

DRAFT MINUTES
Regular Meeting
Carson City Shade Tree Council
Wednesday, February 3, 2016 ● 5:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Board Members

Chair – Gianna Shirk **Vice Chair – Gary Borst**
Member – Terrill Ozawa **Member – Jens Peermann**
Member – Roy Trenoweth

Staff

Roger Moellendorf, Parks and Recreation Department Director
Iris Yowell, Deputy District Attorney
Daniel Yu, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this Carson City Shade Tree Council meeting is available on www.carson.org/minutes.

CALL TO ORDER

ROLL CALL AND DETERMINATION OF QUORUM (5:30:24) – Chairperson Shirk called the meeting to order at 5:30 p.m. Roll was called. A quorum was present.

Attendee Name	Status	Arrived
Gianna Shirk	Present	
Gary Borst	Absent	
Terrill Ozawa	Present	
Jens Peermann	Present	
Roy Trenoweth	Present	

PUBLIC COMMENTS

There were no public comments.

1. ACTION ON APPROVAL OF MINUTES.

(5:31:08) – MOTION: I move to approve the minutes of the October 7, 2015 Carson City Shade Tree Council meeting.

RESULT:	APPROVED (4-0-0)
MOVER:	Ozawa
SECONDER:	Peermann
AYES:	Shirk, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Borst

(5:31:42) – Chairperson Shirk clarified that the October meeting minutes were approved outside the 45-day Open Meeting Law window, since the December meeting did not take place because a quorum was not present.

2. MODIFICATIONS TO THE AGENDA

(5:36:56) – Chairperson Shirk suggested postponing agenda items 3B and 3C to a later date.

3. MEETING ITEMS

A. FOR POSSIBLE ACTION: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING.

Member Borst was absent as excused.

B. FOR POSSIBLE ACTION: TO ELECT A CHAIRPERSON AND VICE CHAIRPERSON OF THE SHADE TREE COUNCIL FOR THE 2016 CALENDAR YEAR.

(5:32:05) – Member Peermann suggested postponing item 3B until after the appointments and reappointments by the Board of Supervisors (BOS). Discussion ensued on whether to hold elections now or wait until the BOS appointments.

(5:34:31) – MOTION: I move to postpone the election of the Chair and the Vice Chair of the Shade Tree Council until the April meeting.

RESULT:	APPROVED (4-0-0)
MOVER:	Peermann
SECONDER:	Ozawa
AYES:	Shirk, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Borst

(5:36:02) – Based on a suggestion from, Ms. Yowell, Deputy District Attorney, the motion was withdrawn by the mover and seconder and the item was addressed in agenda item 2.

C. FOR POSSIBLE ACTION: REGARDING A DE-BRIEFING OF THE “FALL TREE CARE SEMINAR” HELD NOVEMBER 12, 2015 AT THE COMMUNITY CENTER.

This item was postponed per agenda item 2.

D. FOR POSSIBLE ACTION: REGARDING THE PLANNING FOR THE 2016 ARBOR DAY CEREMONY WHICH IS HELD IN APRIL.

(5:37:35) – Chairperson Shirk introduced the item and noted that Arbor Day in Nevada falls on Friday, April 29, 2016. She suggested having this year’s celebration on Saturday, April 30, 2016 and looking into having it indoors at the new Multi-Purpose Athletic Center (MAC). Mr. Moellendorf believed that the MAC was heavily-used on

Saturdays for programmed events. Member Peermann was in favor of the Saturday date; however, he preferred an outdoor celebration ceremony. It was agreed to finalize as many items as possible in this meeting and to schedule a special meeting in April, if necessary. The following activities were planned for the event:

- Planting a tree.
- Presenting the George Washington Ferris award.

Mr. Moellendorf recommended the MAC, Mills Park (near the existing 911 Memorial) to mark the 29th anniversary of the Quality of Life initiative, the Pete Livermore Sports Complex, and Ronald D. Wilson Park as possible venues. He also presented the Staff’s suggestion for the George Washington Ferris award: Donna DePauw, former STC chair and a member of the Quality of Life initiative; Mike Tanchek, former member of STC and the sponsor of the annual George Washington Ferris award plaques; Jed Block, a long-time supporter of planting trees in the community and supporter of the street tree beautification program; and Tom Henderson, owner of Healthy Trees and a contributor to the Fall Tree Seminar.

(5:52:46) – MOTION: I move for the 2016 Arbor Day Celebration to take place on Saturday, April 30, 2016 at Mills Park by planting a second sequoia tree near the one planted 20 years ago, and by nominating Donna DePauw as the recipient of the George Washington Ferris award.

RESULT:	APPROVED (4-0-0)
MOVER:	Peermann
SECONDER:	Ozawa
AYES:	Shirk, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Borst

(5:53:25) – Mr. Moellendorf explained that the Parks and Recreation Department was planning on several activities this year to celebrate the 20th anniversary of the Quality of Life initiative; therefore, the Arbor Day celebration would be “a nice kickoff”. He also noted that they planned on inviting the original members “who really pushed for that initiative”. Mr. Moellendorf reminded the Council that his department would be responsible for obtaining proclamations from the Mayor and the Governor for reading during the celebration.

There were no public comments.

E. FOR POSSIBLE ACTION: REGARDING ENCOURAGING OR RECRUITING POTENTIAL COUNCIL MEMBERS TO SERVE ON THE SHADE TREE COUNCIL.

(5:55:40) – Chairperson Shirk introduced the item and noted that in addition to the Council’s two vacancies at this time, Member Trenoweth and Member Ozawa’s terms would be expiring. She also stated that she had already applied for reappointment. Member Peermann presented a recruitment flyer and for the Council’s approval.

There were no public comments.

(5:56:33) – MOTION: I move to approve the recruitment flyer titled “Help Them Care for Each Other”.

RESULT:	APPROVED (4-0-0)
MOVER:	Ozawa
SECONDER:	Peermann
AYES:	Shirk, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Borst

F. FOR POSSIBLE ACTION: TO APPROVE SENDING THE CHAIRPERSON TO A FUTURE BOARD OF SUPERVISORS MEETING TO GIVE AN UPDATE OF THE ACTIVITIES AND ACTIONS OF THE SHADE TREE COUNCIL.

(5:57:07) – Chairperson Shirk introduced the item and requested the Council’s approval to present an update on the Council’s activities to the Board of Supervisors in their March 2016 meeting. Member Peermann recommended that she request a reduction in the number of Shade Tree Council members from seven to five due to the lack of applicants.

There were no public comments.

(5:58:08) – MOTION: I move that Chairperson Shirk update the Board of Supervisors at a future meeting on the activities and actions of the Shade Tree Council, and to discuss the reduction of the number of members to five.

RESULT:	APPROVED (4-0-0)
MOVER:	Ozawa
SECONDER:	Peermann
AYES:	Shirk, Ozawa, Peermann, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Borst

4. NON-ACTION ITEMS

A. REPORTS ONLY – NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON.

STATUS REPORTS AND COMMENTS FROM STAFF

The Staff reports are incorporated into the agenda packets and into the record.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

(5:58:54) – Members Ozawa and Peermann announced that they had been speaking with potential candidates to join the Shade Tree Council. Chairperson Shirk reminded the Council that she had submitted her application for

reappointment

5. FUTURE AGENDA ITEMS

- The 2016 Arbor Day Celebration.
- Fall Tree Care Seminar Recap.
- Election of Chair and Vice Chair.

6. PUBLIC COMMENTS

There were no public comments.

7. ACTION ON ADJOURNMENT

(6:01:43) – MOTION: Member Ozawa moved to adjourn. The motion was seconded by Member Peermann. The meeting was adjourned at 6:02 p.m.

The Minutes of the October 7, 2015 Carson City Shade Tree Council meeting are so approved this, 3rd day of February, 2016.

GIANNA SHIRK, Chair