

DRAFT MINUTES
Regular Meeting
Historic Resources Commission
Thursday, November 12, 2015 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Commission Members

Chair – Jed Block	Vice Chair – Mike Drews
Commissioner – Robert Darney	Commissioner – Karyn de Dufour
Commissioner – Gregory Hayes	Commissioner – Donald Smit
Commissioner – Lou Ann Speulda	

Staff

Susan Dorr Pansky, Planning Manager
Adriana Fralick, Chief Deputy District Attorney
Iris Yowell, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

Vice Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Left
Jed Block	Absent	
Mike Drews	Present	
Robert Darney	Present	
Karyn de Dufour	Present	
Gregory Hayes	Present	
Donald Smit	Present	
Lou Ann Speulda	Present	

B. PUBLIC COMMENTS (5:31:15) – None.

C. ACTION ON APPROVAL OF MINUTES

(5:31:27) – MOTION: I move to approve the minutes of the September 10, 2015 meeting as presented.

RESULT:	APPROVED (6-0-0)
MOVER:	Hayes
SECONDER:	Smit
AYES:	Drews, Darney, de Dufour, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	None
ABSENT:	Block

D. MODIFICATION OF AGENDA

(5:31:44) – None. Ms. Pansky introduced Ms. Fralick and Ms. Yowell. She also noted that Joe Ward, Deputy District Attorney assigned to this Commission, had resigned to pursue other interests with the State and that Ms. Yowell would be replacing him. Vice Chairperson Drews introduced new Commissioner Karyn de Dufour, representing the State Historic Preservation Office (SHPO).

E. DISCLOSURES

(5:33:07) – Vice Chairperson Drews explained that he was working on a contract basis with the Public Works Department regarding agenda item F-2 and therefore, he would abstain from voting. Commissioner de Dufour also disclosed that she would not vote on certain items and would inform the Commission as agenda items come up.

F. PUBLIC HEARING MATTERS

F-1 HRC-15-157 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM PROPERTY OWNER JIM WARREN TO INSTALL FRONT YARD DECORATIVE FENCING, BEADBOARD PANELING ON THE FRONT PORCH CEILING AND TO PLACE A STONE CARRIAGE STEP ON PROPERTY ZONED SINGLE FAMILY 6000 (SF6), LOCATED AT 603 WEST ROBINSON STREET, APN 003-243-02.

(5:33:36) – Vice Chairperson Drews introduced the item.

(5:34:04) – Ms. Pansky gave background and presented the agenda materials with the accompanying photographs via a PowerPoint presentation, all of which are incorporated into the record. She also recommended approval of the project.

(5:37:20) – Jim Warren introduced himself and gave further detail on the renovations he was doing at 603 West Robinson. The commissioners commended Mr. Warren on the progress made to date. Commissioner Hayes suggested having a 36 inch fence.

There were no public comments.

(5:42:50) – MOTION: I move to approve HRC-15-157 a request from property owner Jim Warren to install front yard decorative fencing, 36 inches in height, beadboard paneling on the front porch ceiling, and to place a stone carriage step on property zoned Single Family 6000 (SF6), located at 603 West Robinson Street, APN 003-243-02 based on the findings and the conditions of approval outlined in the Staff Report, the Standards and guidelines for Rehabilitation, Carson City Historic District Guidelines and consistent with Historic Resources Commission Policies.

RESULT:	APPROVED (6-0-0)
MOVER:	Smit
SECONDER:	Hayes
AYES:	Drews, Darney, de Dufour, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	None
ABSENT:	Block

F-2 HRC-15-160 FOR POSSIBLE ACTION: TO CONSIDER A REQUEST FROM THE CARSON CITY PUBLIC WORKS DEPARTMENT FOR HISTORIC RESOURCES COMMISSION APPROVAL OF THE CARSON CITY DOWNTOWN STREETScape PROJECT AS REQUIRED FOR FEDERALLY-FUNDED PROJECTS UNDER SECTION 106 OF THE NATIONAL HISTORIC PRESERVATION ACT OF 1966.

(5:43:58) – Vice Chairperson Drews recused himself as he was working with the City on this project. Commissioner Darney introduced the item and chaired this section of the meeting.

(5:44:15) – Ms. Pansky presented the agenda materials and accompanying photographs, incorporated into the record.

(5:47:43) – Danny Rotter, Public Works Engineering Manager, introduced himself and gave a brief overview of the project. Commissioner de Dufour was informed that the trenches would be dug near the utility lines and comprised eight-inch water lines “with 12 inches on either side”. Mr. Rotter added that they had been working on having the project completed by Nevada Day in 2016.

There were no public comments.

(5:53:12) – MOTION: I move to approve HRC-15-160, a request from the Carson City Public Works Department for the Carson City Downtown Streetscape Project based on the findings and the conditions of approval outlined in the Staff Report as required for federally-funded projects under Section 106 of the National Historic Preservation Act of 1966 and consistent with Chapter 18.06 of the Carson City Municipal Code and with Historic Resources Commission policies.

RESULT:	APPROVED (5-0-0)
MOVER:	Hayes
SECONDER:	Smit
AYES:	Darney, de Dufour, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	None
ABSENT:	Block

(5:54:07) – Vice Chairperson Drews returned to the dais and resumed chairing the meeting.

F-3 HRC-15-070 FOR DISCUSSION AND POSSIBLE ACTION: DISCUSSION REGARDING THE SELECTED PROJECTS FOR THE 2016 HISTORIC PRESERVATION FUND GRANT APPLICATION AND POSSIBLE RE-SELECTION OF A PROJECT FOR THE GRANT APPLICATION.

(5:54:42) – Vice Chair Drews introduced the item.

(5:55:00) – Ms. Pansky presented the Staff Report, incorporated into the item. Commissioner Hayes agreed with Ms. Pansky’s recommendation; however, he wished to explore other sources of funding for the blue line maps. Commissioner Drews suggested working closely with Prison Industries or obtaining private donations. Discussion ensued regarding Preservation Commission trainings and whether to submit one or two projects for a grant. Commissioner de Dufour stated that she would abstain from voting as she managed the [grant] program.

There were no public comments.

(6:06:12) – MOTION: I move to recommend that Staff submit a 2016 Historic Preservation Fund Grant application for the Nevada State Prison Historic Structures Reports as the main application, with Carson City Historic Preservation Training and Staff Training [as secondary projects] on behalf of Carson City, a Certified Local Government.

RESULT:	APPROVED (5-0-1)
MOVER:	Darney
SECONDER:	Speulda
AYES:	Drews, Darney, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	de Dufour
ABSENT:	Block

G. STAFF REPORTS

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.

(6:07:33) – Ms. Pansky referred to an enclosure in the agenda packets regarding the Nevada State Prison Nomination to the National Register of Historic Places. She also showed this year's Carson City Holiday Ornament featuring the Nevada State Prison. Ms. Pansky reminded the Commission that the January 2016 meeting will be held on Wednesday, January 6, 2016 during which she would present the HRC Annual Report and officer elections will be held. She also noted that Commissioner Hayes would be "passing the baton" to the next organizer of the scavenger hunt, and he will be turning over catalogued photos of previous scavenger hunt content to the next Commissioner.

COMMISSIONER REPORTS/COMMENTS

(6:10:37) – None.

FUTURE AGENDA ITEMS

(6:10:45) – Previously discussed.

H. PUBLIC COMMENTS

(6:11:00) – None

I. ACTION ON ADJOURNMENT

(6:11:18) – Commissioner Speulda moved to adjourn. The motion was seconded by Commissioner Hayes. The meeting was adjourned at 6:11 p.m.

The Minutes of the November 12, 2015 Carson City Historic Resources Commission meeting are so approved this 6th day of January, 2016.

MIKE DREWS, Vice Chair