

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 16, 2015 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 16, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE
(8:28:30) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. St. Teresa of Avila Catholic Church Father Chuck Durante provided the invocation. Mayor Crowell requested Finance Department Director Nick Providenti to lead the pledge of allegiance, noting that this was his last meeting due to upcoming retirement. Mayor Crowell commended Mr. Providenti's service to the City and to the community. Mr. Providenti led the pledge of allegiance.

5. PUBLIC COMMENT (8:33:01) - Mayor Crowell entertained public comment. (8:33:16) Engineering Manager Danny Rotter announced public meetings on the City's Storm Water Program, scheduled for Thursday, July 23rd from 11:30 a.m. to 1:00 p.m. and 5:30 p.m. to 7:00 p.m., in the Sheriff's Office Ormsby Room.

(8:33:55) Sharon Davidson, representing Grass Roots Action Network dba Label GMO Nevada, read a prepared statement into the record. A copy was provided for the record.

(8:37:38) John Davidson, representing Grass Roots Action Network, read a prepared statement into the record. A copy was provided for the record.

(8:39:41) Carol Howell, representing the Northern Sierra Ladies Gun Club, announced a fund raiser event scheduled for October 17th.

(8:44:01) Michelle Glenn, representing Grass Roots Action Network, read a prepared statement into the record.

(8:47:00) Kiki Corbin, President of Grass Roots Action Network and President of Grass Roots Educational Forum, provided background information on her education and experience and read a prepared statement into the record. Mayor Crowell entertained additional public comment; however, none was forthcoming.

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6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 4, 2015 (8:52:32) - Mayor Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:52:49) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published. (10:55:39) Mayor Crowell modified the agenda to address item 17(C) prior to item 17(B).

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF A PROCLAMATION FOR NATIONAL NIGHT OUT CRIME, DRUG, AND VIOLENCE PREVENTION AWARENESS MONTH, AUGUST 2015 (8:53:00) - Mayor Crowell requested the Board members to join him at the podium. Mayor Crowell introduced this item, and announced that Sheriff Ken Furlong will be absent from National Night Out as he will be honored as the D.A.R.E. Law Enforcement Executive of the Year on the same date. The Board members, City staff, and the citizens present applauded Sheriff Furlong, and Mayor Crowell commended the relationship between public safety officials and the community. Mayor Crowell read into the record the Proclamation included in the agenda materials, and presented the original to Deputy Lisa Davis.

(8:57:16) Rebecca Singleton, representing Advocates to End Domestic Violence, expressed appreciation for the special attention being given to domestic violence prevention at this year's National Night Out event.

(8:57:57) Angela Smokey, representing the Washoe Tribe of Nevada and California Domestic Violence Program, expressed appreciation for partnerships in Carson City and the adjacent communities, and for the opportunity to participate in this year's event.

(8:58:34) Sheriff Furlong reviewed statistical information on domestic violence, and expressed appreciation for the Board's support of the National Night Out event.

(8:59:18) Deputy Lisa Davis discussed her experience, over the past ten years, "picking up the pieces" and "drying many tears" resulting from drug use and domestic violence in the community. She discussed the importance of prevention programs being exciting, uplifting, and educational. She thanked the Board for their support. Mayor Crowell thanked the Advocates to End Domestic Violence, the Sheriff's Office, and all the involved community partners. He invited everyone to attend the event.

8(B) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (9:00:32) - Mayor Crowell introduced this item, and presented Certificates of Appreciation to HIV Services Coordinator Frances Ashley; Deputy Sheriff Jason Bueno; Driver / Operator Bradley Mihelic; Deputy Sheriff Matthew Smith; Public Safety Communication Operator Wendy Talavera; Deputy Fire Chief Tom Tarulli; and Engineering Technician Shyla Lemons commemorating ten years' continuous, dedicated service to the City. Mayor Crowell presented a Certificate of Appreciation to Water Operations Supervisor Rit Palmer commemorating 20 years' continuous, dedicated service to the City. Mayor Crowell presented a Certificate of Appreciation to Kimberly Adams, on behalf of Deputy Sheriff Jarrod Adams, commemorating 15 years' continuous service to the City. The Board members, City staff, and the citizens present applauded. The Mayor and the Board members returned to the dais.

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ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. SHERIFF - POSSIBLE ACTION TO APPROVE THE APPLICATION AND ACCEPT THE BJA FY 2015 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT APPLICATION NUMBER 2015-H4229-NV-DJ, IN THE AMOUNT OF \$10,809 (9:09:53) - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Sheriff Furlong commended Deputy Lisa Davis for coordinating all the community events and programs funded by the subject grant. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the application and accept the BJA FY 2015 Edward Byrne Memorial Justice Assistance Grant Application, No. 2015-H-4229-NV-DJ, in the amount of \$10,809. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10. ASSESSOR - POSSIBLE ACTION TO APPROVE THE REMOVAL OF TAXES AND PENALTIES FROM THE UNSECURED 2009 / 10, 2010 / 11, 2011 / 12, AND 2012 / 13 TAX ROLLS, PURSUANT TO NRS 361.5607, IN THE AMOUNT OF \$13,323.13 (9:11:54) - Mayor Crowell introduced this item. Assessor Dave Dawley provided background information, and reviewed the agenda materials. Following a brief discussion, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the removal of the taxes and penalties, from the unsecured 2009 / 10, 2010 / 11, 2011 / 12, 2012 / 13 tax rolls, pursuant to NRS 361.5607, in the amount of \$13,323.13. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. CITY MANAGER - DISCUSSION OF THE 2015 MUNICIPAL LEGISLATIVE REPORT AND POSSIBLE ACTION TO DIRECT STAFF TO EXAMINE THE FEASIBILITY OF JOINING THE NEVADA LEAGUE OF CITIES (9:16:10) - Mayor Crowell introduced this item. Nevada League of Cities Executive Director Wes Henderson reviewed the agenda materials, provided background information on the Nevada League of Cities, and encouraged the City's membership. He responded to questions of clarification, and discussion ensued.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the 2015 Municipal Legislative Report, prepared by the Nevada League of Cities, and direct staff to examine the feasibility of joining the Nevada League of Cities and return for a decision within 60 days. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO ADOPT AND SIGN A RESOLUTION ALLOWING FOR PORTAL TO PORTAL REIMBURSEMENT FROM CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR PERSONNEL COSTS FOR RESPONSE TO FIRES IN CALIFORNIA (9:41:09) - Mayor Crowell introduced this item. Deputy Fire Chief Tom Tarulli provided background information, and reviewed the agenda materials. Deputy Chief Tarulli and Fire Chief Bob Schreihans responded to questions of clarification. Supervisors Bonkowski and Bagwell pointed out necessary corrections to the resolution.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize the Mayor to adopt and sign a resolution allowing for portal-to-portal reimbursement from California Office of Emergency Services for personnel costs for response to fires in California. Supervisor Shirk seconded the motion.** Supervisor Bonkowski suggested including the resolution number, and **Supervisor Abowd amended her motion to adopt Resolution No. 2015-R-31. Supervisor Shirk continued his second.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Chief Schreihans commended Finance Department Director Nick Providenti, stating “it's been an honor working with him.” He commended Deputy Finance Department Director Nancy Paulson, and expressed appreciation for her efforts.

13. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO APPROVE AN ABANDONMENT OF PUBLIC RIGHT-OF-WAY APPLICATION FROM VICTOR HONEIN (PROPERTY OWNER: MAPP ENTERPRISES, INC., B P HOTEL, LLC AND M&M BIGUE INVESTMENTS, LLC) TO ABANDON A 66-FOOT WIDE AND 170-

