

MINUTES
Regular Meeting
Carson City Parks and Recreation Commission
Tuesday, July 7, 2015 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Brett Long

Commissioner – Chuck Adams

Commissioner – Joe Cacioppo

Commissioner – Donna Curtis

Commissioner – Sean Lehmann

Vice Chair – Lee-Ann Keever

Commissioner – Lori Bagwell

Commissioner – Justin Colburn

Commissioner – Robert Glenn

Staff

Roger Moellendorf, Parks and Recreation Department Director

Scott Fahrenbruch, Parks and Recreation Department Deputy Director

Jennifer Mayhew, Deputy District Attorney

Vern Krahn, Senior Park Planner

Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

CALL TO ORDER

(5:31:25) – Chairperson Long called the meeting to order at 5:31 p.m.

ROLL CALL AND DETERMINATION OF QUORUM

(5:31:34) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Brett Long	Present	
Lee-Ann Keever	Present	
Chuck Adams	Present	
Lori Bagwell	Present	
Joe Cacioppo	Present	5:45 p.m.
Justin Colburn	Present	
Donna Curtis	Present	
Robert Glenn	Present	5:45 p.m.
Sean Lehmann	Present	

PUBLIC COMMENTS

(5:32:16) – Carol Howell introduced herself as the President of the Northern Sierra Ladies Gun Club, and announced that a four-club coalition, all users of the Carson City Rifle and Pistol Range, was planning a fund raiser, the proceeds of which would be used to improve the range. Ms. Howell noted that the event would take place in October [October 3, 2015, 9 a.m. until 3 p.m.] and were expecting over 5,000 attendees with a goal of \$15,000 to be raised. Ms. Howell stated that they would additionally seek grants for the improvements.

1. ACTION ON APPROVAL OF MINUTES.

(5:39:05) – MOTION: I move to approve the April 7, 2015 meeting minutes.

RESULT:	APPROVED (7-0-0)
MOVER:	Curtis
SECONDER:	Adams
AYES:	Long, Keever, Adams, Bagwell, Colburn, Curtis, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo, Glenn

(5:39:41) – MOTION: I move to approve the May 5, 2015 meeting minutes.

RESULT:	APPROVED (7-0-0)
MOVER:	Curtis
SECONDER:	Adams
AYES:	Long, Keever, Adams, Bagwell, Colburn, Curtis, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Cacioppo, Glenn

2. MODIFICATIONS TO THE AGENDA

(5:40:06) – Mr. Moellendorf requested the removal of Item 3A from the agenda for discussion in a future meeting.

3. MEETING ITEMS

A. FOR POSSIBLE ACTION: TO ACCEPT A REPORT FROM COMMISSIONER CURTIS GIVEN TO THE BOARD OF SUPERVISORS ON THURSDAY, JUNE 18, 2015 REGARDING HER PRESENTATION OF THE COMMISSION’S DISCUSSION AND ACTIONS ON THEIR REVIEW OF THE CARON CITY PARKS AND RECREATION MASTER PLAN.

This item was postponed until the next meeting.

B. DISCUSSION ONLY REGARDING PLANNING EFFORTS FOR THE UPCOMING NEVADA FAIR AT CARSON FAIRGROUNDS/FUJI PARK.

(5:41:15) – Chairperson Long introduced the item.

(5:41:23) – Mr. Fahrenbruch gave background and re-introduced Susan Taylor as the Fair Manager. He also presented the Staff Report, which is incorporated into the record, and a PowerPoint presentation outlining the fair activities and their locations. Mr. Krahn presented the marketing and social media plans for the fair. Mr. Fahrenbruch also noted that 100 VIP parking passes were available for purchase at the Carson City Treasurer's Office.

(6:09:36) – Commissioner Lehmann was informed that a State Fair designation must be approved by the State Legislature; therefore, the fair would be called the Nevada Fair. Chairperson Long was informed that the website was in the process of being finalized. Commissioner Bagwell was informed that the special event tickets could be purchased online. Commissioner Glenn was informed that the fair would be staffed by as many volunteers as possible, and Mr. Fahrenbruch encouraged the viewers to fill out the volunteer applications online. Vice Chairperson Keever thanked the Parks and Recreation Staff for their efforts and for planning a great fair. Commissioner Cacioppo suggested contacting school groups such as the Future Business Leaders of America for additional volunteers.

There were no public comments.

C. DISCUSSION ONLY REGARDING A REVIEW OF AB 25 THE NEW RESIDENTIAL CONSTRUCTION TAX LAW.

(6:18:12) – Chairperson Long introduced the item.

(6:18:24) – Ms. Mayhew presented the agenda materials which are incorporated into the record. In response to a question by Commissioner Glenn, Mr. Moellendorf noted that should Residential Construction Tax (RCT) funds remain unused, they will stay "in the RCT pot". Discussion ensued regarding funds that are not spent by a certain deadline. Commissioner Bagwell pointed out a discrepancy between a Parks Master Plan and the Nevada Revised Statute, and it was believed that the local Master Plan was more restrictive. Mr. Moellendorf suggested bringing the item back for discussion. Ms. Mayhew defined neighborhood parks as those not exceeding 25 acres. Discussion ensued regarding the Carson River Park which is over 40 acres; however, only a handful of acres are developed.

There were no public comments.

D. FOR POSSIBLE ACTION: TO CANCEL THE TUESDAY, AUGUST 4, 2015 PARKS AND RECREATION COMMISSION MEETING AND REPLACE IT WITH A JOINT MEETING WITH THE OPEN SPACE ADVISORY COMMITTEE ON MONDAY, AUGUST 17, 2015.

(6:42:38) – Chairperson Long introduced the item.

(6:42:55) – Mr. Moellendorf presented the Staff Report and explained the importance of the joint meeting with the Open Space Advisory Committee (OSAC). He believed it would be beneficial for both groups to discuss a Southern Nevada Public Lands Management Act's (SNPLMA) Parks, Trails, and Natural Areas grant opportunities. Discussion ensued regarding potential types of projects.

There were no public comments.

(6:50:48) – MOTION: I move to cancel the Tuesday, August 4, 2015 Parks and Recreation Commission meeting and replace it with a joint meeting with the Open Space Advisory Committee on Monday, August 17, 2015.

RESULT:	APPROVED (9-0-0)
MOVER:	Bagwell
SECONDER:	Lehmann
AYES:	Long, Keever, Adams, Bagwell, Cacioppo, Colburn, Curtis, Glenn, Lehmann
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(6:51:28) – Chairperson Long received confirmation that the meeting would be held at 6 p.m. on August 17th.

4. STAFF UPDATES - DISCUSSION ONLY

A. UPDATE ON THE IMUS PARK CLEAN UP EVENT WITH THE KIWANIS CLUBS HELD SATURDAY, JUNE 6, 2015.

(6:51:51) – Mr. Krahn noted that 32 volunteers participated in the cleanup efforts, totaling 96 hours of community service time, and cleaned up 20 cubic yards of trash, in addition to several truckloads transported items to the landfill. He also thanked the Kiwanis Club for providing a barbeque lunch for the volunteers.

There were no public comments.

B. UPDATE ON THE WATERFALL TRAILHEAD AND FIRE FIGHTERS' MEMORIAL RIBBON CUTTING CEREMONY HELD ON WEDNESDAY, JUNE 24, 2015.

(6:56:55) – Mr. Moellendorf gave an update on the Kings Canyon Road trailhead and gave credit to the many organizations that had worked to build the trails. In addition to the memorial, Mr. Moellendorf indicated that an information kiosk was also installed.

There were no public comments.

C. UPDATE REGARDING THE TRANSFER OF BLM PROPERTY THROUGH THE OMNIBUS PUBLIC LAND MANAGEMENT ACT OF 2009 TO CARSON CITY INCLUDING RECENT CITY IMPROVEMENTS TO SILVER SADDLE RANCH AND THE NORTH END OF PRISON HILL.

(7:03:07) – Mr. Moellendorf explained that “all the deeds and all the patents” had been received from the BLM and that the 5,400 transferred acres included Prison Hill, the Ambrose property, and undeveloped properties near Flint Road. Mr. Moellendorf also updated the Commission on the transferred property on Fifth Street and Carson River Road. Commissioner Curtis believed these properties would be excellent SNPLMA grant projects. Mr. Moellendorf also mentioned that a gatekeeper had been hired on a very limited hourly basis to open and close the Silver Saddle Ranch gates. Commissioner Bagwell inquired about signage and trash dumping penalties, and was informed that the Parks and Recreation Department was in the process of requesting a second park ranger for compliance and patrol purposes. He also suggested calling the Sherriff’s Office to report offending vehicle license plates.

5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

(7:17:20) – Commissioner Keever requested, on behalf of her neighbors, information regarding the vegetation in the area as the Downtown Project progresses, and was informed that decisions had not yet been made. Although, Mr. Moellendorf believed that the transplanting of the large trees may not be possible.

A. REPORT FROM SCHOOL BOARD LIAISON

(7:12:32) – Commissioner Cacioppo noted that several changes had emerged from the Legislative Session and the School Board was in the process of understanding them, in addition to the newly-announced nutritional guidelines.

6. FUTURE AGENDA ITEMS

(7:15:30) – Commissioner Curtis requested re-agendizing item 3A, and wished to review the Downtown Project areas which were pertinent to Parks and Recreation, including a letter incorporated into the record from Lee Plemel, Carson City Community Development Director.

7. PUBLIC COMMENTS

(7:18:47) – None.

8. ACTION ON ADJOURNMENT

(7:18:55) – MOTION: Vice Chairperson Keever moved to adjourn. The motion was seconded by Commissioner Bagwell. The meeting was adjourned at 7:19 p.m.

The Minutes of the July 7, 2015 Carson City Parks and Recreation Commission meeting are so approved this 1st day of September, 2015.

BRETT LONG, Chair