

**MINUTES**  
**Special Meeting**  
**Cultural Commission Subcommittee**  
**Wednesday, August 12, 2015 ● 9:00 AM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Subcommittee Members**

**Member – Danielle Cook**  
**Member – Terri McBride**

**Member – Barbara D’Anneo**

**Staff**

Roger Moellendorf, Parks and Recreation Department Director  
Vern Krahn, Senior Park Planner  
Kathy King, Chief Deputy Clerk/Recording Secretary  
Minutes by: Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Committee’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.carson.org/minutes](http://www.carson.org/minutes).

**CALL TO ORDER**

(9:05:17) – Member McBride called the meeting to order.

**ROLL CALL AND DETERMINATION OF QUORUM**

(9:05:20) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Danielle Cook	Present	
Barbara D’Anneo	Present	
Terri McBride	Present	

**PUBLIC COMMENTS**

(9:05:50) – None.

**1. FOR POSSIBLE ACTION: APPROVAL OF MINUTES**

**(9:06:28) – MOTION: I move to approve the July 1, 2015 subcommittee meeting minutes.**

<b>RESULT:</b>	<b>APPROVED (3-0-0)</b>
<b>MOVER:</b>	Cook
<b>SECONDER:</b>	D’Anneo
<b>AYES:</b>	Cook, D’Anneo, McBride
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**(9:07:00) – MOTION: I move to approve the July 15 subcommittee meeting minutes.**

<b>RESULT:</b>	<b>APPROVED (3-0-0)</b>
<b>MOVER:</b>	D’Anneo
<b>SECONDER:</b>	Cook
<b>AYES:</b>	Cook, D’Anneo, McBride
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**2. MODIFICATIONS TO THE AGENDA**

(9:08:41) – None.

**3. MEETING ITEMS:**

**A. FOR POSSIBLE ACTION: TO IDENTIFY TOPICS AND/OR ISSUES IN THE DRAFT/UN-ADOPTED CARSON CITY CULTURAL COMMISSION’S STRATEGIC PLAN (DATED JANUARY 2011) FOR USE IN THE CARSON CITY ARTS AND CULTURE MASTER PLAN.**

(9:09:05) – Chairperson McBride introduced the item. Commissioner D’Anneo commented that the 2011 strategic plan, incorporated into the record, was well-written and non-biased. The subcommittee discussed the plan and suggested several “well-written key points” which could be incorporated into the draft Master Plan. Discussion ensued regarding funding, and the possibility of bringing another ordinance to the Board of Supervisors.

There were no public comments.

**(9:36:52) – MOTION: “I move to identify the Strategic Plan that was drafted in 2011 by the Carson City Cultural Commission (CCCC) to be used in the final drafting of the Arts and Culture Master Plan when we meet with the full Commission, with the following specific items that the Subcommittee recommends as integral: the definition of the CCCC at the top of page 2, the ordinance sections that lay out the purpose of the CCCC (pages 3-5), pages 7 and 8 which outline the goals of the CCCC, page 10 which lists the performance indicators, and pages 13 and 14 which outline the direction, priorities, and goals.**

<b>RESULT:</b>	<b>APPROVED (3-0-0)</b>
<b>MOVER:</b>	McBride
<b>SECONDER:</b>	Cook
<b>AYES:</b>	Cook, D’Anneo, McBride
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**B. FOR POSSIBLE ACTION: TO DEVELOP A CARSON CITY ARTS AND CULTURE MASTER PLAN.**

(9:39:59) – Chairperson McBride gave background and explained that all changes and edits made by the subcommittee had been given to Staff for consolidation. She also stated that she was scheduled to meet with Mr. Krahn to work on inserting the subcommittee’s changes in the Creative Capital document. Chairperson McBride also distributed a Demography and Ethnic Diversity document, incorporated into the record and published by the State demographer, for discussion regarding the demographic and diversity changes in the community.

**PUBLIC COMMENTS**

(9:50:09) – Ms. Rosse announced that CCAI’s March through June exhibit will be held in conjunction with Native American artists, in the Sierra Room of the Community Center.

(9:51:25) – Ms. Hill stated that the Ash Canyon Poets now meet at the BAC. Ms. Hill also noted that the 21 percent Hispanic population seemed low and Chairperson McBride commented that the data was from the 2010 census. Discussion ensued regarding ways to reach the Hispanic community and their cultural needs. The Empire neighborhood was identified as the largest area housing the Hispanic population.

**C. DISCUSSION ONLY ON THE PLANNING EFFORTS FOR THE CULTURAL COMMISSION’S ARTS AND CULTURAL MASTER PLAN WORKSHOP.**

(10:11:15) – Chairperson McBride introduced the item. The subcommittee members discussed potential dates and available venues for the workshop. Mr. Moellendorf suggested September 24, 2015 as a possibility, noting the Sierra Room availability for that date.

**PUBLIC COMMENTS**

(10:25:10) – Ms. Rosse thanked the subcommittee for all their hard work and inquired whether the CCAI Board should be present. Chairperson McBride clarified that it would be an open meeting and would involve the entire Cultural Commission.

**4. FUTURE AGENDA ITEMS**

(10:37:29) – Mr. Krahn explained that the workshop would take place in September and the Master Plan would be finalized in November for BOS review in January. An October meeting was also suggested.

**5. PUBLIC COMMENTS**

There were no additional public comments.

**6. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(10:31:33) – Commissioner D’Anneo moved to adjourn. The motion was seconded by Commissioner Cook. Motion carried 3-0-0.**

The Minutes of the July 29, 2015 Carson City Cultural Commission meeting are respectfully submitted on October 6, 2015.

Susan Merriwether, Clerk - Recorder

By: \_\_\_\_\_

Tamar Warren, Deputy Clerk/Recording Secretary