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FOOT LONG RIGHT-OF-WAY, ON EAST SOPHIA STREET, BETWEEN CARSON STREET AND PLAZA STREET, ON PROPERTY ADJACENT TO 1017 NORTH CARSON STREET, 1000 NORTH PLAZA STREET, AND 917 NORTH CARSON STREET, APNs 002-162-01, -02, AND 002-163-04, AND TO AUTHORIZE THE MAYOR TO SIGN THE ORDER OF ABANDONMENT (AB-15-050) (9:50:04) - Mayor Crowell introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. At Mr. Plemel's request, Engineering Manager Danny Rotter described traffic circulation in conjunction with displayed slides. Mr. Plemel reviewed the conditions of approval, as outlined in the agenda materials. He clarified that the Planning Commission had unanimously recommended approval, with one commissioner absent. He and Mr. Rotter responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve an Abandonment of Public Right-of-Way application, to abandon a 66-foot wide and 170-foot long right-of-way, on East Sophia Street between Carson Street and Plaza Street, on property adjacent to 1017 North Carson Street, 1000 North Plaza Street, and 917 North Carson Street, APNs 002-162-01, 02, and 002-163-04, and authorize the Mayor to sign the Order of Abandonment. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. (10:09:45) Victor Honein responded to questions regarding plans for the property. Mayor Crowell entertained additional discussion on the motion. Supervisor Shirk discussed the reasons he would vote against the motion. In response to a question, Mr. Plemel discussed maintenance responsibility. Mr. Honein responded to questions and additional discussion took place regarding the easement. Supervisor Shirk reiterated his reasons for voting against the motion. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 10:17 a.m., and reconvened at 10:30 a.m.

14. JUVENILE PROBATION - POSSIBLE ACTION TO APPROVE THE CARSON CITY JUVENILE PROBATION DEPARTMENT RECEIVING \$47,434.52 IN STATE FUNDS, FROM THE STATE JUVENILE JUSTICE PROGRAMS OFFICE FOR SPECIALIZED FOSTER CARE ROOM AND BOARD MEDICAID FUNDING (10:30:11) - Mayor Crowell introduced this item, and Deputy Chief Probation Officer Ali Bannister reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments. Ms. Bannister responded to questions of clarification.

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Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the Carson City Juvenile Probation Department to receive \$47,434.52 in state funds, from the State Juvenile Justice Programs Office, for specialized foster care room and board Medicaid funding.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. PURCHASING AND CONTRACTS

15(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-214, A JOINDER CONTRACT FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT AND SERVICES, PURSUANT TO NRS 332.115(1)(m), FROM STANLEY CONVERGENT SECURITY SOLUTIONS, INC. THROUGH STATE OF NEVADA WSCA - NASPO COOPERATIVE PURCHASING ORGANIZATION, IN THE AMOUNT OF \$51,900, TO BE FUNDED FROM THE CAPITAL OUTLAY / DETENTION CONTROL PANEL ACCOUNT IN THE CAPITAL PROJECTS FUND, AS PROVIDED IN THE FY 2015 / 2016 BUDGET (10:33:13) - Mayor Crowell introduced this item, and Accounting Manager Sheri Russell reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-214, a joinder contract for the purchase and installation of equipment and services, pursuant to NRS 332.115(1)(m), from Stanley Convergent Security Solutions, Inc., through State of Nevada WSCA - NASPO Cooperative Purchasing Organization, in the amount of \$51,900, to be funded from the capital outlay/ detention control panel account in the capital projects fund, as provided in FY 2015 / 2016 budget.** **Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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15(B) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$5,774.01, FOR CONTRACT NO. 1415-063, TITLED, “JOHND WINTERS CENTENNIAL PARK ADA IMPROVEMENTS,” TO V&C CONSTRUCTION, INC. (10:34:45) - Mayor Crowell introduced this item, and Accounting Manager Sheri Russell reviewed the agenda materials. In response to a question, Construction Manager Rick Cooley explained the change order which added 3,495 square feet of sidewalk to the project.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$5,774.01, for Contract No. 1415-063, titled, “JohnD Winters Centennial Park ADA Improvements to V&C Construction, Inc. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16. FINANCE DEPARTMENT

