

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 5, 2015 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, November 5, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Brad Bonkowski, Ward 2

Supervisor Lori Bagwell, Ward 3

Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager

Sue Merriwether, Clerk - Recorder

Adriana Fralick, Chief Deputy District Attorney

Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:59) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. In the absence of Sheriff's Office Chaplain Craig LaGier, Mayor Crowell requested a moment of silence. Mayor Crowell led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:28) - Mayor Crowell entertained public comment. (8:32:40) Senior Center Executive Director Courtney Warner requested the Board's support for the Senior Center's Moonlight and Mistletoe fundraiser scheduled for Saturday, December 5th. She discussed the purpose of the fundraiser to benefit the Senior Center's Meals on Wheels Program, reviewed statistical information on the program, and distributed informational materials about the fundraiser event. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 1, 2015 (8:34:44) - Mayor Crowell introduced this item, and entertained suggested revisions. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:35:04) - Mayor Crowell entertained modifications to the agenda. Mr. Marano advised that item 8(B) would be deferred to a future meeting. Mayor Crowell entertained additional modifications and, when none were forthcoming, deemed the agenda adopted, as published.

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF A PROCLAMATION FOR NATIONAL FAMILY CAREGIVERS MONTH, NOVEMBER 2015 (8:35:37) - Mayor Crowell introduced this item and, at his request, the Board members gathered at the podium. Mayor Crowell read into the record the language of the Proclamation, the original of which he presented to AARP Carson City Community Ambassador Gil Yanuck. (8:39:37) Mr. Yanuck read prepared remarks into the record.

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8(B) PRESENTATION OF A CHECK FROM THE SHOOTOUT FOR THE FUTURE FUNDRAISER - Deferred.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. JUVENILE PROBATION - POSSIBLE ACTION TO APPROVE ELIMINATING THE HOURLY ON-CALL YOUTH ADVISOR POSITIONS AT THE CARSON CITY JUVENILE DETENTION CENTER AND CREATING ONE FULL-TIME YOUTH ADVISOR POSITION IN PLACE OF THE HOURLY ON-CALL YOUTH ADVISORS; ADDITIONALLY, ACTION TO APPROVE UTILIZING THE EXISTING HOURLY FUNDING SOURCE TO FUND THE FULL-TIME YOUTH ADVISOR POSITION (8:43:35) - Mayor Crowell introduced this item. Chief Juvenile Probation Officer Ben Bianchi reviewed the agenda materials. Deputy Chief of Detention Scott Davis provided additional clarification. Chief Bianchi and Deputy Chief Davis responded to questions of clarification. Mayor Crowell entertained additional questions or comments of the Board members and the public and, when none were forthcoming, a motion. **Supervisor Bagwell moved to approve eliminating the on-call, hourly positions in the Carson City Juvenile Detention Center and, in place of these positions, approve one full-time Youth Advisor position to replace the hourly, on-call; and to utilize the current hourly budget to fund the full-time Youth Advisor. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE HOSPITAL PREPAREDNESS PROGRAM (“HPP”) EBOLA PREPAREDNESS AND RESPONSE ACTIVITIES SUBGRANT, THROUGH THE STATE OF NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH PUBLIC HEALTH PREPAREDNESS PROGRAM (8:54:33) - Mayor Crowell introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Hospital Preparedness Program Ebola Preparedness and Response Activities grant, through the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health, Public Health Preparedness Program. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVED:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH OCTOBER 27, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (8:58:51) - Mayor Crowell introduced this item, and entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through October 27, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. PURCHASING AND CONTRACTS

12(A) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$14,176.50, FOR CONTRACT NO. 1415-124, TITLED, "CARSON CITY LANDFILL ENTRANCE REPAIR," TO ARMAC CONSTRUCTION, LLC (8:59:32) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Construction Manager Rick Cooley responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$14,176.50, for Contract No. 1415-124, titled, "Carson City Landfill Entrance Repair," to ARMAC Construction, LLC. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12(B) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$76,606.64, FOR CONTRACT NO. 1415-019, TITLED, “FLEET FACILITY EXPANSION,” TO GENEY / GASSIOT, INC. (9:01:34) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Construction Manager Rick Cooley reviewed the change orders, as reflected in the agenda materials. Mr. Cooley and Public Works Department Director Darren Schulz responded to questions of clarification, and discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$76,606.64, for Contract No. 1415-019, titled, “Fleet Facility Expansion,” to Geney / Gassiot, Inc.** **Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12(C) POSSIBLE ACTION TO APPROVE THE PURCHASE OF SIX POLICE VEHICLES, THROUGH THE STATE OF NEVADA'S COMPETITIVE BID LIST FOR A NOT-TO-EXCEED COST OF \$238,700, TO BE FUNDED FROM THE VEHICLE REPLACEMENT PROGRAM, AS PREVIOUSLY APPROVED IN THE CAPITAL IMPROVEMENT PLAN, AND THE FY 2015 / 2016 BUDGET (9:15:59) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Sheriff Ken Furlong and Fleet Supervisor Zach Good responded to questions of clarification, and extensive discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the purchase of six police vehicles, through the State of Nevada's competitive bidding list, for a not-to-exceed cost of \$238,700, to be funded from the vehicle replacement program, as provided in the capital improvement program, and in the FY 2015 / 2016 budget.** **Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13. SHERIFF

13(A) POSSIBLE ACTION TO ACCEPT THE NEVADA DEPARTMENT OF PUBLIC SAFETY OFFICE OF TRAFFIC SAFETY GRANT JF-2016-CCSO-00035, JOINING FORCES, IN THE AMOUNT OF \$41,000, AND ALLOW THE USE OF FUNDS AS AUTHORIZATION TO PROCEED DOCUMENTS ARE ISSUED (9:22:57) - Mayor Crowell introduced this item. Sheriff Ken Furlong reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to accept the Nevada Department of Public Safety, Office of Traffic Safety grant JF-2016-CCSO-00035, Joining Forces, in the amount of \$41,000, and allow the use of funds as Authorization to Proceed documents are issued. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bagwell, Shirk, Abowd, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(B) POSSIBLE ACTION TO ACCEPT THE US DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES GRANT AWARD 2015UMWX0049, IN THE AMOUNT OF \$375,000 (9:27:01) - Mayor Crowell introduced this item and, at Sheriff Ken Furlong's request, recessed the meeting at 9:27 a.m. Mayor Crowell reconvened the meeting at 9:40 a.m., and reintroduced this item. Sheriff Furlong reviewed the agenda materials in conjunction with a PowerPoint presentation. Sheriff Furlong, Sheriff's Office Chief Financial Officer Kathie Heath, and School Board Trustees Stacie Wilke and Ron Swirczek responded to questions of clarification and extensive discussion ensued. Chief Financial Officer Nancy Paulson responded to questions regarding projected and necessary funding, and additional discussion followed.

Mayor Crowell entertained public comment. (10:46:59) Colleen Schiller discussed support for the School Resource Officer Program, and provided anecdotal information on the benefits of the Los Angeles County Sheriff's Office "COPS model."

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the U.S. Department of Justice, Office of Community-Oriented Policing Services grant award 2015UMWX0049, in the amount of \$375,000.** **Supervisor Shirk**

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seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO ACCEPT A GRANT, IN THE AMOUNT OF \$29,000, FROM THE NEVADA STATE HISTORIC PRESERVATION OFFICE ON BEHALF OF THE NATIONAL PARKS SERVICE FOR THE 2015 HISTORIC PRESERVATION FUND GRANT TO PROVIDE HISTORIC STRUCTURES REPORTS FOR THE NEVADA STATE PRISON (10:49:52) - Mayor Crowell introduced this item. Planning Manager Susan Dorr Pansky reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Supervisor Bonkowski pointed out necessary typographical corrections to the grant documents. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept a grant, in the amount of \$29,000, from the Nevada State Historic Preservation Office, on behalf of the National Park Service, for the 2015 Historic Preservation Fund Grant to provide historic structures reports for the Nevada State Prison. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. RECESS BOARD OF SUPERVISORS MEETING (10:52:43) - Mayor Crowell recessed the meeting at 10:52 a.m., and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

REDEVELOPMENT AUTHORITY

16. CALL TO ORDER AND ROLL CALL (11:03:34) - Chairperson Karen Abowd called the Redevelopment Authority meeting to order at 11:03 a.m., noting the presence of a quorum.

17. PUBLIC COMMENT (11:03:46) - Chairperson Abowd entertained public comment; however, none was forthcoming.

18. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 2, 2015; April 16, 2015; May 7, 2015; May 18, 2015; June 4, 2015 (11:03:53) - Chairperson Abowd introduced this item, and

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entertained suggested revisions. When no suggested revisions were forthcoming, she entertained a motion. **Vice Chairperson Bonkowski moved to approve the minutes, as presented. Member Bagwell seconded the motion. Motion carried 5-0.**

19. COMMUNITY DEVELOPMENT DEPARTMENT, REDEVELOPMENT - POSSIBLE ACTION TO CONSIDER AND ACCEPT THE RECOMMENDATIONS FROM THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE REGARDING REDEVELOPMENT OBJECTIVES, PROGRAMS, AND PROJECT PRIORITIES FOR THE FUTURE USE OF UNCOMMITTED REDEVELOPMENT FUNDS (11:04:36) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Vice Chairperson Bonkowski advised that, beginning in 2020, there will be a "significantly higher amount of money available in Redevelopment. ... an additional \$480,000 a year and, in 2021, approximately an additional \$280,000 on top of the \$480,000 ..." He suggested beginning to think in terms of "long-term strategic planning on where and how we want to see redevelopment go ..." Member Bagwell concurred, and provided an overview of the discussion, from the Redevelopment Authority Citizens Committee meeting, relative to recommendation 2. Mr. Plemel responded to questions of clarification, and discussion ensued.

Chairperson Abowd entertained public comment. (11:20:18) Mom & Pop's Diner Owner Doug Cramer discussed the possibility of events such as a weekday farmer's market and a movie night in the area of Third Street. Mr. Plemel advised that he would continue to work with Mr. Cramer and others on downtown events. Chairperson Abowd entertained additional public comment; however, none was forthcoming.

Chairperson Abowd entertained a motion. **Member Crowell moved to accept the recommendations from the Redevelopment Authority Citizens Committee regarding redevelopment objectives, programs, and project priorities for the future use of uncommitted redevelopment funds, with the following changes: that recommendation 5 be reprioritized "at the bottom near the 'Purchase of property to redevelop"'; and that there be consideration of Highway 50, Greening of America's Capitals Project.** Vice Chairperson Bonkowski seconded the motion for purposes of discussion. Discussion took place to clarify the intent of the motion. Chairperson Abowd called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Vice Chair Brad Bonkowski
AYES:	Member Crowell, Vice Chair Bonkowski, Members Bagwell, Shirk, Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20. PUBLIC COMMENT (11:25:55) - Chairperson Abowd entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (11:26:00) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 11:26 a.m.

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22. RECONVENE BOARD OF SUPERVISORS (11:26:05) - Mayor Crowell reconvened the Board of Supervisors meeting at 11:26 a.m., and advised that he would abstain from participating in item 23 due to his professional association with Airport Authority Counsel Steve Tackes. Mayor Crowell passed the gavel to Mayor *Pro Tem* Karen Abowd, and stepped away from the dais.

23. CITY MANAGER - POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY AIRPORT AUTHORITY TO THE “PILOT” POSITION, FOR A TERM THAT EXPIRES OCTOBER 2019 (11:26:32) - Mayor *Pro Tem* Karen Abowd introduced this item, invited Raymond Gruber to the podium, and provided an overview of the interview process. (11:28:24) Raymond Gruber responded to questions regarding his vision for the Carson City Airport; the anticipated growth at the airport resulting from the legislature's recent passage of a sales tax abatement on airport services and repairs; the value of the airport and his anticipated role to enhance that value; and his suggested solution for addressing a complaint of hangar misuse. Mayor *Pro Tem* Abowd provided Mr. Gruber the opportunity to comment further, and he expressed appreciation for the Board's consideration of his application.

(11:40:19) Mayor *Pro Tem* Abowd welcomed Linda Law to the podium, and provided an overview of the interview process. (11:40:48) Linda Law responded to questions regarding her vision for the Carson City Airport; the value of the airport and her anticipated role to enhance that value; her suggested solution for addressing a complaint of hangar misuse; and the anticipated growth at the airport resulting from the legislature's recent passage of a sales tax abatement on airport services and repairs. In response to a question, Mr. Marano advised that support could be provided to the Airport Authority for bill draft requests. Following a brief discussion, Mayor *Pro Tem* Abowd thanked Ms. Law for her application.

(11:46:30) Mayor *Pro Tem* Abowd welcomed Michael Greedy to the podium, and provided an overview of the interview process. (11:46:53) Michael Greedy responded to questions regarding his vision for the Carson City Airport; his suggestions for addressing a complaint of hangar misuse; the anticipated growth at the airport resulting from the legislature's recent passage of a sales tax abatement on airport services and repairs; and the value of the airport to the City and his anticipated role to enhance that value. Mayor *Pro Tem* Abowd provided Mr. Greedy the opportunity to comment further, and he read into the record a prepared statement. Mayor *Pro Tem* Abowd thanked Mr. Greedy for his application.

Following discussion which indicated a consensus for appointing Linda Law, Mayor *Pro Tem* Abowd thanked the applicants for participating in the interview process. Mayor *Pro Tem* Abowd entertained a motion. **Supervisor Bonkowski moved to appoint Linda Law to the Airport Authority, to fill the pilot position for a term that expires October 2019. Supervisor Bagwell seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Shirk, and Mayor <i>Pro Tem</i> Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	Mayor Robert Crowell

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Mayor Crowell returned to the dais and, at his request, Mayor *Pro Tem* Abowd continued chairing the meeting.

24. BOARD OF SUPERVISORS NON-ACTION ITEMS: FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:55:49)

Supervisor Shirk suggested conducting a citywide citizens survey; suggested that all Board members be invited to participate in community meetings, such as those recently held for the noise and RV parking ordinances; advised of vacancies on the Charter Review Committee; noted that revisions to the boards / commissions / committees policy have yet to be returned to the Board; suggested considering renegotiation of the City's contract with Waste Management; suggested considering public parking signage along Carson Street; and complained about the recent removal of parking adjacent to the State capital grounds on Musser Street.

Mayor *Pro Tem* Abowd commended the Carson City Visitor's Bureau and the Cultural Commission on the banners which were recently installed along Carson Street. Mayor Crowell agreed, and complimented the Nevada Day Committee on events scheduled over Nevada Day weekend.

STAFF COMMENTS AND STATUS REPORTS

25. PUBLIC COMMENT (12:02:08) - Mayor *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

26. ACTION TO ADJOURN (12:02:12) - Supervisor Bagwell moved to adjourn the meeting at 12:02 p.m. The motion was seconded, and carried unanimously.

The Minutes of the November 5, 2015 Carson City Board of Supervisors meeting are so approved this 3rd day of December, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder