

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the July 2, 2015 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 2, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Nick Marano, City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:28:43) - Mayor Crowell called the meeting to order at 8:28 a.m. Ms. King called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. Mayor Crowell led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:30:26) - Mayor Crowell entertained public comment. (8:30:34) Mr. Marano introduced Carson City Senior Center Executive Director Courtney Warner. At Mayor Crowell's request, Ms. Warner provided background information on her experience and discussed plans for the Senior Center. Mayor Crowell welcomed Ms. Warner. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 21, 2015** (8:33:30) - Mayor Crowell introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:33:50) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

**8. SPECIAL PRESENTATIONS** (8:34:00) - Mayor Crowell introduced this item and, in response to a question, Mr. Marano advised of no special presentations.

**9. RECESS BOARD OF SUPERVISORS** (8:34:05) - Mayor Crowell recessed the Board of Supervisors at 8:34 a.m.

### **LIQUOR AND ENTERTAINMENT BOARD**

**10. CALL TO ORDER AND ROLL CALL** (8:34:09) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:34 a.m., noting the presence of a quorum, including Member Ken Furlong.

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**11. PUBLIC COMMENT**(8:34:28)- Chairperson Crowell entertained public comment; however, none was forthcoming.

**12. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION**

**12(A) POSSIBLE ACTION TO APPROVE LEA MEJIA AS THE LIQUOR MANAGER FOR LAKE TAHOE BREWING CO., LLC, LIQUOR LICENSE NO. 16-30216, LOCATED AT 302 NORTH CARSON STREET** (8:34:37) - Chairperson Crowell introduced this item, and entertained disclosures. Member Bonkowski read a prepared disclosure statement into the record, advising that he would participate in discussion and action on this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval.

(8:36:42) Lake Tahoe Brewing Company Majority Shareholder Michael Candelaria apologized for the delay in appointing the liquor manager, and reviewed Ms. Mejia's qualifications and experience. He advised that Ms. Mejia has nearly completed the ServeSafe Program Instructor Course, and expressed confidence in her abilities. At Member Abowd's request, Mr. Candelaria provided background information on the delay in appointing the liquor manager. Mr. Candelaria acknowledged that the general manager referenced in the agenda materials is no longer an employee of Lake Tahoe Brewing Co., LLC.

Chairperson Crowell commented on the serious nature of the liquor license process, and discussed the importance of attention to detail. (8:41:14) Ms. Mejia introduced herself as the general manager, and expressed confidence that "we'll be able to maintain and exceed your expectations in ... not serving to minors and ... not overpouring."

Chairperson Crowell entertained a motion. **Member Abowd moved to approve Lea Mejia as the liquor manager for Lake Tahoe Brewing Co., LLC, liquor license number 16-30216, located at 302 North Carson Street. Member Shirk seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Jim Shirk
<b>AYES:</b>	Members Abowd, Shirk, Bonkowski, Bagwell, Furlong, and Chair Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**12(B) POSSIBLE ACTION TO APPROVE JOHN SHINER AS THE LIQUOR MANAGER FOR BLAZIN WINGS, INC. DBA BUFFALO WILD WINGS, LIQUOR LICENSE NO. 16-30770, LOCATED AT 3815 SOUTH CARSON STREET** (8:42:23) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval.

(8:43:20) John Shiner provided background information on the recent acquisition, and advised that he is "based out of California." He discussed his experience and plans for ensuring ServeSafe training is completed by the employees.

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Chairperson Crowell entertained questions of the board members and, when none were forthcoming, a motion. **Member Bonkowski moved to approve John Shiner, as the liquor manager for Blazin Wings, Inc., dba Buffalo Wild Wings, liquor license number 16-30770, located at 3815 South Carson Street.** **Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Brad Bonkowski
<b>SECOND:</b>	Member Karen Abowd
<b>AYES:</b>	Members Bonkowski, Abowd, Bagwell, Shirk, Furlong, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**13. PUBLIC COMMENT** (8:45:04) - Chairperson Crowell entertained public comment; however, none was forthcoming.

**14. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD MEETING** (8:45:10) - Chairperson Crowell adjourned the meeting at 8:45 a.m.

**15. RECONVENE BOARD OF SUPERVISORS MEETING** (8:45:15) - Mayor Crowell reconvened the Board of Supervisors meeting at 8:45 a.m.

### ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

**16. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE THE ASSIGNMENT OF THE AIRPORT LEASES HELD BY EL AERO SERVICES, INC. TO MOUNTAIN WEST CXP, LLC, AS REGARDS ORIGINAL LEASES RECORDED AS BOOK 313, PP 173 - 186, AND DOCUMENT NO. 8597 (AKA MOBILL LEASE), DOCUMENT NO. 6457 (AKA AEROHEAD LEASE), AND DOCUMENT NO. 420793 (AKA PORTAHANGER LEASE), TOGETHER WITH ALL AMENDMENTS THERETO** (8:45:19) - Mayor Crowell introduced this item, passed the gavel to Mayor *Pro Tem* Karen Abowd, and disclosed that he would not participate in discussion and action due to his professional association with Airport Authority Counsel Steve Tackes.

Airport Authority Counsel Steve Tackes provided background information on this item, and reviewed the agenda materials. Mayor *Pro Tem* Abowd entertained Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to approve the assignment of the airport leases held by El Aero Services, Inc. to Mountain West CXP, LLC, as regards original leases, recorded as Book 313, pp 173-186, and Document No. 8597 (aka Mobill Lease), Document No. 6457 (aka Aerohead Lease), and Document No. 420793 (aka Portahanger Lease), together with all amendments thereto.** **Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Shirk, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd returned the gavel to Mayor Crowell.

**17. FIRE DEPARTMENT - POSSIBLE ACTION TO ACCEPT, FROM THE NEVADA DIVISION OF EMERGENCY MANAGEMENT (“NDEM”), THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (“EMPG”) IN THE AMOUNT OF \$72,274.00** (8:51:03) - Mayor Crowell introduced this item, and Assistant Fire Chief Tom Tarulli provided an overview of the agenda materials. (8:53:05) Deputy Emergency Manager Stacey Belt provided background information on the grant. Ms. Belt, Mr. Marano, Chief Tarulli, and Finance Department Director Nick Providenti responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept, from the Nevada Division of Emergency Management, the Emergency Management Performance Grant in the amount of \$72,274.00. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**18. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE A THIRD AMENDMENT TO THE SOFTWARE LICENSE AGREEMENT WITH TIBURON FOR INTERFACE SERVICES THAT WILL BE USED BY A RESPONSE AGENCY; THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115(1)(g) AND (h), FOR A COST OF \$20,727.00, AND A CONTINGENCY AMOUNT OF \$4,273, FOR A NOT-TO-EXCEED TOTAL AMOUNT OF \$25,000, TO BE FUNDED FROM THE 2014 TIBURON PROJECT ACCOUNT IN THE 911 SURCHARGE FUND (FILE NO. 1415-035)** (8:58:49) - Mayor Crowell introduced this item, and Assistant Fire Chief Tom Tarulli reviewed the agenda materials. Chief Tarulli and Accounting Manager Sheri Russell responded to questions of clarification.

Supervisor Bonkowski noted the \$2,780 in maintenance fees, and requested staff to include such information in the fiscal impact section of the agenda report. In response to a question, Information Technology Department Director John Wilkinson advised that the warranty is covered in the master service

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contract, copies of which were included in the agenda materials. He responded to additional questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the Third Amendment to the Software License Agreement with Tiburon for interface services that will be used by a response agency; therefore, not suitable for public bidding, pursuant to NRS 332.115(1)(g) and (h), for a cost of \$20,727.00, plus the maintenance costs of \$2,780.00, and a contingency amount of \$4,273.00, for a not-to-exceed total amount of \$27,780.00, to be funded from the 2014 Tiburon Project Account in the 911 Surcharge Fund (File No. 1415-035).** Supervisor Bonkowski seconded the motion for purposes of discussion. Mayor Crowell entertained discussion on the motion. Mr. Wilkinson responded to questions of clarification. **Supervisor Abowd amended her motion to remove the \$2,780.00 figure “since it doesn't come from the 911 Surcharge Fund.” Supervisor Bonkowski continued his second.** Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 19. FINANCE DEPARTMENT

**19(A) POSSIBLE ACTION TO ADOPT A RESOLUTION PERTAINING TO THE ISSUANCE OF REFUNDING BONDS BY CARSON CITY, NEVADA; AUTHORIZING THE FINANCE DIRECTOR OR HIS DESIGNEE TO ARRANGE FOR THE SALE OF REFUNDING BONDS FOR THE PURPOSE OF DEFRAYING, WHOLLY OR IN PART, THE COST OF REFUNDING OUTSTANDING BONDS (9:09:28)** - Mayor Crowell introduced this item. Finance Department Director Nick Providenti introduced John Peterson, of JNA Consulting Group, and Bond Counsel Ryan Henry, and provided an overview of the agenda materials. (9:10:27) Mr. Peterson reviewed the agenda materials, and responded to questions of clarification.

Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-28, a resolution pertaining to the issuance of refunding bonds by Carson City, Nevada; authorizing the Finance Director, or his designee, to arrange for the sale of refunding bonds for the purpose of defraying wholly, or in part, the cost of refunding outstanding bonds; and providing other details in connection therewith.** Supervisor Shirk seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AUTHORIZING THE ISSUANCE BY THE CITY OF ITS “CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT REFUNDING BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2015C,” FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; RATIFYING ACTION PREVIOUSLY TAKEN TOWARD ISSUING THE PROPOSED BONDS AND EFFECTING THE PURPOSE OF THEIR ISSUANCE (9:13:02)** - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. In response to a question, John Peterson, of JNA Consulting Group, reviewed the June 2, 2015 memo included in the agenda materials. He responded to additional questions of clarification in conjunction with the financial analysis included in the agenda materials.

Mayor Crowell entertained additional Board member questions or comments and public comments. When no additional questions or comments were forthcoming, he entertained a motion. **Supervisor Bagwell moved to introduce, on first reading, Bill No. 109, an ordinance authorizing the issuance by the City of its “Carson City, Nevada General Obligation (Limited Tax) Capital Improvement Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2015C,” for the purpose of refunding certain outstanding bonds of the City; ratifying action previously taken toward issuing the proposed bonds and effecting the purpose of their issuance. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(C) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE DESIGNATED AS THE “2015 HIGHWAY REVENUE BOND ORDINANCE,” AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS FULLY REGISTERED “CARSON CITY, NEVADA HIGHWAY REVENUE (MOTOR VEHICLE FUEL TAX) REFUNDING BONDS, SERIES 2015,” FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BONDS, AND OTHER DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF (9:26:34)** - Mayor Crowell introduced this item, and Finance Department Director Nick

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Providenti reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 110, an ordinance designated as the “2015 Highway Revenue Bond Ordinance,” authorizing the issuance by Carson City of its fully registered “Carson City, Nevada Highway Revenue (Motor Vehicle Fuel Tax) Refunding Bonds, Series 2015,” for the purpose of refunding certain outstanding bonds of the City; providing the form, terms, and conditions of the bonds, and other details in connection therewith; and providing the effective date hereof. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(D) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION (LIMITED TAX) SEWER AND REFUNDING BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2015B; PROVIDING THE FORM, TERMS, AND CONDITIONS THEREOF AND COVENANTS RELATING TO THE PAYMENT OF SAID BONDS (9:28:03)** - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. (9:28:29) At Mr. Providenti's request, Bond Counsel Ryan Henry explained the reason for adding the “small drainage piece.” (9:29:52) John Peterson, of JNA Consulting Group, provided additional clarification and responded to additional questions.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 111, an Ordinance of the Board of Supervisors of Carson City, Nevada, providing for the issuance of General Obligation (Limited Tax) Sewer and Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2015B; providing the form, terms, and conditions thereof and covenants relating to the payment of said bonds; and providing other matters relating thereto. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**19(E) POSSIBLE ACTION TO ADOPT A RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 2015 - 16 AD VALOREM TAX RATES, AS CERTIFIED BY THE NEVADA TAX COMMISSION (9:33:27)** - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public comments and Board member questions or comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-29, a resolution to levy the Carson City Fiscal Year 2015 - 16 tax rates, as certified by the Nevada Tax Commission. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(F) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 23, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:34:13)** - Mayor Crowell introduced this item, and entertained questions or comments relative to the agenda materials. When no questions or comments were forthcoming, he entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through June 23, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

## 20. CITY MANAGER

**20(A) PUBLIC HEARING ON THE REPORT OF THE CITY MANAGER REGARDING THE FISCAL IMPACT, AND RECOMMENDED APPROVAL, OF THE COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S SUPERVISORY ASSOCIATION ON BEHALF OF THE CARSON CITY SHERIFF'S LIEUTENANTS / CAPTAINS (JULY 1 2015 - JUNE 30, 2019) (9:34:46)** - Mayor Crowell introduced this item, and opened the public hearing. Human Resources Department Director Melanie Bruketta reviewed the agenda materials. In conjunction with displayed slides, Deputy Finance Director Nancy

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Paulson responded to questions of clarification and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, closed the public hearing.

**20(B) POSSIBLE ACTION TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT, BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S SUPERVISORY ASSOCIATION ON BEHALF OF THE CARSON CITY SHERIFF'S LIEUTENANTS / CAPTAINS (JULY 1, 2015 - JUNE 30, 2019) (9:44:37)** - Mayor Crowell introduced this item, and entertained questions or comments of the Board members. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to approve the Collective Bargaining Agreement, between Carson City and the Carson City Sheriff's Supervisory Association, on behalf of the Carson City Sheriff's Lieutenants and Captains, July 1, 2015 through June 30, 2019. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Jim Shirk
<b>AYES:</b>	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 9:45 a.m., and reconvened at 9:55 a.m.

### 21. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

**21(A) POSSIBLE ACTION TO AMEND CARSON CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") 2014 - 15 ANNUAL ACTION PLAN TO REALLOCATE \$25,000 TO ANOTHER ELIGIBLE PUBLIC IMPROVEMENT PROJECT (9:55:36)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Mayor Crowell entertained disclosures. Supervisor Bagwell disclosed that she is a member of the F.I.S.H. Board of Directors, advised that she receives "no personal benefit from any actions that could be taken today," and that she would participate in discussion and action. Mayor Crowell entertained additional disclosures and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained Board member questions or comments. (10:00:05) Facilities Maintenance Manager Ron Reed, Mr. Marano, Mr. Plemel, and Finance Department Director Nick Providenti responded to questions of clarification.

Mayor Crowell entertained public comment. (10:06:09) Carson City School District Superintendent Richard Stokes requested the Board's consideration to reallocate \$19,946 to the School District's school-based health center project, the details of which he described. Mr. Stokes responded to corresponding questions of clarification.

(10:10:39) Senior Transportation Planner Dan Doenges reviewed the June 4, 2015 letter from Transportation Manager Patrick Pittenger, which was included in the agenda materials.

Mayor Crowell entertained additional public comment and, when none was forthcoming, Board member discussion. In response to a question, Mr. Reed advised that quotes for repairing the Community

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Development Department lift range from \$27,000 to \$36,000. Mr. Marano responded to additional questions of clarification, and additional discussion ensued.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to amend the Carson City Community Development Block Grant 2014 - 15 Annual Action Plan to reallocate the \$25,000 to the Community Development ADA Lift Replacement Project. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 1]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	Supervisor Jim Shirk
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**21(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AMENDING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER THE CARSON CITY GROWTH MANAGEMENT ORDINANCE FOR THE YEARS 2016 AND 2017, AND ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMITS FOR THE YEARS 2018 AND 2019; ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT AND GENERAL PROPERTY OWNER CATEGORIES; AND ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW (10:17:26)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments. In response to a question, Public Works Department Director Darren Schulz provided historic information relative to this item. Mr. Plemel provided additional information. Mr. Plemel and Mr. Schulz responded to additional questions of clarification, and discussion ensued.

Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2015-R-30, amending the number of residential building permit allocations under the Carson City Growth Management Ordinance for the years 2016 and 2017, and estimating the maximum number of residential building permits for the years 2018 and 2019; establishing the number of residential building permit allocations available within the development and general property owner categories; and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review, as recommended by the Planning Commission. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion. Mr. Plemel responded to a question of clarification. Mayor Crowell called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**22. DISTRICT ATTORNEY - POSSIBLE ACTION TO ADOPT BILL NO. 108, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 5, PUBLIC UTILITY FRANCHISES AND REQUIREMENTS, AT CHAPTER 5.02, T.C.I. OF NEVADA, INC., BY REPEALING SUCH CHAPTER IN CONFORMANCE WITH CHAPTERS 709 AND 711 OF THE NRS, AND ENACTING OTHER PROVISIONS PROPERLY RELATED THERETO** (10:38:38) - Mayor Crowell introduced this item and, in response to a question, Ms. Fralick advised of no revisions since introduction of the bill, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 108, on second reading, Ordinance No. 2015-7, an ordinance repealing Carson City Municipal Code, Title 5, Public Utility Franchises and Requirements, Chapter 5.02, T.C.I. of Nevada, Inc., and replacing the repealed language with a new Chapter 5.01 and amended Chapter 5.02, compliant with Chapters 709 and 711 of the NRS, pertinent to telecommunications and video services, and enacting other provisions properly related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVED:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**23. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO DEFINE AND PRIORITIZE THE DESIRED OUTCOMES THE BOARD DEEMS NECESSARY FOR THE PROPER OPERATION OF THE CITY AND THE ATTAINMENT OF THE BOARD OF SUPERVISORS' POLICY OBJECTIVES, BY ESTABLISHING THE CITY MANAGER'S GOALS / OBJECTIVES FOR FISCAL YEAR 2016** (10:40:24) - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta provided an overview. Mr. Marano reviewed the agenda materials, and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to define and prioritize the desired outcomes the Board deems necessary for the proper operation of the City and the attainment of the Board of Supervisors' policy objectives, by establishing the City Manager's goals and objectives for FY2016, with an emphasis based on our discussion here today. Supervisor Bagwell seconded the motion.** Mr. Marano acknowledged understanding of the Board's direction, and advised that he would provide an email summary to the Board members. Mayor Crowell called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24. CITY MANAGER - POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE AIRPORT AUTHORITY “MANUFACTURER” POSITION TO FILL A PARTIAL TERM THAT WILL EXPIRE OCTOBER 2017** (10:48:36) - Mayor Crowell introduced this item, and advised that he would abstain from participating in discussion and action due to his professional relationship with Airport Authority Counsel Steve Tackes. He passed the gavel to Mayor *Pro Tem* Abowd and stepped away from the dais.

Mayor *Pro Tem* Abowd welcomed Dayton Murdock to the podium, provided an overview of the interview process, and thanked Mr. Murdock for his application. (10:50:06) Mr. Murdock responded to questions regarding his interest in serving and his qualifications; his thoughts on commercial development adjacent to the airport and through-the-fence access; his background and experience; his thoughts on increasing the airport's exposure in the community. Mayor *Pro Tem* Abowd provided Mr. Murdock the opportunity to provide additional comments and he declined. She again thanked Mr. Murdock for his application and for participating in the interview process.

(10:55:20) Mayor *Pro Tem* Abowd welcomed Don Peterson to the podium, provided an overview of the interview process, and thanked Mr. Peterson for his application. (10:55:35) Mr. Peterson provided background information on his residence in Carson City and his previous Airport Authority service. He responded to questions regarding his interest in serving and his qualifications; his background and experience; his thoughts for increasing the airport's exposure in the community; and his thoughts on commercial development adjacent to the airport and through-the-fence access. Mayor *Pro Tem* Abowd offered Mr. Peterson the opportunity to provide additional comment, and he declined. She again thanked him for his application and for participating in the interview process.

In response to a question, Airport Authority Counsel Steve Tackes advised that Walter Sullivan had withdrawn his application due to ongoing health issues. In response to a further question, Mr. Tackes discussed the membership requirements for the subject position. Mayor *Pro Tem* Abowd polled the Board members and, following discussion, entertained a motion. **Supervisor Bagwell moved to appoint Don Peterson to the Airport Authority to fill the “manufacturer” position, for a partial term that expires October 2017. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVED:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Shirk, and Mayor <i>Pro Tem</i> Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

Mayor *Pro Tem* Abowd recessed the meeting at 11:07 a.m. Mayor Crowell reconvened the meeting at 11:11 a.m.

**25. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (11:12:03) - Supervisor Shirk expressed appreciation for recent revisions to the agenda, and requested the City Manager to consider numbering the pages of the agenda packets. He mentioned the possibility of considering a noise ordinance. He discussed a recent tour of the Brewery Arts Center, and inquired as to the amount being spent on "maintenance and upkeep ... before we renew their contract ..." He requested consideration be given to improving the historic district blue line. Mayor Crowell announced the American Cancer Society Relay for Life kickoff at 12:00 p.m. on July 11<sup>th</sup>. He invited everyone to participate. He entertained additional comments; however, none were forthcoming.

**STAFF COMMENTS AND STATUS REPORTS**

**26. PUBLIC COMMENT** (11:14:18) - Mayor Crowell entertained public comment; however, none was forthcoming.

**27. ACTION TO ADJOURN** (11:14:24) - Mayor Crowell adjourned the meeting at 11:14 a.m.

The Minutes of the July 2, 2015 Carson City Board of Supervisors meeting are so approved this 20<sup>th</sup> day of August, 2015.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder