

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, January 7, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Brad Bonkowski, Ward 2

Supervisor Lori Bagwell, Ward 3

Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager

Sue Merriwether, Clerk - Recorder

Adriana Fralick, Chief Deputy District Attorney

Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:30) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. Calvary Church Pastor Pat Propster provided the invocation. At Mayor Crowell's request, Supervisor Abowd led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:43) - Mayor Crowell entertained public comment. (8:33:01) Beverly Lassiter, of JOIN, Inc., distributed informational materials to the Board members and the Clerk, and described the Workforce 60 Program. Denise Castle provided additional information. Mayor Crowell entertained additional public comment and, when none was forthcoming, announced that the U.S. Naval Ship Carson City will be christened on Saturday, January 16th in Mobile, Alabama.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 3, 2015 (8:36:45) - Mayor Crowell entertained suggested revisions and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:37:09) - Mayor Crowell entertained suggested modifications and, when none were forthcoming, deemed the agenda adopted, as posted and published.

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF RETIREMENT PLAQUE TO JAMES QUILICI, CARSON CITY FIRE DEPARTMENT (8:37:23) - Mayor Crowell introduced this item, and invited Fire Chief Bob Schreihans and Captain Quilici to join the Board members at the podium. Chief Schreihans provided background information on Captain Quilici's career. Mayor Crowell read into the record the language of a retirement plaque, which he presented to Captain Quilici. The Board members, City staff, and citizens

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 2

present applauded. (8:39:37) Captain Quilici expressed appreciation for the plaque, and for the “honor” of working for the Fire Department for 30 years.

8(B) PRESENTATION OF EXECUTIVE FIRE OFFICER DIPLOMA TO ROBERT CHARLES, CARSON CITY FIRE DEPARTMENT (8:41:00) - Fire Chief Bob Schreihans provided background information on this item, and reviewed the agenda materials. Mayor Crowell congratulated Deputy Chief Robert Charles, and read into the record the language of a commemorative plaque, which he presented to Chief Charles. The Board members, City staff, and citizens present applauded. (8:42:59) Chief Charles thanked the Board, and described the course work.

9. RECESS BOARD OF SUPERVISORS (8:45:32) - Mayor Crowell recessed the Board of Supervisors at 8:45 a.m.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:45:37) - Chairperson Crowell called the Liquor and Entertainment Board meeting to order at 8:45 a.m., noting the presence of a quorum, including Sheriff Ken Furlong.

11. PUBLIC COMMENT (8:45:51) - Chairperson Crowell entertained public comment; however, none was forthcoming.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 19, 2015 (8:46:06) - Chairperson Crowell entertained suggested revisions and, when none were forthcoming, a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 6-0.**

13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO APPROVE SANGEETA GOEL AS THE LIQUOR MANAGER FOR MINDEN GAS, LLC DBA ARCO AM / PM (LIQUOR LICENSE NO. 16-31065) LOCATED AT 4340 NORTH CARSON STREET (8:46:25) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:47:10) Sangeeta Goel acknowledged having attended the alcohol servers training course. In response to a further question, she discussed plans for the business. (8:48:05) In response to a question, Ajay Goel explained defaults in payments to the oil company, by the previous owner, which resulted in gasoline being unavailable at times. He assured the board there would be no similar occurrences under the new ownership.

Chairperson Crowell entertained board member questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to approve Sangeeta Goel, as the liquor manager for Minden Gas, LLC, dba Arco AM / PM, liquor license number 16-31065, located at 4340 North Carson Street. Member Bagwell seconded the motion.** Chairperson Crowell called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 3

RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Lori Bagwell
AYES:	Members Abowd, Bagwell, Bonkowski, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. PUBLIC COMMENT (8:50:25) - Chairperson Crowell entertained public comment. Member Furlong advised of having discussed with Chairperson Crowell the possibility of amending the applicable ordinance to allow liquor distributors to pass through a process which does not entail extensive background checks. Chairperson Crowell provided additional detail of the discussion. He called again for public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD MEETING (8:51:50) - Chairperson Crowell adjourned the meeting at 8:51 a.m.

