

DRAFT MINUTES
Regular Meeting
Cultural Commission
Wednesday June 16, 2015 ● 5:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Commission Members

Chair – Elinor Bugli	Vice Chair – Terri McBride
Commissioner – Karen Abowd	Commissioner – Peter Barton
Commissioner – Danielle Cook	Commissioner – Barbara D’Anneo
Commissioner – Stan Jones	

Staff

Roger Moellendorf, Parks and Recreation Department Director
Vern Krahn, Park Planner
Jennifer Mayhew, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.carson.org/minutes.

CALL TO ORDER

(5:31:29) – Chairperson Bugli called the meeting to order.

ROLL CALL AND DETERMINATION OF QUORUM

(5:31:36) – Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Elinor Bugli	Present	
Terri McBride	Present	
Karen Abowd	Present	
Peter Barton	Present	
Danielle Cook	Present	
Barbara D’Anneo	Present	
Stan Jones	Present	

PUBLIC COMMENTS

(5:32:19) – Sharon Rosse, Capital City Arts Initiative, presented an essay, incorporated into the record, of the newest courthouse exhibition and invited everyone to visit it.

1. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

(5:34:02) – **MOTION: I move to approve the minutes of the Wednesday, May 6, 2015 Cultural Commission meeting as published.**

RESULT:	APPROVED (6-0-0)
MOVER:	D’Anneo
SECONDER:	Abowd
AYES:	Bugli, Abowd, Barton, Cook, D’Anneo, McBride, Jones
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

2. MODIFICATIONS TO THE AGENDA

(5:34:28) – None.

3. MEETING ITEMS:

A. INTRODUCTION OF STAN JONES, CARSON CITY VISITOR BUREAU REPRESENTATIVE, AS THE NEW MEMBER OF THE CULTURAL COMMISSION.

(5:34:49) – Chairperson Bugli introduced Commissioner Jones, who indicated he was looking forward to serving on the Commission.

B. PRESENTATION AND DISCUSSION ONLY BY THE NEVADA DEPARTMENT OF TRANSPORTATION ON THE CARSON CITY FREEWAY’S PHASE 2B-3 AESTHETIC FEATURES.

(5:35:34) – Mr. Krahn gave background and introduced John L’Etoile, NDOT Senior Landscape Architect.

(5:36:40) – Mr. L’Etoile presented the agenda materials and a PowerPoint presentation, which are incorporated into the record. Vice Chair McBride inquired about the manufacturing location of the highway art and Mr. L’Etoile noted that they had utilized local artists in the past. Discussion ensued regarding some of the features, the location, and elements of several art pieces. Commissioner Abowd suggested “hiding” the detention basin, and Mr. L’Etoile explained that they had planned on planting trees for that reason.

There were no public comments.

C. FOR POSSIBLE ACTION: TO MAKE CHANGES TO THE CARSON CITY ARTS ASSESSMENT (A CURRENT REFLECTION OF THE ARTS / DATED: JUNE, 2001) AND THE CREATIVE CAPITAL (CARSON CITY COMMUNITY ARTS PLAN / DATED: FEBRUARY, 2002) TO CREATE A CULTURAL MASTER PLAN FOR CARSON CITY.

(5:52:11) – Chairperson Bugli introduced the item.

(5:52:45) – Mr. Krahn gave background and presented the agenda materials which are incorporated into the record. He also noted that the Board of Supervisors (BOS) had approved the document and had requested that the Commission update the document and present it to the BOS at a later date. Vice Chair McBride noted that a simple update of “plugging in information” or deleting certain items was not appropriate. Member Cook reminded the Commission that the document lacked certain information, especially when the Brewery Arts Center (BAC) had gone through many changes in the past year. Commissioner Abowd suggested updating the demographics from the Bureau of Statistics, and noted looking into a similar Parks and Recreation Commission document as an example. Discussion ensued regarding outreach to several community groups and Mr.

Moellendorf suggested leaving the initial assessment “as is” since it reflected “a snapshot in time”. Commissioner Barton explained that a strategic workshop had been conducted in 2009, shortly after the formation of this Commission in 2008, which had resulted in a draft strategic plan. Commissioner Barton offered to send the plan to Mr. Krahn for distribution. Chairperson Bugli suggested calling the new plan the Carson City Arts and Culture Plan. Commissioner D’Anneo noted that the BAC was mentioned as the “lead agency”; however, she believed that they were understaffed and the venues needed rehabilitation, and suggested considering funding it should they remain a lead agency. Chairperson Bugli wished to consider the Carson City Arts and Culture Coalition, formerly known as the Capital Arts Coalition, as a lead agency as well. Discussion ensued regarding the need for “real estate” to perform a lead function.

(6:13:41) – Commissioner Cook suggested utilizing some of the room tax revenue as a funding option. Commissioner Abowd noted the urgency of delivering a timely plan in order to apply for funding. Discussion ensued regarding timelines and processes used to make changes. Commissioner Abowd clarified that her motion during the BOS meeting was for the Commission “to bring back a completed document for approval”. Commissioner D’Anneo encouraged revisiting “the numbers” as well since they were conceived many years ago. Mr. Krahn suggested staying away from financials in the overall plan and Commissioner Abowd suggested focusing on specific needs and applying for grants in the future.

(6:27:07) – MOTION: “I move to accept the Board [of Supervisors’] directive to complete this [document] in six months using all necessary documents and updating the Creative Capital [document] as necessary.”

PUBLIC COMMENTS

(6:28:41) – Sharon Rosse inquired about the timeframe to complete the document and Mr. Krahn explained that the timeframe to present to the BOS was December, 2015 or January, 2016. Grant timelines were also discussed.

RESULT:	APPROVED (7-0-0)
MOVER:	Cook
SECONDER:	D’Anneo
AYES:	Bugli, McBride, Abowd, Barton, Cook, D’Anneo, Jones
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

D. FOR POSSIBLE ACTION: TO APPOINT THREE COMMITTEE MEMBERS TO SERVE ON A SUBCOMMITTEE TO UPDATE THE CARSON CITY ARTS ASSESSMENT (A CURRENT REFLECTION OF THE ARTS / DATED: JUNE, 2001) AND THE CREATIVE CAPITAL (CARSON CITY COMMUNITY ARTS PLAN / DATED: FEBRUARY, 2002) AND BRING BACK RECOMMENDATIONS TO THE CULTURAL COMMISSION TO CREATE A CULTURAL MASTER PLAN FOR CARSON CITY.

(6:34:43) – Chairperson Bugli introduced the item.

(6:35:08) – Mr. Krahn presented the agenda materials, incorporated into the record, and offered the option of creating a subcommittee or discussing it as a full commission. He also noted that in either case, the meetings required following the Open Meeting Law which meant the presence of Staff, recording secretary, and a

representative of the District Attorney’s Office; however, it was not a requirement to hold the meetings in the Sierra Room. Commissioner Cook noted that the subcommittee could “move a lot faster”. Mr. Moellendorf clarified that the posting requirements would be the same for either a full commission or a subcommittee meeting. Discussion ensued regarding enlisting the services of a facilitator. Mr. Krahn suggested two motions: one to decide whether to have a subcommittee or not, and another to appoint the subcommittee members.

There were no public comments.

(6:46:20) – MOTION: I move to appoint a subcommittee to work through the Creative Capital and Arts Assessment documents with their appropriate amendments. Additionally, the subcommittee will report back to the Cultural Commission with its recommendations.

(6:46:58) – Commissioner Barton was informed that the subcommittee meetings were public; therefore, anyone could attend and participate in the discussions. Chairperson Bugli was informed that the subcommittee members must be members of the Cultural Commission.