16(A) POSSIBLE ACTION TO ADOPT BILL NO. 109, ON SECOND READING, AN ORDINANCE AUTHORIZING THE ISSUANCE BY THE CITY OF ITS “CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT REFUNDING BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2015C,” FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; RATIFYING ACTION PREVIOUSLY TAKEN TOWARD ISSUING THE PROPOSED BONDS, AND EFFECTING THE PURPOSE OF THEIR ISSUANCE (10:36:49) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti introduced Deputy Finance Director Nancy Paulson and Bond Counsel Ryan Henry. Mr. Providenti reviewed the agenda materials and, in response to a question, advised of no revisions since introduction, on first reading.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 109 on second reading, Ordinance No. 2015-8, an ordinance authorizing the issuance by the City of its “Carson City, Nevada, General Obligation (Limited Tax) Capital Improvement Refunding Bonds (Additionally Secured by Pledged Revenues), Series 2015C,” for the purpose of refunding certain outstanding bonds of the City; ratifying action previously taken towards issuing the proposed bonds and effecting the purpose of their issuance; providing other matters related thereto. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, advised that the City's bond rating has been maintained. Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(B) POSSIBLE ACTION TO ADOPT BILL NO. 110, ON SECOND READING, AN ORDINANCE DESIGNATED AS THE “2015 HIGHWAY REVENUE BOND ORDINANCE,” AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS FULLY REGISTERED “CARSON CITY, NEVADA HIGHWAY REVENUE (MOTOR VEHICLE FUEL TAX) REFUNDING BONDS, SERIES 2015,” FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; PROVIDING THE FORM, TERMS, AND CONDITIONS OF THE BONDS, AND OTHER DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF (10:38:29) - Mayor Crowell introduced this item and, in response to a question, Finance Department Director Nick Providenti advised of no revisions since introduction, on first reading. Mayor Crowell entertained public and Board member comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 110, on second reading, Ordinance No. 2015-9, an ordinance designated as the “2015 Highway Revenue Bond Ordinance,” authorizing the issuance by Carson City of its fully registered “Carson City, Nevada Highway Revenue (Motor Vehicle Fuel Tax) Refunding Bonds, Series 2015,” for the purpose of refunding certain outstanding bonds of the City; providing the form, terms, and conditions of the bonds and other details in connection therewith; and providing the effective date hereof. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(C) POSSIBLE ACTION TO ADOPT BILL NO. 111, ON SECOND READING, AN ORDINANCE OF THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA, PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION (LIMITED TAX) SEWER AND REFUNDING BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2015B; PROVIDING THE FORM, TERMS, AND CONDITIONS THEREOF, AND COVENANTS RELATING TO THE PAYMENT OF SAID BONDS (10:39:18) - Mayor Crowell introduced this item and, in response to a question, Finance Department Director Nick Providenti advised of no revisions since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 111, on second reading, Ordinance No. 2015-10, an ordinance of the Board of Supervisors of Carson City, Nevada, providing for the issuance of General Obligation (Limited Tax) Sewer and Refunding Bonds (Additionally**

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Secured by Pledged Revenues), Series 2015B; providing the form, terms, and conditions thereof and covenants relating to the payment of said bonds; and providing other matters relating thereto. **Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(D) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JULY 7, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (10:40:11) - Mayor Crowell introduced this item, and entertained Board member and public comments. When no comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through July 7, 2015, pursuant to NRS 251.030 and NRS 354.290.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16(E) POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF A GRANTS PROGRAM COORDINATOR (CCEA 41 / P1) POSITION TO A GRANTS ADMINISTRATOR (P2) POSITION, AND APPROVE MOVING THE POSITION FROM THE COMMUNITY DEVELOPMENT DEPARTMENT TO THE FINANCE DEPARTMENT (10:40:50) - Mayor Crowell introduced this item. Deputy Finance Director Nancy Paulson reviewed the agenda materials, responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the reclassification of a Grants Program Coordinator (CCEA 41 / P1) position to a Grants Administrator (P2) position, and approve moving the position from the Community Development Department to the Finance Department.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVED:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

17. CITY MANAGER

17(A) POSSIBLE ACTION TO CONFIRM THE APPOINTMENT OF NANCY PAULSON TO THE POSITION OF CONTROLLER, PURSUANT TO THE CARSON CITY CHARTER, SECTION 3.073, EFFECTIVE AUGUST 4, 2015 (10:52:55) - Mayor Crowell introduced this item. Mr. Marano reviewed the agenda materials, provided background information on Ms. Paulson's qualifications and experience, and highly recommended her appointment. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to confirm the appointment of Nancy Paulson to the position of Controller, pursuant to the Carson City Charter, Chapter 3.073, effective August 4, 2015. The motion was seconded.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Brad Bonkowski
SECOND:	The motion was seconded.
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

