

CARSON CITY LIBRARY BOARD OF TRUSTEES

Minutes of the October 22, 2015 Meeting

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, October 22, 2015 in the Library Digitorium, 900 North Roop Street, Carson City, Nevada.

PRESENT: Chairperson Phyllis Patton

Trustee Pamela Graber

Trustee Jeremy Hays

Trustee John Liveratti

Trustee Dianne Solinger

STAFF: Sena Loyd, Library Director

Diane Baker, Department Business Manager

Aubrey White, Library Assistant

Joseph Ward, Deputy District Attorney

Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Library Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

I. CALL TO ORDER (5:28:22) - Chairperson Patton called the meeting to order at 5:28 p.m.

II. ROLL CALL AND POSSIBLE ACTION TO DETERMINE A QUORUM (5:28:32) - Roll was called; a quorum was present. Trustee Liveratti joined the meeting via telephone conference call, beginning at 6:42 p.m.

III. GENERAL PUBLIC COMMENT (5:29:12) - Chairperson Patton entertained public comment; however, none was forthcoming.

IV. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 24, 2015 (5:29:36) - Chairperson Patton entertained suggested revisions and, when none were forthcoming, a motion. **Trustee Hays moved to approve the minutes, as presented. Trustee Solinger seconded the motion. Motion carried 4-0.**

V. POSSIBLE ACTION TO MODIFY THE AGENDA (5:30:05) - Chairperson Patton advised of a modification to address item IX(b) following item VI.

VI. DISCLOSURES (5:30:28) - Chairperson Patton entertained disclosures; however, none were forthcoming.

VII. REPORT BY FRIENDS OF THE CARSON CITY LIBRARY - FUND GENERATION AND ACTIVITIES (5:41:22) - Chairperson Patton reviewed the report, which was included in the agenda materials.

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VIII. LIBRARY BOARD OF TRUSTEES BUSINESS

VIII(a) PRESENTATION AND DISCUSSION OF ITEMS COMPLETED IN THE LIBRARY STRATEGIC PLAN (5:42:09) - Chairperson Patton introduced this item. Ms. Loyd provided background information and reviewed the agenda materials in conjunction with displayed slides. Ms. Loyd responded to questions of clarification, and extensive discussion took place, regarding various goals and objectives included in the strategic plan. (6:00:36) At Chairperson Patton's request, Mr. White provided an overview of the Summer Reading Program. Mr. White and Ms. Loyd responded to questions of clarification, and discussion ensued. In consideration of this item not having been agendized for action, Mr. Ward cautioned against deliberating toward decisions. Additional discussion took place regarding various goals and objectives of the strategic plan, and Ms. Loyd requested the Trustees to review the items for discussion and action at the next meeting.

VIII(b) DISCUSSION AND POSSIBLE ACTION FOR MOVING FORWARD WITH LSTA 2016 GRANTS (6:42:10) - Ms. Loyd introduced this item, and reviewed the agenda materials. (6:42:41) Trustee Liveratti joined the meeting via telephone conference call, and Ms. Loyd provided him a brief overview of what had taken place to this point. Chairperson Patton expressed support for submitting both grant applications. Ms. Loyd and Ms. Baker responded to questions of clarification regarding the Mobile Makerspace grant application.

Chairperson Patton entertained additional Trustee questions or comments and, when none were forthcoming, a motion. **Trustee Graber moved to proceed with the two LSTA 2016 grants presented, Mobile Makerspace and No Bully Zone. Trustee Hays seconded the motion.** Chairperson Patton called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Trustee Pam Graber
SECOND:	Trustee Jeremy Hays
AYES:	Trustees Graber, Hays, Liveratti, Solinger, and Chair Patton
NAYS:	None
ABSENT:	None
ABSTAIN:	None

VIII(c) DISCUSSION AND POSSIBLE ACTION ON DATES FOR THE NOVEMBER AND / OR DECEMBER BOARD MEETINGS (6:51:05) - Ms. Loyd introduced and provided background information on this item. Following discussion, consensus was to schedule the next meeting for Thursday, December 3rd. **Trustee Graber moved to schedule the next meeting for Thursday, December 3rd. Trustee Solinger seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Trustee Pam Graber
SECOND:	Trustee Dianne Solinger
AYES:	Trustees Graber, Solinger Hays, Liveratti, and Chair Patton
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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IX. LIBRARY DIRECTOR ADMINISTRATIVE REPORTS

IX(a) REPORT ON CURRENT FY BUDGET, GIFT FUND, AND FURNITURE, FIXTURES, AND EQUIPMENT (“FF&E”) (6:54:01) - Chairperson Patton introduced this item. Ms. Loyd reviewed the agenda materials, and responded to questions of clarification.

IX(b) ACTIVITIES AND OPERATIONS OF THE LIBRARY SINCE LAST REPORT

(5:30:53) - Chairperson Patton introduced this item, and Ms. Loyd provided background information on the Manufacturing Technician 1 (“MT1”) Certification Program. She summarized a letter from Nevada Manufacturer's Association Executive Director Ray Bacon discussing the importance of the MT1 Certification Program. Ms. Loyd presented Certificates of Graduation to Sam Wilson and Kayla Homme. Britny Homme was not present to receive her Certificate. The Trustees, City staff, and citizens present applauded.

(5:36:51) Chairperson Patton entertained public comment. (5:37:00) Nevada Manufacturer's Association Executive Director Ray Bacon discussed anticipated manufacturing and technology opportunities relative to the MT1 Certification Program. Chairperson Patton entertained additional public comment; however, none was forthcoming.

X. ADMINISTRATIVE REPORTS (6:59:54) - Chairperson Patton referred to the reports included in the agenda materials, and entertained questions or comments. Ms. Loyd provided an update on the readerboard.

X(a) ADULT SERVICES

X(b) ACCESS SERVICES

X(c) YOUTH SERVICES

X(d) YOUTH LIAISON BOARD OF TRUSTEES

XI. NON-ACTION ITEMS - BOARD MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:01:35) - Chairperson Patton entertained announcements or requests for information; however, none were forthcoming.

XII. GENERAL PUBLIC COMMENT (7:01:49) - Chairperson Patton entertained public comment; however, none was forthcoming.

XIII. ACTION TO ADJOURN (7:02:01) - Chairperson Patton adjourned the meeting at 7:02 p.m.

The Minutes of the October 22, 2015 Carson City Library Board of Trustees meeting are so approved this 3rd day of December, 2015.

PHYLLIS PATTON, Chair