

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE
SEPTEMBER 1, 2015**

1. Call to Order

Chair Anne Keast called the meeting to order at 8:30 a.m.

2. Roll Call and Determination of a Quorum

Voting members present were Denise Bauer, Anne Keast, Denise Stewart and Wendy Talavera, which constituted a quorum.

Tina Petersen was the one voting member absent.

Also present were Karin Mracek (CCSO Dispatch), Robert Schreihans (Carson City Fire Chief) and Jennifer Mayhew (Carson City District Attorney's office).

3. Public Comments and Discussion

There were no public comments or discussion.

4. For Possible Action: Approval of June 2, 2015 Meeting Minutes

It was moved by Denise Bauer, seconded by Denise Stewart, with motion carried unanimously, that the June 2 meeting minutes be approved as submitted.

**5. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund
(Discussion only – No Action)**

Spreadsheets were distributed on the 9-1-1 surcharge fees collected and expended for the end of Fiscal Year 2015, and through the current 2016 Fiscal Year. Chief Schreihans reviewed the figures.

The distributed spreadsheets were then reviewed, showing the Fiscal Year 2015 Budget amount of \$1,700,020.00. The estimated budget balance, after year-to-date expenditures and encumbered items was left at \$433,649.89. The total of revenue through June 2015, including 9-1-1 surcharge fees and interest earned was \$221,353.53. The estimated budget balance and revenue earned to date reflected a total of \$655,003.85 of available funds at the end of Fiscal Year 2015.

The Fiscal Year 2016 Budget is shown as \$323,000.00 (which does not reflect the roll-over amount from Fiscal Year 2015). A roll-over amount of approximately \$540,000.00 will be added to the budget in December. The year-to-date revenue collected for Fiscal Year 2016 was \$17,426.12, which includes fees and interest earned.

6. Update on the Status of the Tiburon Project (Discussion Only – No Action)

Karin Mracek explained that things are moving forward, and ten people have been spending over two months getting tables set. Training will start in January, and the go live is anticipated for February 23, 2016.

7. Reports of Committee Members (Discussion Only – No Action)

There were no Committee Member reports.

9. Next Meeting Date

Anne Keast stated that the next meeting date is scheduled for December 1, at 8:30 a.m. in the Meeting Room of Fire Station 51.

10. Public Comment

There was no public comment.

11. For Possible Action: To Adjourn

It was moved by Anne Keast to adjourn the meeting at 8:38 a.m.

Recorder: Kristen Pradere