17(B) DISCUSSION REGARDING THE POLICIES AND PROCEDURES FOR THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING REVISIONS TO THE POLICIES AND PROCEDURES, APPROVED ON SEPTEMBER 6, 2012 (10:56:59) - Mayor Crowell introduced this item, and entertained discussion. The Board members reviewed their suggested revisions, and extensive discussion ensued with advice from District Attorney Jason Woodbury. Mr. Woodbury advised that he would draft revisions to the policies and procedures, based on the discussion at this meeting. Mayor Crowell entertained additional discussion; however, none was forthcoming. Consensus of the Board was that no formal action was necessary.

17(C) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER FOR THE PERIOD OF JUNE 9, 2015 THROUGH JULY 6, 2015 (10:55:41) - Mayor Crowell introduced this item, and entertained questions or comments. Finance Department Director Nick Providenti responded to questions of clarification. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to ratify the approval of bills and other requests for payment by the City Manager for the period of June 9, 2015 through July 6, 2015. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18. CITY MANAGER - POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY VISITORS BUREAU, AS A REPRESENTATIVE FOR THE FOLLOWING POSITION: OTHER HOTEL / MOTEL INDUSTRY FOR A TWO-YEAR TERM THAT EXPIRES JULY 2017

(11:34:01) - Mayor Crowell introduced this item, and Mr. Marano proposed a format for the interview process. (11:35:20) Jesse Dhami introduced himself for the record, and Mayor Crowell welcomed him. Mr. Dhami responded to questions regarding his interest in reappointment; the effect of the CVB's recent marketing strategy changes on occupancy rates; his opinion of increasing room tax to fund a public arts program; the level of diversity necessary for bringing tourism to Carson City; ideas for increasing tourism; and interaction of the CVB with local events. Mayor Crowell thanked Mr. Dhami.

(11:56:27) Mayor Crowell welcomed Sandra Nagel, thanked her for applying, and provided an overview of the interview process. Ms. Nagel responded to questions regarding her hospitality experience; her interest in serving; CVB cooperation and interaction with local events; ideas for increasing tourism; the level of diversity necessary for bringing tourism to Carson City; the effect of the CVB's recent marketing strategy changes on occupancy rates; and her opinion on increasing room tax to fund public art.

Mayor Crowell polled the Board members, and entertained a motion to appoint Jesse Dhami. **Supervisor Abowd moved to appoint Jesse Dhami to the hotel / motel industry position on the Carson City Visitors Bureau, for a two-year term that expires in July 2017. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Mr. Dhami and Ms. Nagel for their applications and for participating in the interview process.

19. BOARD OF SUPERVISORS NON-ACTION ITEMS: FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

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INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:08:02)

Supervisor Shirk clarified "from an earlier meeting," that Supervisor Bagwell serves on the Nevada Humane Society Board as a citizen and not as a Board liaison. In response to a question, Supervisor Abowd advised that The Greenhouse Project allocates \$6,000 to fund the Parks and Recreation Department position responsible for watering the downtown flower baskets. She further advised that the \$6,000 is donated to The Greenhouse Project by the downtown flower basket sponsors. Supervisor Shirk discussed concerns over staffing levels at the Sheriff's and Fire Departments.

Supervisor Abowd expressed appreciation for the strong support of The Greenhouse Project concert fundraiser, noting there were several out-of-state attendees. Mayor Crowell announced that the keel of the U.S.N.S. Carson City Joint High Speed Vessel VII would be laid and authenticated on July 31st. He advised that the First Commanding Officer, Captain Bob Wiley, is a 26-year resident of Carson City.

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:12:15)

Mayor Crowell recessed the meeting at 12:12 p.m., and reconvened at 1:32 p.m.

20. CITY MANAGER - POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE ADVISORY BOARD TO MANAGER WILDLIFE, EACH FOR A THREE-YEAR TERM THAT EXPIRES JULY 2018 (1:32:41)

Mayor Crowell introduced this item, and invited Gil Yanuck to the podium. Gil Yanuck responded to questions regarding recent activities of the Carson City Advisory Board to Manage Wildlife; the importance of education relative to the local mule deer problem; his opinion of wildfire remediation relative to wildlife management and the best use of available funding; issues to be addressed by the Advisory Board to Manage Wildlife in the next year; and his opinion of the wild horse issues. Mayor Crowell thanked Mr. Yanuck for his service, and for participating in the interview process.

(2:02:11) Mayor Crowell welcomed Rob Boehmer, and thanked him for his application. Mr. Boehmer responded to questions regarding his interest in serving; his opinion of the number one wildlife issue in Carson City; issues to be addressed by the Advisory Board to Manage Wildlife in the next year; his opinion of wildfire remediation relative to wildlife management and the best use of available funding; and the importance of education relative to the local mule deer problem. Mayor Crowell offered Mr. Boehmer the opportunity to comment further. Mr. Boehmer expressed appreciation for the opportunity to interview, and requested the Board's consideration of his application.

(2:13:54) Mayor Crowell welcomed Doug Martin, who discussed his education and experience. Mr. Martin responded to questions regarding his interest in reappointment; the direction of the Advisory Board to Manage Wildlife; his opinion of wildfire remediation relative to wildlife management; issues to be addressed by the Advisory Board to Manage Wildlife in the coming year; the best methods for educating the public; and the best use of a budget for disseminating public information. Mr. Martin responded to questions regarding the Board of Wildlife Commissioners and the Nevada Department of Wildlife.

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Mayor Crowell entertained a motion. **Supervisor Abowd moved to appoint Doug Martin, Gil Yanuck, and Rob Boehmer to the Advisory Board to Manage Wildlife, each for three-year terms expiring July 2018. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

PUBLIC COMMENT (2:29:17) - Mayor Crowell entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN BOARD OF SUPERVISORS (2:29:36) - Mayor Crowell adjourned the Board of Supervisors meeting at 2:29 p.m.

BOARD OF HEALTH

22. CALL TO ORDER AND ROLL CALL (3:59:52) - Chairperson Susan Pintar called the Board of Health meeting to order at 3:59 p.m. Ms. Merriwether called the roll; a quorum was present.

23. PUBLIC COMMENT (4:00:50) - Chairperson Pintar entertained public comment; however, none was forthcoming. (4:02:20) Chairperson Pintar announced that Carson City will host a Remote Area Medical Clinic, on October 16, 17, and 18. Free dental, optometry, and medical services will be offered to any member of the community. Chairperson Pintar discussed the need for volunteers, and directed anyone interested to the website. She discussed the importance of flu vaccines, and advised of several clinics to be offered. She advised that Tobacco Quitline magnets were available in the back of the meeting room, and requested anyone interested to post them in the breakrooms of their respective workplaces.

24. WELCOME AND RECOGNITION OF CARSON TAHOE REGIONAL HEALTHCARE BOARD OF TRUSTEES (4:01:09) - Chairperson Pintar welcomed Carson Tahoe Regional Healthcare CEO Ed Epperson. At Chairperson Pintar's request, Mr. Epperson introduced Carson Tahoe Regional Healthcare Board of Trustees Members Don Hataway, Larry Messina, Gil Yanuck, Bruce Robertson, Dr. Jeffrey Basa, and the Board's Attorney Michael Pavlakis.

25. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 21, 2015 (4:04:32) - Vice Chairperson Crowell moved to approve the minutes, as presented. Member Bagwell seconded the motion. Motion carried 7-0.

26. HEALTH AND HUMAN SERVICES DEPARTMENT

26(A) PRESENTATION AND DISCUSSION OF THE SEXUAL ASSAULT RESPONSE TEAM PROJECT, WHICH IS A COLLABORATIVE EFFORT BETWEEN CARSON-TAHOE HOSPITAL, CARSON CITY, AND ADVOCATES TO END DOMESTIC VIOLENCE, TO BEGIN OFFERING SEXUAL ASSAULT EXAMS IN CARSON CITY (4:04:50) - Chairperson Pintar

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introduced this item, and Kitty McKay, of the Carson Tahoe Hospital Foundation, reviewed the agenda materials. Chairperson Pintar entertained comments or questions. Member Abowd thanked Carson Tahoe Hospital and everyone who participated in the effort.

