

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Parks and Recreation Commission**  
**Wednesday, December 1, 2015 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

**Chair – Brett Long**

**Commissioner – Chuck Adams**

**Commissioner – Joe Cacioppo**

**Commissioner – Donna Curtis**

**Commissioner – Sean Lehmann**

**Vice Chair – Lee-Ann Keever**

**Commissioner – Lori Bagwell**

**Commissioner – Justin Colburn**

**Commissioner – Robert Glenn**

**Staff**

Roger Moellendorf, Parks and Recreation Department Director

Iris Yowell, Deputy District Attorney

Scott Fahrenbruch, Parks and Recreation Department Deputy Director

Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.Carson.org/minutes](http://www.Carson.org/minutes).

**CALL TO ORDER**

(5:34:29) – Chairperson Long called the meeting to order at 5:34 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:34:48) – Roll was called, and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Brett Long	Present	
Lee-Ann Keever	Present	
Chuck Adams	Present	
Lori Bagwell	Present	
Joe Cacioppo	Absent	
Justin Colburn	Present	
Donna Curtis	Present	
Robert Glenn	Absent	
Sean Lehmann	Present	

**PUBLIC COMMENTS**

(5:35:09) – None.

**1. ACTION ON APPROVAL OF MINUTES – OCTOBER 6, 2015.**

(5:35:24) – MOTION: I move to approve the October 6, 2015 meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Bagwell
<b>SECONDER:</b>	Keever
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Colburn, Curtis, Lehmann
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo, Glenn

**2. MODIFICATIONS TO THE AGENDA**

(5:35:38) – None.

**3. MEETING ITEMS**

**A. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A NEW LEASE AGREEMENT FOR USE OF THE WUNGNEMA HOUSE BY THE FOUNDATION FOR CARSON CITY PARKS AND RECREATION, INC.**

(5:35:51) – Commissioner Bagwell read a statement citing NRS 281A.420 and noted that this agenda item affected her “commitment in a private capacity to the interests of the Foundation for Carson City Parks and Recreation (FCCPR), Inc.” as she serves on its Board of Directors; therefore, she would abstain from voting on the item. Vice Chairperson Keever and Commissioner Curtis noted that they also served on the Board of the FCCPR and would abstain from the vote. Ms. Yowell explained that all commissioners could ask questions during the discussion but would not vote for or against the item.

(5:37:31) – Mr. Moellendorf introduced David Bugli as one of the principal authors of the FCCPR by-laws and a member of its Board of Directors. He also read the Staff Report and referred to the proposed lease agreement and the attached FCCPR by-laws, all of which are incorporated into the record. Chairperson Long inquired about the \$1 per-year rent and was informed that the agreement is between a City organization and a non-profit. Mr. Moellendorf also noted that FCCPR will be responsible for maintaining the building, adding that the lease required the facility, which is a historic structure, to be open to the public at least 12 times per year. Commissioner Curtis encouraged non-profit organizations to meet at the Wungnema House, calling it “a quiet little gem”.

**PUBLIC COMMENTS**

(5:44:46) – David Bugli introduced himself as the president of FCCPR and gave background on Wungnema House and how it is maintained and used. He also updated the Commission on the new Foundation and its outreach plans for non-profit organizations. Mr. Bugli explained that the organization will also be responsible for the memorial wall at Mills Park.

**(5:51:19) – MOTION: I move to recommend to the Board of Supervisors a new lease agreement for use of the Wungnema House by the Foundation for Carson City Parks and Recreation, Inc.**

<b>RESULT:</b>	<b>APPROVED (4-0-3)</b>
<b>MOVER:</b>	Adams
<b>SECONDER:</b>	Long
<b>AYES:</b>	Long, Keever, Adams, Bagwell, Colburn, Curtis, Lehmann
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Cacioppo, Glenn

**B. DISCUSSION ONLY ON CHEMICAL CONTROL APPLICATIONS BY THE PARKS DIVISION.**

(5:52:58) – Chairperson Long introduced the item.

(5:53:08) – Mr. Fahrenbruch presented the Staff Report, incorporated into the record, which included the Integrated Pest Management processes, utilizing responsible application of chemicals in the City’s parks. Commissioner Curtis indicated that she had requested this information to ensure that the areas frequented by pets were “relatively safe”. Commissioner Lehmann suggested using a dog-friendly park to “test Park” organic fertilizer and weed control products. Discussion ensued regarding the City of Reno’s pesticide uses and Mr. Fahrenbruch clarified that the sports-tournament attendees would be cautious of attending events if the parks looked “shabby and full of weeds”. Discussion ensued regarding inorganic materials affecting daily lives of residents. Both Mr. Moellendorf and Mr. Fahrenbruch assured the Commission that they would prefer to use the organic products whenever possible; however, they would evaluate the cost factor.

There were no public comments.

**4. STAFF UPDATES - DISCUSSION ONLY**

**A. MULTI-PURPOSE ATHLETIC CENTER PROJECT AND GRAND OPENING CEREMONY.**

(6:16:10) – Mr. Moellendorf indicated that the Multi-Purpose Athletic Center (MAC) grand opening was scheduled for Wednesday, December 30, 2015, at 2 p.m. He also stated that he would be happy to schedule a tour for the Commissioners upon request. Mr. Moellendorf also commented on the coordination efforts between the Boys and Girls Club and the City, calling it a “congenial and seamless process”.

There were no public comments.

**5. MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(6:20:28) – Commissioner Keever inquired about the snow-covered sidewalks around the ice rink and feared someone might fall down. Mr. Moellendorf offered to look into it. Commissioner Lehmann announced that the California International Marathon would take place on Sunday December 6, 2015 and noted the support and involvement from the school district.

**A. REPORT FROM SCHOOL BOARD LIAISON**

(6:20:23) – Commissioner Cacioppo was not present.

**6. FUTURE AGENDA ITEMS**

(6:23:30) – Incorporated into the record. Commissioner Bagwell also requested an update on the fair.

**7. PUBLIC COMMENTS**

(6:25:38) – None.

**8. ACTION ON ADJOURNMENT**

**(6:25:44) – MOTION: Vice Chairperson Kever moved to adjourn. Commissioner Glenn seconded the motion. The meeting was adjourned at 6:26 p.m.**

The Minutes of the December 1, 2015 Carson City Parks and Recreation Commission meeting are so approved this 2<sup>nd</sup> day of February, 2016.

---

BRETT LONG, Chair