

**DRAFT MINUTES**  
**Special Meeting**  
**Cultural Commission**  
**Wednesday October 26, 2015 ● 5:30 PM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Commission Members**

<b>Chair – Elinor Bugli</b>	<b>Vice Chair – Terri McBride</b>
<b>Commissioner – Karen Abowd</b>	<b>Commissioner – Peter Barton</b>
<b>Commissioner – Danielle Cook</b>	<b>Commissioner – Barbara D’Anne</b>
<b>Commissioner – Stan Jones</b>	

**Staff**

Roger Moellendorf, Parks and Recreation Department Director  
Vern Krahn, Senior Park Planner  
Jason Woodbury, District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.carson.org/minutes](http://www.carson.org/minutes).

**CALL TO ORDER**

(5:30:17) – Chairperson Bugli called the meeting to order and thanked the audience for attending the meetings. She also requested that the commissioners introduce themselves to the public, and the commissioners who were present did so.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:32:35) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Elinor Bugli	Present	
Terri McBride	Present	
Karen Abowd	Present	
Peter Barton	Absent	
Danielle Cook	Absent	
Barbara D’Anne	Present	
Stan Jones	Present	

**PUBLIC COMMENTS**

(5:33:02) – Kyle Horvath, Executive Director of the Brewery Arts Center (BAC), noted the BAC’s support of the Master Plan and identified a number of priorities that were already “in the works” by the BAC.

(5:42:10) – Mr. Woodbury clarified that the June meetings were being approved outside the 45-day Open Meeting Law requirement and for “good cause”, because the “next scheduled meeting” was set for this evening.

**1. FOR POSSIBLE ACTION: APPROVAL OF MINUTES**

**A. JUNE 16, 2015**

**(5:43:42) – MOTION: I move to approve the minutes of the June 16, 2015 Cultural Commission meeting as published.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	McBride
<b>SECONDER:</b>	D’Anneo
<b>AYES:</b>	Bugli, Abowd, D’Anneo, McBride, Jones
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Barton, Cook

**2. MODIFICATIONS TO THE AGENDA**

(5:44:07) – None.

**3. MEETING ITEMS:**

**A. FOR POSSIBLE ACTION: TO SUPPORT THE DOWNTOWN BUSINESS ASSOCIATION’S MURAL PROJECT LOCATED AT THE NORTHEAST CORNER OF CURRY STREET AND ANN STREET.**

(5:44:56) – Mr. Krahn introduced the item and, along with Mr. Horvath, presented the Staff Report, incorporated into the record. Discussion ensued regarding Nevada artists to be hired for the project. Chairperson Bugli stressed the partnership between the Downtown Business Association (DBA) and the arts community.

There were no public comments.

**(5:51:44) – MOTION: I move to support the Downtown Business Association’s mural project located at the northeast corner of Curry Street and Ann Street.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Abowd
<b>SECONDER:</b>	D’Anneo
<b>AYES:</b>	Bugli, Abowd, D’Anneo, McBride, Jones
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Barton, Cook

**B. FOR POSSIBLE ACTION: TO RECOMMEND TO THE PLANNING COMMISSION AND BOARD OF SUPERVISORS APPROVAL OF AN ARTS AND CULTURE MASTER PLAN FOR CARSON CITY.**

(5:53:30) – Chairperson Bugli introduced the item. Mr. Krahn gave background and presented the Staff Report which is incorporated into the record. He also introduced consultant Kendall Hardin of Idea Factory, participating

via telephone, who reviewed the draft Carson City Arts and Culture Master Plan which is incorporated into the record. The Commissioners provided input along the way and Ms. Hardin agreed to incorporate their input into the plan. Mr. Woodbury cautioned against deliberating as a group when providing input to Ms. Hardin in order not to violate the Open Meeting Law; however, he noted that individual input would not be an issue. Chairperson Bugli suggested copying Mr. Krahn and Mr. Moellendorf on all suggestions to Ms. Hardin. Mr. Krahn confirmed that the discussed changes would be incorporated into the plan and presented to the Commission in the November meeting, during which additional public comment would be solicited and the Commission would make a recommendation to the Planning Commission and the Board of Supervisors for approval of the Master Plan. He also noted that no motion was necessary as Ms. Hardin had received “solid direction to proceed”.

(7:34:02) – Mr. Krahn read into the record two emails, incorporated into the record, in support of the plan with additional suggestions. Commissioner Abowd noted that Chamber of Commerce Director Ronni Hannaman’s comments had already been addressed by Mr. Horvath.

**PUBLIC COMMENT**

(7:39:37) – Joel Dunn, Executive Director of the Carson City Visitors Bureau spoke in favor of the plan and noted that the Bureau’s “mobile app” would address several areas of the plan such as a listing of galleries and events. He also offered assistance with public relations and advertising collateral.

(7:48:40) – Marla Miles representing the Nevada Artists Association, located in the BAC, explained that they promote the young Nevada Day artists and wanted to be certain the Commission was aware of their role.

**C. FOR POSSIBLE ACTION: TO CONVENE A SPECIAL MEETING OF THE CULTURAL COMMISSION ON MONDAY, NOVEMBER 23, 2015 TO REVIEW WRITTEN COMMENTS AND TAKE PUBLIC TESTIMONY ON THE DRAFT CARSON CITY ARTS AND CULTURE MASTER PLAN.**

(7:50:01) – Chairperson Bugli introduced the item and entertained a motion.

There were no public comments.

**(7:50:07) – MOTION: I move to convene a special meeting of the Cultural Commission on Monday, November 23, 2015 to review written comments and public testimony on the draft Carson City Arts and Culture Master Plan.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Abowd
<b>SECONDER:</b>	D’Anneo
<b>AYES:</b>	Bugli, McBride, Abowd, D’Anneo, Jones
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Barton, Cook

**4. STAFF UPDATES - DISCUSSION ONLY**

**A. UPDATE ON THE CULTURAL COMMISSION SUBCOMMITTEE’S PAST MINUTES.**

(7:51:03) – Mr. Krahn explained that since the subcommittee had ended its work, the minutes were submitted by the Clerk’s Office.

(7:52:50) – Vice Chairperson McBride noted a correction on the July 29, 2015 subcommittee meeting. The item will be corrected and archived.

There were no public comments.

**5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

**A. CULTURAL COMMISSION MEMBERS’ STATUS REPORTS ON PROJECTS AND COMMENTS.**

**1. UPDATE ON THE GREENHOUSE PROJECT.**

(7:54:10) – Commissioner Abowd announced that the Greenhouse Manager had attended a sustainability conference in Las Vegas and had returned with “some new ideas”. She also noted that the Greenhouse was “lush again” due to the help of local volunteers and AmeriCorps interns. Commissioner Abowd stated that the 2016 flower basket sponsorship campaign would launch on Nevada Day and would continue until February. She added that the Harvest Dinner was close to being sold out with nine seats left, and thanked the sponsors.

There were no commissioner or public comments.

**2. UPDATE ON THE STEWART INDIAN SCHOOL’S CULTURAL CENTER.**

(7:55:52) – Vice Chairperson McBride announced that the Board had been formed and the paperwork would be finalized at the Secretary of State’s Office. She also announced the American Indian Achievement Awards Banquet on Saturday, November 16, 2015, at the Governor’s Mansion. Vice Chairperson McBride added that the new preservation group was called the Stewart Indian School Preservation Alliance

There were no commissioner or public comments

**6. FUTURE AGENDA ITEMS**

(7:58:42) – Incorporated into the record. Vice Chairperson McBride requested agendizing the Redevelopment Authority Citizens Committee funding timeline.

**7. PUBLIC COMMENTS**

(8:01:29) – None.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(8:01:32) – MOTION: Commissioner Abowd moved to adjourn. The motion was seconded by Commissioner D’Anne. The meeting was adjourned at 8:02 p.m.**

The Minutes of the October 26, 2015 Carson City Cultural Commission meeting are so approved this 15<sup>th</sup> day of March, 2016.

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ELINOR BUGLI, Chair