A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, June 7, 1990 at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT:	Marv Teixeira	Mayor
	Ron Swirczek	Supervisor, Ward 1
	Tom Tatro	Supervisor, Ward 3
	Kay Bennett	Supervisor, Ward 4
STAFF PRESENT:	John Berkich	City Manager
	Alan Glover	Clerk-Recorder
	Paul McGrath	Sheriff
	Ted P. Thornton	Treasurer
	Bob Auer	Deputy District Attorney
	Katherine McLaughlin	Recording Secretary
	(B.O.S. 6/7/90 Tape 1-0001)	

Mayor Teixeira called the meeting to order at 9 a.m. by explaining an alarm problem with the recording equipment and requesting all speakers to cooperate by speaking into their microphones. Supervisor Bennett led the Pledge of Allegiance. Rev. Ruth Hanusa of St. Paul's Lutheran Church gave the Invocation which included a moment of silence for Bob Boldrick. Roll call was taken and a quorum was present although Supervisor Fettic was absent.

SPECIAL PRESENTATIONS - RICHARD J. NELSON, P.E., STATE DEPARTMENT OF TRANSPORTATION - PROPOSED ANNUAL WORK PROGRAM FOR FISCAL YEAR 1990-91 (1-0071) - Assistant Director of Planning for the Nevada Department of Transportation Dennis Barry and Assistant District Engineer Richard Nelson explained and responded to questions from the Board about the State's work program for Carson City. Copies of the entire work program were distributed to the Board and Clerk. Discussion noted the progress on and when paving should commence on Highway 50 and Carson Street and the cooperation being experienced by both NDOT and the City. No Board action was taken nor required on this Item.

APPROVAL OF MINUTES - Regular Sessions of May 5, 1988, and May 17, 1990; and Special Sessions of May 14, 15, 21, 22, 23, and 30, 1990 (1-0324) - Supervisor Tatro moved to approve the Minutes as presented. Supervisor Swirczek seconded the motion. Motion carried 4-0.

AGENDA MODIFICATIONS (1-0337) - The following items had been removed from the Agenda: 7. Public Works Director - Utility Division Manager - Action on Request from Crestview Mobile Home Park for Reduction in Water Connection Fee Charges; 9. Acting Fire Chief - Action on Supplemental Budget Request for Fiscal Year 1990-91 to Fund Hiring Fire Prevention Inspector, Radios, Water Test Kit, Projector, and Sierra Front Program, and, Ordinance - First Reading - Action on an Ordinance Amending Section 14.04.010 of the Carson City Municipal Code Adopting the 1988 Uniform Fire Code, Amending Various Other Sections of Chapter 14.04, Providing Certain Amendments to the Fire Code and Other Matters Properly Related Thereto; and, 11. City Manager Reports, Resolutions, and Board Directives - Ordinance - First Reading - Action on an Ordinance Amending Sections 4.08.080 (Imposition of Tax), 4.08.090 (License Required), 4.08.100 (Exemptions), 4.08.120 (Display of Notice), 4.08.130 (Payment of Tax), and 4.08.180 (Penalty for Delinquent Payment) of the Carson City Municipal Code to Reflect Current Practices for the Collection of Room Rental Tax, etc.

LIQUOR AND ENTERTAINMENT BOARD MATTERS (1-0425) - Mayor Teixeira recessed the Board of Supervisors session and immediately reconvened the session as the Liquor and Entertainment Board. A quorum was present including Sheriff McGrath although Supervisor Fettic was absent as noted.

1. SHERIFF - QUARTERLY STATUS REPORT ON BOB'S SATIN LOUNGE (1-0429) - No complaints or requests for assistance had been received by the Sheriff's Department from this Lounge. Discussion included when the next report would be given. No action was taken or required by the Board.

2. TREASURER - ACTION ON ANNUAL LIQUOR SHORT-TERM PERMITS (1-0447) - Following Mr. Thornton's introduction, the following Board action was taken.

A. MAVERICK LIONS CLUB (1-0475) - Member Swirczek moved that the Board approve the annual short-term liquor permit for the Maverick Lions Club. Member Bennett seconded the motion. Motion carried unanimously.

B. PROSCENIUM PLAYERS (1-0480) - Member Bennett moved that the Board approve the annual short-term liquor permit for the Proscenium Players. Member Tatro seconded the motion. Motion carried unanimously.

C. RETIRED SENIOR VOLUNTEER PROGRAM (1-0492) - Member Tatro moved that the Board approve the annual short-term liquor permit for the Retired Senior Volunteer Program. Member Bennett seconded the motion. Motion carried unanimously.

D. BREWERY ARTS CENTER (1-0501) - Member Swirczek moved that the Board approve the annual short-term liquor permit for the Brewery Arts Center. Member Tatro seconded the motion. Motion carried unanimously.

E. CARSON CITY JAYCEES (1-0505) - Member Bennett moved that the Board approve the annual short-term liquor permit for the Carson City Jaycees. Member Tatro seconded the motion. Motion carried unanimously.

F. CARSON SERTOMA CLUB (1-0510) - Member Tatro moved that the Board approve the annual short-term liquor permit for the Carson Sertoma Club. Member Swirczek seconded the motion. Motion carried unanimously.

G. ACTION ON LIQUOR LICENSE FOR LARRY JEAN BURTON, DOING BUSINESS AS SILVER STATE RACEWAY, LOCATED AT 1230 RACETRACK ROAD (1-0519) - Mr. Thornton's introduction included correcting the agenda to reflect that only one person was applying for the liquor license and noted the outstanding Departmental reports and Tax Resale Number. Mr. Burton responded to Board questions concerning the operation and plans to restrict the sale of liquor to minors. Discussion noted that he had had a problem with this once before. Member Tatro moved that the Board approve the Liquor License for Larry Jean Burton, doing business as Silver State Raceway, located at 1230 Racetrack Road. Member Swirczek seconded the motion. Motion carried 5-0.

There being no other matters for discussion by the Liquor and Entertainment Board, Chairperson Teixeira adjourned the Liquor and Entertainment Board and immediately reconvened the session as the Board of Supervisors. A quorum was present although Supervisor Fettic was absent as noted earlier.

CITIZEN COMMENTS (1-0625) - None.

RESOLUTIONS:

3. TREASURER - ACTION ON CARSON CITY TREASURER'S MONTHLY REPORT FOR APRIL 1990 (1-0635) - Following Mr. Thornton's introduction, Supervisor Swirczek moved that the Board accept the Treasurer's monthly report as submitted for April 1990. Supervisor Tatro seconded the motion. Discussion noted the difference in beginning balances between 1989 and 1990. Motion to accept the Report as submitted was voted and carried 4-0.

4. COMMUNITY DEVELOPMENT DIRECTOR (1-0701)

A. PLANNING COMMISSION REFERRALS - ACTION ON CONSENT MATTERS

i. SPECIAL USE PERMIT U-89/90-25 - REQUEST FROM CARSON CITY SCHOOL DISTRICT TO COVER EXISTING BASEBALL FIELD BLEACHERS ON PROPERTY ZONED (P) (CARSON HIGH SCHOOL) LOCATED AT 1111 NORTH SALIMAN ROAD (APN 10-041-03)

ii. SPECIAL USE PERMIT U-89/90-26 - REQUEST FROM BUREAU OF LAND MANAGEMENT TO ALLOW A MOBILE OFFICE ON PROPERTY ZONED PUBLIC (P) LOCATED AT 1101 BEVERLY DRIVE (APN 2-121-01 AND 07) - Mr. Berkich read the items into the record. Supervisor Swirczek moved that the Board approve the Consent Matters as read into the record. Supervisor Tatro seconded the motion. Motion carried 4-0.

B. ORDINANCES - SECOND READING

i. ACTION ON BILL NO. 112 - CHANGE OF LAND USE Z-89/90-1 - REQUEST FROM CARSON CITY TO ADJUST THE ZONING BOUNDARIES ON PROPERTY ZONED MULTI-FAMILY DUPLEX/SINGLE FAMILY 6000 (MFD/SF6000) TO MULTI-FAMILY DUPLEX (MFD) LOCATED SOUTH OF BROADLEAF LANE (APN 2-502-12, 21, 22, 23, AND 2-503-7, AND 24 THROUGH 29) - PLANNING COMMISSION APPROVED 7-0 (1-0735) - Following Mr. Sullivan's introduction, Supervisor Swirczek moved that the Board adopt on second reading Ordinance No. 1990-12, AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON PARCELS LOCATED SOUTH OF BROADLEAF LANE, SOUTH OF SARA DRIVE EAST OF IMPERIAL WAY AND ALEXA WAY AND WEST LAYNYA LANE IN CARSON CITY, NEVADA, SAID PARCELS BEING ASSESSOR'S PARCEL NUMBERS 2-502-22, 2-502-23, 2-502-30, 2-503-07, 2-503-24, 2-503-25, 2-503-26, 2-503-27, 2-503-28, AND 2-503-29 FROM MULTI-FAMILY DUPLEX (MFD) AND SINGLE-FAMILY 6000 (SF6000) TO MFD ZONING. Supervisor Tatro seconded the motion. Motion carried 4-0.

ii. ACTION ON BILL NO. 113 - CHANGE OF LAND USE Z-89/90-3 - REQUEST FROM JAMES AND SHARON NEWMAN TO ADJUST ZONING BOUNDARIES ON PROPERTY ZONED SINGLE FAMILY ONE ACRE (SF1A) AND SINGLE FAMILY 6000 (SF6000) LOCATED ON WEST BONANZA DRIVE (APN 8-752-30, 31, 33, AND 37) - PLANNING COMMISSION APPROVED 6-1 (1-0775) - Following Mr. Sullivan's introduction, Supervisor Tatro moved that the Board adopt on second reading Ordinance No. 1990-13, AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON PORTIONS OF ASSESSOR'S PARCEL NUMBERS 8-752-30, 8-752-31, 8-752-32, 8-752-33, AND 8-752-37 PER THE ATTACHED MAP, SAID PORTIONS BEING CHANGED FROM SINGLE FAMILY ONE ACRE (SF1A) TO SINGLE FAMILY 6000 (SF6000) AND FROM SF6000 TO SF1A ZONING. Supervisor Swirczek seconded the motion. Motion carried 4-0.

