

MINUTES
Regular Meeting
Carson City Shade Tree Council
Wednesday, June 3, 2015 • 5:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Board Members

Chair – Gianna Shirk **Vice Chair – Gary Borst**
Member – Terrill Ozawa **Member – Jens Peermann**
Member – Roy Trenoweth

Staff

Roger Moellendorf, Parks and Recreation Department Director
Jennifer Mayhew, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this Carson City Shade Tree Council meeting is available on www.carson.org/minutes.

CALL TO ORDER

ROLL CALL AND DETERMINATION OF QUORUM (5:28:38) – Chairperson Shirk called the meeting to order at 5:28 p.m. Roll was called. A quorum was present.

Attendee Name	Status	Arrived
Gianna Shirk	Present	
Gary Borst	Present	
Terrill Ozawa	Present	
Jens Peermann	Present	
Roy Trenoweth	Present	

PUBLIC COMMENTS

(5:28:58) – Rod Haulenbeek introduced himself and suggested nominating the Hankow Willow Tree on City property on Thames Street, the largest Hankow Twisted Willow in the State, to the Nevada Register of Big Trees.

1. ACTION ON APPROVAL OF MINUTES.

(5:32:23) – MOTION: I move to approve the minutes of the April 1, 2015 Carson City Shade Tree Council meeting.

RESULT:	APPROVED (5-0-0)
MOVER:	Ozawa
SECONDER:	Borst
AYES:	Shirk, Borst, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

2. **MODIFICATIONS TO THE AGENDA** (5:32:46) – None.

3. **MEETING ITEMS**

A. FOR POSSIBLE ACTION: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING.

(5:32:56) – All Council members were present.

B. DISCUSSION ONLY REGARDING A DEBRIEFING OF THE 2015 ARBOR DAY CEREMONY.

(5:33:05) – Chairperson Shirk introduced the item and thanked the members of the community and the Board of Supervisors for attending the event. She also noted that the Run/Walk event was cancelled due to the heavy rain. Member Peermann noted the absence of sponsors this year and noted that there were several other run-related events in the area competing with the event. He was, however, in favor of having another event the following year, and suggested having it at the Multi-purpose Athletic Center (MAC). Discussion ensued regarding run routes near the MAC. Mr. Moellendorf indicated that the tree was donated by the Desert Gardeners Garden Club as a memorial to a former member. Chairperson Shirk acknowledged the hard work by City Staff and the Council members in support of the event.

There were no public comments.

C. FOR POSSIBLE ACTION: REGARDING THE PLANNING FOR THE ANNUAL FALL TREE CARE WORKSHOP.

(5:41:18) – Chairperson Shirk introduced the item and reviewed the details of the 21st Annual Fall Tree Care Workshop:

Date: Thursday, November 12, 2015, 8:00 a.m. until 2:30 p.m. with a no-host lunch.

Location: Sierra Room in the Community Center.

Early Registration Discount: \$10.

Member Peermann offered to have a flyer mock-up ready by the next meeting and suggested contacting the Desert Gardeners Garden Club for gardening ideas during drought situations. Mr. Moellendorf offered to bring the final agenda and topics for a vote in the August Council meeting. Member Peermann offered to provide Mr. Moellendorf with a “save the date” flyer that he had prepared to notify past participants.

PUBLIC COMMENT

(5:47:15) – Mr. Haulenbeek stated that he would be presenting during the Workshop.

(5:54:08) – MOTION: I move to finalize the date and time for the Fall Tree Care Workshop to be held on Thursday, November 12, 2015, 8:00 a.m. until 2:30 p.m., in the Sierra Room in the Community Center, and to have the cutoff date of the early registration discount of \$10 be November 2, 2015.

RESULT:	APPROVED (5-0-0)
MOVER:	Ozawa
SECONDER:	Peermann
AYES:	Shirk, Borst, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

D. DISCUSSION ONLY REGARDING THE COMMUNITY FORESTRY TREE INVENTORY.

(5:54:49) – Chairperson Shirk introduced the item, noting that Staff had selected a consultant to perform the tree inventory and believed it would be completed by the end of summer. She also thanked Mr. Moellendorf and David Howlett of the Nevada Division of Forestry for their work on the grant to fund the inventory. In response to a question by Vice Chairperson Borst, Mr. Moellendorf outlined the methodology and tools used for the project.

There were no public comments.

4. NON-ACTION ITEMS

A. REPORTS

STATUS REPORTS AND COMMENTS FROM STAFF

There were no reports from Staff.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

(5:58:38) – Chairperson Shirk explained that she was working with Mr. Moellendorf to present to the Board of Supervisors on the existing landscape standards and the regulations in place regarding the urban forest on public and City properties.

There were no public comments.

5. FUTURE AGENDA ITEMS

(5:59:27) – Planning for the 2015 Fall Tree Care Seminar and the 2016 Arbor Day Celebration.

6. PUBLIC COMMENTS

(6:00:01) – None.

7. ACTION ON ADJOURNMENT (6:00:01) – Member Ozawa moved to adjourn. The motion was seconded by Vice Chairperson Borst. The meeting was adjourned at 6:00 p.m.

The Minutes of the June 3, 2015 Carson City Shade Tree Council meeting are so approved this, 5th day of August, 2015.

GIANNA SHIRK, Chair