16. RECONVENE BOARD OF SUPERVISORS (8:51:54) - Mayor Crowell reconvened the Board of Supervisors meeting at 8:51 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE THE NAMING OF NINE STREETS BY CARSON CITY STAFF IN MULTIPLE AREAS IN CARSON CITY, AND TO RENAME SOUTH PARK DRIVE TO SUNSET PARK DRIVE (8:51:59) - Mayor Crowell introduced this item. Engineering Manager Danny Rotter provided background information, reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, requested to have the old South Park Drive sign. He provided historic information on Sunset Park.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to direct staff to move forward in the process of renaming the streets and changing the associated addresses on the streets of concern, and to install street signs where needed. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 4

18. PURCHASING AND CONTRACTS

18(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1516-086 FOR VEHICLE TIRES, TUBES, AND SERVICES WITH MICHELIN NORTH AMERICA, INC., THE GOODYEAR TIRE AND RUBBER COMPANY, AND BRIDGESTONE AMERICA'S TIRE OPERATION, LLC, THROUGH JOINDER CONTRACT NO. 7962, WITH THE STATE OF NEVADA, THROUGH MARCH 31, 2017, FOR A NOT-TO-EXCEED ANNUAL AMOUNT OF \$175,000, TO BE FUNDED FROM THE FLEET-INVENTORY: MATERIALS / AUTO PARTS FUND (8:55:47) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Ms. Tadman, Public Works Department Director Darren Schulz, and Fleet Supervisor Zach Good responded to questions of clarification.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1516-086 for vehicle tires, tubes, and services with Michelin North America, Inc., The Goodyear Tire and Rubber Company, and Bridgestone America's Tire Operation, LLC, through Joinder Contract No. 7962 with the State of Nevada, through March 31, 2017, for a not-to-exceed annual amount of \$175,000, to be funded from the Fleet - Inventory: Materials / Auto Parts Fund. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, entertained public comment. When no public comment was forthcoming, he called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1516-082, WATER RESOURCE RECOVERY FACILITY PHASE 1A, ENGINEERING SERVICES DURING CONSTRUCTION, TO CAROLLO ENGINEERS, INC., FOR AN AMOUNT NOT TO EXCEED \$930,802.00, TO BE FUNDED FROM THE SEWER CAPITAL - CONSTRUCTION FUND, AS PROVIDED IN FISCAL YEARS 2015 / 2016, 2016 / 2017, AND 2017 / 2018 BUDGETS (9:01:13) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the staff report. Utility Manager David Bruketta provided background information on the wastewater treatment plant upgrades and discussed the purpose for the subject contract. Mr. Bruketta; Kelly Callahan and Kevin Love, representing Carollo Engineers, Inc.; and Public Works Department Director Darren Schulz responded to questions of clarification.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Contract No. 1516-082, Water Resource Recovery Facility, Phase 1A, Engineering Services During Construction, to Carollo Engineers, Inc., for an amount not to exceed \$930,802.00, to be funded from the Sewer Capital - Construction Fund, as provided in fiscal years 2015 / 2016, 2016 / 2017, and 2017 / 2018 budgets. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 5

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18(C) POSSIBLE ACTION TO APPROVE THE PURCHASE OF TWO WATER CREW TRUCKS, ONE SEWER CREW TRUCK, TWO WATER DISTRIBUTION METER CREW TRUCKS, AND ONE DUMP TRUCK FOR WATER AND SEWER, THROUGH THE STATE OF NEVADA'S COMPETITIVE BID LIST, NJPA(NATIONAL JOINT POWERS ALLIANCE), AND HGAC (HOUSTON - GALVESTON AREA COUNCIL) COOPERATIVE PURCHASING AGREEMENTS FOR A NOT-TO-EXCEED COST OF \$304,252.65, TO BE FUNDED FROM THE WATER FUND EQUIPMENT ACCOUNT AND SEWER MAINTENANCE EQUIPMENT ACCOUNT, FROM THE FY 2015 / 2016 BUDGET (9:21:53) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Fleet Supervisor Zach Good acknowledged no increase to the size of the fleet. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the purchase of two water crew trucks, one sewer crew truck, two water distribution meter crew trucks, and one dump truck, for water and sewer, through the State of Nevada's competitive bid list, NJPA, and HGAC cooperative purchasing agreements, for a not-to-exceed cost of \$304,252.65, to be funded from the Water Fund Equipment Account and Sewer Maintenance Equipment Account from the fiscal year 2015 / 2016 budget. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bagwell, Shirk, Abowd, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

19(A) FOR POSSIBLE ACTION TO ADOPT, ON SECOND READING, AN ORDINANCE CREATING THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT, PURSUANT TO CHAPTER 271 OF THE NEVADA REVISED STATUTES, FOR THE PURPOSE OF PAYING FOR MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT, WHICH INCLUDES IMPROVEMENTS TO CARSON STREET, BETWEEN FIFTH STREET AND WILLIAM STREET; IMPROVEMENTS TO THIRD STREET, BETWEEN CARSON STREET AND CURRY STREET; AND IMPROVEMENTS TO CURRY STREET, BETWEEN MUSSER STREET AND ROBINSON STREET (9:24:29) - Mayor Crowell introduced this item, and

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 6

Community Development Director Lee Plemel reviewed the agenda materials. Mr. Plemel advised of no additional public comment since introduction of the ordinance, on first reading. He reviewed late materials which had been distributed to the Board members and the Clerk, and which were made available to the public, prior to the start of the meeting. He acknowledged no substantive changes which would require another introduction, on first reading. He responded to additional questions of clarification, and discussion ensued. Supervisor Shirk discussed reasons he would vote against the motion.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt, on second reading, Ordinance No. 2016-1, an ordinance creating the Downtown Neighborhood Improvement District, pursuant to Chapter 271 of the Nevada Revised Statutes, for the purpose of paying for maintenance of the Downtown Streetscape Enhancement Project, including and incorporating the redlined changes in the late materials submitted this morning. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

19(B) POSSIBLE ACTION TO APPROVE AN ABANDONMENT OF PUBLIC RIGHT-OF-WAY APPLICATION FROM WAYNE LEPIRE (PROPERTY OWNER: DESERT PEAK INVESTMENTS, LLC) TO ABANDON A SECTION OF RIGHT-OF-WAY APPROXIMATELY NINE FEET WIDE BY 170 FEET LONG, ALONG THE WEST BOUNDARY OF ANDERSON STREET, BETWEEN EAST CAROLINE STREET AND EAST ROBINSON STREET, ADJACENT TO APN 004-244-04 (AB-15-164); and 19(C) POSSIBLE ACTION TO APPROVE A TENTATIVE SUBDIVISION MAP APPLICATION FROM WAYNE LEPIRE (PROPERTY OWNER: DESERT PEAK INVESTMENTS, LLC) TO CREATE SEVEN ATTACHED RESIDENTIAL PARCELS WITH AN ASSOCIATED COMMON AREA PARCEL, ON PROPERTY ZONED GENERAL OFFICE ("GO"), LOCATED AT EAST CAROLINE STREET, APN 004-244-04 (TSM-15-165) (9:34:27) - Mayor Crowell introduced this item and, at Planning Manager Susan Dorr Pansky's request, agreed to hear items 19(B) and (C) together. Ms. Dorr Pansky reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification.

(9:40:40) In response to a question, Tim Russell, representing the applicant, advised that Ms. Dorr Pansky's "description of the ownership / rental situation is accurate. The intent right now is to have them as rentals but they want to have the ability to sell them as individual units in the future."

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion for item 19(B). **Supervisor Bonkowski moved to approve the Abandonment of Public Right-of-Way application from Wayne Lepire (property owner: Desert Peak Investments, LLC), to abandon a nine-foot wide by 170-foot long section of right-of-way, along the west boundary of Anderson Street, between East Caroline Street and East Robinson Street, adjacent to APN 004-244-**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 7

04, based on the findings and subject to the conditions of approval contained in the staff report, and authorize the Mayor to sign the Order of Abandonment. Supervisor Abowd seconded the motion. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained a motion for item 19(C). **Supervisor Bonkowski moved to approve a tentative subdivision map application, from Wayne Lepire, (property owner: Desert Peak Investments, LLC) to create seven attached, residential parcels and one associated common area parcel, on property zoned General Office, located at East Caroline Street, APN 004-244-04, based on the findings and subject to the conditions of approval contained in the staff report, and with an additional condition recommended by the Planning Commission that the CC&Rs shall include provisions for prohibiting long-term parking of trailers and RVs in the driveways. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 9:43 a.m., and reconvened at 9:53 a.m.