C. PLANNING COMMISSION REFERRALS - REVIEW AND APPEAL MATTERS - ACTION ON SPECIAL USE PERMIT U-89/90-23 - REQUEST FROM EUGENE LEPIRE TO ALLOW A SINGLE FAMILY RESIDENCE (CARETAKER'S QUARTERS) ON PROPERTY OWNED BY VIVIAN SMITH AND ZONED RETAIL COMMERCIAL (RC) LOCATED AT 1300 EAST FIFTH STREET (APN 4-113-02) - PLANNING COMMISSION DENIED 6-0 (1-0805) - As Mr. Lepire and his attorney were not present, a recess was called at 9:30 a.m. When the meeting reconvened at 10:30 a.m., a quorum of the Board was present although Supervisors Swirczek and Fettic were absent. Mr. Lepire and Attorney Edward Bernard responded to the Board's questions and explained the need for a caretaker to reside on the site as a crime deterrent. Mr. Lepire would also upgrade the present building.

Purportedly an unidentified entrepreneur had indicated a desire to lease the facility if the caretaker's quarters were constructed. Mr. Sullivan explained the staff's recommended approval and Planning Commission's denial. The need for a use to be established which would support the request for a caretaker's quarters was discussed with the Board at length. The Sheriff's memo indicated that the crime rate was average and, therefore, the indicated purpose had not been supported by the Sheriff's Department. Mr. Lepire explained reasons why the Sheriff's Office was not always called when burglaries/vandalism occurs at the car wash on Saliman. Upgrading and construction of the caretaker's quarters should be completed within 90 to 120 days. Board discussion included reasons to override the Planning Commission.

(1-1450) Richard Waiton expounded on his reasons for supporting the request.

Supervisor Bennett moved that the Board grant the appeal and grant the Special Use Permit based upon the following findings: 1. That the Special Use Permit is consistent with the Master Plan because it furthers development; 2. That the presence of a watchman's quarters will result in a business moving in; 3. That it will not be detrimental to surrounding property as it will help protect the area; 4. That it will not overburden public services; and, 5. Because it has merit and value to community as a whole and to that development in particular. Supervisor Tatro seconded the motion. Motion was voted by roll call with the following result: Bennett - Yes; Tatro - Yes; and Mayor Teixeira - No due to the principal involved which required the presentation made to the Commission be the same for the Board -- Mr. Lepire had made the presentation to the Commission and Mr. Bernard had not been present. He urged Mr. Lepire to make "his best case to the Commission in the future."

Mr. Sullivan then requested three conditions be placed on the Permit which are normal conditions for watchman's quarters. Supervisor Bennett then moved to amend the previous motion to include the staff's conditions. Supervisor Tatro seconded the motion. Motion was voted by roll call with the following result: Bennett - Yes; Tatro - Yes; and Mayor Teixeira - No. Motion carried 2-1.

REDEVELOPMENT AUTHORITY MATTERS (1-1635) - Mayor Teixeira recessed the Board of Supervisors session and passed the gavel to Acting Chairperson Kay Bennett who convened the Redevelopment Authority. See February 1, 1990 Redevelopment Authority Minutes for discussion/action on those items. Following adjournment of the Redevelopment Authority, Mayor Teixeira took back the gavel and immediately reconvened the session as the Board of Supervisors. A quorum was present as noted.

BOARD OF SUPERVISORS (1-1940)

A. ACTION ON RESOLUTION OF SUPPORT FOR CARSON CITY MAINSTREET PROJECT "HANDSHAKE DAY" SCHEDULED FOR JUNE 16, 1990 - Mainstreet Handshake Committee Chairperson Robert Collier explained the request. Supervisor Bennett moved that the Board support the Proclamation by the Carson City Mainstreet for the Capital City Handshake Day. Supervisor Bennett seconded the motion. Motion carried unanimously.

B. ACTION ON REQUEST FROM CARSON CITY MAINSTREET TO RELEASE FUNDING FROM CARSON CITY (FISCAL YEAR 1989-90 BUDGET) (1-2045) - Mainstreet Chairperson Roy Filkin explained the Board's funding commitment, conditions, private donations and in-kind services. As the private donations and in-kind services totalled $30,000, he was now requesting release of the City funds. Board discussion indicated a desire to have the private cash donations match City funds in the future. Supervisor Bennett moved that the Board approve the release of funding for the 1989-90 fiscal year budget of Carson City to Carson City Mainstreet, fiscal impact is $20,000, funding source is the Community Support Services Account No. 101-700-523-20344. Supervisor Tatro seconded the motion. Motion carried 3-0.

5. PUBLIC WORKS DIRECTOR (1-2280)

A. UTILITY DIVISION MATTERS

ii. ACTION ON ACCEPTANCE OF EASEMENT BY AND BETWEEN CARSON CITY AND CANYON PROPERTIES, LTD. Following Utility Manager Dorothy Timian-Palmer's introduction, Supervisor Tatro moved that the Board approve and authorize the Mayor to sign the attached dedication of easements by and between Carson City and Canyon Properties Limited. Supervisor Bennett seconded the motion. Motion carried 3-0.

i. ACTION ON ACCEPTANCE OF WATER LINE EASEMENT AND AGREEMENT BY AND BETWEEN CARSON CITY AND THE JOOST LAND AND CATTLE COMPANY (1-2386) - Following Ms. Timian-Palmer's introduction, discussion clarified the location of the easements and taps and the contract amendment. Supervisor Tatro moved that the Board approve and authorize the Mayor to sign attached dedication of easements and agreement by and between Carson City and the Joost Land and Cattle Company with the amendment that on page 2, second paragraph starting at line 3 and going through 7 be deleted. Supervisor Bennett seconded the motion. Motion carried unanimously.

B. REGIONAL TRANSPORTATION COMMISSION MATTERS - ACTION ON THE AWARD OF CONTRACT NO. 8990-203 - ROOP STREET/WINNIE LANE INTERSECTION IMPROVEMENTS (1-2680) - Following Mr. O'Brien's introduction and explanation of the detour route and the reasons for the oversight for Mr. Richard Waiton, Supervisor Tatro moved that the Board accept the Regional Transportation Commission's recommendation and award contract 8990-203 to Eagle Valley Construction of Carson City as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapters 332, 338, 339, and 624 for a contract amount of $49,700.10; funding source is RTC. Supervisor Bennett seconded the motion. Motion carried 3-0.

C. WASTEWATER AND DISPOSAL FACILITIES MATTER - ACTION ON AWARD OF CONTRACT W-5 - SECONDARY CLARIFIER AND RETURN SLUDGE PUMP STATION (1-2842) - Mr. O'Brien explained the request and reasons for releasing the lowest bidder due to an error in his bid. Vasey Engineering Representative Rob Fellows responded to Board questions on Item C, reasons for differences in bids between items, and the items included in "Miscellaneous Improvements" which were not eligible for grant funds. Supervisor Bennett stressed her feeling that more detailed information on the project should be available at the time the bid is awarded by the Board. Mr. O'Brien noted that the plans had been before the Board on different occasions and had been completed over a year ago. Mr. Berkich suggested the item be continued until after lunch when a formal presentation could be made. Supervisor Tatro expressed his feeling that the plans had been discussed with the Board during his short tenure and his willingness to make a motion. Discussion then ensued on the spread in the bids, the estimates, and Pacific Mechanical's bid error. (2-0325) Pete Livermore expressed his feeling that, due to the landscaping involved in the project, the Parks and Recreation Commission should have reviewed the project as well. Ms. Timian-Palmer responded by noting that the Parks and Recreation Director had been aware of the project. Under the cost allocation system, personnel would be paid by the Sewer Utility. She was not sure whether the Utility Division would hire its own staff or use the allocation system. Mr. Livermore continued to stress his feeling that this information should have been included in the supporting documentation. (2-0425) Ms. Timian-Palmer then explained for Mr. Waiton that the utility fees would include this staff position. Mr. Waiton felt this was a continuing cycle for the higher rates and a burden on the users. He then questioned why the valves were being replaced. Mr. O'Brien explained that the valves were the old ones and were ineligible for replacement as they had been paid by grants when originally installed. (During this discussion, Supervisor Swirczek returned -- 11:40 a.m. A quorum was present as noted earlier.) Supervisor Tatro moved that the Board award and authorize the Mayor to sign Contract W-5 to the low bidder, K.G. Walters Construction Company, Inc., of Santa Rosa, California, in the total amount of $2,711,666, funding source Sewer Fund 510 with EPA Grant Reimbursement on eligible items; Explanation of the Impact -- Total value of Contract W-5 is $2,711,666 less ineligible costs for EPA Reimbursement of $40,000 equals total eligible costs for reimbursement of $2,671,666 with Federal participation in that amount of 75 percent, Federal share totaling $2,003,749, and the City's share of the contract totaling $707,917 which is 25 percent of the eligible costs plus 100 percent of the ineligible costs. Supervisor Bennett seconded the motion. Supervisor Tatro then expressed his feeling that the time of bid awarding was not the time for defining the scope of the project. The motion was voted and carried unanimously.

6. CHIEF JUVENILE PROBATION OFFICER (2-0537)

A. ACTION ON 1990-91 FISCAL YEAR PROBATION SUBSIDY GRANT FROM THE STATE OF NEVADA DEPARTMENT OF HUMAN RESOURCES - Following Chief Juvenile Probation Officer Bill Lewis' introduction, Supervisor Bennett moved that the Board of Supervisors approve the Carson City Juvenile Probation Department receiving a 1990-91 fiscal year Probation Subsidy Grant from the State of Nevada in the amount of $45,670, funding source is the State of Nevada General Fund, which will continue Carson City's 17-year participation in the program in much needed areas. Supervisor Tatro seconded the motion. Motion carried unanimously.

B. ACTION ON CARSON CITY JUVENILE PROBATION DEPARTMENT TO CONTINUE TO RECEIVE FEDERAL FUNDS FROM THE OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (2-0576) - Following Mr. Lewis' introduction, Supervisor Bennett moved that the Board of Supervisors approve Carson City Juvenile Probation Department receiving Federal grant funds during the 1990-91 fiscal year from the Office of Juvenile Justice and Delinquency Prevention; fiscal impact - revenues for purchase of services in the amount of $11,847; funding source - Office of Juvenile Justice and Delinquency Prevention funds through the State of Nevada; and, by continuing the grant program for Carson City Juvenile Probation Department will be allowed to offer alternative shelter care for runaways and incorrigible youth and direct service programs to high risk youth that are currently not available in our community. Supervisor Tatro seconded the motion. Motion carried unanimously.

