Construction Company, as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapter 332, 338, 339, and 624 for a contract amount including a contingency of not to exceed $56,025.23. Supervisor Bennett seconded the motion. Motion carried 4-0.

3. CHIEF JUVENILE PROBATION OFFICER - Bill Lewis - ACTION ON CONTRACT BETWEEN CARSON CITY AND NYE COUNTY FOR JUVENILE DETENTION SERVICES (1-0510) - Mr. Lewis responded to Board questions on the services provided to Nye County and procedures followed when Carson City usage does not allow other counties to use the facility. Supervisor Smith moved that the Board of Supervisors approve the Contract between Carson City and Nye County for Juvenile Detention Services. Supervisor Bennett seconded the motion. Motion carried 4-0.

4. UTILITY MANAGER - Dorothy Timian-Palmer

A. ORDINANCE - FIRST READING - ACTION ON PROPOSED ORDINANCE ESTABLISHING CHAPTER 12.12 OF THE CARSON CITY MUNICIPAL CODE REGARDING THE MANAGEMENT OF SOLID WASTE IN CARSON CITY (1-0608) - Supervisor Bennett expressed her delight at receiving the proposal and its benefits. Discussion ensued among the Board, Ms. Timian-Palmer, Ken Arnold, John Hastie, Mr. Berkich, and Mr. Suglia on the Environmental Control Authority, the City's recycling efforts for batteries and oil, petroleum contaminated soils testing procedures, procedures for handling such contaminated soils, use of Washoe County's ordinance to draft the proposed ordinance, infectious waste disposal procedures, the Appeals Board, the appeal procedures, procedures initiated to eliminate the illegal dump in Kings Canyon, the City's ability to use inmates for similar community services projects, need for enforcement to eliminate other illegal dumping sites, the fine procedures, and the maximum fine allowed under the Ordinance and other Statutes. During the discussion, Supervisor Bennett requested Ms. Timian-Palmer for Mr. Bruce Scott provide the Board with the results of the "free agent recycling test program on petroleum contaminated soils" at a future meeting. Ms. Timian-Palmer explained that there would be no fee increase proposed for the residential landfill users. Consensus indicated the Board's desire to increase the fine limit or assess a fine per item. Staff was to research this matter and amend the Ordinance appropriately. (1-1618) May Ruth French explained an inmate program she was familiar with and her concern that the City could not pay the inmate. Mayor Teixeira explained the contract which the City had with the State. The City pays the State who provides the laborer. Ms. French felt that the City should use its inmates. Supervisor Fettic explained that the City does when it can. Mr. Hastie then explained for her the medical wastes allowed at the site and the disposal methods. Ms. Timian-Palmer then explained for her the purpose of the reservoir on Bigelow Drive. (1-1735) Mayor Teixeira and Ms. Timian-Palmer explained for Richard Waiton the work performed by a consultant to determine the life expectancy of the landfill. Mr. Waiton felt that the City had on the books an ordinance addressing illegal dumping. Ms. Timian-Palmer explained her feeling that Mr. Berkich had administratively transferred this responsibility to her Department. Clarification indicated the proposal was now now in the Code. Supervisor Smith moved that the Board introduce on first reading Bill No. 117, AN ORDINANCE ADDING CHAPTER 12.12 OF THE CARSON CITY MUNICIPAL CODE REGARDING SOLID WASTE MANAGEMENT WHICH ESTABLISHES ADMINISTRATIVE, CIVIL AND CRIMINAL PENALTIES AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Fettic seconded the motion. Motion carried 4-0. Ms. Timian-Palmer commended her staff and Mr. Suglia on their efforts.

B. OTHER ITEMS (1-1865)

i. ACTION ON ELECTRIC LINE EXTENSION AGREEMENT BY AND BETWEEN SIERRA PACIFIC POWER COMPANY AND CARSON CITY FOR POWER SERVICE TO THE TIMBERLINE BOOSTER PUMP STATION - Discussion on the liability for the cost if the projected electrical usage does not occur and that the lines would be underground. Some boosters were being relocated also. Supervisor Smith moved that the Board approve and authorize the Mayor to sign the electric line extension agreement by and between Sierra Pacific Power Company and Carson City to provide electrical service power and upgrades to the Timberline Booster Pump Stations. Supervisor Bennett seconded the motion. May Ruth French questioned the locations elsewhere in the City. Ms. Timian-Palmer explained that the majority of the boosters are in a fenced area away from the residents. Discussion noted that if the expertise had been available at the time the original boosters were installed, it would not be necessary to relocate them at this time. The motion to approve the Contract was voted and carried 4-0.

ii. ACTION ON CHANGE ORDER NO. 1 TO CONTRACT 1986-021 - TASK ORDER NO. 23, PLANNING, DESIGN, AND CONSTRUCTION SERVICES OF THE QUILL RESERVOIR SURFACE WATER TREATMENT PLANT (1-2001) - Ms. Timian-Palmer explained for Supervisor Smith reasons that the two projects were combined was due to the original contract having included Ash Canyon treatment facilities. Her original plans had been for staff to draft the design plans, however, the Joosts wanted the work performed before scheduling could accomplish same. Cost savings were noted due to the fact that the City accomplished both projects at one time. Discussion ensued between Mayor Teixeira and Ms. Timian-Palmer on the 18 percent engineering costs. Supervisor Bennett moved that the Board approve Change Order No. 1 to Contract No. 1996-021, Task Order No. 23, Planning, Design, and Construction of the Quill Reservoir Surface Water Treatment Plant in the amount of $21,946.11; funding source 520-3505-435-7843. Supervisor Smith seconded the motion. Following Supervisor Smith's request for clarification of the contract number, Supervisor Bennett amended her motion to be for Contract No. 1986-021. Supervisor Smith continued his second. Motion carried 4-0.

5. ANIMAL SERVICES DIRECTOR - Michael Conklin

A. ACTION ON A RESOLUTION ESTABLISHING RULES, PROCEDURES, AND FEES FOR THE OPERATION OF THE GREAT BASIN WILDLIFE CENTER (1-2281) - Mr. Conklin explained the proposal and responded to Board questions on the aggressiveness of his proposed opening date, his use of Community Service workers, the donations which he had received, the 40 space parking lot, USDA requirements, projected attendance, ongoing projects which would be supported by the donations, compared the zoo to the Folsom and Sonora, Arizona zoos, promotional plans, and projected operational costs. Mr. Berkich noted the issues evaluated when estimating the number of visitors. He requested a status report be provided in the fall to determine the realistic activity factors. Mr. Conklin agreed to provide this report provided his funding request is supported for a full year. (2-0020) Mayor Teixeira pointed out the private donations received for this program. Discussion ensued among the Board and Mr. Conklin on his staffing requests. (2-0095) Richard Waiton suggested the Convention and Visitors Bureau be approached about funding the project. He questioned the wisdom of using part-time personnel/volunteers for taking care of the animals. Mr. Conklin explained that there would be someone on duty seven days a week as well as USDA's requirements. Mr. Waiton continued to expound on his suggestion. (2-0170) Carson-Tahoe Hospital Board of Trustees Member George Hawes expressed his support for the program. May Ruth French supported Mr. Waiton's suggestion that funding from the Convention and Visitors Bureau be sought. Discussion ensued between Supervisor Fettic and Mr. Conklin on the Board action requested on the item. Mr. Conklin would return in two weeks with the funding request. Supervisor Fettic moved that the Board adopt Resolution No. 1992-R-13, A RESOLUTION ESTABLISHING RULES, PROCEDURES AND FEES FOR THE OPERATION OF THE GREAT BASIN WILDLIFE CENTER. Supervisor Bennett seconded the motion. Motion carried 4-0.

B. ACTION ON A RESOLUTION ESTABLISHING THE "GREAT BASIN WILDLIFE CENTER" GIFT ACCOUNT (2-0345) - Supervisor Fettic moved that the Board adopt Resolution No. 1992-R-14, A RESOLUTION ESTABLISHING THE "GREAT BASIN WILDLIFE CENTER GIFT ACCOUNT." Supervisor Bennett seconded the motion. Motion carried 4-0. Mr. Berkich and Mayor Teixeira commended him on his efforts and acknowledged the ambitious nature of his program. Supervisor Fettic then commended Mr. Conklin on his recent marriage.

6. PUBLIC WORKS DIRECTOR - Dan O'Brien

A. ACTION TO ACCEPT THE DEDICATION OF A PORTION OF STREET RIGHT-OF-WAY ON CARMINE STREET (2-0391) - Mr. O'Brien explained the location for Mr. Waiton. Mr. Waiton then requested consideration be given to having the power company relocate the light to the corner of Bunch. Mr. Waiton felt it was a City light. Mr. O'Brien agreed to look at it. Supervisor Bennett moved that the Board accept and authorize the Mayor to sign the offer of dedication of street right-of-way from Guard, Ltd., for a portion of Carmine Street at the intersection of Bunch Way consisting of the northerly 10 feet of APN 8-161-16. Supervisor Fettic seconded the motion. Motion carried 4-0.

B. ACTION TO ACCEPT THE DEDICATION OF A PORTION OF STREET RIGHT-OF-WAY FOR KELLY DRIVE AND EAST NYE LANE (2-0467) - Supervisor Smith began a motion but discovered he had the wrong dedication. Supervisor Smith then moved that the Board accept and authorize the Mayor to sign the offer of dedication of street right-of-way from James P. and Cindy Fitzgerald of approximately 20,738 square feet of property on the south side of East Nye Lane and the new Kelly Drive south of East Nye Lane 136 feet west of Bowers Lane. Supervisor Bennett seconded the motion. Motion carried 4-0.

C. ACTION TO ACCEPT ACCESS DRAINAGE AND PUBLIC UTILITY EASEMENTS ON ASSESSOR'S PARCEL NO.s 8-271-16, 17, 18, AND 19 (2-0501) - Supervisor Smith moved that the Board accept and authorize the Mayor to sign the offer of dedication for easement from Dennis A. and Mary E. Cassinelli of combined access, drainage and utility easements consisting of the east 25 feet of APN 8-271-18, the west 25 feet of APN 8-271-19, the south 43 feet and the east and west 26 feet of APN 8-271-17, and the west, north and east 26 feet of APN 8-271-16. Supervisor Fettic seconded the motion. Motion carried 4-0.

BREAK: A ten-minute recess was declared at 10:50 a.m. When the meeting reconvened at 11 a.m., a quorum of the Board was present as noted although Supervisor Tatro was absent.

7. COMMUNITY DEVELOPMENT DIRECTOR - Walt Sullivan - PLANNING COMMISSION REFERRALS - APPEAL AND REVIEW MATTERS

A. ACTION ON M-91/92-12 REGARDING A REQUEST FROM DENNIS AND MARY CASSINELLI TO ABANDON A 35-FOOT ACCESS AND UTILITY EASEMENT ALONG THE EAST PROPERTY LINE OF APN 8-271-18, A 20-FOOT ACCESS AND UTILITY EASEMENT ALONG THE WEST PROPERTY LINE OF APN 8-271-19, A 55-FOOT BY 306 FOOT ACCESS EASEMENT ON APN 8-271-17, AND A 55-FOOT BY 170 FOOT ACCESS EASEMENT ON APN 8-271-16 LOCATED AT 3510 THROUGH 3550 U.S. HIGHWAY 50 EAST - PLANNING COMMISSION APPROVED 7-0 (2-0554) - Supervisor Smith moved that the Board of Supervisors approve M-91/92-12 subject to the findings and conditions as recommended by the Planning Commission. Supervisor Bennett seconded the motion. Clarification indicated the conditions were included in the definition. The motion to approve M-91/92-12 subject to the Planning Commission's findings and conditions carried 4-0.

B. ORDINANCE - FIRST READING - ACTION ON A-91/92-1 REGARDING A

REQUEST FROM RON BUTTERFIELD/CARSON CITY TO AMEND CARSON CITY MUNICIPAL CODE TITLE 18 (ZONING) TO INCLUDE AN ORDINANCE REGULATING CAMPGROUND DEVELOPMENT - PLANNING COMMISSION APPROVED 5-0-2 (2-0605) - Mr. Sullivan explained that Convention and Visitors Bureau Attorney Lou Doescher had recommended leaving the room tax portion under Chapter IV. Title IV will be modified to include campgrounds and RV parks. Mr. Sullivan then explained a modification on Page 11, Line 12 which would add "if situated in the flood plain." Supervisor Smith moved that the Board introduce on first reading Bill No. 118, AN ORDINANCE ADDING CHAPTER 18.09 (CAMPGROUND ORDINANCE) TO TITLE 18 (ZONING) OF THE CARSON CITY MUNICIPAL CODE AND OTHER MATTERS PROPERLY RELATED THERETO, with the following change on Page 12, Paragraph 4 starting at Line 12, to read: "Picnic table shall be anchored to site if site is in Flood Plain." Supervisor Fettic seconded the motion. Motion carried 4-0.

8. SHERIFF - Paul McGrath and Assistant Sheriff Dennis Austin

A. AUTHORIZATION TO ORDER THROUGH STATE PURCHASING SHERIFF'S VEHICLES DURING CURRENT MODEL PRODUCTION YEAR FOR DELIVERY AFTER JULY 1, 1992 (2-0709) - Mayor Teixeira read Supervisor Tatro's memo into the record. Mr. Berkich summarized staff's memo recommending delaying the acquisition. Discussion ensued among the Board, Mr. Berkich, and Sheriff McGrath on the vehicles which would be replaced. His proposal was to transfer the Black and Whites into the Detective Division and dispose of the Detective Division's vehicles. His comments stressed that the vehicles which would be replaced currently were in poor or fair condition and would acquire additional mileage between the present date and the date the new vehicles are received. Mr. Berkich felt that the vehicle replacement plan should be submitted through the normal budget process and, if approved, be replaced under the fiscal year 92-93 budget. He had utilized 12 months in his calculations. Mayor Teixeira supported Mr. Berkich's recommendation that the request be included in the budget process and weighed with all the other requests. Sheriff McGrath felt he was complying with the 1988 vehicle replacement program. Mr. O'Brien explained the vehicle replacement program as being a guideline established by the Board to meet all of the City vehicle needs. Sheriff McGrath felt that, although it was outside the normal budget process, it was the same money. Supervisor Fettic expressed his desire that a program could be developed whereby the City could acquire new Sheriff's vehicles which do not fall within the normal budget period. Discussion ensued among the Board, Mr. Berkich, and Sheriff McGrath on these points. If the current request is not approved, then Sheriff McGrath felt that the Board should remove his agency from the Vehicle Replacement Program, grant him separate funding, and allow him to acquire his vehicles when needed. The pros and cons of this proposal were debated at length. The difference between the current $11,000 price and last year's $13,000 price was noted. Reasons for ordering at this time were stressed. Sheriff McGrath felt that if he did not order at this time, the City would suffer an increase in the cost. Discussion ensued on whether one-shot or on-going funding should be utilized for this purpose, life of a patrol car, compared highway patrol usage to police usage, mileage on the patrol vehicles, lack of information on the cost of the 1993 vehicles, lack of information on the cost to lease the vehicles, acquisition of the last eight vehicles, the action being requested from the Board by the Sheriff. Sheriff McGrath felt that the order could be cancelled at any time should funding not be authorized, however, the Board felt this would conflict with its intent. Vehicles purchased and replaced in the last budget were discussed. Discussion ensued on the pros and cons to Sheriff McGrath's request to have his own budget for vehicle replacement. Consensus indicated the Board's desire to determine the price of the vehicles if acquired next fall as well as a lease program. (2-2228) Assistant Sheriff Austin explained that Fleet Manager Don Davis had participated in the replacement deliberations. The vehicles which would be replaced were all in poor or fair condition, were unsafe to operate, and should be replaced. Ford builds the cars from the orders. If there are only 50,000 orders, that is all they build. The model will not be available once these cars are sold. Mr. Davis had indicated the price would increase by approximately six percent. Supervisor Fettic then explained his reasons for the motion which followed and the information he wished to have at that time. Supervisor Fettic moved that the Board continue the request of the Sheriff's Department for the purchase of new patrol vehicles to the first meeting in April 1992. Supervisor Smith seconded the motion. Motion carried 4-0.

B. STATUS REPORT ON THE ACCIDENT REDUCTION PROGRAM (2-2361) - Sheriff McGrath verbally explained the decrease in traffic accidents occurring in the last two months as compared to one year ago. The current program was compared with the overtime program which the City had in 1988-89. He had experienced an eight percent decrease in the number of accident calls during the last two months. The Highway Patrol had had a 42 percent decrease in the same period. His comments also outlined the increase in citations issued which included the Highway Patrol figures. Discussion noted that the Courts establish the fines. If an average fine is $40, the revenue generated would equal approximately $24,000 for an $80,000 cost. Supervisor Bennett expressed her appreciation for the efforts expended in moving the heavy truck traffic into the inside lane. Sheriff McGrath also noted the increase in traffic school figures. (2-2680) May Ruth French expressed her feeling that Judge Willis had been heavily impacted by the program.

9. CITY MANAGER REPORTS, RESOLUTIONS, AND BOARD DIRECTIVES (2-2761)

A. EMERGENCY MANAGEMENT COORDINATOR - Shiela Clement - EARTHQUAKE AWARENESS WEEK BRIEFING - Discussion ensued between Ms. Clement and the Board on placing the booklet in the City Manager's office for the public, benefits of the training received at Emmetsberg, programs which would be occurring during Earthquake Awareness Week, and an emergency exercise planned for May 5.

B. STATUS REPORTS:

i. FRANCHISE WITH T.C.I. OF NEVADA, INC. (3-0052) - Mr. Berkich referred to a memo he had distributed to the Board on Monday and elaborated on the negotiations. Consultant Sue Buske had provided the necessary information to request an FCC waiver to the current regulations. The necessary work, documentation, and cost to provide same were outlined. He recommended the City adopt a "wait and see" attitude until Washington completes the document. Ms. Buske is developing a plan for cable access in Carson City including budgets, revenue sources, access services, management capital equipment, etc.

10. BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, AND PROCLAMATIONS

A. ACTION ON A RESOLUTION SUPPORTING THE DESIGNATION OF THE TAHOE REGIONAL PLANNING AGENCY AS THE METROPOLITAN PLANNING ORGANIZATION OF THE LAKE TAHOE BASIN (3-0129) - Supervisor Bennett introduced the request and moved that the Board adopt Resolution No. 1992-R-15, A RESOLUTION SUPPORTING THE DESIGNATION OF THE TAHOE REGIONAL PLANNING AGENCY AS THE METROPOLITAN PLANNING ORGANIZATION OF THE LAKE TAHOE BASIN. Supervisor Smith seconded the motion. Motion carried 4-0.

C. SUPERVISOR SMITH; D. SUPERVISOR FETTIC; AND E. SUPERVISOR TATRO (3-0249) - None.

B. MAYOR TEIXEIRA - Outlined the PAT 35 Anniversary Program to be held on Sunday, March 22, at 7 p.m. and invited all to participate.

11. REDEVELOPMENT AUTHORITY MATTERS (3-0275) - Mayor Teixeira then recessed the Board of Supervisors session and passed the gavel to Redevelopment Vice Chairperson Kay Bennett. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Vice Chairperson Bennett passed the gave to Mayor Teixeira who reconvened the Board of Supervisors. A quorum was present although Supervisor Tatro was absent as previously noted.

12. ADMINISTRATIVE SERVICES DIRECTOR - ACTION ON APPROVAL OF RESOLUTION

AUTHORIZING SHORT-TERM FINANCING FOR GOLF COURSE AND REDEVELOPMENT CAPITAL IMPROVEMENT PROJECTS (3-0702) - Supervisor Smith moved that the Board continue action on an item to approve authorizing short-term financing for the Golf Course and Redevelopment Capital Improvement Projects in the amount of $757,200. Supervisor Bennett seconded the motion. Motion carried 4-0.

Mayor Teixeira requested a motion to adjourn. If there is a quorum of the Board at the special evening session, the Board would be reconvened.

Supervisor Bennett moved to adjourn. Supervisor Smith seconded the motion. Motion carried 4-0.

The Minutes of the March 19, 1992 Carson City Board of Supervisors meeting

ARE SO APPROVED ON May 7, 1992.

__/s/_______________________________________
KAY BENNETT, Mayor Pro-Tem

ATTEST:

__/s/_________________________________
KIYOSHI NISHIKAWA, Clerk-Recorder