

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Open Space Advisory Committee**  
**Monday, June 15, 2015 ● 6:00 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Board Members**

**Chair – Bruce Scott**                      **Vice Chair – Howard Riedl**  
**Member – Margie Evans**              **Member – Laura Fitzsimmons**  
**Member – Donna Inversin**          **Member – Alan Welch**  
**Member – Toby Welborn**

**Staff**

Roger Moellendorf, Parks and Recreation Department Director  
Jennifer Mayhew, Deputy District Attorney  
Ann Bollinger, Open Space Administrator  
Rich Wilkinson, Natural Resources Specialist  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(5:59:23) – Chairperson Scott called the meeting to order at 5:59 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(6:00:34) – Roll was called. A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Present	
Howard Riedl	Present	
Margie Evans	Absent	
Laura Fitzsimmons	Absent	
Donna Inversin	Present	
Toby Welborn	Present	
Alan Welch	Present (Via Telephone)	

**PUBLIC COMMENTS**

(6:00:56) – None.

**1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES**

(66:01:28) – MOTION: I move to approve the Open Space Advisory Committee meeting minutes for Monday, April 27, 2014.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Riedl
<b>SECONDER:</b>	Welborn
<b>AYES:</b>	Scott, Riedl, Inversin, Welborn, Welch
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Evans, Fitzsimmons

2. MODIFICATIONS TO THE AGENDA (6:02:00) – None.

3. MEETING ITEMS

A. DISCUSSION ONLY REGARDING THE PROCESS AND POTENTIAL PROJECT(S) FOR SUBMITTAL TO THE SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT’S PARKS, TRAILS, AND NATURAL AREAS GRANT PROGRAM.

(6:00:19) – Chairperson Scott introduced the item.

(6:00:27) – Mr. Moellendorf gave background and presented the agenda materials, incorporated into the record. He also reviewed the grant criteria, the application and review processes, noting that “it takes some time”. Mr. Moellendorf read the Parks, Trails, and Natural Areas (PTNA) strategic goals which are incorporated into the record as well. Member Inversin questioned why there was a Southern Nevada Public Lands Management Act (SNPLMA) and not a Northern Nevada one, and Mr. Moellendorf believed it was because until recently, only Clark County was part of the program, adding that other Northern Nevada counties were gradually being included. He also explained that when projects are not completed within five years, they receive a “status of concern” designation, and that projects geared toward “underserved communities” would receive further consideration. Mr. Moellendorf read a list of current projects, also incorporated into the record, and invited the Committee members to a discussion of potential projects. Discussion ensued regarding the community’s support of trails and a possible joint-trails project with Douglas County was mentioned.

(6:34:50) – Chairperson Scott was informed that the grant could be used for certain land acquisitions and possibly easements; however, it would be confined to the Carson River area and to the 100-year floodplains. Member Inversin preferred the Virginia and Truckee rail trail and the Carson River trail for good connectivity, and Member Welborn agreed, also suggesting a “skills” park for mountain and motorized bike use. Chairperson Scott believed trails were common denominators and suggested working with the Parks and Recreation Commission (PRC) to exchange ideas. Mr. Moellendorf invited the Committee members and the public to attend the July PRC meeting where this information would be presented. He also suggested having a joint meeting with the PRC in August. Ms. Bollinger stated they had identified many phased projects that required higher “price tags” such as the Silver Saddle Ranch and the Mexican Ditch Trail.

There were no public comments.

**B. FOR DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND THAT STAFF DEVELOP A PROPOSAL IDENTIFYING TRAILHEAD IMPROVEMENTS ON THE NORTH END OF PRISON HILL AS IDENTIFIED IN THE UNIFIED PATHWAYS MASTER PLAN, IN PREPARATION FOR A GRANT APPLICATION TO BE SUBMITTED NEXT YEAR TO THE RECREATIONAL TRAILS PROGRAM.**

(6:46:30) – Chairperson Scott introduced the item.

(6:47:00) – Mr. Wilkinson presented the agenda materials, which are incorporated into the record, and accompanying photographs in the form of a PowerPoint presentation. Ms. Bollinger explained that the funds spent to build the fence could be used as a match for the Recreational Trails Grant. Chairperson Scott praised the Open Space team and gave the example of the area near Buzzy’s Ranch Road that had “gone back to nature” albeit slowly. Member Inversin inquired about the motor vehicle compliance in the area after the posting of signs, and Mr. Wilkinson noted that it had been better, with a “couple of sections where they drive around the rocks”, adding that the fencing and the future ranger position could help further. Vice Chair Riedl indicated that he had seen a reduction in motorized vehicle traffic, and he, along with Members Welborn and Welch, were also in favor of the project. Chairperson Scott was informed that public notification was necessary and that a consultant would be hired if a layout were needed. Member Inversin inquired about parking for horse trailers and Ms. Bollinger stated that the area was large now that it had been graded; however, an equestrian trailhead was not identified in the Unified Pathways Master Plan (UPMP).

There were no public comments.

**(7:01:44) – MOTION: I move to recommend that staff develop a proposal identifying trailhead improvements on the north end of Prison Hill as identified in the Unified Pathways Master Plan, in preparation for a grant application to be submitted next year to the Recreational Trails Program.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Riedl
<b>SECONDER:</b>	Inversin
<b>AYES:</b>	Scott, Riedl, Inversin, Welborn, Welch
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Evans, Fitzsimmons

**4. STAFF UPDATES – DISCUSSION ONLY**

**A. UPDATE ON THE LAND CONVEYANCE FROM BUREAU OF LAND MANAGEMENT**

(7:02:30) – Ms. Bollinger announced that they had already “received the patents for some of the lands” including Prison Hill; however, the deeds had not yet been transferred to the City. She also invited everyone to help with joint cleanup efforts with BLM on the upcoming Wednesday, adding that those wishing to help should meet at the riding arena at Silver Saddle Ranch. Member Inversin indicated that there was another large trash pile near the river, and Ms. Bollinger offered to obtain the exact location from her after this meeting.

There were no public comments.

**B. UPDATE ON THE RIVERBANK STABILIZATION PROJECT ON THE OLD BUZZY’S RANCH / OPEN SPACE PROPERTY.**

(7:05:35) – Mr. Wilkinson identified the riverbank project location as being “a quarter of a mile north of Lloyd’s Bridge”. He explained that grants received by the Carson Valley Conservation District, for bioengineering treatments of 500 feet of eroded vertical riverbank, had started in Fall 2014 and had been completed a month ago.

**MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

**5. FUTURE AGENDA ITEMS**

**6. PUBLIC COMMENTS**

(7:10:40) – None.

**7. FOR POSSIBLE ACTION ON ADJOURNMENT**

(7:11:00) – **MOTION: Vice Chairperson Riedl moved to adjourn.** The meeting was adjourned at 7:11p.m.

The Minutes of the June 16, 2015 Carson City Open Space Advisory Committee meeting are so approved this, 17<sup>th</sup> day of August, 2015.

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BRUCE SCOTT, Chair