RESULT:	APPROVED (7-0-0)
MOVER:	Abowd
SECONDER:	McBride
AYES:	Bugli, McBride, Abowd, Barton, Cook, D’Anneo, Jones
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(6:49:42) – MOTION: I move to appoint Vice Chairperson McBride, Commissioner D’Anneo, and Commissioner Cook to the subcommittee.

There were no public comments.

RESULT:	APPROVED (7-0-0)
MOVER:	Bugli
SECONDER:	Abowd
AYES:	Bugli, McBride, Abowd, Barton, Cook, D’Anneo, Jones
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

D. FOR POSSIBLE ACTION: TO APPROVE THE CULTURAL COMMISSION’S NEW LOGO DESIGN.

(6:51:19) – Chairperson Bugli gave background and introduced the item. Mr. Krahn presented the agenda materials. Discussion ensued regarding the logo placement on the Carson City Convention and Visitors Bureau banners. Several “tweaks” were suggested and Mr. Krahn explained that the changes would not be reflected in the banners which were in production already.

There were no public comments.

(7:00:53) – MOTION: I move to approve the Cultural Commission’s new logo design with technical adjustments as discussed in final approval by the Chair and Vice Chair.

RESULT:	APPROVED (7-0-0)
MOVER:	Barton
SECONDER:	Cook
AYES:	Bugli, McBride, Abowd, Barton, Cook, D’Anneo, Jones
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

4. STAFF UPDATES - DISCUSSION ONLY

A. UPDATE ON THE RESULTS FROM THE DOWNTOWN CARSON STREET DESIGN THEMING WORKSHOP HELD ON APRIL 20, 2015 AND THE UPCOMING 30% DESIGN CONCEPTS PRESENTATION SCHEDULED FOR MONDAY, JUNE 22, 2015.

(7:01:36) – Mr. Krahn updated the Commission on the Downtown Carson Street Project, incorporated into the record. He also noted that the 30 percent design concept public hearing was scheduled for Monday, June 22, 2015 at 12:30 p.m. and at 5:30 p.m. in the Sierra Room of the Community Center.

There were no public comments.

5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

A. CULTURAL COMMISSION MEMBERS’ STATUS REPORTS ON PROJECTS AND COMMENTS.

1. UPDATE ON THE GREENHOUSE PROJECT.

(7:06:24) – Commissioner Abowd stated that only 50 general admission tickets and approximately 50 standing room only tickets were left for the upcoming Concert Under the Stars fundraiser on July 8, 2015, to benefit the Greenhouse. She also noted that the AmeriCorps volunteers had already started, as had the new Greenhouse Manager, Cory King. In response to a question, Commissioner Abowd stated that the latest plant sale had generated the highest revenue to date.

There were no public comments.

2. UPDATE ON THE STEWART INDIAN SCHOOL’S CULTURAL CENTER.

(7:08:34) – Vice Chairperson McBride gave an update on two legislative bills, and reported that two additional staff positions were funded and a coordinating agency would now oversee the Center and develop a master plan. A related article is incorporated into the record. Vice Chairperson McBride also invited everyone to attend the Fathers’ Day Weekend Pow Wow.

There were no public comments

6. FUTURE AGENDA ITEMS

(7:13:05) – Incorporated into the record. Vice Chairperson McBride suggested deleting item eight from the list. An interim meeting was also suggested, prior to the September meeting, to further discuss the Master Plan. Commissioner Cook suggested agendaizing an inventory of the City’s public art.

7. PUBLIC COMMENTS

(7:17:09) – None.

8. FOR POSSIBLE ACTION ON ADJOURNMENT

(7:17:19) – MOTION: Commissioner Abowd moved to adjourn. The motion was seconded by Commissioner D’Anneo. The meeting was adjourned at 7:17 p.m.

The Minutes of the June 16, 2015 Carson City Cultural Commission meeting are so approved this 26th day of October, 2015.

ELINOR BUGLI, Chair