

**OPEN SPACE ADVISORY COMMITTEE
STAFF REPORT**

MEETING DATE: November 16, 2015

AGENDA ITEM NUMBER: 3D

STAFF: Ann Bollinger, Open Space Administrator

REQUEST: **For Possible Action:** To approve the meeting schedule of the Open Space Advisory Committee for calendar year 2016 and to change the meeting time from 6:00 p.m. to 5:30 p.m.

GENERAL DISCUSSION: In Carson City Municipal Code (CCMC) 13.06.070 – Organization and procedure of the open space advisory committee, paragraph #2 states the committee shall have regular meetings not less than once a month, unless otherwise determined by the committee. A few years ago, the frequency of all meetings city-wide was reduced due to budget cuts. Since that time, the open space advisory committee has agreed to meet every other month. The purpose of this agenda item is for the committee to take official action for the reduced meeting schedule for calendar year 2016. Special meetings may continue to be scheduled if needed.

A second item for the committee's consideration is the change of meeting time from 6:00 p.m. to 5:30 p.m. Other advisory committees/commissions to the Parks, Recreation and Open Space Department meet at 5:30 p.m.

RECOMMENDED ACTION: I move to approve the meeting schedule of the Open Space Advisory Committee for calendar year 2016 and to change the meeting time from 6:00 p.m. to 5:30 p.m.

Open Space Advisory Committee Meeting Schedule 2016

**Sierra Room – Community Center
851 E. William Street
Carson City, Nevada 89701**

6:00 p.m.

3rd Monday Every Other Month

February 22 (due to holiday)

April 18

June 20

August 15

October 17

December 19