

**NOTICE OF PUBLIC MEETING OF THE  
CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)  
WEDNESDAY, JANUARY 13, 2016  
Meeting begins at 4:30 P.M.  
COMMUNITY CENTER- SIERRA ROOM  
851 EAST WILLIAM STREET  
CARSON CITY, NEVADA**

**NOTE:** The Carson City Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson City Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or [ppittenger@carson.org](mailto:ppittenger@carson.org), or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on January 12, 2016).

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at [www.carson.org/agendas](http://www.carson.org/agendas), or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

**AGENDA**

**A. ROLL CALL AND DETERMINATION OF A QUORUM**

**B. PUBLIC COMMENT:** Members of the public who wish to address the RTC may approach the podium and speak on matters related to the RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

**C. For Possible Action: APPROVAL OF MINUTES**

**C-1** For Possible Action: Action to approve the minutes of the October 14, 2015 meeting.

**D. AGENDA MANAGEMENT NOTICE:** The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**E. DISCLOSURES:** Any member of the RTC may explain any contact with the public regarding an item on the agenda or business of the RTC.

**F. PUBLIC MEETING ITEMS:**

**F-1** For Possible Action: The election of Officers for the RTC.

**Staff Summary:** In January 2015, the RTC elected its current Chairperson and Vice-Chairperson. RTC members will be asked to elect a Chairperson and Vice-Chairperson to serve for the next year. As per NRS 373.040(3), the commission must be composed of representatives selected by the Carson City Board of Supervisors as follows: (a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chairman of the commission. (b) Three representatives of the city at large. Though the Chairperson must be a member of the Board of Supervisors, any RTC Commissioner may serve as the Vice-Chairperson. Terms of the newly elected Chairperson and Vice-Chairperson will be effective immediately.

**F-2** For Possible Action: To approve the RTC Chair to sign a Community Development Block Grant (CDBG) application to be submitted by the Public Works Department for proposed improvements to Nichols Lane.

**Staff Summary:** Public Works staff has prepared an application for CDBG funds for proposed improvements to Nichols Lane and seeks the signature of the RTC Chair.

**F-3** Information on the implementation of Jump Around Carson's transit service software and support.

**Staff Summary:** The Carson City Regional Transportation Commission recently approved a proposal for a new provider of transit service software and support for the Jump Around Carson (JAC) transit system. Staff will provide a brief summary on the performance of the new software and support to date.

**F-4** Information on the Sierra Vista Lane Federal Lands Access Program (FLAP) grant that was applied for in May 2015.

**Staff Summary:** Carson City's FLAP grant application was approved. The FLAP grant will provide 95% of the funds to reconstruct a 2.5-mile portion of Sierra Vista Lane, south of Pinion Hills Road, including way finding signs and parking areas to improve access to Federal lands and the Carson River. The project is tentatively scheduled for the 2019 fiscal year. City staff will bring a project agreement outlining the City's responsibilities, once received from Central Federal Lands.

**F-5** Information on the operation of Jump Around Carson's updated Western Nevada College evening service.

**Staff Summary:** The Carson City Regional Transportation Commission recently approved a proposal for a shift in the provision of evening transit service to Western Nevada College (WNC), which was originally implemented in September of 2014. Staff will provide a brief summary on the performance of the service to date, which was modified for the 2015-16 school year.

**F-6** For Possible Action: To approve the purchase of three (3) street crew trucks, one (1) street asphalt patch truck, and one (1) slide in sander with snow plow and controls through the State of Nevada's competitive bid list, NJPA (National Joint Powers Alliance) and HGAC (Houston-Galveston Area Council) cooperative purchasing agreements for a not to exceed cost of \$410,742.45 to be funded from the Street Fund Equipment Account from the FY 2015/2016 budget.

**Staff Summary:** Public Works Fleet Operations is proposing to purchase three (3) street crew trucks, one (1) street asphalt patch truck, and one (1) slide in sander with snow plow and controls. These replacement vehicles are budgeted items in the FY 2015/16 budget and regularly scheduled purchases.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items)**

**G-1** Street Operations Report – October 2015

**Staff Summary:** Monthly Status Report for the Commission's information.

**G-2** Street Operations Report – November 2015

**Staff Summary:** Monthly Status Report for the Commission's information.

**G-3** Project Status Report

**Staff Summary:** Monthly Status Report for the Commission's information.

**G-4** Future Agenda Items

**H. COMMISSION COMMENTS:** Status reports and comments from the members of the Regional Transportation Commission.

**I. PUBLIC COMMENT:** Members of the public who wish to address the RTC may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

**J. For Possible Action: ADJOURNMENT**

The next regular meeting is tentatively scheduled for Wednesday, February 10, 2016, immediately after the adjournment of the CAMPO meeting, which begins at 4:30 p.m., at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations  
before 5:00 p.m. on Thursday, January 7, 2016:  
CITY HALL, 201 North Carson Street  
CARSON CITY LIBRARY, 900 North Roop Street  
COMMUNITY CENTER, SIERRA ROOM, 851 East William Street  
CARSON CITY PUBLIC WORKS, 3505 Butti Way  
COMMUNITY DEVELOPMENT, 108 E. Proctor Street  
City Website, [www.carson.org/agendas](http://www.carson.org/agendas)  
State Website, <https://notice.nv.gov>

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the October 14, 2015 Meeting**

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**DRAFT**

A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, October 14, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Jim Smolenski  
Commissioner Robert Crowell  
Commissioner Mark Kimbrough  
Commissioner Robert McQueary

**STAFF:** Darren Schulz, Public Works Department Director  
Patrick Pittenger, Transportation Manager  
Daniel Doenges, Senior Transportation Planner  
Dirk Goering, Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Joseph Ward, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:25:05)** - Chairperson Bonkowski called the meeting to order at 5:25 p.m. Roll was called; a quorum was present.

**B. PUBLIC COMMENT (5:25:32)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - August 12, 2015 (5:26:07)** - Chairperson Bonkowski entertained a motion. **Commissioner Crowell moved to approve the minutes.** Following discussion, **Commissioner Crowell modified his motion to approve the minutes of August 12, 2015 with the understanding that the Clerk will review the times as to Vice Chair Smolenski's presence at the meeting, and revise the minutes accordingly. Vice Chairperson Smolenski seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**D. AGENDA MANAGEMENT NOTICE (5:27:34)** - Chairperson Bonkowski read the notice into the record.

**E. DISCLOSURES (5:27:48)** - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

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**DRAFT**

**F. PUBLIC MEETING ITEMS:**

**F-1. POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION / NEVADA DEPARTMENT OF TRANSPORTATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE SPECIAL SECTION 13(c) WARRANTY OPINION OF COUNSEL AND THE FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES SECTIONS OF THE RTC APPLICATION FOR 5310 FUNDS (5:28:04) -** Chairperson Bonkowski introduced this item. Mr. Dollarhide reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. **Commissioner Kimbrough moved to adopt a resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign a Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5310 funds.** At Chairperson Bonkowski's request, **Commissioner Kimbrough referenced Resolution No. 2015-RTC-R-3. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Commissioner Mark Kimbrough</b>
<b>SECOND:</b>	<b>Commissioner Robert Crowell</b>
<b>AYES:</b>	<b>Commissioners Kimbrough, Crowell, McQueary, Vice Chair Smolenski, Chair Bonkowski</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**F-2. POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION / NEVADA DEPARTMENT OF TRANSPORTATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE SPECIAL SECTION 13(c) WARRANTY OPINION OF COUNSEL AND THE FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES SECTIONS OF THE RTC APPLICATION FOR 5339 FUNDS (5:32:12) -** Chairperson Bonkowski introduced this item, and Mr. Dollarhide reviewed the agenda materials. Mr. Dollarhide and Mr. Pittenger responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. **Commissioner McQueary moved to adopt Resolution No. 2015-RTC-R-4, authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances section of the RTC application for 5339 funds. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained additional discussion and, when none was forthcoming, called for a vote.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 14, 2015 Meeting

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Commissioner Robert McQueary
<b>SECOND:</b>	Commissioner Robert Crowell
<b>AYES:</b>	Commissioners McQueary, Crowell, Kimbrough, Vice Chair Smolenski, Chair Bonkowski
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**F-3. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$11,559.03, FOR CONTRACT NO. 1415-183, TITLED, "LITTLE LANE STREET IMPROVEMENT PROJECT," TO A&K EARTH MOVERS, INC.** (5:37:13) - Chairperson Bonkowski introduced this item, and Mr. Doenges reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, he entertained a motion. **Vice Chairperson Smolenski moved to accept the work as completed, to accept the contract summary as presented, and to approve the Release of Final Payment, in the amount of \$11,559.03, for Contract No. 1415-183, titled, "Little Lane Street Improvement Project," to A&K Earth Movers, Inc. Commissioner McQueary seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chair Jim Smolenski
<b>SECOND:</b>	Commissioner Robert McQueary
<b>AYES:</b>	Vice Chair Smolenski, Commissioners McQueary, Crowell, Kimbrough, Chair Bonkowski
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**F-4. POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR THE CARSON CITY TRAFFIC CONTROLLER UPGRADE PROJECT, AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS** (5:38:49) - Chairperson Bonkowski introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges and Mr. Pittenger responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Chairperson Bonkowski expressed appreciation to the Nevada Department of Transportation for the traffic controller upgrades. He entertained a motion. **Commissioner Kimbrough moved to authorize the Transportation Manager to execute an interlocal agreement, between Carson City RTC and the Nevada Department of Transportation, for the Carson City Traffic Controller Upgrade Project, and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions. Vice Chairperson Smolenski seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

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**DRAFT**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Commissioner Mark Kimbrough
<b>SECOND:</b>	Vice Chair Jim Smolenski
<b>AYES:</b>	Commissioner Kimbrough, Vice Chair Smolenski, Commissioners Crowell, McQueary, Chair Bonkowski
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. STREET OPERATIONS REPORT - AUGUST 2015 (5:43:35)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

**G-2. PROJECT STATUS REPORT (5:45:13)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report which was included in the agenda materials. At Chairperson Bonkowski's request, Mr. Pittenger described the method by which to utilize CarsonCityConnect. Mr. Pittenger and Mr. Schulz responded to questions of clarification. Chairperson Bonkowski entertained additional questions; however, none were forthcoming.

**G-3. FUTURE AGENDA ITEMS (5:50:17)** - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the tentative agenda for the November commission meeting. He reminded the commissioners that, due to the Veteran's Day holiday, the next meeting would be scheduled for Tuesday, November 17<sup>th</sup> at 4:30 p.m. Chairperson Bonkowski entertained requests for future agenda items; however, none were forthcoming.

**H. COMMISSIONER COMMENTS (5:51:34)** - Chairperson Bonkowski entertained commissioner comments. In response to a question, Mr. Pittenger offered to contact Commissioner Kimbrough to review the landscape design for the downtown project.

**I. PUBLIC COMMENT (5:52:32)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**J. ACTION TO ADJOURN (5:52:34)** - Commissioner Crowell moved to adjourn the meeting at 5:52 p.m. The motion was seconded and carried unanimously.

The Minutes of the October 14, 2015 Carson City Regional Transportation Commission meeting are so approved this \_\_\_\_\_ day of December, 2015.

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BRAD BONKOWSKI, Chair

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** December 30, 2015

**Meeting Date:** January 13, 2016

**To:** Regional Transportation Commission

**From:** Patrick Pittenger, Transportation Manager

**Subject Title:** For Possible Action: The election of Officers for the RTC.

**Staff Summary:** In January 2015, the RTC elected its current Chairperson and Vice-Chairperson. RTC members will be asked to elect a Chairperson and Vice-Chairperson to serve for the next year. As per NRS 373.040(3), the commission must be composed of representatives selected by the Carson City Board of Supervisors as follows:

- (a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chairman of the commission.
- (b) Three representatives of the city at large.

Though the Chairperson must be a member of the Board of Supervisors, any RTC Commissioner may serve as the Vice-Chairperson. Terms of the newly elected Chairperson and Vice-Chairperson will be effective immediately.

**Type of Action Requested:** (check one)

- (  ) None – Information Only
- (  ) Formal Action/Motion

**Recommended Commission Action:** Nomination and election of the RTC Chairperson and Vice-Chairperson.

**Explanation for Recommended Action:** N/A

**Applicable Statute, Code, Policy, Rule or Policy:** NRS 373.040(3).

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A

**Supporting Material:** N/A

**Prepared By:** Dan Doenges, Senior Transportation Planner

**Reviewed By:** Robert Miller  
(Transportation Manager)  
Ant. J. ...  
(Public Works Director)  
Nancy Paulson  
(Finance Director)  
[Signature]  
(District Attorney's Office)

Date: 1/4/16  
Date: 1/4/16  
Date: 1/4/16  
Date: 1/4/16

**Commission Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (Vote Recorded By)

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** December 30, 2015

**Meeting Date:** January 13, 2016

**To:** Carson City Regional Transportation Commission

**From:** Patrick Pittenger, Transportation Manager

**Subject Title:** For Possible Action: To approve the RTC Chair to sign a Community Development Block Grant (CDBG) application to be submitted by the Public Works Department for proposed improvements to Nichols Lane.

**Staff Summary:** Public Works staff has prepared an application for CDBG funds for proposed improvements to Nichols Lane and seeks the signature of the RTC Chair.

**Type of Action Requested:** (check one)

(  ) None – Information Only

(  ) Formal Action/Motion

**Recommended Commission Action:** I move to approve the RTC Chair to sign a Community Development Block Grant (CDBG) application to be submitted by the Public Works Department for proposed improvements to Nichols Lane.

**Explanation for Recommended Action:** Staff has prepared an application for CDBG funds for proposed improvements to Nichols Lane between US Highway 50 and Carmine Street. Proposed improvements include pavement reconstruction, enhanced drainage, and striping for traffic control. Staff has received numerous calls about the condition of the roadway as well as safety and speeding concerns voiced by local residents. The proposed improvements will address those concerns. Once the application is submitted, it will be forwarded on to the CDBG review committee for their recommendation to the Board of Supervisors.

**Applicable Statute, Code, Rule or Policy:** N/A

**Fiscal Impact:** The amount requested in the application is \$227,000.

**Explanation of Impact:** CDBG funds are 100% reimbursable.

**Funding Source:** CDBG

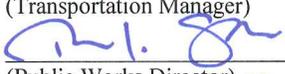
**Alternatives:** N/A

**Supporting Material:** CDBG Application Package

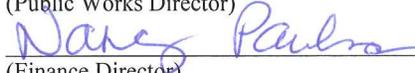
**Prepared By:** Dan Doenges, Senior Transportation Planner

**Reviewed By:**   
(Transportation Manager)

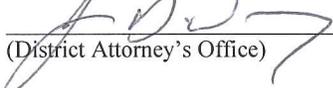
Date: 1/4/16

  
(Public Works Director)

Date: 1/4/16

  
(Finance Director)

Date: 1/4/16

  
(District Attorney's Office)

Date: 1/4/16

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (Vote Recorded By)



## Community Development Block Grant (CDBG) Program Application Fiscal Year 2016–2017

### GENERAL INFORMATION

PLEASE READ ATTACHED INSTRUCTIONS ON PAGE NN FOR MORE INFORMATION.

APPLICATIONS ARE DUE\*: JANUARY 15, 2016, 4:00 P.M.

PLEASE SUBMIT THE ORIGINAL PLUS 2 COPIES TO: Janice Keillor

Carson City Dept. of Finance  
201 N. Carson St., Ste. 3  
Carson City, NV 89701

\*The deadline established is firm. Any application received after the deadline will not be considered for funding. Applications must be unstapled. An electronic version of this document is available at [CARSON.ORG/CDBG](http://CARSON.ORG/CDBG).

### APPLICANT INFORMATION

<b>Agency Name:</b> Carson City Public Works Department	
<b>Agency Mailing Address:</b> 3505 Butti Way, Carson City, NV 89701	
<b>Project Name:</b> Nichols Lane Road Improvements	
<b>Project Address/Location:</b> Nichols Lane between US 50 and Carmine Street (please refer to Attachment A)	
<b>Agency Director:</b> Darren Schulz	
<b>Board Chairperson:</b> Brad Bonkowski, RTC Chair	
<b>Contact Person:</b> Patrick Pittenger	
<b>Phone Number:</b> 283-7396	<b>Email:</b> ppittenger@carson.org
<b>Fax:</b> 887-2112	<b>Website (if applicable):</b> www.carson.org
<b>How long has your organization been in existence?</b>	<b>In Carson City?</b>

### PROJECT FUNDING

<b>Requested amount:</b>	\$227,000
<b>Other funding:</b>	
<b>Total project cost:</b>	\$227,000

### PROJECT SUMMARY

Please provide a **brief** summary of the proposed project (not the organization), including what the project is, who will be served, how many will be served, and where will it take place. The description should be **no more than five sentences**.

The project consists of installing an inverted road section with a 3-foot wide valley gutter down the center of the road (tying into the existing gutter) on Nichols Lane between US 50 and Carmine Street. The pavement on Nichols Lane has degraded to gravel and presents safety and flooding issues to the residents along the roadway (please refer to attachment B). Nichols Lane serves as the only access to homes in the neighborhood and its sub-standard condition makes it difficult to traverse several times throughout the year, particularly after storm events.

### FUNDING CATEGORY

<input checked="" type="checkbox"/> Public Improvements	<input type="checkbox"/> Public Services
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Housing

## PROJECT ELIGIBILITY

A. This project meets at least ONE of the HUD national objectives listed below (please check all that apply)

- 1. Benefits low/moderate income individuals/households
- 2. Addresses the prevention or elimination of slums or blight
- 3. Meets a particularly urgent community development need

B. Check all statements that describe HOW this project meets one of the National Objectives above:

- L/M Area Benefit:*** the project meets the identified needs of L/M income persons residing in an area where at least 51% of those residents are L/M income persons. The benefits of this type of activity are available to all persons in the area regardless of income. ***Examples:*** street improvements, water/sewer lines, neighborhood facilities, façade improvements in neighborhood commercial districts.
- L/M Limited Clientele:*** the project benefits a specific group of people (rather than all the residents in a particular area), at least 51% of whom are L/M income persons. The following groups are presumed to be L/M: abused children, elderly persons, battered spouses, homeless, handicapped, illiterate persons. ***Examples:*** construction of a senior center, public services for the homeless, meals on wheels for elderly, construction of job training facilities for the handicapped.
- L/M Housing:*** the project adds or improves permanent residential structures that will be occupied by L.M income households upon completion. Housing can be either owner or renter occupied units in either one family or multi-family structures. Rental units for L/M income persons must be occupied at affordable rents. Examples: acquisition of property for permanent housing, rehabilitation of permanent housing, conversion of non-residential structures into permanent housing.
- L/M Jobs:*** the project creates or retains permanent jobs, at least 51% of which are taken by L/M income persons or considered to be available to L/M income persons. ***Examples:*** loans to pay for the expansion of a factory, assistance to a business which has publicly announced its intention to close with resultant loss of jobs, a majority of which are held by L/M persons.
- Microenterprise Assistance:*** the project assists in the establishment of a microenterprise or assists persons developing a microenterprise. (A microenterprise is defined as having five or fewer employees, one or more of whom owns the business.) This activity must benefit low/moderate income persons, area or jobs as defined in previous sections.

\_\_\_ **Slum or Blighted Area:** the project is in a designated slum/blight area and the result of this project addresses one or more of the conditions that qualified the area.

**Spot Blight:** the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety. **Examples:** historic preservation of a public facility threatening public safety, demolition of a deteriorated, abandoned building.

**C. Project Category (check one):**

\_\_\_ Public Service (i.e., a new service or an **increase** in the level of service)

Public Facilities and Improvements (i.e., homeless shelter, water and sewer facilities, flood and drainage improvements, fire protection facilities/equipment, community centers, senior centers, health centers, parking, landscaping, streets, curbs, gutters and sidewalks, parks and playgrounds).

\_\_\_ Acquisition of Real Property

\_\_\_ Disposition of Real Property (sale, lease or donation)

\_\_\_ Privately-Owned Utilities

\_\_\_ Relocation Payments and Assistance to Displaced Persons

\_\_\_ Removal of Architectural Barriers, Handicapped Accessibility

\_\_\_ Housing Rehabilitation (weatherization)

\_\_\_ Historic Preservation

\_\_\_ Commercial or Industrial Rehabilitation, including façade improvements and correction of code violations

\_\_\_ Special Economic Development or assistance to microenterprises

## PROJECT DESCRIPTION

The Five-year Consolidated Plan identifies priority community development needs for Carson City (see table on page 13). The need for your proposed project will be determined by identifying how the project impacts upon the adopted Consolidated Plan Priority Needs. Greater consideration will be given to projects that provide a clear description of the project with supporting data and methodology of how the project will meet these needs.

1. Describe the proposed project, including how the project will address the National Objective indicated and whether the project is new, ongoing, or expanded from previous years. **(please use allotted space)**

This is a new, stand-alone project. The pavement on Nichols Lane has degraded to a state that presents safety and flooding issues to the residents along the roadway. Nichols Lane serves as the only access to several homes in the neighborhood and its sub-standard condition makes it difficult to traverse several times throughout the year, particularly after storm events. Despite the fact that Nichols Lane is more narrow (approximately 21 feet) than a standard roadway, residents have raised concerns (staff has received numerous complaints) of speeding on the roadway from through traffic. In addition to drainage improvements, the proposed improvements also consist of features to help control the speed on Nichols Lane. Added striping will also discourage parking on the already narrow roadway, which is another concern cited by residents. The low/moderate income residents served by this roadway exceeds the 51% threshold making this an eligible project, but the improvements will benefit all users of the road; particularly non-motorized (pedestrian/bicycle) users as speeding is expected to decline.

2. If the proposed project already exists, please describe your success rates in providing services to low- to moderate-income persons:

N/A

3. Describe who will benefit from the proposed project.

Beneficiaries of the project include residents of the neighborhood, particularly those whose properties front Nichols Lane and users of the roadway across all modes of transportation and demographic groups.

4. If your project is designed to serve a specific or limited clientele, please indicate the population you will be serving with your project/program:

<input type="checkbox"/> Abused Children	<input type="checkbox"/> Illiterate Persons	<input type="checkbox"/> Homeless Persons
<input type="checkbox"/> Battered Spouses	<input type="checkbox"/> Severely Disabled Adults	<input type="checkbox"/> Migrant Farm Workers
<input type="checkbox"/> Elderly	<input type="checkbox"/> Other (Please explain)	

5. If your project will not be serving a limited clientele, explain how you will document client income and how you will document that at least 51% of your clientele will be low-to-moderate income:

The roadway lies completely within a neighborhood in which 61.4% of the residents are considered low-to-moderate income as determined by the 2010 decennial census.

6. How will the funds be used on this project?

The funds will be used exclusively for the design, construction, and management of the proposed improvements. Attachment C provides a detailed estimate of the project costs.

7. Can your organization reduce the need for grant funding in the future and become self-sustaining? Explain.

The maintenance needs of the City's roadways and sidewalk infrastructure far exceed the available budget to address all of the necessary improvements. However, grants such as these allow the City to make greater progress and always go to improving the safety and welfare of the neighborhoods they are implemented.

8. Can you still proceed with your project if you are awarded partial funding? Please provide a detailed explanation.

Depending on the award amount, it would be difficult to implement a meaningful project with partial funding. The challenge would be to construct improvements uniformly throughout Nichols Lane, without risking a clear and obvious demarcation where "the funding ran out," and perceived inequity among residents.

9. Are there other organizations that provide the same service as your organization? If so, how do you coordinate your services?

N/A

10. What is the geographic target area that will be served by this project?

Target Area (specify geographic area) Nichols Lane and surrounding neighborhood  
OR  
 Community-wide

**For Public Improvement (construction) Projects ONLY:**

1. Is the proposed project part of a larger project or is it a stand-alone project? (If part of a larger project, please describe the entire project.)

This is a stand-alone project in the sense that it will improve a specific roadway segment. However, projects like these further the goal of improving the safety and connectivity of the citywide transportation network.

2. Can this project be done in different phases?  Yes  No  
If YES, explain.

While it is not ideal, this project could be done in phases. However, it would end up costing more in the long term when factoring in mobilization and demobilization costs.

3. Have CDBG funds been used for an earlier phase?  Yes  No

4. Who currently holds title to the property involved?

The City of Carson City

5. With whom will title be vested upon completion?

The City of Carson City

6. Do any rights-of-way, easements or other access rights need to be acquired?

Yes  No  N/A

7. If the project requires water rights or well permits, have they been acquired?

Yes  No  N/A

**For CDBG Economic Development projects ONLY:**

1. Identify the proposed employers that will be assisted with this project; (b) describe how they will comply with the requirement that at least 51% of the permanent full-time jobs created are either held by or made available to LMI persons; and (c) explain how they will document the jobs created and the income levels of the persons hired.

**For CDBG Housing Projects please indicate:**

The number of homes to be rehabilitated: \_\_\_\_\_

The number of persons to be benefited: \_\_\_\_\_

## PROJECT MEASUREMENT

Carson City has implemented a Performance and Outcome Measurement System into the application and grant/project administration process. When completing this section, keep in mind that **outputs** are specific descriptions of what your project is intended to accomplish (such as serve a total of 20 clients) and **outcomes** are the benefits or changes that result from the program (such as how well the service met the client needs).

1. What are the projected **outputs**, or total number of people served, from this project?

During a recent data collection effort, average daily traffic volumes at the south end of Nichols Lane were approximately 160 vehicles per day. Accurate speed data was not able to be collected due to the condition of the pavement (or lack thereof) on the section of roadway where the highest speeds have been reported. However, if the project is awarded, staff will be able to collect and monitor speeds after construction as they will be able to place counters on the new pavement where they will not be destroyed or malfunction. It is not expected that volumes will change, but speeds will decrease.

2. Of the total number of people in Question 1, how many of these are low-to-moderate income (LMI)? How many are Carson City residents?

Of the total residents in the area (1,584 in the Census block group), 61.4% are low-to-moderate income. All are Carson City residents.

3. What is the projected **outcome** of this project? (How will the outputs benefit the total number of people in Question 1?)

The result of this project will be an improved and safer road surface with better drainage and clear striping to define the roadway. The expected outcome is for slower vehicular speeds and a safer environment for bicyclists and pedestrians as opposed to the "free-for-all" that it currently is.

4. How do you plan to track clients served?

It is possible to monitor traffic volumes and speeds after the project is complete for a before and after comparison. Though not as quantifiable, City staff would encourage feedback from local residents to gauge whether they feel that the improvements have made a difference in their perceived safety and quality of life. Staff would work with the residents to implement any additional improvements if there is a perceived need.

**PROJECT BUDGET**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CDBG Grant. Detailed calculations **must** be attached in support of the proposed budget. Other funding is not required but will increase your score. Amount must match "Other Funding" from page #1. **Also attach Profit and Loss Statement, General Ledger, and Balance Sheet. Attach copies of funding commitment letters or other evidence of funding support, if applicable.**

Project Title:	Requested Amount	Other Funding	In-Kind	Total Funds
<b>Project Expenses FY 2016-17</b>				
Project design, construction, and management	\$227,000			\$227,000
<b>TOTALS</b>	<b>\$227,000</b>			<b>\$227,000</b>

**AGENCY ASSETS**

Unrestricted cash	N/A
Restricted cash*	N/A
Total cash on hand	N/A

\*If restricted cash, attach description and amount of restriction

**Have you applied for or received any funds or in-kind contributions from Carson City? If so, please describe.**

Have received previous CDBG funding primarily used for sidewalk improvements in low-to-moderated income neighborhoods to improve safety, accessibility, and connectivity.

**BUDGET JUSTIFICATION**

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Please refer to Attachment C		

**PROJECT ADMINISTRATION**

**AGENCY DIRECTOR**

<b>Name:</b>	Darren Schulz
<b>Title:</b>	Public Works Director
<b>Address</b>	3505 Butti Way, Carson City, NV 89701
<b>Phone number:</b>	283-7391
<b>Email:</b>	dschulz@carson.org

**PROJECT MANAGER**

<b>Name:</b>	Patrick Pittenger
<b>Title:</b>	Transportation Manager
<b>Address</b>	3505 Butti Way, Carson City, NV 89701
<b>Phone number:</b>	283-7396
<b>Email:</b>	ppittenger@carson.org

**FISCAL MANAGER**

<b>Name:</b>	Patrick Pittenger
<b>Title:</b>	Transportation Manager
<b>Address</b>	3505 Butti Way, Carson City, NV 89701
<b>Phone number:</b>	283-7396
<b>Email:</b>	ppittenger@carson.org

**PERFORMANCE TRACKING CONTACT**

<b>Name:</b>	Patrick Pittenger
<b>Title:</b>	Transportation Manager
<b>Address</b>	3505 Butti Way, Carson City, NV 89701
<b>Phone number:</b>	283-7396
<b>Email:</b>	ppittenger@carson.org

### AGENCY INFORMATION

Date of incorporation	N/A
Date of IRS certification	N/A
Tax exempt number	N/A
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	073787152

Attach items 1-6 to your application. Item 7 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

### INDEX OF ATTACHMENTS

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c)(3) letter (available to print from Secretary of State's website)	N/A
2	Proof of incorporation from Secretary of State (Certificate Only) Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	N/A
3	Current Organization Chart with names of staff members	N/A
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.	N/A
5	501(c)(3) non-profits: Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)	N/A
6	Profit and Loss Statement, General Ledger, Balance Sheet	N/A
7	Funding commitment letters and/or letters of support (if applicable)	N/A
A	Map of Project Area	X
B	Photographs of Existing Roadway	X
C	Preliminary Statement of Probable Cost	X
D	Letter of Support	X

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

Signature of Authorized Official	Date
Patrick Pittenger, Transportation Manager	283-7396
Typed Name and Title of Authorized Official	Phone Number

Signature of President of Board of Directors	Date
Brad Bonkowski, RTC Chair	
Typed Name of President of Board of Directors	Phone Number

**Table 2B: Priority Community Development Needs  
(This table is for your reference only. Do not fill out)**

Priority Need	Priority Need Level	Unmet Priority Need	Dollars to Address Need	5 Yr Goal Plan/Act	Annual Goal Plan/Act	Percent Goal Completed
Acquisition of Real Property	Medium					
Disposition	Low					
Clearance and Demolition	Low					
Clearance of Contaminated Sites	Low					
Code Enforcement	Low					
<b>Public Facility (General)</b>	<b>Measures by # of Projects/Facilities</b>					
Senior Centers	Medium					
Handicapped Centers	Medium					
Homeless Facilities	High	1		1		
Youth Centers	Medium					
Neighborhood Facilities	High	1		1		
Child Care Centers	Medium					
Health Facilities	Medium					
Mental Health Facilities	High					
Parks and/or Recreation Facilities	High	1		1		
Parking Facilities	Medium					
Tree Planting	Low					
Fire Stations/Equipment	Medium					
Abused/Neglected Children Facilities	High	1		1		
Asbestos Removal	Low					
Non-Residential Historic Preservation	Medium					
Other Public Facility Needs	Medium					
<b>Infrastructure (General)</b>	<b>Measured by # of Projects/Facilities</b>					
Water/Sewer Improvements	Medium					
Street Improvements	High					
Sidewalks	High	4		4		
Solid Waste Disposal Improvements	Medium					
Flood Drainage Improvements	Medium					
Other Infrastructure	Medium					
<b>Public Services (General)</b>	<b>Measured by # of Persons Served</b>					
Senior Services	Medium					
Handicapped Services	High			50		
Legal Services	Medium					
Youth Services	High			250		
Child Care Services	Medium					

Transportation Services	Medium					
Substance Abuse Services	High			300		
Employment/Training Services	Medium					
Health Services	Medium					
Lead Hazard Screening	Medium					
Crime Awareness	Medium					
Fair Housing Activities	High	1		50		
Tenant Landlord Counseling	Medium					
Other Services	Medium					
<b>Economic Development (General)</b>	<b>Measured by Business Assisted and Jobs Created</b>					
C/I Land Acquisition/Disposition	Medium					
C/I Infrastructure Development	Medium					
C/I Building Acq/Const/Rehab	Medium					
Other C/I	Medium					
ED Assistance to For-Profit	Low					
ED Technical Assistance	Medium					
Micro-enterprise Assistance	Low					
Other						
Transit Oriented Development	Medium					
Urban Agriculture	Medium					

ATTACHMENT A – MAP OF PROJECT AREA



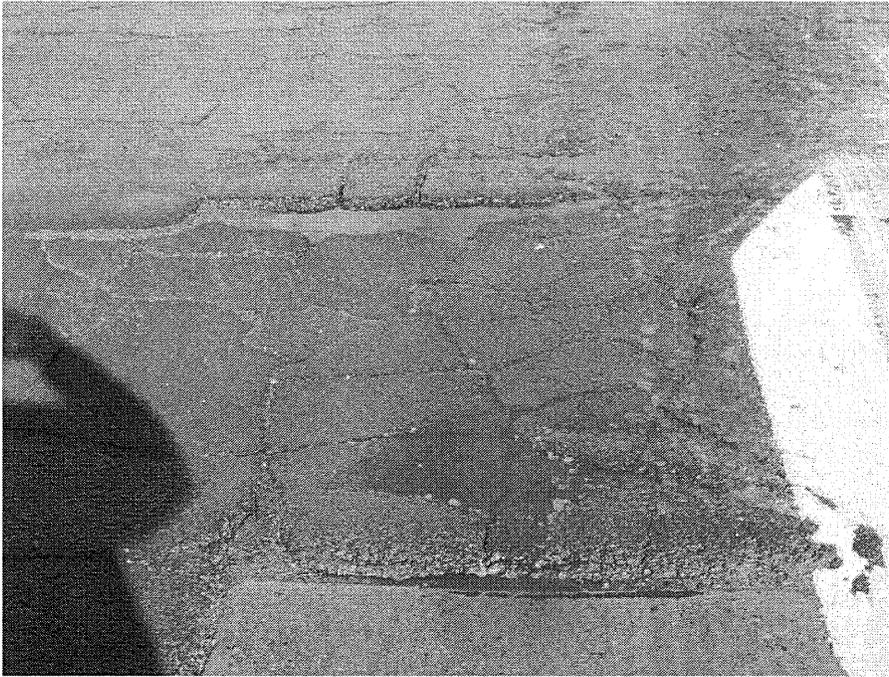
**ATTACHMENT B – PHOTOGRAPHS OF EXISTING ROADWAY**



Looking south on Nichols Lane toward the intersection with Highway 50



Alligator cracking and ponding in pavement



Pothole & ponding north of existing valley gutter



Pavement degradation just south of gravel section

## ATTACHMENT C

Preliminary Statement of Probable Costs  
Nichols Lane Road Improvements  
Dec 7, 2015

The project consists of installing an inverted road section with a 3-foot wide valley gutter down the center of the road. The project would begin about 300 feet north of US Highway 30 and continue to Carmine Lane.

Item	Description	Quantity	Unit	Price	Amount
1	Mob/demob	1	LS	\$8,000	\$8,000.00
2	Earthwork	1,200	CY	\$10	\$12,000.00
3	AC Pavement 3" AC on 6" AB	15,200	SF	\$8	\$114,000.00
4	PCC 3ft Valley Gutter	2,400	SF	\$20	\$48,000.00
5	Relocations signs, mail boxes	1	LS	\$3,000	\$3,000.00
6	Raise valves/manholes	1	LS	\$1,750	\$1,750.00
7	Striping	1	LS	\$3,000	\$3,000.00
	Subtotal				\$189,750.00
	Contingency				\$12,000.00
	Design				\$11,000.00
	CM				\$14,250.00
	Total				\$227,000.00

Does not include relocation of power or Telephone  
nor does the project include street lights

## ATTACHMENT D

### *Carson Nursing & Rehabilitation Center*

2898 Hwy 50 East, Carson City, NV 89701

(775) 882-3301

December 24, 2015

Carson City Board of Supervisors

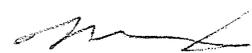
RE: Support for Nichols Lane Roadway Improvements

Dear Supervisors,

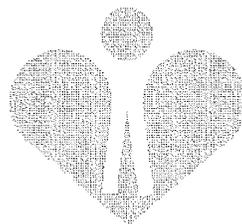
Carson Nursing & Rehabilitation Center supports the Carson City Public Works Department in their application seeking Community Development Block Grant (CDBG) funding to improve Nichols Lane. Nichols Lanes serves as the primary access to parking for our facility and is in much need of repair. The current state of the roadway, with its degrading asphalt and poor drainage, poses safety concerns for our patrons.

Clients and staff of Carson Nursing & Rehabilitation Center alike would greatly benefit from the Public Works Departments planned improvements, and appreciates the Board of Supervisors careful consideration of their application. Please feel free to contact me for any reason regarding this matter.

Sincerely,



Mike Ball, Administrator  
Carson Nursing & Rehabilitation Center



*"We Are Family Serving Families"*

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** December 29, 2015

**Meeting Date:** January 13, 2016

**To:** Regional Transportation Commission

**From:** Graham Dollarhide, Transit Coordinator

**Subject Title:** Information on the implementation of Jump Around Carson's transit service software and support.

**Staff Summary:** The Carson City Regional Transportation Commission recently approved a proposal for a new provider of transit service software and support for the Jump Around Carson (JAC) transit system. Staff will provide a brief summary on the performance of the new software and support to date.

**Type of Action Requested:** (check one)

(  ) None – Information Only

(  ) Formal Action/Motion

**Recommended Commission Action:** N/A

**Explanation for Information Item:** On August 12, 2015, the Carson City Regional Transportation Commission approved a contract to move to a new provider of transit service software and support. Ecolane USA, Inc. is now providing scheduling, dispatching and automatic vehicle location (AVL) services for JAC, while Bishop Peak Technology, through a complementary contract, is providing mobile applications for transit customers and additional administrative analytical software for JAC operations. The two companies are working to provide efficiencies in transit operations and administration, the services of which "went live" on December 14<sup>th</sup>. Staff participated in three weeks' worth of on-site training during the transition period including the "go live" week when the new software went into effect for normal daily operations. Additionally, a public interface is now available in app form, both for iOS and Android formats, that can be used to look up information about JAC including real-time bus locations. Staff continues to learn the new software with additional hands-on experience, and expects to provide future updates with realization of system efficiencies and improved data.

**Applicable Statute, Code, Policy, Rule or Policy:** N/A

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

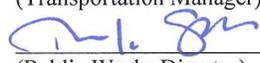
**Alternatives:** N/A

**Supporting Material:** N/A

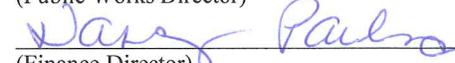
**Prepared By:** Graham Dollarhide, Transit Coordinator

**Reviewed By:**   
(Transportation Manager)

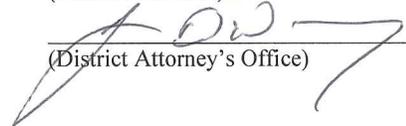
Date: 1/4/16

  
(Public Works Director)

Date: 1/4/16

  
(Finance Director)

Date: 1/4/16

  
(District Attorney's Office)

Date: 1/4/16

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** December 28, 2015

**Meeting Date:** January 13, 2016

**To:** Regional Transportation Commission

**From:** Dirk Goering, Transportation Planner

**Subject Title:** Information on the Sierra Vista Lane Federal Lands Access Program (FLAP) grant that was applied for in May 2015.

**Staff Summary:** Carson City's FLAP grant application was approved. The FLAP grant will provide 95% of the funds to reconstruct a 2.5-mile portion of Sierra Vista Lane, south of Pinion Hills Road, including way finding signs and parking areas to improve access to Federal lands and the Carson River. The project is tentatively scheduled for the 2019 fiscal year. City staff will bring a project agreement outlining the City's responsibilities, once received from Central Federal Lands.

**Type of Action Requested:** (check one)

- (  ) None – Information Only
- (  ) Formal Action/Motion

**Recommended Commission Action:** N/A

**Explanation for Information Item:** To update the Regional Transportation Commission on the status of the FLAP grant application.

**Applicable Statute, Code, Rule or Policy:** N/A

**Project Budget:** N/A

**Fiscal Impact:** N/A

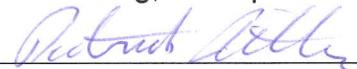
**Explanation of Impact:** N/A

**Funding Source:** N/A

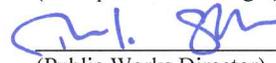
**Alternatives:** N/A

**Supporting Material:** Notification of Grant Award

**Prepared By:** Dirk Goering, Transportation Planner

**Reviewed By:**   
(Transportation Manager)

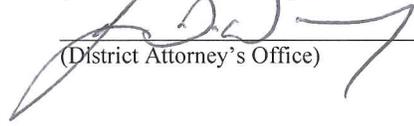
Date: 1/4/16

  
(Public Works Director)

Date: 1/4/16

  
(Chief Financial Officer)

Date: 1/4/16

  
(District Attorney's Office)

Date: 1/4/16



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**Central Federal Lands Highway Division**

December 15, 2015

12300 West Dakota Avenue  
Suite 380A  
Lakewood, CO 80228-2583  
Office: 720-963-3733  
Fax: 720-963-3596  
christopher.longley@dot.gov

In Reply Refer To:  
HFPP-16

Mr. Brad Bonkowski  
Chairperson  
Carson City Regional Transportation Commission  
3505 Butti Way  
Carson City, NV 89701  
[bbonkowski@carson.org](mailto:bbonkowski@carson.org)

Re: Project – NV FLAP 100(1) Sierra Vista Lane  
Nevada Federal Lands Access Program Project Application

Dear Mr. Bonkowski:

Congratulations. The Nevada Federal Lands Access Program (NV FLAP) Programming Decisions Committee (PDC) has accepted the above referenced project into the final program of projects. The scope, right-of-way requirements, funding, and preliminary schedule are as follows:

- **Scope:** Reconstruct Sierra Vista Lane from the Pinion Hills Road Intersection south for 2.5 miles and provide three improved parking areas. The roadway will be rehabilitated with a 6” full-depth reclamation and a 4” HACP overlay. The trail heads, parking areas and pullouts will be 6” aggregate base course. The project will also include drainage improvements as needed to reduce the amount of sedimentation on the roadway.
- **Right of Way:** In accordance with the information provided in the project application, the PDC will require that Carson City secure all necessary right of way and/or easements for the project from the BLM and any other sources as necessary to build the proposed scope. This includes meeting, working with the BLM, all necessary NEPA requirements associated with right-of-way or easement transfers. Funding and/or scope could be reduced if the necessary right-of-way and/or easements are not secured by Carson City in time to advertise this project.
- **Funding:** Estimated total project cost is \$4,795,000\*. Carson City will provide funds to meet the 5% match requirement, estimated to be \$239,750\*. *\*All funding is shown in FY15 dollars, costs will be escalated to the anticipated program year.*
- **Preliminary Schedule:** This project is preliminarily programmed for construction funding in fiscal year 2019 based on availability of funding. The actual year funds are obligated for construction may change due to changes to the program.

The Project Manager will be in contact with you shortly to finalize the Memorandum of Agreement (Project Agreement), that will document the scope of the project as well as the roles

and responsibilities of each stakeholder, and a modification to the reimbursable agreement to meet the match requirements of the project as specified above.

We appreciate your interest in the Nevada Federal Lands Access Program and look forward to continue working with you on this project.

Sincerely,

Christopher Longley, P.E.  
Federal Lands Access Program Manager

Cc: Patrick Pittenger, Transportation Manager, Carson City Public Works, [PPittenger@carson.org](mailto:PPittenger@carson.org)  
Victoria Wilkins, Acting Field Manager, BLM Carson City District [vwilkins@blm.gov](mailto:vwilkins@blm.gov)  
Matt Ambroziak, Project Manager, CFLHD [matthew.ambroziak@dot.gov](mailto:matthew.ambroziak@dot.gov)  
Bill Hoffman, Deputy Director, NDOT, State PDC Representative, [whoffman@dot.state.nv.us](mailto:whoffman@dot.state.nv.us)  
Jeff Fontaine, Executive Director, NVNACO, Local PDC Representative, [jfontaine@nvnaco.org](mailto:jfontaine@nvnaco.org)  
Ryan Tyler, P&P Branch Chief, CFLHD, Federal PDC Representative, [ryan.tyler@dot.gov](mailto:ryan.tyler@dot.gov)

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** December 29, 2015

**Meeting Date:** January 13, 2016

**To:** Regional Transportation Commission

**From:** Graham Dollarhide, Transit Coordinator

**Subject Title:** Information on the operation of Jump Around Carson's updated Western Nevada College evening service.

**Staff Summary:** The Carson City Regional Transportation Commission recently approved a proposal for a shift in the provision of evening transit service to Western Nevada College (WNC), which was originally implemented in September of 2014. Staff will provide a brief summary on the performance of the service to date, which was modified for the 2015-16 school year.

**Type of Action Requested:** (check one)

(  ) None – Information Only

(  ) Formal Action/Motion

**Recommended Commission Action:** N/A

**Explanation for Information Item:** When the Jump Around Carson (JAC) transit system expanded service in September of 2014, evening service to WNC was provided by JAC buses and operations staff. Although the service enables many students to take night courses and still have a return trip home once regular JAC service has ended for the day, ridership did not justify the dedication of a regular JAC vehicle. In order to enhance efficiency and reduce costs, an agreement with Capitol Cab Company was signed for the 2015-16 school year. Through the first half of the school year, this change to the WNC evening service has already drastically reduced expenses and provided more rides, while eliminating wear on the JAC fleet in providing a similar quality of service to students. This service delivery method also provides an opportunity to work with a local private operator. Staff will continue to provide updates on the effectiveness of the service, and will propose modifications if needed.

**Applicable Statute, Code, Policy, Rule or Policy:** N/A

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A

**Supporting Material: N/A**

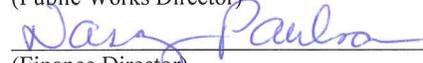
**Prepared By:** Graham Dollarhide, Transit Coordinator

**Reviewed By:**   
(Transportation Manager)

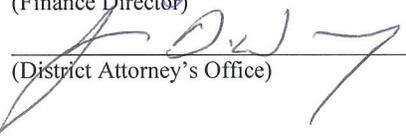
Date: 1/4/16

  
(Public Works Director)

Date: 1/4/16

  
(Finance Director)

Date: 1/4/16

  
(District Attorney's Office)

Date: 1/4/16

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
REQUEST FOR COMMISSION ACTION**

**Date Submitted:** January 4, 2016

**Agenda Date Requested:** January 13, 2016

**To:** Regional Transportation Commission

**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To approve the purchase of three (3) street crew trucks, one (1) street asphalt patch truck, and one (1) slide in sander with snow plow and controls through the State of Nevada's competitive bid list, NJPA (National Joint Powers Alliance) and HGAC (Houston-Galveston Area Council) cooperative purchasing agreements for a not to exceed cost of \$410,742.45 to be funded from the Street Fund Equipment Account from the FY 2015/2016 budget.

**Staff Summary:** Public Works Fleet Operations is proposing to purchase three (3) street crew trucks, one (1) street asphalt patch truck, and one (1) slide in sander with snow plow and controls. These replacement vehicles are budgeted items in the FY 2015/16 budget and regularly scheduled purchases.

**Type of Action Requested:** (check one)

(  ) None – Information Only

(  ) Formal Action/Motion

**Recommended Commission Action:** I move to approve the purchase of three (3) street crew trucks, one (1) street asphalt patch truck, and one (1) slide in sander with snow plow and controls through the State of Nevada's competitive bid list, NJPA (National Joint Powers Alliance) and HGAC (Houston-Galveston Area Council) cooperative purchasing agreements for a not to exceed cost of \$410,742.45 to be funded from the Street Fund Equipment Account from the FY 2015/2016 budget.

**Explanation for Recommended Commission Action:** Pursuant to NRS 332.195 Joinder or mutual use of contracts by governmental entities.

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263;

2005, 2556)

**Applicable Statute, Code, Rule or Policy:** NRS 332.195

**Fiscal Impact:** \$410,742.45

**Explanation of Impact:** Street Fund Equipment Account will be reduced by \$410,742.45 and after budget augmentation will have a balance of \$804,793.00.

**Funding Source:** Street Fund Equipment Account 256-3038-431-77-75.

**Alternatives:** Not award contract and provide other direction.

**Supporting Material:** Attachments A, B, and C, Vehicle Replacement spreadsheet.

**Prepared By:** Laura Tadman, Purchasing and Contracts Administrator

<b>Reviewed By:</b>	<u><i>Patricia Stetson</i></u>	Date:	<u>1/4/16</u>
	(Transportation Manager)		
	<u><i>Carl Smith</i></u>	Date:	<u>1/4/16</u>
	(Public Works Director)		
	<u><i>Nancy Paulson</i></u>	Date:	<u>1/4/16</u>
	(Chief Financial Officer)		
	<u><i>[Signature]</i></u>	Date:	<u>1/4/16</u>
	(District Attorney's Office)		

**Commission Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

**Attachment A**

Three street crew trucks (all will be exactly alike):

**Nevada State Bid Pricing:**

Chassis: \$31,309.15 each

Body: \$7,096 each

TOTAL: \$38,405.15 X 3 = **\$115,215.45**

**STANDARD PAGE/COST MATRIX ~ FLEET**

(Use separate page for each package)

**Michael Hohl Motor Company**

<b>Specify State's Vehicle Item Number: 3.6 Cab &amp; Chassis 1 ton DLB Cab LWB SRW 2WD MSRP \$37345</b>		
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2016 Chevrolet Silverado - CC35953	\$25,933.40	\$26,333.40
<b>Specify engine size and emission rating: 6.0L Vortec V8 E-85-compatible Flex Fuel</b>		
<b>Includes Minimum Standard Equipment Listed:    ___ Yes ___ X ___ No If no, state exceptions:</b>		
AM/FM STEREO W/USB PORTS, AUX JACK & SD CARD SLOT CD PLAYER OPTIONAL "SEE Below"		
<b>Exterior Color: List available colors: SUMMIT WHITE</b>		
<b>Seats, Cloth: List available colors: Jet Black</b>		
<b>GVW: 9700 lbs (GAS) 11,000 (Diesal)</b>	<b>WHEELBASE: 158.20 / 56.0 C.A.</b>	
<b>Option Package Name/Code:</b>	<b>Sierra Fleet Convenience (PCR)</b>	<b>\$360.00</b>
<b>List Equipment Features Below:</b>		
Includes Outside heated power-adjustable vertical upper glass mirrors, Remote Keyless Entry		
Mirror, inside rearview auto-dimming		
Deep Tinted Glass	\$175.00	
Integrated Trailer Brake (3/4 ton only)	\$251.00	
Extra Keys #2	\$45.00	
Four Wheel Drive	\$2,189.00	
Radio; AM/FM Stereo, CD Blue Tooth	\$176.00	
Power Outlet, 110 Volt	\$125.00	
Skid Plate	\$132.00	
Tire, Spare, Full Size           W/ZW9	\$306.00	
Up fitters switch	\$113.75	
Trailer Tow Package Mirrors Power	\$308.00	
DFC Destination Fee	\$1,195.00	
<b>TOTAL</b>	<b>\$31,309.15</b>	



# ROYAL TRUCK BODY

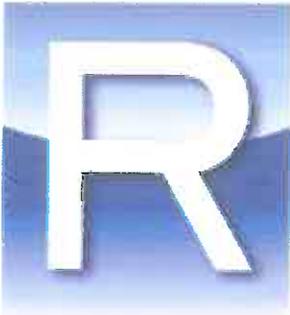
14001 GARFIELD AVENUE  
PARAMOUNT, CA 90723  
PHONE: 562-633-9951  
FAX: 562-633-2277

<b>QUOTATION</b>		<b>0233821</b>	
DATE ENTERED	TRUCK ORIGIN	DATE REQUESTED	
10/12/2015	CUST		
WRITTEN BY	SALESMAN	TERR	DATE PROMISED
YC	YC	0001	
END USER (IF DIFFERENT THAN SOLD TO)			
*****zgood@carson.org			

S CARSON CITY		S CARSON CITY	
O		H	
L		I	
D		P	
CUST ORDER NO		TERMS	SHIP VIA
		00	
CUSTOMER NAME		CUSTOMER PHONE NO	
ZACK G			
MAKE TRUCK	YEAR	MODEL	COLOR
Chevy	15	CK25953	WHITE
CA DIM	DUAL	SINGLE	DOOLEY AUX TANK
56		X	
ENGINEERED BY			
STOCK NO.	V.I.N. NO.	BED WIDTH	COMPT. DEPTH
		49	15
		OVERALL WIDTH	
		79	

QTY	PART NO / DESCRIPTION	UNIT PRICE	EXT PRICE
	<div style="display: flex; justify-content: space-between;"> <span>CURB SIDE VO</span> <span>STREET SIDE VO</span> </div> <p>2015/CUST. UNIT/CHEVY/CK25953/EXT. CAB CHASSIS/56" CA/SRW *****ROSEVILLE TO MOUNT AND DELIVER*****</p>		
1	<p>40-VO-98 40"H ROYAL BODY w/OPEN TOP LIDS</p> <p>ALUMINUM LID COVERS, APPEARANCE PACKAGE 8" RECESSED ROYAL BUMPER, LEGAL LIGHT PACKAGE</p> <p>5 POINT FORTRESS LOCKING SYSTEM, PUSH BARRELL LOCKS, WEIGHT CERTIFICATE, PAINTED WHITE AND INSTALLED</p>	5,819.0000	5,819.00
1	<p>H-2 CLASS 4 RECEIVER HITCH (2" RECEIVER TUBE) 16,000 LBS. GTW</p>	550.0000	550.00
1	<p>H-4 7-WAY--PIN TRAILER CONNECTOR</p>	175.0000	175.00
1	<p>R-12-98-EXT EXT FORKLIFT ACCESSIBLE RACK 98" *****MOUNT PER SPEC.*****</p>	1,153.0000	1,153.00

Continued



# ROYAL TRUCK BODY

14001 GARFIELD AVENUE  
 PARAMOUNT, CA 90723  
 PHONE: 562-633-9951  
 FAX: 562-633-2277

<b>QUOTATION</b>		<b>0233821</b>	
DATE ENTERED	TRUCK ORIGIN	DATE REQUESTED	
10/12/2015	CUST		
WRITTEN BY	SALESMAN	TERR	DATE PROMISED
YC	YC	0001	
END USER (IF DIFFERENT THAN SOLD TO)			
*****zgood@carson.org			

S CARSON CITY		S CARSON CITY	
O		H	
L		I	
D		P	
CUSTOMER NO:	QUOTES		
CUST ORDER NO	TERMS	SHIP VIA	CUSTOMER NAME
	00		ZACK G
MAKE TRUCK	YEAR	MODEL	CUSTOMER PHONE NO
Chevy	15	CK25953	
COLOR	CA DIM	DUAL	ENGINEERED BY
WHITE	56		
STOCK NO.	V.I.N. NO.	BED WIDTH	COMPT. DEPTH
		49	15
			OVERALL WIDTH
			79

QTY	PART NO	DESCRIPTION	UNIT PRICE	EXT PRICE
		CURB SIDE VO		
		STREET SIDE VO		
1		MALARM ***DO NOT USE***REF: M-8***	232.0000	232.00
1		/DD-S LESS: DEALER DISCOUNT - SUB	-1,428.0000	1,428.00-
1		/SP-ACC	250.0000	250.00
CUT IN AT RACK SPECIFICATION NOT LISTED				
Tax ID # is 88-60000189				

**THANK YOU FOR CHOOSING ROYAL TRUCK BODY!!!**

DEPOSIT AMT \_\_\_\_\_ CHECK NO \_\_\_\_\_ DRIVER'S LIC. \_\_\_\_\_ EXP DATE \_\_\_\_\_  
 RELEASED BY \_\_\_\_\_ DATE \_\_\_\_\_ KEY NO. \_\_\_\_\_  
 RECEIVED BY \_\_\_\_\_ DATE \_\_\_\_\_

Freight:	345.00
Net Order:	6,751.00
Sales Tax:	0.00
<b>GRAND TOTAL:</b>	<b>7,096.00</b>

In Consideration of allowing you to remove your vehicle from our premises prior to full payment of the underlying work order, the undersigned hereby agrees that if any litigation arises out of this transaction the prevailing party shall be entitled to reimbursement for court costs and attorney's fees.

**SALES ORDER # 0233821**

**Attachment B**

One street asphalt patch truck:

**NJPA Pricing:**

Body assembly \$133,960.00

**HGAC Pricing:**

Chassis: \$117,575.00

TOTAL: **\$251,535.00**



**CONTRACT PRICING WORKSHEET**  
For MOTOR VEHICLES Only

Contract No.:

HT06-14

Date Prepared:

10/7/2015

**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548 and to Contractor.**

Buying Agency:	Carson City, NV	Contractor:	Santex Truck Centers, Ltd.
Contact Person:	Zach Good	Prepared By:	Rick DeNolf
Phone:	(775) 283-7360	Phone:	(210) 477-2514 - (800) 373-8370
Fax:		Fax:	(210) 661-0226
Email:	zgood@carson.org	Email:	rdenolf@santextrucks.com

Product Code:	G20	Description:	2016 International 7600 6x4 Chassis
---------------	-----	--------------	-------------------------------------

**A. Product-Item-Base Unit Price Per Contractor's H-GAC Contract:** 81915

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
1GBP Frame Reinforcement	1,700		
1WTX Wheelbase Range	817		
2ARU 16k Front Axle	1,691		
3ADE 16k Front Suspension	511		
12BCT 475 hp Navistar N13 Diesel Engine	3,007		
13AUW Allison 4500 Automatic Transmission	23,799		
13WAW Transmission Oil Cooler	667		
16SMN Passenger Seat	368		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	32,560

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

**D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C):**

Quantity Ordered:	1	X Subtotal of A + B + C:	114475	=	Subtotal D:	114,475
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**E. H-GAC Order Processing Charge (Amount Per Current Policy):** Subtotal E: 600

**F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges:**

Description	Cost	Description	Cost
Navistar Out-Of-State Concession Differential	2,500		
Charge for Large Bore Engines			
		Subtotal F:	2,500

**Delivery Date:** **G. Total Purchase Price (D+E+F):** 117,575



**QUOTATION  
NO. 6070R2**

**CARSON CITY  
MEMBER NO. 81616**

DATE: 10/22/2015  
 TERMS: NET 30  
 F.O.B: FRESNO  
 MFG PRODUCT: 90 DAYS ARO  
 INSTALL: 90 DAYS AROT

QTY	PART NO.	DESCRIPTION	PRICE	EXTENSION
<b><u>PB LOADER CONTRACT NO. 113012</u></b> <b><u>NJPA CONTRACT - LISTED PRICES</u></b>				
1	51619-10	MODEL BC-10 (10 CUBIC YARD CAPACITY) ABOVE MODEL EQUIPPED W/ RADIANT HEATER, MODEL BH-153-21 EMULSION SPRAY UNIT, KEVLAR BELT CONVEYOR, HAND TORCH, APRON, 25 GAL LPG TANK, INSTALLATION & PAINT BLACK		\$76,997.00
1	50555-00	LPG TANK 35 GAL W/ BRACKETS		\$1,246.00
1	50630-01	ELECTRIC HEATING SYSTEM - 230-40 VAC		\$2,460.00
1	5978-00	AIR BLOW GUN X 25' HOSE		\$1,354.00
1	7000-20	TOOL BASKET		\$514.00
1	50640-00	COMPACTOR LIFT PLATFORM - HYDRAULIC - SIDE MOUNT		\$2,539.00
1	50560-00	SOLVENT PUMP & WAND		\$652.00
4	5437-00	HOSE REEL - 3/8" X 25' FOR SOLVENT/AIR/TORCH/WATER	\$384.00	\$1,536.00
1	5438-00	HOSE REEL - 1/2" X 25' FOR EMULSION		\$434.00
1	50635-00	CAB CONTROLS		\$531.00
1	7000-36	TOOL BOX 36"		\$811.00
<b><u>NON LISTED OPTIONS</u></b>				
2	6024-00	THERMOMETER 0-300		
1	53200-00	SIDE DISCHARGE CONVEYOR		
1	50574-00	AUXILIARY ELECTRIC HEAT SYSTEM - ELEMENT		
1	50560-12	15 GAL SOLVENT TANK		
1		IN-HOPPER SPRAY DOWN SYSTEM		\$3,924.00
1		PB MODEL 144-CS EMULSION SPRAY UNIT IN LIEU OF BH-153-21, EMULSION AUXILIARY ELECTRIC HEAT SYSTEM - ELEMENT, 15 GAL SOLVENT TANK, VANAIR RC40 40 CFM UNDERDECK COMPRESSOR, TWO PULL LADDERS, EMULSION & HOPPER STEPS, 25' POWER CABLE 220V, FOUR DUAL ASPHALT LUTE HOLDERS (TWO ON DS, TWO PS), WATER IGLOO (5 GAL) W/ BRKT ASSY, TWO ARROW STICK - WHELEN TA 870A LED (ONE BEHIND CAB FORWARD FACING, ONE REAR PATCHER), FOUR WHELEN 500 SERIES LED FLASHERS (TWO GRILL, TWO REAR CORNERS PATCHER), FOUR WORK LIGHTS (TWO REAR CAB, TWO REAR PATCHER), TWO WHELEN 500 V-SERIES LINEAR SUPER-LED FLASHERS (MID-PATCHER), COMPACTOR PLATE - WACKER WP1550AW HONDA W/ FOLDING HANDLE, SOLVENT BUCKET HOLDER, 35 GAL STAINLESS WATER TANK W/ HOSE, IN CAB CONVEYOR CONTROLS, TWO THERMOMETERS 0-300, SIDE DISCHARGE CONVEYOR, INSTALLATION & PAINT BLACK - NET FREIGHT TO CUSTOMER		\$39,462.00
				\$1,500.00
				\$133,960.00
Delivery times are approximate.				

**Attachment C**

One Slide in sander with snow plow and controls:

**NJPA Pricing:**

TOTAL: **\$43,992.00**

MONROE TRUCK EQUIPMENT, INC  
1051 WEST 7TH. STREET  
MONROE WI 53566  
608-328-8127 FAX 608-328-4278

CUSTOMER : 1952500  
Ship to: CARSON CITY, CITY OF  
3505 BUTTI WAY  
CARSON CITY NV 89701

QUOTE # Q121715-2 CARSON PLOW SANDER  
DATE: 12/17/15  
TERMS: NET 30

WE ARE PLEASED TO QUOTE FOR ACCEPTANCE WITHIN 30 DAYS FROM THE DATE OF QUOTE  
PRICES & TERMS IN ACCORDANCE WITH SPECIFICATIONS DESCRIBED IN QUOTE. STATE AND  
FEDERAL TAXES WILL BE ADDED WHERE APPLICABLE.

#### MODEL AND DESCRIPTION

CARSON CITY NEVADA

MONROE FULL MOLDBOARD TRIP REVERSIBLE PLOW

- 10 GAUGE ROLL FORMED STRAIGHT MOLDBOARD
- (6) 1/2" X 4" TAPERED, ONE-PIECE FLAME CUT RIBS
- 2" X 3" X 3/8" TOP MOLDBOARD ANGLE
- 4" X 4" X 3/4" BOTTOM MOLDBOARD ANGLE
- HORIZONTAL MOLDBOARD BRACE ANGLES
- 5/8" X 8" ONE-PIECE TOP PUNCH CUTTING EDGE
- DUAL COMPRESSION TRIP SPRING ASSEMBLIES
- 4" X 4" X 3/8" CROSS-TUBE SUPPORT
- 3-1/2" X 3-1/2" X 1/2" SEMI-CIRCLE
- (2) 3" X 10" DOUBLE ACTING POWER REVERSE CYLINDERS WITH CUSHION VALVE
- BUILT-IN MONROE LEVEL LIFT ASSEMBLY
- MOLDBOARD AND PUSHFRAME 100% CONTINUOUSLY WELDED
- MOLDBOARD POWDER COATED ORANGE
- PUSH FRAME POWDER COATED BLACK

MC7092; FOLD FLAT LIFT ARM QUICK HITCH; TRUCK PORTION

- POSITIVE TWO POINT LATCH SYSTEM
- FOLD FLAT LIFT ARM
- ADJUSTABLE LIFT ARM
- POWDER COAT BLACK
- THRUST ARMS

\*\*\* CONTINUED NEXT PAGE \*\*\*

MONROE TRUCK EQUIPMENT, INC  
1051 WEST 7TH. STREET  
MONROE WI 53566

CUSTOMER : 1952500  
Ship to: CARSON CITY, CITY OF  
3505 BUTTI WAY  
CARSON CITY NV 89701

QUOTE # Q121715-2 CARSON PLOW SANDER  
DATE: 11/16/15

MONROE 8' MID-MOUNT EXTENDABLE PATROL WING WITH OPTIONS

- 10 GA X 24" MOLDBOARD
- CROSS TUBE WITH MOUNTING HARDWARE
- (2) DOUBLE ACTING CYLINDERS FOR EXTENSION AND TOE
- ONE SINGLE ACTING CYLINDER FOR HEEL
- QUICK DETACH ON WING MOLDBOARD
- UNIVERSAL LEFT OR RIGHT-HAND MOUNT
- NON-TRIP MOLDBOARD
- MOLDBOARD POWDER COATED ORANGE
- HARDWARE POWDER COATED BLACK
- CURB GUARD
- HYDRAULIC LOCK KIT; VALVE, WING LOCK (2) 3/4" ORB

MONROE MCV-120-84-56; HD MCV; 10' X 84"; 56" SIDES 6.5 YD; WITH OPTIONS

- 45 DEGREE SLOPED SIDES
- 10 GA. HOPPER SHELL
- CONTINUOUSLY WELDED ASSEMBLY
- 8 TOOTH SPROCKETS
- 2" SPRING LOADED IDLER SHAFT WITH 4 BOLT RELUBEABLE BEARINGS
- 2" DRIVE SHAFT
- FRONT & REAR WIPERS
- 3/16" BOLT-IN CHAIN SHIELDS
- 50:1 RATIO GEAR BOX
- SELF-LOCKING SCREW JACK
- METERING GATE CONTROLS
- TIP-UP SPINNER CHUTE
- 3/8" TOP SCREENS WITH 6" H BEAM
- POWDER COATED ORANGE
- INVERTED V, LEG KIT

\*\*\* CONTINUED NEXT PAGE \*\*\*

MONROE TRUCK EQUIPMENT, INC  
1051 WEST 7TH. STREET  
MONROE WI 53566

CUSTOMER: 1952500  
Ship to: CARSON CITY, CITY OF  
3505 BUTTI WAY  
CARSON CITY NV 89701

QUOTE # Q121715-2 CARSON PLOW SANDER  
DATE: 11/16/15

- LADDER KIT
- LIGHT KIT
- INSTALLED

CLOSED LOOP HYD PLUMBING KIT; 7 GPM PUMP; NO VALVE; DICKY JOHN/MPS FLOW METER

- (2) 75 GAL POLY TANK WITH MILD STEEL MOUNTING HARDWARE; LARGE V-BOX
- BULK FILL KIT;
- CROSS-OVER KIT; V-BOX
- NOZZLE KIT; (3) 2 GPM NOZZLES
- FLUSHER KIT;

TOTAL QUOTE ----- \$ 43,992.00

Submitted By: \_\_\_\_\_ DENNIS KOERING \_\_\_\_\_ for MONROE TRUCK EQUIPMENT

**Vehicle Replacement Public Works**

Type of Unit being replaced	Equip #	Year	Millage	New Assignment	Vendor	Cost	Street Fund Equipment Account 256-3038-431.77-75
Pickup Street Signals	5309	1995	84309	Auction	Micheal Hohl State bid	38,405.15	38,405.15
Pickup Truck Sign Shop	5315	1998	114595	Auction	Micheal Hohl State bid	38,405.15	38,405.15
Pickup Truck Street crew	5510	2000	116621	Auction	Micheal Hohl State bid	38,405.15	38,405.15
Patch Truck	6614	2001	6345 hrs.	Auction	Body NJPA PB Loader/ Chassis HGAC	251,535.00	251,535.00
Plow and Sander						43,992.00	43,992.00
					<b>Total Costs</b>	<b>410,742.45</b>	<b>410,742.45</b>
					Current Unencumbered Budget	296,172.00	296,172.00
					Balance to be rolled from FY2015	249,792.00	249,792.00
					<b>Total Funding Available</b>	<b>545,964.00</b>	<b>545,964.00</b>
					<b>BALANCE</b>	<b>135,221.55</b>	<b>135,221.55</b>



**Carson City Regional Transportation Commission  
Item for Commission Information**

**RTC Meeting Date:** January 13, 2016  
**To:** Regional Transportation Commission  
**From:** Curtis Horton, Public Works Operations Chief  
**Date Prepared:** November 18th, 2015  
**Subject Title:** Street Operations Activity Report.  
**Staff Summary:** Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division  
Status Report to RTC: Activities of October 2015**

**Street Repair and Maintenance**

ACTIVITES	COMMENTS
Slurry Seal Operation	N/A
Overlay Operation	N/A
Crack Seal Operation	513 blocks applied
Street Patching Operation	48 tons of asphalt
Pot Hole Repairs	<ul style="list-style-type: none"> <li>• N Lompa (15)</li> <li>• Mountain and Nye (3)</li> </ul>

**Tree Care and Maintenance**

ACTIVITES	COMMENTS
Tree Pruning Operations	35 trees pruned
Tree Removal	<ul style="list-style-type: none"> <li>• Hobart St (Willows)</li> <li>• Greg St (Emergency access road)</li> <li>• Ladera Dr (Sidewalk damage)</li> <li>• 308 W 7<sup>th</sup> (Utility damage)</li> </ul>
Tree Care Chemical Treatment	N/A
Tree Work for Other Departments	Removed the tree in the median at Carson and 3 <sup>rd</sup> .
Weed Abatement Chemical sprayed	200 gallons of Round up

### Concrete Repair and Maintenance

ACTIVITES	COMMENTS
Concrete Total Yards Poured	17.5
Curb & Gutter Linear Feet	91
Sidewalk & Flat Work Sq/Ft	536
Wheel Chair Ramps	0

### Grading and Shoulder Maintenance

ACTIVITES	COMMENTS
Dirt Road Work	<ul style="list-style-type: none"> <li>Excavated 160' of the roadside ditch on Jefferson Dr and Tesla Circle. Armored the ditch with rock.</li> <li>Repaired 50' of the slope that was eroding into the storm drainage at Timberline and Paradise view.</li> </ul>
Shoulder Work on Asphalt Roads	<ul style="list-style-type: none"> <li>Repaired a 1,100' of shoulder and re-established a stormwater flow line on Laurel Rd.</li> </ul>
Debris cleaned up	70 yards

### Storm Water

ACTIVITES	COMMENTS
Sediment removed from ditches	70 yards
Linear feet of pipe hydro flushed	830'
Number of Drainage Inlets Cleaned	298
Total sediment removed from system	18.5 yards
Line Locations Performed	237

### Sweeper Operations

ACTIVITES	COMMENTS
Curb Miles Swept	521.4
Yards of Material Picked Up	345 Yards
City Parking Lots Swept	N/A

### Trucking Bins

ACTIVITES	COMMENTS
Bins Hauled for WWTP	25
Bins Hauled for Sweeping Operation	53
Bins Hauled for Other Operations	7 Metal bins
Transport Equipment for other Departments	N/A

### Banner and Decorations Activities

ACTIVITES	COMMENTS
Remove Banner Carson Street	4
Install Banner Carson Street	4
Change out Side Banners	N/A
Install Christmas Decorations	N/A
Remove Christmas Decorations	N/A

### Signs and Markings

ACTIVITES	COMMENTS
Signs Made	10
Signs Replaced	21
Sign Post Replaced	6
Signs Replaced due to Graffiti Damage	8
Delineators	6
Cross Walks Painted	76
Stop Bars Painted	72
Yield Bars Painted	38
Right Arrows Painted	18
Left Arrows Painted	113
Straight Arrows Painted	10
Stop (word)	0
Only (word)	47
Bike Symbol & Arrow	0
Parking lot striping	N/A

### Storm Events

ACTIVITES	COMMENTS
Snow and Ice Control	N/A
Rain Event/Flood Control	1
Wind	N/A



**Carson City Regional Transportation Commission  
Item for Commission Information**

**RTC Meeting Date:** January 13, 2015  
**To:** Regional Transportation Commission  
**From:** Curtis Horton, Public Works Operations Chief  
**Date Prepared:** December 23, 2015  
**Subject Title:** Street Operations Activity Report.  
**Staff Summary:** Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division  
Status Report to RTC: Activities of November 2015**

**Street Repair and Maintenance**

ACTIVITES	COMMENTS
Slurry Seal Operation	N/A
Overlay Operation	N/A
Crack Seal Operation	535 blocks applied
Street Patching Operation	21 tons of asphalt
Pot Hole Repairs	N/A

**Tree Care and Maintenance**

ACTIVITES	COMMENTS
Tree Pruning Operations	10 trees pruned
Tree Removal	N/A
Tree Care Chemical Treatment	N/A
Tree Work for Other Departments	1 tree in Fuji park
Weed Abatement Chemical sprayed	N/A

**Concrete Repair and Maintenance**

<b>ACTIVITES</b>	<b>COMMENTS</b>
Concrete Total Yards Poured	21.25
Curb & Gutter Linear Feet	62
Sidewalk & Flat Work Sq/Ft	1,102
Wheel Chair Ramps	0

**Grading and Shoulder Maintenance**

<b>ACTIVITES</b>	<b>COMMENTS</b>
Dirt Road Work/Misc	<ul style="list-style-type: none"> <li>Excavated 80' of storm drain ditch and armored with fabric and rock on E. Sutro Terrace at N. Sutro Terrace.</li> <li>Excavated 200' feet of storm drain ditch and armored with fabric and rock on Clear Creek at Vista Grande.</li> <li>Fall Cleanup program: 118 residents took advantage of the program. 49 bundles of limbs and 1,284 bags of yard debris were picked up.</li> </ul>
Shoulder Work on Asphalt Roads	N/A
Debris cleaned up	70 yards

**Storm Water**

<b>ACTIVITES</b>	<b>COMMENTS</b>
Sediment removed from ditches	103 yards
Linear feet of pipe hydro flushed	315'
Number of Drainage Inlets Cleaned	351
Total sediment removed from system	11 yards
Line Locations Performed	175

**Sweeper Operations**

<b>ACTIVITES</b>	<b>COMMENTS</b>
Curb Miles Swept	669.3
Yards of Material Picked Up	795 Yards
City Parking Lots Swept	N/A

### Trucking Bins

ACTIVITES	COMMENTS
Bins Hauled for WWTP	36
Bins Hauled for Sweeping Operation	71
Bins Hauled for Other Operations	4 Metal bins
Transport Equipment for other Departments	N/A

### Banner and Decorations Activities

ACTIVITES	COMMENTS
Remove Banner Carson Street	4
Install Banner Carson Street	4
Change out Side Banners	N/A
Install Christmas Decorations	Install all overhead wreaths and Garlands
Remove Christmas Decorations	N/A

### Signs and Markings

ACTIVITES	COMMENTS
Signs Made	15
Signs Replaced	20
Sign Post Replaced	7
Signs Replaced due to Graffiti Damage	5
Delineators	23
Cross Walks Painted	0
Stop Bars Painted	0
Yield Bars Painted	0
Right Arrows Painted	0
Left Arrows Painted	0
Straight Arrows Painted	0
Stop (word)	0
Only (word)	0
Bike Symbol & Arrow	0
Parking lot striping	N/A

**Storm Events**

ACTIVITIES	COMMENTS
Snow and Ice Control	3 snow events <ul style="list-style-type: none"><li>• 41 yards of sand/salt applied</li><li>• 4,521 gallons of brine applied</li></ul>
Rain Event/Flood Control	2 Rain events <ul style="list-style-type: none"><li>• 351 drains cleared/11 yards of debris removed</li></ul>
Wind	1 Wind event

## Item G-3



### Carson City Regional Transportation Commission Request for Commission Action

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**RTC Meeting Date:** January 13, 2016  
**Time Requested:** 15 Minutes

**To:** Regional Transportation Commission  
**From:** Danny Rotter, City Engineer  
**Date Prepared:** December 30, 2015  
**Subject Title:** Project Status Report  
**Staff Summary:** Monthly Status Report for the Commission's Information

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## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>East/West Water Transmission Main Phase 2A-2</b>		
<b>Department Responsible:</b>	Public Works		
<b>Project Description:</b>	East/West Water Transmission Main Phase 2A-2 involves construction of approximately 2,800 linear feet of 24 inch diameter water transmission main along Washington Street from just west of Roop Street to Phillips Street. As part of this project, there will be sidewalk improvements, including ADA-accessible improvements, on the north side of Washington Street from approximately Plaza Street to Phillips Street.		
<b>Justification:</b>			
<b>Project Location:</b>	Washington Street from just west of Roop Street to Phillips Street.	<b>Project No:</b>	
<b>Total Estimated Cost:</b>	\$2,100,000	<b>Project to Date Cost:</b>	\$100,000

Source of Funding				
Fund No	Fund Name	FY 2012-13	FY 2013-14	FY 2014-15
520	WATER	\$0	\$2,100,000	\$0
<b>Status: Construction is underway.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Carson City Freeway Multi-Use Path</b>	
<b>Department Responsible:</b>	Public Works	
<b>Project Description:</b>	The project consists of the construction of approximately 7,860 lineal feet of multi-use pathway, including drainage systems, fencing, erosion control, re-vegetation and related improvements.	
<b>Justification:</b>	This project will extend the existing path further south along the freeway corridor establishing a connection between the existing path at Northridge Drive and the Linear Park Path to the south.	
<b>Project Location:</b>	East and west of I-580 (Carson City Freeway) from Northridge Drive south to US Highway 50, then east of I-580 to East Fifth Street.	<b>Project No:</b>
<b>Total Estimated Cost:</b>	\$684,000	Project to Date Cost: \$1,000



Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$684,000
<b>Status: In design.</b>				

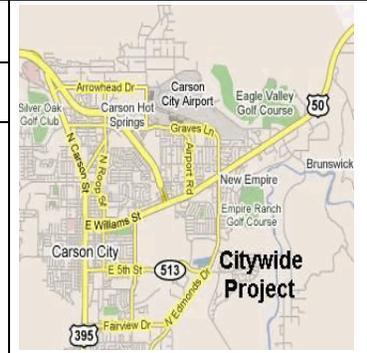


## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Wide Crack Repair Project</b>	
<b>Department Responsible:</b>	Public Works	
<b>Project Description:</b>	The project consists of the repair of wide cracks throughout the city. A contractor will fill the cracks with an asphalt mix and City crews will seal the new asphalt. Known cracks to be repaired will be identified by City staff as well as those identified by residents' concerns that meet the criteria.	
<b>Justification:</b>	The Board of Supervisors approved the transfer of funds from the general fund to the streets fund specifically for the repair of large cracks throughout the city and as means to directly respond and address the concerns of residents.	
<b>Project Location:</b>	Citywide.	<b>Project No:</b>
<b>Total Estimated Cost:</b>	\$250,000	Project to Date Cost: \$0



Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
256	STREETS MAINTENANCE	\$0	\$0	\$250,000
<b>Status: Project awarded on 11/17/2015. Work to begin when weather allows.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Empire Area ADA Sidewalk Improvements</b>		
<b>Department Responsible:</b>	Public Works		
<b>Project Description:</b>	The project consists of the reconstruction of sidewalk and the construction ADA-compliant curb ramps on Monte Rosa Drive between Woodside Drive and Stanton Drive as well as curb ramps along Siskiyou Drive.		
<b>Justification:</b>	This project will enhance the connectivity of ADA-compliant sidewalk network in the vicinity of Empire Elementary School and the surrounding neighborhood. This project is being implemented with a combination Community Development Block Grant (CDBG) funds, which are 100% reimbursable, and Federal Transit Administration (FTA) funds. The CDBG funds will be used to provide the minimum 20% match for the FTA funds, which are 80% reimbursable.		
<b>Project Location:</b>	Monte Rosa Drive between Woodside Drive and Stanton Drive and Siskiyou Drive between Stanton Drive and Shriver Drive.	<b>Project No:</b>	
<b>Total Estimated Cost:</b>	\$265,000	Project to Date Cost: \$16,000	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$265,000
<b>Status: Design is complete and the project is expected to go out to bid in January 2016.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Flashing Yellow Arrow Intersection Improvement Project</b>		
Department Responsible:	Public Works		
Project Description:	The project consists of the installation of flashing yellow arrows and other traffic signal modifications as well as the construction ADA-compliant curb ramps at the intersections of Winnie Lane and Carson Street and Roop Street and Robinson Street.		
Justification:	This project will enhance the safety and efficiency of traffic operations as well as provide for ADA-compliant sidewalks and curb ramps at the project intersections. This project is being implemented with Highway Safety Improvement (HSIP) funds.		
Project Location:	The intersections of Winnie Lane and Carson Street and Roop Street and Robinson Street.	<b>Project No:</b>	
Total Estimated Cost:	\$360,400	Project to Date Cost: \$49,500	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$360,400
<b>Status: Design is nearly complete and the project is expected to go out to bid in spring 2016.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Airport Road Reconstruction</b>		
<b>Department Responsible:</b>	Public Works		
<b>Project Description:</b>	The project consists of the reconstruction of Airport Road from approximately 90 feet south of US Highway 50 to Woodside Drive as well as the construction of all ADA-compliant infrastructure within the project area.		
<b>Justification:</b>	The condition of this section of roadway is in need of repair beyond that of routine maintenance. Roadway reconstruction projects require improvements to meet ADA requirements. This project is being implemented with RTC funds.		
<b>Project Location:</b>	Airport Road from approximately 90 feet south of US Highway 50 to Woodside Drive.	<b>Project No:</b> ST0008	
<b>Total Estimated Cost:</b>	\$200,000	Project to Date Cost: \$13,000	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$200,000
<b>Status: In design, construction scheduled for spring 2016.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>College Parkway/Research Way Intersection Improvements</b>		
<b>Department Responsible:</b>	Public Works		
<b>Project Description:</b>	The project consists of the installation of a traffic signal at the intersection of College Parkway and Research Way.		
<b>Justification:</b>	This project will significantly improve the safety and operations of the currently unsignalized intersection of College Parkway and Research Way. The level of traffic at this intersection has continued to increase with the opening of the College Parkway interchange with the Carson City Freeway and ensuing development on Research Way and its vicinity. The City will be responsible for half of the cost and the developer (Maverik) will fund the other half. Public Works staff will be designing the project.		
<b>Project Location:</b>	The intersection of College Parkway and Research Way.	<b>Project No: 031601</b>	
<b>Total Estimated Cost:</b>	\$475,000	Project to Date Cost: \$3,400	

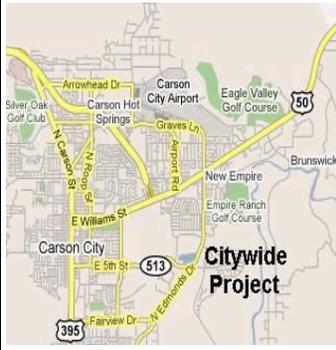
Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$475,000
<b>Status: In design.</b>				



## Carson City, Nevada

### 2010/11-2014/15 Capital Improvement Program

### Project Description Report

<b>Project Name:</b>	<b>Traffic Line Markings (Long Line)</b>		
Department Responsible:	Public Works		
Project Description:	Paint traffic line markings.		
Justification:	Safety of motoring/cycling public.		
Project Location:	Citywide	<b>Project No: 3.0805</b>	
Total Estimated Cost:	\$120,000 (annually)	Project to Date Cost: \$141,691	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
256	STREETS MAINTENANCE	\$119,760	\$173,000	\$141,691
<b>Status: Annual project.</b>				