C. ACTION ON CARSON CITY JUVENILE PROBATION DEPARTMENT TO RECEIVE FEDERAL AND STATE FUNDS FROM THE DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY AND THE BUREAU OF ALCOHOL AND DRUG ABUSE (2-0615) - Following Mr. Lewis' introduction, Supervisor Swirczek moved that the Board of Supervisors approve Carson City Juvenile Probation Department receiving Federal and State grant funds during the 1990-91 fiscal year for the prevention, demand reduction, identification, and treatment of juvenile drug and alcohol offenders; funding source - Department of Motor Vehicles and Public Safety and Bureau of Alcohol and Drug Abuse. Supervisor Tatro seconded the motion. Motion carried unanimously.

D. ACTION ON THREE-YEAR CONTRACT BETWEEN CARSON CITY AND DOUGLAS COUNTY FOR JUVENILE DETENTION SERVICES (2-0676) - Mr. Lewis' introduction included a brief explanation of the original contract and the benefits to Douglas County and Carson City. Hopefully during the term of the three year contract, the surrounding counties and district judges will determine whether to expand the present facility or discontinue the regional detention program. Revenue generated by the contract supports the City's General Fund. As the facility is located in Carson City and controlled by Carson City, a 45 percent cap was placed on Douglas County's participation. Supervisor Swirczek moved that the Board approve the three-year contract between Carson City and Douglas County for Juvenile Detention Services and authorize the Mayor to sign. Supervisor Tatro seconded the motion. Motion carried unanimously.

E. ACTION ON CARSON CITY JUVENILE PROBATION DEPARTMENT TO INCREASE DETENTION FEES FOR COUNTIES AND AGENCIES WHO UTILIZE THE REGIONAL JUVENILE DETENTION CENTER (2-0795) - Mr. Lewis explained the need to increase the fees due to inflation, his request for authorization to notify the users of the increase, and that the increase be phased in over a three month period beginning January 1. Supervisor Tatro moved that the Board of

Supervisors approve the Carson City Juvenile Probation Department to increase Detention fees to $40 per day effective January 1, 1991, and to $50 per day effective April 1, 1991, for counties and agencies who utilize the Regional Juvenile Detention Center. Supervisor Bennett seconded the motion. Clarification indicated that the examples used in the supporting documentation were the present fee schedules. The motion to authorize the increases was voted and carried 4-0.

F. ACTION ON CARSON CITY JUVENILE PROBATION DEPARTMENT TO INCREASE PARENTAL REIMBURSEMENT OF JUVENILE DETENTION EXPENSES (2-0895) - Mr. Lewis explained the proposed rate increase, present fees, average cost per detention, and collection rates. Mr. Lewis and Mayor Teixeira responded to Mr. Waiton's questions on the percentage of the Juvenile Detention budget which the fees addressed. Supervisor Swirczek moved that the Board approve the Carson City Juvenile Probation Department's increase in detention fees from $20 per day to $30 per day, effective July 1, 1990, when billing parents for detention expenses. Supervisor Tatro seconded the motion. Motion carried 4-0.

The Board commended Mr. Lewis on his work obtaining grants, funding, and operation of the facility.

7. DISCUSSION AND POSSIBLE ACTION ON CITIZENS' COMMITTEE REPORT ON BALLOT QUESTION NO. 2 (2-1102) - Mimi Rodden explained the Committee's request to withdraw Question 2 from the Primary Election Ballot. The Committee would continue to work with alternative funding mechanisms for preservation/development of the V&T Roundhouse as well as the consolidation of the City Departments. Discussion with the Board indicated the complexity of the ballot question and the need for additional time to educate the public. Mayor Teixeira then passed the gavel to Mayor Pro-Tem Swirczek and moved that the Board of Supervisors remove Question 2 from the ballot and direct the District Attorney's office to draft a resolution repealing the Ballot Question, which will be brought to the next Board meeting for action. Supervisor Bennett seconded the motion. Discussion ensued on the desire to continue to try and save the V&T Roundhouse through other means. The efforts of the Committee and Mayor were commended and detailed. Ms. Rodden felt that the community was more aware of the issues, was beginning to support the proposal, and were commending the Board for making things happen. (2-1465) Mayor Pro-Tem Swirczek explained for Mabel French that the Board was only considering removing Question 2 from the Ballot and not any other issues. Discussion was restricted to this matter. The motion to remove Question 2 from the Ballot was voted by roll call with the following result: Yes - Mayor Teixeira, Tatro, Bennett, and Mayor Pro-Tem Swirczek. No - None. Motion carried 4-0.

BREAK: At 12:15 p.m., a lunch recess was taken. When the meeting was reconvened at 1:35 p.m., a quorum was present although Supervisors Fettic and Swirczek were absent.

8. ACTING FIRE CHIEF (1-1498) - **ACTION ON PROPOSED AMBULANCE RATE FEES SCHEDULE** - Acting Fire Chief Ted Berrum and Emergency Medical Services Manager Bob Macias responded to Board questions on the proposed fee schedule. The response rate was proposed at $350 and then individual rates were set for different life support procedures and for standing by. Discussion explained the events where stand-by services are provided, outlined several medical techniques, and detailed the research involved in establishing the rates. Services provided to surrounding Counties would be addressed in contracts which the Board would consider in the future. Services provided to Lyon County were explained. Finance Director Mary Walker stressed the need to have knowledgeable people handle the collections and briefly explained the complexity of the billing process. The collection rate nationwide averages between 60 and 62 percent. It may take between six months and a year before the cash flow picture can be established. As cash flow cannot be estimated, the Board may have to grant a one-year loan to keep the ambulance in operation. The proposed billing process, operating supply contract with the hospital potential Lyon County contract provisions, and reasons for having fees for procedures were explained. It was felt that by marketing the service an increase in usage could occur. The requirement that fire equipment respond to all ambulance calls was included in the discussion. Mr. Berrum felt that this would require additional dispatch training to determine the type of service required from the ambulance. Reasons for locating the ambulances at Stations 2 and 3 were explained. Supervisor Bennett requested quarterly reports be given on the ambulance's financial status including the nature of the calls received and urged staff to be cognizant of the cost of the operation with an eye toward economizing as much as possible. Mr. Berkich agreed to provide quarterly reports and keep the Board posted on the cooperative agreements. Supervisor Tatro moved that the Board introduce on first reading Bill No. 114, AN ORDINANCE AMENDING CHAPTER 5.18 OF THE CARSON CITY MUNICIPAL CODE (AMBULANCE SERVICES) DELETING THE FRANCHISE TO CARSON-TAHOE HOSPITAL, MAKING CARSON CITY THE EXCLUSIVE PROVIDER FOR GROUND AMBULANCE SERVICES, SETTING FEES, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Bennett seconded the motion. Motion carried 3-0.

Ms. Walker then explained that the Board would be requested to consider a procedure for third party collections in one or two months.

9. PURCHASING AGENT (3-0001)

D. ACTION ON REQUEST FOR CONTRACT APPROVAL TO INCREASE CONTRACT NO. 8990-79 (TYPE I AMBULANCE) BY A QUANTITY OF ONE - Following Purchasing Agent Ron Wilson's introduction, Supervisor Tatro noted that the process would save the City money and moved that the Board of Supervisors accept the Purchasing Agent's recommendation, declare the purchase not adapted to competitive bidding per the attached request for contract approval, and authorize the Purchasing Agent to issue a purchase order to Collins Ambulance Corporation, 499 Nibus, Suite A, Brea, California, for a base price of $58,441.14 as an increase in bid quantity on Contract 8990-79, with the funding source being fiscal year 90-91 Capital Acquisition. Supervisor Bennett seconded the motion. Motion carried 3-0.

I. ACTION ON AWARD OF CONTRACT 8990-189 - FIRE DEPARTMENT EMERGENCY GENERATORS (3-0051) - Mr. Wilson and Mr. Berrum explained the request to replace two generators and delay in processing the contract. Supervisor Bennett moved that the Board accept the Purchasing Agent's recommendation to award this contract to Bidder No. 1, Cal-West Electric, Inc., P. O. Box 78, West Sacramento, California, as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapter 332 for a contract amount of $27,820; funding source - 260-000 Capital Acquisition. Supervisor Tatro seconded the motion. Discussion noted the equipment would be delivered in the 91 fiscal year and would require a budget adjustment through the augmentation process. Procedural changes will be made to allow Purchasing to know when capital acquisitions are approved by the Internal Finance Committee/Board of Supervisors and, hopefully, avoid a similar delay in the future. The motion to approve acquisition of these generators was voted and carried 3-0.

A. ACTION ON CHANGE ORDER NO. 1 TO CONTRACT 8889-84 - COMMUNITY CENTER CARPETING (3-0210) - Following Assistant Purchasing Agent John Iratcabal's introduction, Supervisor Tatro moved that the Board approve Change Order No. 1 to Contract 8889-84, Community Center carpeting, in the amount of $870; funding source - Building Maintenance Account 101-334. Supervisor Bennett seconded the motion. Discussion noted the storage fee. The motion to approve Change Order No. 1 was voted and carried unanimously.

B. ACTION ON REQUEST FOR FINAL PAYMENT ON CONTRACT 8889-205 - CARSON CITY SENIOR CITIZEN'S CENTER (3-0265) - Mr. Iratcabal's introduction included the correct amount and retention of $10,000 at the Labor Commission's request. Supervisor Tatro moved that the Board approve the request for final payment as presented by the Purchasing Assistant to Francovich and Company for the Carson City Senior Citizens Center in an amount of $88,254.33 less $10,000 which is being held for retention at the request of the Office of the Labor Commissioner for Contract 8889-205 with the funding source being Question 4 funds. Supervisor Bennett seconded the motion. Discussion noted the

Center was completed and the total amount expended in Change Orders. The motion to authorize final payment as indicated carried unanimously.

C. ACTION ON REQUEST FOR FINAL PAYMENT ON CONTRACT 8889-220 - SENIOR CITIZENS CENTER KITCHEN EQUIPMENT (3-0345) - Following Mr. Iratcabal's introduction which included a correction of the final amount, Supervisor Tatro moved that the Board approve the request for final payment as presented by the Purchasing Assistant to Francovich and Company, Inc., for the Carson City Senior Citizens Center Kitchen Equipment for a final payment amount of $10,737.30, on contract 8889-220, with the funding source being Question 4 funds. Supervisor Bennett seconded the motion. Motion carried 3-0.

E. ACTION ON CHANGE ORDER NO. 1 TO CONTRACT 8990-150 - SEWER MAIN EXTENSION TO GOLF COURSE CLUBHOUSE (3-0385) - Following Mr. Iratcabal's introduction, Supervisor Tatro moved that the Board approve Change Order No. 1 for the payment of $8,110.52 for work performed as detailed in the report presented by the Purchasing Assistant to Contract No. 8990-150, Sewer Main Extension to Golf Course Clubhouse, funding source 440-551. Supervisor Bennett seconded the motion. Motion carried 3-0.

F. ACTION ON REQUEST FOR FINAL PAYMENT ON CONTRACT 8990-150 - SEWER MAIN EXTENSION TO GOLF COURSE CLUBHOUSE (1-0425) - Following Mr. Iratcabal's introduction, Supervisor Bennett moved that the Board approve request for final payment in the amount of $5,996.44 for the Sewer Main Extension to the Golf Course Clubhouse, Contract No. 8990-150; funding source Account 540-000 in the amount of $3,328 and Account 410-000 in the amount of $2,638. Following discussion of the items to be in the motion, Supervisor Bennett amended the motion to include "and authorize the Mayor to sign." Supervisor Tatro seconded the amended motion. Discussion then noted the Clubhouse was completed and that the Maintenance Building would eventually have a septic tank which would be constructed with City crews during the winter. The motion to authorize final payment was voted and carried 3-0.

G. ACTION ON CHANGE ORDER NO. 1 AND 2 TO CONTRACT 8990-160 - BEVERLY DRIVE IMPROVEMENTS (3-0535) - Following Mr. Wilson's introduction, Public Works Engineer Harvey Brotzman explained the improvements. Supervisor Tatro moved that the Board accept the Purchasing Agent's recommendation and approve Change Orders 1 and 2 to Contract 8990-160, Beverly Drive Improvements, for a total increase to the contract of $15,276.63. Supervisor Bennett seconded the motion. Supervisor Tatro continued his motion to include "with the funding source of 250-250 RTC." Supervisor Bennett continued her second. Motion carried unanimously.

H. ACTION ON CHANGE ORDER NO. 3 TO CONTRACT 8990-160 - BEVERLY DRIVE IMPROVEMENTS (3-0621) - Following Mr. Wilson's introduction, Mr. Brotzman explained the Change Order. Supervisor Tatro moved that the Board accept the Purchasing Agent's recommendation to approve Change Order No. 3 to Contract 8990-160, Beverly Drive Improvements, with a net increase to the contract of $3,090.75; funding source 250-250 RTC. Supervisor Bennett seconded the motion. Motion carried 3-0.

Mr. O'Brien and Mayor Teixeira commended Mr. Brotzman on the "smoothness" of the project.

J. ACTION ON AWARD OF CONTRACT 8990-204 - ASPHALT CEMENT CONCRETE (3-0674) - Following Mr. Wilson's introduction which included listing the unit prices on the different type of asphalts, Supervisor Tatro moved that the Board accept the Purchasing Agent's recommendation and award Contract 8990-204 to T.E. Bertagnolli and Associates, Carson City, as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapters 332, 338, 339, and 624 for an estimated contract amount of $782,000 with the funding source being Fuel Tax Issue and Street Repair Maintenance Fund and that the award be based on the unit prices as listed in the Purchasing Agent's bid report. Supervisor Bennett seconded the motion. Discussion ensued on the purpose of the asphalt and feasibility of using surplus material for the Fire Department driveways and tying the contract to a State contract. Mr. Wilson agreed to evaluate purchasing with the State. The motion to award the contract to T.E. Bertagnolli as indicated was voted and carried 3-0.

K. ACTION ON AWARD OF CONTRACT 8990-205 - CHIP SEALING CONTRACT (3-0950) - Following Mr. Wilson's introduction including unit prices, Supervisor Tatro again requested evaluation of the feasibility of joining the State and purchase of this material as a block. Supervisor Tatro then moved that the Board accept the Purchasing Agent's recommendation and award Contract 8990-205, Chip Sealing Contract, to T.E. Bertagnolli and Associates, Carson City, as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapters 332, 338, 339, and 624 for an estimated contract amount of $490,000 with a funding source of Fuel Tax Issue and Street Repair Maintenance Fund and that the award be based on the unit prices as listed in the Purchasing Agent's request for Board action. Supervisor Bennett seconded the motion. Comments ensued on reasons to consider joining the State on purchasing the chip seal. The motion to award the contract as indicated was voted and carried 3-0.

L. ACTION ON AWARD OF CONTRACT 8990-207 - TIMBERLINE MAINLINE AND PRV STATION UPGRADE (3-1037) - Following Mr. Iratcabal's introduction, Ms. Timian-Palmer explained the improvements and purpose of the Pressure Regulating Valve (PRV). The PRV would handle additional homes. Reasons for the low bid were also given by Ms. Timian-Palmer. Supervisor Tatro moved that the Board accept the Purchasing Assistant's recommendation and award Contract 8990-207, Timberline Mainline and PRV Station Upgrade, to A and K Earthmovers of Fallon, Nevada, as the lowest responsive and responsible bidder pursuant to the requirements of NRS 332, 338, 339, and 624 for a contract amount of $76,000, funding source 420-752 Mainline Replacement Account for fiscal year 90-91. Supervisor Bennett seconded the motion. Motion carried 3-0.

M. ACTION ON CHANGE ORDER NO. 3 TO CONTRACT 8788-41 (REBID) - FUJI PARK EXHIBIT HALL PHASE II (3-1155) - Mr. Wilson and Mr. Auer explained the purpose of the Change Order and need to use the hall for the Karson Kruzer Show and the Capital City Fair. As a precautionary measure, Mr. Kastens will video tape the entire building after the contractor secures it and before the contractor moves back. Discussion ensued on the actual time period being granted. Supervisor Bennett moved that the Board accept the Purchasing Agent's recommendation and approve Change Order No. 3 for an accreditation to the contract term of 14 working days; said term shall be adjusted from June 14, 1990 to July 5, 1990, funding source 560 Park Bond Fund. Supervisor Tatro seconded the motion. Motion carried 3-0.

Mr. Auer then explained that the Change Order would not affect the disputes on the project. Mr. Berkich acknowledged staff's attempts to get the project finished in a timely fashion.

BREAK: A five-minute recess was taken at 2:55 p.m. When the meeting reconvened at 3 p.m., a quorum was present although Supervisors Swirczek and Fettic were absent as noted earlier.

CITY MANAGER REPORTS, RESOLUTIONS AND BOARD DIRECTIVES (3-1328)

A. POSSIBLE ACTION TO APPROVE THE RENTAL OF ADDITIONAL OFFICE SPACE AT 300 HOT SPRINGS ROAD - Mr. Berkich explained staff's recommendation to lease additional space. It was felt that the area indicated was, in fact, the minimum needed for a conference room and that remaining vacant suite could be utilized if obtainable. Supervisor Tatro then moved to direct the City Manager to negotiate a lease on the last available suite at 300 Hot Springs Road to be used as a conference room and as deemed necessary and appropriate by the City Manager. Supervisor Bennett seconded the motion. Motion carried 3-0.

B. ACTION ON RESOLUTION OF SUPPORT FOR CARSON CITY'S UTILIZATION OF VOLUNTEERS AND OTHER NO COST OR LOW COST PERSONNEL RESOURCES (3-1567) - Following Mr. Berkich's introduction, Supervisor Tatro moved that the Board adopt Resolution No. 1990-R-27, RESOLUTION OF SUPPORT FOR CARSON CITY'S PERSONNEL ENHANCEMENT PROGRAM. Supervisor Bennett seconded the motion. Motion carried 3-0. Updates on the program will be provided in the future.

C. CARSON CITY CONVENTION AND VISITORS BUREAU MATTERS - ACTION ON COOPERATIVE AGREEMENT TO FUND $2,200,000 GENERAL OBLIGATION PARK BOND PROPOSAL BETWEEN CARSON CITY AND CARSON CITY CONVENTION AND VISITORS BUREAU (3-1591) - Mr. Berkich explained the purpose of the agreement. Discussion noted that the bonds would be repaid by the room tax. Supervisor Bennett moved that the Board approve the Cooperative Agreement for funding the $2.2 million in General Obligation Park Bond proposal between Carson City and Carson City Convention and Visitors Bureau and authorize the Mayor to sign same. Supervisor Tatro seconded the motion. Motion carried 3-0.

<u>BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, AND PROCLAMATIONS</u> (3-1685)

A. SUPERVISOR TATRO - Read a letter about illegal dumping on a lot adjacent to the writer which alleged that the City was ignoring all complaints of this nature. Mr. Berkich agreed to pursue the matter.

B. SUPERVISOR BENNETT (3-1764) - Explained that a CPR Committee was being established to address such matters via updating the Code. An attempt had been made to obtain a State Grant to replant landscaping along Beverly Drive, however, to no avail. Mr. Berkich was requested to draft a preliminary landscape plan for this area and an area on Graves with funding alternatives and staffing for Board consideration. She then requested Mr. Berkich submit a proposal to the Board to name the Convention Center Auditorium for Bob Boldrick. This proposal should include costs.

A. SUPERVISOR TATRO - CONTINUED (3-1896) - Suggested the City research the feasibility of recycling paper. Mr. Berkich explained discussions with Douglas County and the State to establish a procedure for this purpose and noted the casinos' recycling program.

C., D., AND E. - SUPERVISORS SWIRCZEK AND FETTIC AND MAYOR TEIXEIRA - None.

<u>APPOINTMENT OF ALTERNATE CARSON CITY REPRESENTATIVE</u> (3-1975) - Supervisor Bennett appointed Eric Toll to be her representative at TRPA.

<u>CITIZEN COMMENTS</u> (3-1985) - Pete Livermore reminded the Board that the Parks Commission has a procedure for naming parks for individuals and urged Supervisor Bennett to follow it. He then urged the Board to have the Landfill establish a method to allow the public to recycle plastic, paper, etc. Supervisor Bennett explained that the landfill contract was being considered and will include this matter.

Supervisor Bennett moved to adjourn. Supervisor Tatro seconded the motion. Motion carried 3-0. Mayor Teixeira adjourned the meeting at 3:35 p.m.

The Minutes of the June 7, 1990 Carson City Board of Supervisors meeting

ARE SO APPROVED ON June 21, 1990.

__/s/_______________________________________
MARV TEIXEIRA, Mayor

ATTEST:

__/s/________________________________
ALAN GLOVER, Clerk-Recorder