

## City of Carson City Agenda Report

**Date Submitted:** October 23, 2015

**Meeting Date:** November 5, 2015  
**Labor Commissioner PWP #** CC-2015-064

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$14,176.50 for Contract 1415-124 titled Carson City Landfill Entrance Repair to ARMAC Construction, LLC. (*Laura Tadman ltadman@carson.org*)

**Staff Summary:** Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Carson City Landfill Entrance Repair Project. The project consists of removal and replacement of existing concrete and asphalt at the inbound and outbound scales at the Carson City Landfill as well as drainage improvements including abandoning the existing drain lines, re-establishing a rock lined ditch, and constructing concrete valley gutters. This project also includes installing speed bumps, a light pole, electrical conduit and electrical wire.

**Type of Action Requested:** (check one)

- ( ☐ ) None – Information Only  
( ☒ ) Formal Action/Motion

**Recommended Commission Action:** I move to accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$14,176.50 for Contract 1415-124 titled Carson City Landfill Entrance Repair to ARMAC Construction, LLC.

**Explanation for Recommended Commission Action:** This project is complete and the contractor is entitled to final payment.

**Applicable Statute, Code, Rule or Policy:** The City purchasing and contracts policy requires Board of Supervisors approval for closure on construction project contracts. NRS 338 requires payment be made within 30 days from the completion of work or interest must be paid to the contractor.

**Fiscal Impact:** No additional impact.

**Explanation of Impact:** Funding was approved on February 19, 2015 Board Action.

**Project Cost:**

Bid Award	\$ 139,611.00
Change Orders	\$ 1,695.00
Bid Item Adjustments	\$ 9,459.03
Total Project cost	\$ 150,765.03

**Funding Source:** Funding was approved on February 19, 2015 Board Action.

**Alternatives:** Provide other direction pursuant to Board Action

**Supporting Material:** Contract Summary Memo from Project Manager.

**Prepared By:** Laura Tadman, Purchasing & Contracts Administrator

**Reviewed By:**

  
(District Attorney)

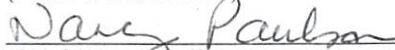
Date:

10/27/15

  
(Public Works Director)

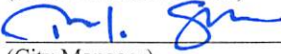
Date:

10/27/15

  
(Chief Financial Officer)

Date:

10/27/15

  
(City Manager)

Date:

10/27/15

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**PUBLIC WORKS  
DEPARTMENT**

**ADMINISTRATION**  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**FLEET SERVICES**  
3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

**OPERATIONS**  
(Water, Sewer, Wastewater,  
Streets, Landfill,  
Environmental)  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**ENGINEERING/  
TRANSPORTATION/  
CAPITAL PROJECTS**  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**BUILDING and SAFETY  
PERMIT CENTER**  
108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2310  
Fx: 775-887-2202

**PLANNING**  
108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2180  
Fx: 775-887-2278

**HEARING IMPAIRED**  
Dial 711

**CARSON CITY NEVADA**  
**Consolidated Municipality and State Capital**



**MEMORANDUM**

**To:** Laura Tadman, Purchasing and Contracts Manager  
**From:** Rick Cooley, Construction Manager  
**Subject:** Carson City Landfill Entrance Repair  
Contract No. 1415-124 Project No. LF0001  
Completion of Contract Work and Release of Retention  
**Date:** October 5, 2015

This is to advise that all work required for the subject contract has been satisfactorily completed including all certified payroll requirements. Please prepare the necessary actions to release retention and make final payment to the contractor. Please coordinate with Karen White to have this included on the next Board of Supervisors meeting agenda.

There were two Change Orders for this project for a net increase of \$1,695.00. The following is a description of the Change Order Work:

1. CCO #001: \$2,695.00
  - a. PCO 001 \$1,170.00: Additional paving (not patching) required to pave entry area.
  - b. PCO 002 \$1,525.00: Raise buried 17 x 30 concrete communications box to grade and install a reinforced concrete collar.
2. CCO #002: (\$1,000.00)
  - a. Forfeiture to the City upon final order from the Labor Commissioner for late reporting of certified payroll reports.

The final project cost was a net increase of \$11,154.03. An accounting summary for the project is as follows:

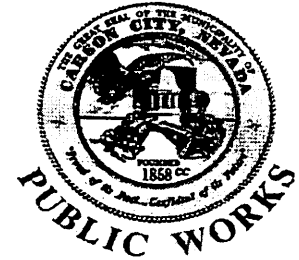
• Awarded Contract Sum	\$ 139,611.00
• Bid Item Adjustments	\$ 9,459.03
• Net Change Orders	\$ 1,695.00
• Adjusted Contract Amount	\$ 150,765.03

Carson City Nevada  
Consolidated Municipality and State Capital  
Public Works Department

3505 Butti Way  
Carson City, NV  
89701-3498

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Fax: (775) 887-2112

**CARSON CITY NEVADA**  
**Consolidated Municipality and State Capital**



The contingency amount awarded for this project was \$13,961.00. An Accounting summary for the contingency is as follows:

• Awarded Contingency Fund	\$ 13,961.00
• Bid Item Adjustments	\$ (9,459.03)
• Net Change Orders	\$ (1,695.00)
• Ending Contingency Balance	\$ 2,806.97

Please release the retention and any remaining partial payments.

cc: Darren Anderson  
Danny Rotter  
David Bruketta  
Karen White  
Kate Allen

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**FINAL PAYMENT SUMMARY**  
**CONTRACT NO: 1415-124 ARMAC CONSTRUCTION LLC**  
**PROJECT NAME: CARSON CITY LANDFILL ENTRANCE REPAIR**

**CHANGE ORDER SUMMARY**

Change Order #1	\$2,695.00	Change Order #11	
Change Order #2	-\$1,000.00	Change Order #12	
Change Order #3		Change Order #13	
Change Order #4		Change Order #14	
Change Order #5		Change Order #15	
Change Order #6		Change Order #16	
Change Order #7		Change Order #17	
Change Order #8		Change Order #18	
Change Order #9		Change Order #19	
Change Order #10		Change Order #20	
Change Orders 1-10	\$1,695.00	Change Orders 11-20	\$0.00
Total Change Orders 1-20		\$1,695.00	
PAYMENT SUMMARY include what was actually paid to the contractor - not the retention			
Payment #1	\$4,568.40	Payment #6	
Payment #2	\$42,619.21	Payment #7	
Payment #3	\$83,027.12	Payment #8	
Payment #4	\$6,373.80	Payment #9	
Payment #5		Payment #10	
Total Payments 1-5	\$136,588.53	Total Payment 6-10	\$0.00
Total Payments 1-10		\$136,588.53	
Contract Award		\$139,611.00	
Approved Change Orders		\$1,695.00	
Adjusted Contract Sum		\$141,306.00	
Less Total Payments		\$136,588.53	
Balance Due		\$4,717.47	
Amount of the Under/Over of the Contract		\$9,459.03	
FINAL PAYMENT TO BE MADE		\$14,176.50	

☐ **INTEREST ON RETENTION PAID**

CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT  
CONTINUATION SHEET

Contract No.: 1415-124  
Project Title: CARSON CITY LANDFILL ENTRANCE

FOR INTERNAL  
PURPOSE ONLY

A	B	C	D	E	F	G	H	I	J	K	L	M
ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	QUANTITIES			UNIT (from) (bid doc)	UNIT PRICE (from) (bid doc)	EXTENDED COSTS					
		Scheduled Value (from) (bid doc)	From Previous Application	Work Placed This Period			Scheduled Value  C x G =	From Previous Application D x G =	TOTAL This Period E x G =	TOTAL TO DATE J + K =	Over Under On Bid Items	Over Under \$ Amount G X H =
1	Mobilization, Demobilization and Clean-Up	1.00	1.00		LS	\$10,800.00	10,800.00	10,800.00	0.00	10,800.00	0.00	0.00
2	Traffic Control	1.00	1.00		LS	\$2,400.00	2,400.00	2,400.00	0.00	2,400.00	0.00	0.00
3	Remove Existing PCC Conc	1,763.00	2,265.20		SF	\$6.80	11,988.40	15,403.36	0.00	15,403.36	502.20	3,414.96
4	Remove Existing AC Pavement	5,184.00	5,462.00		SF	\$0.90	4,665.60	4,915.80	0.00	4,915.80	278.00	250.20
5	Cap and Slurry Fill Existing 6" Pipe	105.00	105.00		LF	\$7.70	808.50	808.50	0.00	808.50	0.00	0.00
6	Scarify Existing Subgrade (12" Depth)	4,754.00	5,851.65		SF	\$0.35	1,663.90	2,048.08	0.00	2,048.08	1,097.65	384.18
7	PCC Flatwork (4" Conc., 4" Ag Base)	82.00	77.00		SF	\$28.20	2,312.40	2,171.40	0.00	2,171.40	-5.00	-141.00
8	PCC Flatwork (6" Conc., 9" Ag Base)	3,336.00	3,318.50		SF	\$9.30	31,024.80	30,862.05	0.00	30,862.05	-17.50	-162.75
9	PCC Type 1 Curb and Gutter	47.00	54.00		LF	\$62.00	2,914.00	3,348.00	0.00	3,348.00	7.00	434.00
10	PCC Valley Gutter 4" Conc. On 4" Agg. Base (Non-Traffic Area)	1,490.00	1,566.70		SF	\$8.15	12,143.50	12,768.61	0.00	12,768.61	76.70	625.11
11	PCC Valley Gutter 6" Conc. On 9" Agg. Base (Traffic Areas)	986.00	1,020.50		SF	\$9.00	8,874.00	9,184.50	0.00	9,184.50	34.50	310.50
12	AC Pavement Patch	1,167.00	1,500.20		SF	\$13.70	15,987.90	20,552.74	0.00	20,552.74	333.20	4,564.84
13	Concrete Light Pole Footing	1.00	1.00		EA	\$1,300.00	1,300.00	1,300.00	0.00	1,300.00	0.00	0.00
14	NDOT Type 7 Light Pole with 15' Luminaire Arm and Fixture	1.00	1.00		EA	\$3,700.00	3,700.00	3,700.00	0.00	3,700.00	0.00	0.00
15	Electrical Wire for Street Light	380.00	380.00		LF	\$8.90	3,382.00	3,382.00	0.00	3,382.00	0.00	0.00
16	Install Pull Box	2.00	2.00		EA	\$580.00	1,160.00	1,160.00	0.00	1,160.00	0.00	0.00
17	Excavate and Place 1-2" Sch. 80 PVC Conduit	78.00	76.00		LF	\$23.00	1,794.00	1,748.00	0.00	1,748.00	-2.00	-46.00
18	Excavate and Place 2-2" Sch. 80 PVC Conduit	340.00	330.00		LF	\$17.50	5,950.00	5,775.00	0.00	5,775.00	-10.00	-175.00
19	Rock Lined V-Ditch	2,114.00	2,114.00		SF	\$7.00	14,798.00	14,798.00	0.00	14,798.00	0.00	0.00
20	Rubber Speed Bumps	36.00	36.00		LF	\$54.00	1,944.00	1,944.00	0.00	1,944.00	0.00	0.00
21		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
22		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
23		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
24		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
25		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
					TOTALS		139,611.00	149,070.03	0.00	149,070.03		9,459.03
26	CHANGE ORDER #1	1.00	1.00		LS	2,695.00	2,695.00	2,695.00	0.00	2,695.00		
27	CHANGE ORDER #2	1.00	0.00	1.00	LS	-1,000.00	-1,000.00	0.00	-1,000.00	-1,000.00		
28		0.00	0.00				0.00	0.00	0.00	0.00		
29		0.00	0.00				0.00	0.00	0.00	0.00		
30		0.00	0.00				0.00	0.00	0.00	0.00		
					TOTALS		141,306.00	151,765.03	-1,000.00	150,765.03		9,459.03