26(B) DISCUSSION ONLY REGARDING REGIONAL MENTAL HEALTH MEETING

UPDATE (4:07:50) - Chairperson Pintar introduced this item, and Member Furlong reviewed the agenda materials. (4:10:20) Mary Walker provided background information on the development and activities of the Regional Mental Health working group. She responded to questions of clarification, and discussion ensued. (4:18:39) Dr. Joe McEllstrom provided additional background information on the FAST Program, and responded to questions of clarification.

26(C) PRESENTATION AND DISCUSSION OF THE COMMUNITY COALITION, WHICH IS A MULTI-DISCIPLINARY TEAM WITH REPRESENTATION FROM CARSON-TAHOE HOSPITAL, CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT, CARSON CITY SHERIFF'S DEPARTMENT, CARSON CITY FIRE DEPARTMENT, F.I.S.H., RON WOOD RESOURCE CENTER, AND NEVADA HEALTH CENTER (4:29:39) - Chairperson Pintar introduced this item. Carson Tahoe Hospital Case Management Manager Ritta Sheppard, Human Services Division Manager Mary Jane Ostrander, and Carson Tahoe Regional Healthcare CEO Ed Epperson presented information on the Community Coalition.

26(D) DISCUSSION ONLY REGARDING CARSON CITY FIRE DEPARTMENT'S 12-LEAD EKG TECHNOLOGY IMPLEMENTATION (4:45:15) - Chairperson Pintar introduced this item, and Fire Chief Bob Schreihans reviewed the agenda materials.

26(E) PRESENTATION AND DISCUSSION OF A FULL-SCALE EBOLA VIRUS DISEASE ("EVD") EXERCISE, CONDUCTED ON FEBRUARY 6, 2015, IN COLLABORATION WITH CARSON CITY DISPATCH, CARSON CITY FIRE DEPARTMENT, CARSON-TAHOE REGIONAL HEALTH, AND CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (4:47:26) - Chairperson Pintar introduced this item. Public Health Preparedness Manager Angela Barosso, Carson Tahoe Regional Medical Center Emergency Manager / Planner Jim Freed, and Fire Chief Bob Schreihans narrated a PowerPoint presentation, responded to questions of clarification, and discussion ensued.

26(F) DISCUSSION ONLY REGARDING THE PRESENTATION OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT THIRD ANNUAL REPORT - 2014 (5:08:41) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials.

26(G) PRESENTATION AND DISCUSSION OF CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT PUBLIC HEALTH ACCREDITATION DOCUMENTATION SUBMISSION STATUS, AND DESCRIPTION OF THE PLAN FOR PREPARING CCHHS STAFF, EXTERNAL PARTNERS, AND MEMBERS OF THE BOARD OF HEALTH FOR THE ACCREDITATION SITE VISIT (5:12:37) - Chairperson Pintar introduced this item. Public Health Program Specialist / Accreditation Coordinator Valerie Cauhape reviewed the agenda materials, and responded to questions of clarification.

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26(H) REPRESENTATIVES FROM THE CARSON CITY FIRE DEPARTMENT, CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT, AND CARSON-TAHOE HOSPITAL WILL PRESENT AND DISCUSS COLLABORATIVE PROJECTS IN PROGRESS (5:19:05) - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker, Carson Tahoe Regional Healthcare CEO Ed Epperson, and Fire Chief Bob Schreihans each presented information relative to this item.

27. PUBLIC COMMENT (5:25:59) - Chairperson Pintar entertained public comment and, when none was forthcoming, thanked the members of the Carson Tahoe Regional Healthcare Board of Directors for their attendance.

28. ACTION TO ADJOURN (5:26:13) - Chairperson Pintar adjourned the meeting at 5:26 p.m.

The Minutes of the July 16, 2015 Carson City Board of Supervisors meeting are so approved this 3rd day of September, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder