

CARSON CITY BOARD OF SUPERVISORS  
Minutes of the Special August 8, 1991, Meeting  
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A special session of the Carson City Board of Supervisors was held on Thursday, August 8, 1991, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:	Marv Teixeira	Mayor
	Tom Fettic	Supervisor, Ward 2
	Greg Smith	Supervisor, Ward 1
	Tom Tatro	Supervisor, Ward 3
	Kay Bennett	Supervisor, Ward 4

STAFF PRESENT:	John Berkich	City Manager
	Kiyoshi Nishikawa	Clerk-Recorder
	Noel Waters	District Attorney
	Paul McGrath	Sheriff
	Pat Sorenson	Deputy City Manager
	Mary Walker	Administrative Services Director
	Pam Case	Automation Services Director
	Walt Sullivan	Community Services Director
	Jack Fralinger	Health Department
	Sally Hermann	Library Director
	Dorothy Timian-Palmer	Utility Manager
	Greg Biggin	Assistant Sheriff
	Denis Austin	Assistant Sheriff
	Rob Joiner	Principal Planner
	Steve Mihelic	Fire Division Chief
	Jeanette Sullivan	Administrative Assistant to the City Manager
	Katherine McLaughlin	Recording Secretary
	(S.B.O.S. 8/8/91 Tape 1-0005)	

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present are listed above. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

Mayor Teixeira called the meeting to order at 6 p.m. Supervisor Smith lead the Pledge of Allegiance. Roll call was taken. The entire Board was present constituting a quorum.

**A. DISCUSSION AND ACTION ON FINAL SIERRA FOREST FIRE PROTECTION DISTRICT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 1992 (1-0028)** - Mayor Teixeira noted that there had been no changes from the Tentative to the Final. Supervisor Smith moved that the Board approve the Sierra Forest Fire Protection Budget for FY 91-92. Supervisor Tatro seconded the motion. Motion carried 5-0.

**B. DISCUSSION AND ACTION REGARDING 1991 LEGISLATURE AND ITS IMPACT ON CARSON CITY'S CURRENT AND FUTURE FINANCIAL SITUATION (1-0058)** - Ms. Walker explained the Schedule of Adjustments to the Final Budget per resource and revenue/expenditure. Problems in determining the sales tax collection rate for Carson City were discussed with the Board. The City's uncollectible rate for the last two years had been approximately five percent. The State average is one percent. Comments also stressed that this session would not deal with the Fair Share funds (AB 104). Funds under discussion this evening totaled \$163,000 in one time revenues. There are no funds for ongoing expenditures. AB 104 monies will be allocated

after a track record is established. The ending fund balance is \$1,569,030, which is 6.7 percent of the budget and within the six to eight percent recommended by accounting procedures. No formal action was taken on this matter.

Mayor Teixeira then recessed the Board of Supervisors session and passed the gavel to Redevelopment Chairperson Tom Fettic. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Chairperson Fettic passed the gavel to Mayor Teixeira who reconvened the Board of Supervisors. A quorum was present as noted.

**C. DISCUSSION AND ACTION ON FINAL REDEVELOPMENT AUTHORITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 1992 (1-0550)** - Supervisor Tatro moved that the Board of Supervisors adopt the Final Redevelopment Authority Agency Budget for Fiscal Year 91-92. Supervisor Bennett seconded the motion. Motion carried 5-0.

**D. DISCUSSION AND ACTION ON CARSON CITY FINAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 1992 (1-0585)** - Ms. Walker began the discussion by explaining the Amendment to the First Cut List of Supplements which staff had developed in an attempt to fund items from other sources. Reasons for the change in PAMCOM's \$4,755 request to \$5,000 was explained by Mayor Teixeira. The District Attorney relocation options, Building Maintenance's ability versus utilization of a contractor to renovate the facility, federal mandates for the purchase and installation of a new gas tank for the Sheriff, the mandated Parks safety equipment and clothing, the need for a parking lot maintenance program, and the renovation/relocation of Public Works and Community Development were discussed. Clarification indicated that the discussion this evening would be restricted to one-shot items. No ongoing or personnel items would be considered.

(1-1010) Sheriff McGrath explained his original intent to seek additional personnel, however, in view of the clarifications would not do so. He then explained the influx in requests for assistance received by his Department, the patrol officer's committed time, and need for additional officers for public relations and crime prevention activities. He suggested the Board consider a new traffic enforcement program, Reduce Accidents and Injuries Through Strict Enforcement Program. He responded to Board questions on the proposal, funding, personnel, and equipment. Board direction would be requested on September 5.

Mayor Teixeira then expressed his feeling that the Board should finalize the funding for relocation of the Building Department and Public Works. Board comments were solicited but none made. Mayor Teixeira directed it be added to the list for one-shot funding items. Due to the Federal mandates, the Sheriff's underground fuel tanks were added to the list. (1-1385) Fire Chief Louis Buckley explained OSHA had cited the Fire Department for failure to have SCBA compressor equipment, the potential fine, and the need to inspect the ladder truck, which is also in violation of the OSHA regulations. He may also be cited by OSHA for violations of wildland fire fighting respirators and the goggles. Mayor Teixeira noted the funding already authorized. Board consensus added the \$2647 for these items also. (1-1520) Discussion ensued among the Board and Sheriff McGrath on the need for the 911 to be upgraded and cost. Sheriff McGrath agreed to consider refurbishing a school bus rather than purchasing a new 40 passenger van. He felt a used bus could be found for approximately \$8,000 and requested Board authorization to utilize the difference for the 911 system. The Board then allocated \$9,437 for the bus, 911 recording system, and reserve \$27,867 until additional funding is available to complete the 911 enhancement. (1-1704) Discussion ensued among the Board, Sheriff McGrath, and Automation Director Pam Case on a proposal to utilize a modular building for arraignments which would require computerization of the building with a connection to Justice Court. The cost of the computer system and modem was felt to be \$63,000. Supervisor Tatro requested this proposal be evaluated before refurbishing the bus which Sheriff McGrath agreed to provide. Undersheriff Vic Freeman explained his research on video arraignments. The court requirement that only fiber optic lines be utilized had priced this procedure beyond reach.

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There was \$122,101 remaining in one-shot funds. Each Supervisor then listed his/her top three priorities. Any item receiving three votes was automatically added to the allocated list. Mayor Teixeira expressed his willingness to fund the youth groups with an additional \$20,000, which is to be matched by the youth groups and equally distributed between the Children's Museum, YVN, Community Council on Youth, Boys and Girls Club. Items funded the first time through were the youth programs, relocation of the District Attorney's office, Fire Department equipment, Health Department Public Health Nurse translator, and \$10,000 for library books. The second time through funded Advocates for Domestic Violence, Hispanic Services, truck barn for \$35,000, PATCOM, Clerk-Recorder equipment and desk, Emergency Management, and Symbols and Emblems. (2-0086) Chief Buckley then expressed his willingness to accept \$2,000 for cooking utensils and chairs and donate his management leave pay for the balance. Discussion noted that there was \$2,000 under Miscellaneous Items in the Chief's budget, however, he had allocated it for other items. Discussion ensued on other items which the Board would also like to fund, however, funding limitations prohibited them. Sheriff McGrath agreed to reduce his van funding request to \$5,000. Mayor Teixeira commended him on his assistance as well as all the other participants. Discussion ensued on the wording of the motion which would direct staff to prepare the final budget as indicated and the inclusion of the RSVP Budget. Supervisor Tatro then moved that the Board of Supervisors direct the staff to prepare the Final Fiscal Year 1991-92 Budget for Carson City with the amendments as presented by the staff tonight with allocation of \$163,000 as determined by the Board and include the RSVP Budget. Supervisor Fettic seconded the motion. Motion was voted by roll call with the following result: Smith - Yes; Fettic - Yes; Tatro - Yes; Bennett - Yes with a request that the Director of Finance be directed to determine whether there are any other resources available or which may become available, such funding to be considered for the Emergency Management Information Program; and Mayor Teixeira - Yes. Motion carried 5-0.

Mayor Teixeira again commended everyone on their participation.

Supervisor Fettic then moved to adjourn. Supervisor Tatro seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 7:40 p.m.

The Minutes of the Special August 8, 1991, Carson City Board of Supervisors meeting

ARE SO APPROVED ON October 3, 1991.

/s/  
Marv Teixeira, Mayor

ATTEST:

/s/  
Kiyoshi Nishikawa, Clerk-Recorder