20. FINANCE DEPARTMENT

20(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH DECEMBER 24, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:53:24) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and the public. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through December 24, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 8

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20(B) POSSIBLE ACTION TO APPROVE CHANGES TO THE COMMUNITY SUPPORT SERVICES GRANT (“CSSG”) PROGRAM IN ORDER TO IMPROVE INTERNAL CONTROLS AND BETTER ADDRESS CARSON CITY’S CRITICAL NEEDS (9:53:56) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bagwell read into the record a disclosure statement, and advised that she would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Grants Coordinator Janice Keillor provided background information, and reviewed the agenda materials. Supervisor Bonkowski discussed his and Supervisor Bagwell’s involvement in the process by which the CSSG program was reviewed and improved. Supervisor Abowd expressed appreciation for the defined project eligibility categories. Supervisor Shirk commended the improvements, and expressed the opinion that all the Board members should have been involved in the modification process. Following a brief discussion, Mayor Crowell expressed concerns over seriatim meetings with individual Board members creating a consensus and, therefore, violating the Nevada Open Meeting Law.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bonkowski requested the organization representatives “that are being pulled out and funded” to express agreement on the record. (10:05:32) CASA of Carson City Executive Director Chris Bayer expressed support. Mayor Crowell entertained additional public comment and, when none was forthcoming, called again for a motion. **Supervisor Abowd moved to approve the changes to the Community Support Services Grant Program in order to improve internal controls and better address Carson City’s critical needs. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21. CLERK - RECORDER

21(A) POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF THE ELECTION DEPUTY CLERK FROM AN OFFICE SPECIALIST TO A RECORDATION TECHNICIAN; and 21(B) POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF THE MARRIAGE DEPUTY CLERK FROM AN OFFICE SPECIALIST TO A RECORDATION TECHNICIAN (10:06:39) - Mayor Crowell introduced this item. Clerk - Recorder Sue Merriwether

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 9

introduced Chief Deputy Elections Clerk Aubrey Rowlatt, and provided background information on her experience. Ms. Merriwether advised that she would present items 21(A) and (B) together, and read a prepared statement into the record. Ms. Merriwether responded to questions of clarification, and extensive discussion ensued. (10:27:50) In response to a question, Human Resources Department Director Melanie Bruketta reviewed the Internal Finance Committee process relative to this item. Additional discussion followed.

Mayor Crowell entertained public comment. (10:36:45) Assessor Dave Dawley provided background information on the chief deputy assessor position. He expressed appreciation for Ms. Merriwether's position "because there is an issue. There does need to be some clarifications for extenuating circumstances ..." He acknowledged that the chief deputy assessor position did not exist at the time of the Pontifex study. He responded to questions of clarification regarding the responsibilities of the chief deputy assessor position.

Ms. Bruketta responded to additional questions of clarification regarding the reclassification process, and advised that Ms. Merriwether had "follow[ed] the process." Mayor Crowell entertained additional public comments; however, none were forthcoming.

(10:42:15) Each of the Board members offered comment. Mayor Crowell entertained a motion for item 21(A). **Supervisor Bonkowski moved to deny the reclassification of the election deputy clerk from office specialist to recordation technician. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained a motion for item 21(B). **Supervisor Bonkowski moved to deny the reclassification of the marriage deputy clerk from an office specialist to recordation technician. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

22. RECESS BOARD OF SUPERVISORS (10:47:43) - Mayor Crowell recessed the Board of Supervisors at 10:47 a.m., and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 10

REDEVELOPMENT AUTHORITY

23. CALL TO ORDER AND ROLL CALL (10:47:45) - Chairperson Abowd called the Redevelopment Authority meeting to order, noting the presence of a quorum.

24. PUBLIC COMMENT (10:48:02) - Chairperson Abowd entertained public comment; however, none was forthcoming.

25. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 5, 2015 (10:48:11) - Chairperson Abowd entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

26. CITY MANAGER - POSSIBLE ACTION TO ELECT THE CHAIR AND VICE CHAIR OF THE REDEVELOPMENT AUTHORITY, EACH FOR ONE-YEAR TERMS ENDING DECEMBER 31, 2016 (10:48:34) - Chairperson Abowd introduced this item, and entertained nominations for chair. **Member Crowell moved to retain Karen Abowd as chair of the Redevelopment Authority. Vice Chairperson Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion. **Member Shirk moved to appoint Brad Bonkowski as chair, and volunteered to serve as vice chair.** In response to a question, Ms. Fralick advised that the first motion should be acted upon. Chairperson Abowd entertained additional discussion. Chairperson Abowd acknowledged a willingness to continue as chair. Vice Chairperson Bonkowski expressed appreciation for the nomination, but declined. Chairperson Abowd requested that the original motion be repeated. **Member Crowell nominated Supervisor Karen Abowd as the chair of the Redevelopment Authority. Nomination carried unanimously.**

Chairperson-elect Abowd entertained nominations for vice chair. **Member Shirk nominated himself as vice chair.** Chairperson Abowd entertained additional nominations. **Member Crowell moved nominations be closed. Nomination carried unanimously.**

27. PUBLIC COMMENT (10:52:24) - Chairperson Abowd entertained public comment; however, none was forthcoming.

28. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (10:52:30) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 10:52 a.m., and returned the gavel to Mayor Crowell.

29. RECONVENE BOARD OF SUPERVISORS (10:52:39) - Mayor Crowell reconvened the Board of Supervisors meeting at 10:52 a.m.

30. CITY MANAGER

30(A) POSSIBLE ACTION TO APPOINT MEMBERS OF THE BOARD OF SUPERVISORS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES (10:53:06) - Mayor Crowell introduced this item, and Mr. Marano reviewed the agenda materials.

Mayor Crowell entertained nominations to the Audit Committee. Supervisor Bagwell acknowledged a willingness to continue serving. **Supervisor Abowd nominated Supervisor Bagwell to the Audit**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 11

Committee for a one-year term, expiring December 31, 2016. Mayor Crowell entertained additional nominations and, when none were forthcoming, closed nominations and called for a vote on the pending nomination. **Nomination carried unanimously.**

Mayor Crowell entertained nominations to the Parks and Recreation Commission. Supervisor Bagwell acknowledged a willingness to continue serving. **Supervisor Bonkowski nominated Supervisor Bagwell to the Parks and Recreation Commission for a four-year term, expiring December 31, 2019.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote on the pending nomination. **Nomination carried unanimously.**

Mayor Crowell entertained nominations to the Regional Transportation Commission. Supervisor Bonkowski acknowledged a willingness to continue serving. **Supervisor Abowd nominated Supervisor Bonkowski to the Regional Transportation Commission for a two-year term.** Mayor Crowell entertained additional nominations. **Supervisor Shirk nominated himself.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote on Supervisor Bonkowski's nomination. **Nomination carried 4-1.**

Mayor Crowell entertained nominations to the Carson City Municipal Golf Corporation. Supervisor Bagwell acknowledged a willingness to continue serving. **Supervisor Abowd nominated Supervisor Bagwell to the Carson City Municipal Golf Corporation for a one-year term, expiring December 31, 2016.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote on the pending nomination. **Nomination carried 5-0.**

Mayor Crowell entertained nominations to the Nevada Association of Counties, and **named Supervisor Shirk.** Supervisor Shirk declined the nomination. Mayor Crowell entertained additional nominations. **Supervisor Bonkowski nominated Mayor Crowell to the Nevada Association of Counties.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote on the pending nomination. **Nomination carried 5-0.**

Mayor Crowell entertained nominations for the alternate to the Nevada Association of Counties. **Supervisor Bonkowski nominated Supervisor Bagwell as the alternate to the Nevada Association of Counties for a one-year term, expiring December 31, 2016.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried 5-0.**

Mayor Crowell entertained nominations to the Western Nevada Legislative Coalition. Both Supervisor Bonkowski and Mayor Crowell acknowledged a willingness to continue serving. **Supervisor Abowd nominated Mayor Crowell and Supervisor Bonkowski to the Western Nevada Legislative Coalition for one-year terms, expiring December 31, 2016.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote. **Nominations carried unanimously.**

Mayor Crowell entertained nominations to NevadaWorks. Supervisor Abowd acknowledged a willingness to continue serving. **Supervisor Bonkowski nominated Supervisor Abowd to NevadaWorks for a two-year term, expiring December 31, 2017.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried 5-0.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 12

Supervisor Bonkowski advised that the Tahoe Regional Planning Agency liaison is currently Shelly Aldean. He further advised of having inquired of Ms. Aldean and that she had acknowledged a willingness to continue serving. **Supervisor Bonkowski nominated Shelly Aldean to continue as the liaison to the TRPA for a one-year term, expiring December 31, 2016.** Ms. Fralick acknowledged the appropriateness of the action. Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried unanimously.**

In response to a question, Mr. Marano provided background information on the appointment of a Board member to the Northern Nevada Development Authority. Supervisor Bonkowski provided additional clarification with regard to his appointment. In response to a question, Mr. Marano advised of no other positions to be filled.

30(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION, EACH FOR TWO-YEAR TERMS THAT EXPIRE DECEMBER 31, 2017 (11:05:02) - Mayor Crowell introduced this item, and Mr. Marano introduced Jack Zentino. (11:06:17) Mr. Zentino responded to questions regarding his interest in serving; his priorities for RTC expenditures; his understanding of the complete streets concept; his ideas for improving the transportation system and the methods by which they would be funded; and the appropriate method for prioritizing street repair and maintenance.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to appoint Jack Zentino to the Carson City Regional Transportation Commission for a two-year term, expiring December 31, 2017. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Mr. Zentino and commended his interview. Mayor Crowell entertained a motion relative to the second position. **Supervisor Bonkowski moved to reappoint Jim Smolenski to the Carson City Regional Transportation Commission for a two-year term, expiring December 31, 2017. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 13

31. BOARD OF SUPERVISORS NON-ACTION ITEMS: FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:15:22) - In reference to the Regional Transportation Plan Survey results, Supervisor Shirk advised that the results of question 12 were missing. Mr. Marano explained that, based on a recommendation from the District Attorney's Office, he had deleted that question as a precautionary measure against "being seen as advocating for or against an item that is certainly going to be on the 2016 ballot." Mr. Marano offered to provide the results to Supervisor Shirk. Supervisor Shirk expressed the opinion that the citizens' responses should have been posted. "The D.A.'s opinion should have been before the question was put out to the public." Ms. Fralick acknowledged that Supervisor Shirk was free to publish the results. With regard to the D.A.'s opinion, she advised that the City Manager was not obligated to "expose himself to any liability with regard to the ethics in government law." Ms. Fralick further advised that the information is considered public and can be requested by anyone. Following a brief discussion, Mr. Marano reiterated a willingness to provide the information.

Supervisor Shirk commended the Community Development report which is periodically published to the City's website. He reiterated that all Board members should be included in all meetings to which any Board member is invited. He expressed the opinion that the annual Board appointments process should be reviewed and improved. Mayor Crowell advised of his practice to very closely follow Robert's Rules of Order relative to nominations. He assured the Board members of no intent to preclude any of the Board members from speaking. "... it's not a question of who's first to the light or who's second because I'm going to give fair opportunity for people to make nominations as they wish." Supervisor Shirk requested to further discuss the NNDA appointment. He advised of having been informed that a discussion on RTC funding for street repairs would be agendized for the January 21st Board of Supervisors meeting.

Mayor Crowell announced the christening ceremonies for the U.S. Naval Ship Carson City scheduled for Saturday, January 16th. He further advised that the ship's sponsor will present a gift, which Mr. Marano displayed, to the captain and the crew. Mayor Crowell offered Supervisor Shirk the opportunity to add Navy memorabilia to the gift.

STAFF COMMENTS AND STATUS REPORTS

32. PUBLIC COMMENT (11:24:47) - Mayor Crowell entertained public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2016 Meeting

Page 14

33. ACTION TO ADJOURN (11:24:53) - Mayor Crowell adjourned the meeting at 11:24 a.m.

The Minutes of the January 7, 2016 Carson City Board of Supervisors meeting are so approved this 18th day of February, 2016.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder